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मध्यप्रदेश राजपत्र

प्राधिकार से प्रकाशित

क्रमांक 34]

भोपाल, शुक्रवार, दिनांक 25 अगस्त 2023—भाद्र 3, शक 1945

भाग ४

विषय—सूची

(क)	(1) मध्यप्रदेश विधेयक,	(2) प्रवर समिति के प्रतिवेदन	(3) संसद् में पुरःस्थापित विधेयक.
(ख)	(1) अध्यादेश	(2) मध्यप्रदेश अधिनियम,	(3) संसद् के अधिनियम.
(ग)	(1) प्रारूप नियम,	(2) अन्तिम नियम.	

भाग ४ (क)—कुछ नहीं

भाग ४ (ख)

अध्यादेश

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 23 अगस्त 2023

क्र. आर-99-सीसी-23-अड़तीस.— मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम, 2007 की धारा 28(1) के अनुक्रम में, ज्ञानवीर निजी विश्वविद्यालय, सागर के प्रथम अध्यादेश क्रमांक 1 से 93 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है। संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे।

प्रथम अध्यादेश क्रमांक 1 से 93

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,

वीरन सिंह भलावी, अवर सचिव.

GYANVEER UNIVERSITY, SAGAR
ORDINANCE NO. - 01
DEFINITIONS

Definitions in these ordinances unless the context otherwise requires:

- 1.1** "A Regular Course of Study" means the course of study running in the University as full time or campus-based study, and in this regard at least 75% attendance is necessary for all the students studying in the University for all the parts of study, i.e. Lectures, Tutorials, Practical as well as quiz, Assignments etc. with the relevant condition of Exemptions as mentioned in the Regulation for this purpose.
- 1.2** "Academic Council" means the Academic Council of the University.
- 1.3** "Act" means Madhya Pradesh Niji Vishwavidyalaya (Sthapana Avam Sanchalan) Adhiniyam 2007.
- 1.4** "Board of Management" means the Board of Management of the University.
- 1.5** "Board of Studies" means the Board of Studies of the University.
- 1.6** "Branches of Study", means the area of the specialization of the study of any of the programmes or any respective Faculty.
- 1.7** "Certificate Programmes", means the Certificate in the relevant sphere of knowledge of the respective Department / Faculty / Institute/School of the University.
- 1.8** "Chancellor" means the Chancellor of the University;
- 1.9** "Chief Finance and Accounts Officer" means the Chief Finance and Accounts Officer of the University
- 1.10** "College" means the College of the University.
- 1.11** "Commission" means the Regulatory Commission established under Section 36 of the Act.
- 1.12** "Controller of Examinations" means the Controller of Examinations of the University
- 1.13** "Dean" means the Dean appointed by the University.
- 1.14** "Degree / Diploma / Certificate" means a Degree / Diploma / Certificate or any other academic Distinction / titles awarded by the University.
- 1.15** "Department" means a Department of Studies of the University.

- 1.16** "Detained Candidate", means the candidate who has taken admission in the University as a regular student but has not been permitted to appear in the examination due to a shortfall in attendance, indiscipline or for any other reason.
- 1.17** "Director" means the Director appointed by the University.
- 1.18** "Doctoral Programme", means the Doctorate / Research Programme in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University
- 1.19** "Examination Hall", means the examination place, room, or location, where students have to appear for the respective examination.
- 1.20** "Examination Pattern", means the system of the examination of the University which is being followed by the University.
- 1.21** "Ex-student Candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the then admission year or declared failed in the examination of the admission year or the subsequent examination or detained due to shortfall of attendance, indiscipline or by any other reason and seeks permission to appear in the examination in the next academic year.
- 1.22** "External Examiner", means the examiner from other Universities / Institutions.
- 1.23** "Fee" means the collection made by the University from the students.
- 1.24** "Governing Body" means the Governing Body of the University.
- 1.25** "Higher Education" means the study of Curriculum or Course Knowledge beyond 10+2 levels or HSSC or equivalent.
- 1.26** "Institute/Institution" means an Institute/Institution of Studies of the University.
- 1.27** "Internal Examiner", means the examiner from the University Teaching Department.
- 1.28** "Invigilator" means the teacher or person who has been assigned duty in the particular Examination Hall.
- 1.29** "Mode of Study", means the various ways of studying in the University including Full time, Part time, sequential, by Research, e-Learning, Interactive, Face-to Face, Workshop, Through Webinar, or any higher innovative technological modes adopted by the University.
- 1.30** "Ordinances" means the First Ordinance & subsequent ordinance of GYANVEER UNIVERSITY, SAGAR (M.P.)

- 1.31** "PG Certificate Programmes" means the Post Graduate Certificate in relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.32** "Post Graduate Programmes", means the Master's Degree in the relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.33** "Post-Doctoral Programme", means the Post Doctorate / Research Programmes in the relevant sphere of knowledge of the respective Department / Faculty / Institute/School of the University.
- 1.34** "Pro-Chancellor" means the Pro-Chancellor of the University;
- 1.35** "Registrar" means the Registrar of the University.
- 1.36** "Regular Candidate" means the candidate who is studying in full time course running in the University in the respective academic year, and seeks permission to appearing in examination of the University as such.
- 1.37** "School" means a School of Studies of the University.
- 1.38** "Section", "Sub-Section", "Item" respectively, means Section of the Act / Statutes / Ordinances / Regulations, Subsection of the "Section" and Item of the "Section" or "Sub-Section" of the above said Act / Statutes / Ordinances / Regulation.
- 1.39** "Sponsoring Body" means the Sponsoring Body of the University.
- 1.40** "State" means the State of Madhya Pradesh.
- 1.41** "Student" means the person enrolled in the University for pursuing a course of study for the award of a Degree, Diploma Certificate or other academic Distinction.
- 1.42** "Teacher" means a Professor, Associate Professor, Assistant Professor, Lecturer, Professor Emeritus or Teaching Associates or a person known by any other designation who is required to impart education or to guide research or to render guidance to the students pursuing a course of study at the University.
- 1.43** "Undergraduate Programmes", means the Bachelor's Degree programmes in the Relevant sphere of knowledge of respective Department / Faculty / Institute/School of the University.
- 1.44** "University Grants Commission" means the University Grants Commission established under the University Grants Commission Act, 1956 (No.3 of 1956).
- 1.45** "University" means GYANVEER UNIVERSITY, SAGAR (M.P.) incorporated under the Act.
- 1.46** "Vice-Chancellor" means the Vice-Chancellor of the University.

- 1.47** "Visitor" means His Excellency the Governor of M.P. as defined in Section 15 of the Act.
- 1.48** "Words and Expression" used but not defined in these Ordinances shall have the same meaning as assigned to them in the Act.
- 1.49** "Course Teacher", means the teacher of the University who has been assigned a responsibility to teach the respective course in the respective semester or academic year.
- 1.50** "Diploma Programmes" means in Diploma Courses the relevant sphere of knowledge of the respective Department / Faculty / Institute/ School of the University.
- 1.51** "Duration of Course", means the whole tenure of the particular course (grace period of the course is not included in the tenure).
- 1.52** "Regulation" means the regulation of the University made under the provisions of the Act.
- 1.53** "Regulatory Council" means the Relevant Councils as stated in the Act.
- 1.54** "GU", means GYANVEER UNIVERSITY, SAGAR (M.P.)
- 1.55** "Statutes" mean the Statutes of the University made under the provisions of the Act.

ORDINANCE NO. 02

FACULTIES AND DEPARTMENTS

This Ordinance describes the faculties, departments, name of courses/subjects/specializations offered by the University.

These ordinances may be called the first ordinances of Gyanveer University, Sagar M.P. They shall come into force on such date as the Governing Body may, appoint thereof. The university shall have the following Faculties mention in column (1), Departments/ School as mentioned in column (2) and name of courses/subjects/specializations as offered in column (3).

Two or more faculties/schools of study may be grouped together to make one Faculty/School and / or new faculty / school may be constituted, from the existing ones and / or new faculties / schools / areas of study may be formed on the recommendation of the Academic Council, as and when required.

List of Faculties and Institute/Department/School

SN	Faculties	Institute / Department / School	Name of Course / Subject / Specializations Offered
01	Faculty of Engineering & Technology	School of Civil Engineering	<p>Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <ul style="list-style-type: none"> • Civil Engineering. • Environment Engineering. • Water Resources. • Structural Engineering. • CTM (Construction Technology Management)
		School of	Diploma (Full Time/Part Time), Post

		Mechanical Engineering	<p>Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <ul style="list-style-type: none"> • Mechanical Engineering. • Automobile Engineering. • Production Engineering. • Industrial Engineering. • Mechatronics Engineering. • Thermal Engineering. • Aeronautical Engineering. • Marine Engineering. • Drone Technology.
		School of Electrical Engineering	<p>Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <ul style="list-style-type: none"> • Electrical Engineering. • Electrical & Electronics Engineering. • Power System.
		School of Electronics Engineering	<p>Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.</p>

			<p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <ul style="list-style-type: none"> • Electronics Engineering. • Electronics and Communication Engineering. • Electronics & Instrumentation Engineering. • Medical Electronics. • VLSI-Design. • Bio-Medical Engineering. • Digital Communication.
		School of Computer Science Engineering	<p>Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), Post Graduate Degree - M.Tech. (Full Time/Part Time), Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <ul style="list-style-type: none"> • Computer Science & Engineering. • Information Technology.
		School of Agricultural & Food Engineering	<p>Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree - B.Tech. (Full Time/Part Time), B.Sc.(Hons), Post Graduate Degree - M.Tech. (Full Time/Part Time), M.Sc., Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p>

			<ul style="list-style-type: none"> • Food Engineering. • Agricultural Engineering. • Farm Machinery and Power. • Soil & Water Conservation Engineering. • Irrigation & Drainage Engineering.
02	Faculty of Architecture, Planning and Design	School of Architecture	<p>Diploma, Under Graduate Degree - B.Arch., Post Graduate Degree - M.Arch., Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Advanced Architecture, Advanced Design, Architectural and Construction Project Management, Architectural Conservation, Architectural Design, Architecture and Settlement Conservation, Architecture Education & Building Management, Built Heritage, City Design, Computer Application, Construction Management, Energy Efficient and Sustainable Architecture, Environmental Architecture, Habitat Design, Housing, Interior Architecture, Interior Design, Landscape Architecture, Project Management, Real Estate Development, Sustainable Architecture, Theory and Design, Urban Conservation, Urban Design, Urban Design and Development.</p>
		School of Planning	<p>Diploma (Full Time/Part Time), Under Graduate Degree - B.Plan., Post Graduate Degree - M.Plan., Integrated Course, Dual Degree, Ph.D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>City and Regional Planning and Management,</p>

			<p>City Planning, City Planning and Management, Community Planning, Conservation Planning, Environmental Planning, Environmental Planning and Management, Housing, Industrial Area Planning and Management, Infrastructure Planning, Infrastructure Planning and Management, Land-Use Planning, Regional and Rural Development Planning, Regional Planning, Rural Planning and Development, Rural Planning and Management, Town and Country Planning, Town Planning, Transport Planning and Management, Transportation Planning, Urban and Regional Planning, Urban and Rural Planning, Urban Design, Urban Development, Urban Planning.</p>
03	Faculty of Basic & Applied Science	School of Science	<p>Certificate, Diploma, Post Graduate Diploma, Under Graduate Degree – B.Sc., Bachelor of Science Honours (B.Sc. Hons), B.H.Sc., Post Graduate Degree – (M.Sc.), Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology, Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic</p>

			<p>Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication, Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography, Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism. Accessory Design, Animation, Applied Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound Recording and Sound Design, Television, Visual Effects, Virtual Production. Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T.</p>
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			Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology.
		School of Computer Sciences & Applications	<p>Certificate, Diploma In Computer Application (DCA), Post Graduate Diploma In Computer Application (PGDCA), Under Graduate Degree – Bachelor In Computer Application (BCA), B.Sc. Computer Science, B.Sc. Information Technology, BAM, M.Sc. Computer Science, M.Sc. Information Technology, Master in Computer Application – MCA (Full Time/ Part Time/ Integrated/ Dual Degree), MAM, Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.</p>
		School of Agricultural Science	<p>Certificate, Diploma, Post Graduate Diploma, Under Graduate Degree – Bachelor of Science Honours (B.Sc. Hons) in Agriculture, Post Graduate Degree – (M.Sc.), Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Agriculture, Crop Science (Agronomy),</p>

			<p>Agronomy, Agriculture Economics, Horticulture, Entomology, Agriculture Extension & Communication, Plant Breeding & Genetics, Plant Pathology, Plant Psychology, Soil Science, Seed Science & Technology, Agriculture Biotechnology, Agriculture Engineering, Floriculture, Food Science, Irrigation Technology, Post-Harvest Technology, Irrigation Technology, Sericulture, Nursery Technology, Forestry, Agri Business, Medicinal Agriculture</p>
04	Faculty of Commerce & Management Studies	School of Commerce	<p>Certificate, Diploma, Post Graduate Diploma, Bachelor of Commerce – B.Com., Bachelor of Commerce Honours (B.Com. Hons), B.Com-Computer Application, Master of Commerce – (M.Com.), Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Accounting & Finance, Banking & Finance, Accounting & Taxation, Business Administration, Applied Economics, E-commerce, Financial accounting, Banking & Insurance, Human Resources, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Computer Application, Law, Operations Management, Foreign Trade.</p>
		School of Management Studies	<p>Certificate, Diploma, Post Graduate Diploma (Full Time/Part Time/Executive), Under Graduate Degree – B.B.A., BBA(Hons), Post Graduate Degree – M.B.A. (Full Time/Part Time/Executive), Integrated Course, Dual Degree, Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas</p>

			<p>will be included, as required from time to time.</p> <p>Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretariat Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information</p>
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			<p>Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management,</p> <p>International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.</p>
		School of Hotel Management and Catering Technology	<p>Certificate, Diploma (Full Time/Part Time), Post Graduate Diploma (Full Time/Part Time), Under Graduate Degree – BHMCT (Full Time/Part Time), B.Sc., Post Graduate Degree – MHMCT, (Full Time/Part Time), M.Sc., Integrated Course, Dual Degree, Ph. D.</p> <p>Following major subject areas/ specializations</p>

			<p>will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Food Production, Food & Beverage Service, Bakery & Confectionery, Front Office Operation, Housekeeping Operation, Food Technology, Hospitality and Tourism Administration, Hotel Management, Hotel Management and Catering Technology, Travel and Tourism, Dietetics & Hospital Food Service, Accommodation Operations & Management, Culinary Arts, Hospitality and Hotel Administration, Hotel Management, Food and Beverage Management, Hospitality Administration.</p>
05	Faculty of Arts, Humanities & Social Science	School of Arts, Humanities & Social Science	<p>Certificate, Diploma, Post Graduate Diploma, Bachelor of Art – B.A., Bachelor of Art Honours (B.A. Hons), Master of Art – (M.A.), BPA , MPA, B.Music, M.Muslc, B.Dance, M.Dance, BFA, MFA, DSW, PGDSW, BSW, MSW, Ph. D.</p> <p>Following major subject areas/ specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Journalism, Mass Communication, Entrepreneurship, Operation Research, Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture,</p>

			Applied Arts, Graphic Design, Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.
		School of Journalism & Mass Communication	Certificate / Diploma / PG Diploma/ BA (Journalism & Mass Communications) BAJMC / MA (Journalism & Mass Communication) MAJMC/ Ph.D. Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Digital Journalism, Print Journalism, Broadcast Journalism, Advertising, Online Marketing, Public Relations, Radio, Marketing, Research, Film, Television, Event Planning.
		School of Library Science	Certificate, Diploma in Library & Information Science (D.Lib. & I.Sc.), Bachelor of Library & Information Science (B.Lib. & I.Sc.), Master of Library & Information Science (M.Lib. & I.Sc.), Ph. D.
06	Faculty of Education	School of Education	Integrated Programme B.Sc. B.Ed. / B.A B.Ed. Special Education (D. Ed/ B. Ed /M. Ed) Part Time (B.Ed., M.Ed., D.El. Ed.,) Full Time (B. El. Ed., B. Ed., D.El. Ed., M.Ed. & M.A. Education) Certificate, NTT, Diploma in Nursery Teacher Training (D.N.T.T.), Diploma in Education / Bachelor of Education / Master of Education / Ph. D.
		School of Physical Education	Certificate/ Diploma/ Bachelor of Physical Education (B.P.Ed.) / Master of Physical Education (M.P.Ed.) / BPES/ MPES/ BA/ MA/ Ph.D.
07	Faculty of Medical Health & Allied Sciences	School of AYUSH & Alternative Medicine	Certificate, Diploma, P.G. Diploma, Bachelor of Ayurvedic Medicine and Surgery (BAMS) / MD (Ayurveda) / Ph.D. Bachelor Of Homeopathic Medicine and Surgery (BHMS)/ MD (Hom.)/ Ph.D.

		<p>Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Diploma (2 Year) –</p> <ul style="list-style-type: none"> • Anesthesia Technician • X-RAY Radiographer Technician • Gamma Camera Technician • Optometrist Refractions • Optometrist Contact Lens • Human Nutrition • Blood Transfusion Technician • Clinical Biochemistry • Microbiology • Medical Lab Technician • D. Pharma (Ayurved) • Paramedical Ophthalmic Assistant • Perfusionist Technician • Cath Lab Technician • Naturopathy. • D. Pharma (Homeopathic) • Dialysis Technician • Dental Mechanics • Dental Hygiene • Diploma in Sanitary Inspector / Public Health Inspector <p>UG Degree (3 Year) –</p> <ul style="list-style-type: none"> • Bachelor In Occupational Therapy • Bachelor In Speech Therapy • Bachelor In X-RAY Radiographer Technician • Bachelor In Human Nutrition • Bachelor In Medical Lab Technician <p>UG Degree (4-1/2 Year) –</p> <ul style="list-style-type: none"> • Bachelor In Physiotherapy <p>PG Degree (2 Year) –</p> <ul style="list-style-type: none"> • Master Of Physiotherapy (Sports) • Master Of Physiotherapy (Orth.) • Master Of Physiotherapy (Neuro.)
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			<ul style="list-style-type: none"> • Master Of Physiotherapy (Cardio.) • Master Of Physiotherapy (Obst. & Gyne.) • Master In Medical Laboratory Technician (Haemtology) • Master In Medical Laboratory Technician (Histopathology) • Master In Medical Laboratory Technician (Microbiology) • Master In Medical Laboratory Technician (Biochemistry) <p>➤ Ph.D. in different disciplines</p>
		School of Dental Sciences	Bachelor of Dental Surgery (BDS) / Master of Dental Surgery (MDS) / Ph. D.
		School of Veterinary Science and Animal Husbandry	Certificate/Diploma/PG Diploma in Animal Husbandry Bachelor of Veterinary Science and Animal Husbandry (B. V. Sc. & A.H.) Bachelor of Fishery Science (B. F. Sc.) Master of Veterinary Science (M. V. Sc. / M.Sc.) Ph. D. in different disciplines of Veterinary Sciences and Animal Husbandry
		School of Naturopathy & Yogic Sciences	Certificate, Diploma, Diploma in Naturopathy and Yogic Sciences (D.N.Y.S.) Post Graduate Diploma, B.A. / B.Sc. - (Naturopathy & Yogic Sciences), M.A. / M.Sc. (Naturopathy & Yogic Sciences), Bachelor of Naturopathy and Yogic Sciences (BNYS) Ph. D. Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time. Yoga, Meditation, Nutrition, Naturopathy, Alternate Healing Techniques, Study of Ancient Indian Healing Techniques, Ancient Indian Texts (Vedas, Puranas, Upanishads), Aayush, Holistic Health.

		School of Pharmacy	<p>Diploma - D. Pharm. Under Graduate Degree – B. Pharm., B.Pharm (Practice), Post Graduate Degree – M. Pharm., Pharm. D., Ph. D.</p> <p>Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Industrial Pharmacy, Pharmaceutical Analysis, Pharmaceutical Biotechnology, Pharmaceutical Chemistry, Pharmaceutical Quality Assurance, Pharmaceutical Technology, Pharmaceutics, Pharmacognosy, Pharmacology, Pharmacy Practice, Phytopharmacy and Phytomedicine, Regulatory Affairs, Quality Control, Clinical Pharmacy, DRA, Pharma Management, Herbal Drug Technology.</p>
08	Faculty of Law & Legal Studies	School of Legal Studies	<p>LLB / LLB (Hons), Integrated LLB-B.A.LLB. / B.A.LLB. (Hons) / B.B.A. LLB. / B.B.A. LLB. (Hons) / B.C.A. LLB. / B.C.A. LLB. (Hons) / B.Com LLB. / B.Com LLB. (Hons) / B.Sc. LLB. / B.Sc. LLB. (Hons) / B.Tech. LLB. / B.Tech. LLB. (Hons) / LLM (1 Year / 2 Year) / Diploma/ PG Diploma /Ph.D. / LLD</p> <p>Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order.</p>
09	Faculty of Nursing	School of Nursing	<p>GNM, P.B. Diploma, B.Sc. -Nursing, P.B.B.Sc. Nursing, M.Sc. -Nursing, Ph.D.</p> <p>Following major subject areas/specializations will be covered. However, as per the recommendation of academic council integration of two or more subject areas or new allied areas will be included, as required from time to time.</p> <p>Medical and Surgical Nursing, Gynaecology and Obstetrics Nursing, Neuroscience and</p>

			Mental Health Nursing, Critical Care Nursing, Oncological Nursing, Neonatal infant and New-born Nursing, Nephrological Nursing, Child Health Nursing, Community Health Nursing, Renal Nursing, Psychiatric Nursing, Emergency Disaster Nursing, Cardio Thoracic Nursing, Neonatal Nursing, Operation Room Nursing, Neuro Science Nursing, Neurology Nursing, Orthopedic & Rehabilitation Nursing, Gerontological Nursing.
10	Faculty of Vocational Studies	School of Vocational Studies	Diploma / Certificate / B.Voc. / M.Voc. / Ph.D. Agriculture, Multimedia, Animation, Software Development, Automobiles, Medical Laboratory Technology, Food Processing, Financial Management, Aircraft Maintenance, Journalism & Communication, Fashion Design, Interior Design, Vedic Architecture, Retail & Logistics Management, Travel & Tourism, Education, Healthcare, Smart Power System, Fire Safety, Embedded System & IOT, Carpentry, Hotel Management, Marketing, Financial Planning & Management, Textile Design, Dairy Technology, Renewable Energy, Drone Technology, 3D Printing, Marine Engineering, Marine Technology.

*Specialization as per decision of Academic Council and appropriate relevant statutory body.

•Some of the Departments/Institutes/School may not offer all the courses. Further, new Departments/Institutes/School and relevant courses developed and may be established after the approval of the Academic Council, and other relevant bodies of the University and approval of the Statutory bodies/Governing bodies and Regulatory Commission where ever and whatever applicable.

•The Scheme/Syllabus/Curriculum of the course/program, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University.

ORDINANCE NO. - 03
ORDINANCE PERTAINING TO ADMISSION & ENROLMENT
OF STUDENTS

1. ADMISSIONS

1.1 Admission to the courses of the University will be regulated under admission regulations passed by Governing body of the University. Subsequent Changes made in the regulation by Governing body will be applicable as per the recommendation of Governing body.

2. PREAMBLE

2.1 "Qualifying Examination" means an examination, the passing of which makes a student eligible for admission to a particular year in a course of study leading to Bachelor's or Master's Degree or Diploma or other program offered by the University.

2.2 "Equivalent Examination" means an examination, which has been conducted by:

- a. Any recognized Board of Education, or
- b. Any Indian University incorporated by any law in force for the time being,
- c. Any foreign University/Board that has been recognized by the Association of Indian Universities or equivalent.

3. ELIGIBILITY CRITERIA

3.1 Eligibility criteria for admissions shall be based upon the merit of the qualifying examinations / admission tests conducted by the University or by the State/National Bodies as decided by the University from time to time and eligibility as per the guidelines of the respective regulatory body will be followed. The Academic Council will consider the eligibility criteria, determination of merit, concessions etc. and will decide / approve as the case may be, the Regulations for Admission. The criteria will be notified in the Prospectus / Information Brochure / Website / Electronic Media of that Academic Session before the commencement of the admission procedure.

4. ADMISSION PROCEDURE

4.1 The University shall follow the admission procedure for courses, specified by the competent authority of University / State Government norms, and respective statutory body.

- a. The University will issue the admission notification on the University's website/ newspapers/notice board of the University, and other publicity media before the commencement of a new academic session.
- b. Admission to the University shall be made strictly on the basis of Merit or University entrance exam, and/or as decided by the Academic Council of University from time to time.
- c. The University reserves the right to have a reserved quota as per Government norms.
- d. Merit for admission in the constituent units of the University may be determined either on the basis of marks or grades in the qualifying examination and achievements in the co-curricular and extra-curricular activities or on the basis of marks or grades obtained in the Entrance Test conducted at the University, State or National Level, as per the norms of the Regulatory Bodies. Candidates appeared and obtained grades or marks in State or National Level Government approved Entrance Examination shall be given priority in admission.
- e. Enrolment will be assigned to the student by the University after admission to the course/program, verification of all required documents, and payment of the prescribed fees. Documents including –
 - i. School/College Leaving Certificate/Transfer Certificate, if applicable, signed by the head of the School/Faculty last attended by the student.
 - ii. True copy of the Statement of Marks showing that the applicant has passed the qualifying examination is required, and in the case the student has passed the examination is required as a private candidate, a certificate signed by responsible person certifying to the character of the applicant is also required.

- iii. Student shall submit Eligibility or a **Migration Certificate** from the Secretary, or a Registrar of a Board or University as the case may be along with the immigration fee, as prescribed.
- iv. If student is unable to submit Migration Certificate during admission, he/ she may be provisionally admitted, subject to submission of the same within the time period as may be decided by the Academic Council of the University.
- v. Any other documents required by the concerned School/Faculty.
- vi. In case of admission to Diploma and/or Certificate programmes of the university, either Migration Certificate or Transfer Certificate/School College Leaving Certificate is required.

Provided that, if it does not become possible for the applicant to obtain a Migration Certificate in time for submitting the application, he can make the application in time stating that the certificate shall be produced as soon as it is received and for that purpose, he may be allowed such time as the University may specify.

Provided that, nothing in this section shall be deemed to prevent the University from making special provision for the employment or admission of women, persons with disabilities or persons belonging to the economical/ social weaker sections of the society and, in particular, of the Scheduled Castes, the Scheduled Tribes and the other socially and educationally backward classes of citizens; these may include other backward classes. Reservation of seats, and relaxation in fees for candidates belonging to SC/ST/Other Backward Class Categories and Minority shall be observed as per state Government norms.

- f. The Vice Chancellor shall be the final authority for admission of all students, including those pursuing research, into various courses of study in accordance with the rules framed in this regard from time to time by the University.
- g. No candidate shall be entitled to claim admission as a matter of right.
- h. At the time of admission, every student shall be required to sign a declaration to the effect that he/she submits himself to the disciplinary jurisdiction and rules of the University.

- i. All the admissions shall be made by the Registrar / Admission Committee constituted for the said purpose as per the eligibility conditions prescribed for the courses offered by the University.
- j. No student migrating from any other University shall be admitted to any class in a School/Faculty unless he has passed the examination that has been declared by this University as equivalent to the qualifying examination for a student of the University.
- k. An applicant for admission to a course leading to a Bachelor's Degree shall not be so admitted unless he is prepared to appear in all subjects prescribed for the particular degree examination.
- l. A student who has passed a part of any degree or post graduate examination from another University will be eligible to be admitted to a subsequent higher class for such an examination, in the same area of study, with the approval of the Vice-Chancellor in consultation with the Dean of the Faculty, in the case of a degree examination and the Chairman of the concerned Board of studies, in the case of post-graduate examination keeping in mind latest norms and regulations of State Government and other related regulatory bodies.
- m. Admission of students to all schools and faculties in each academic year shall be completed as per the UGC or university norms for the concerned academic session.

Provided that, student who is eligible for a second or supplementary examination of the University shall be permitted to take provisional admission to the next higher class within the date prescribed. If he/she fails to clear the supplementary or pass the second examination the provisional admission in the higher class shall stand cancelled.
- n. The admission procedure and date of admission as prescribed if any, by INC, NCTE, AICTE, BCI, ICAR, COI, Paramedical council, PCI, Government of MP, and other Regulatory State & Central bodies, etc. for professional and technical courses will preferably be followed.

5. THE ADMISSION COMMITTEE

5.1 Central Admission Committee (CAC)

5.1.1 CAC will comprise of following members:

- i. Chairman of the CAC will be the Registrar
- ii. Deans/Principals of all constituent faculty will be members of CAC
- iii. Deputy Registrar Academic/ Examination will be the Member Secretary as nominated by Registrar

5.1.2 Powers and Duties

- i. CAC will prepare the admission regulation of the University and forward it to the academic council for recommendation and finally the recommended draft will be forwarded to the Governing Body for approval.
- ii. The detailed guidelines will be provided and must be followed for the admission as per admission regulation.

5.2 Local Admission Committee (LAC)**5.2.1 LAC will comprise the following members:**

- i. Chairman of the LAC will be the Dean of the Faculty.
- ii. PG coordinator of the course.
- iii. HOD of all constituent of School will be members of LAC
- iv. Member secretary will be nominated by Vice Chancellor with consulting to Dean of faculty.

5.2.2 Powers and Duties

- i. To follow the guidelines as per admission regulations.
- ii. To prepare and declare the admission list together with waiting list for display as per admission regulations.
- iii. LAC will be primarily and finally responsible for the verification of documents and all prerequisite as per admission regulation.
- iv. Any candidate admitted provisionally can be converted to regular admitted status after fulfilling admission requirement.
- v. After finalization of regular admitted candidate, list will be submitted to the Dean of the faculty.
- vi. The case of a candidate seeking admission to a regular course, who has given up his/her studies for one or more academic years after

passing eligibility for Degree/ Diploma examinations may be considered for admission in the desired Program, and the decision of the Admission Review Committee shall be final and binding.

6. NUMBER OF SEATS

6.1 The maximum number of seats in each course shall be proposed by the Academic Council from time to time in accordance with the provision of statutory body and shall be informed to the Madhya Pradesh Private University Regulatory Commission (MPPURC) and other related statutory bodies.

7. RESTRICTIONS FOR ADMISSION ON CERTAIN GROUNDS

7.1 Student shall be admitted in two academic programmes in accordance with the rules and regulations of the UGC and all other such regulatory bodies and as amended from time to time.

7.2 Anyone who has been suspended, rusticated, debarred, expelled etc. by a competent authority of the University shall be prohibited from claiming admission in any course whatsoever. Similarly, no person, who is under sentence or expulsion or rustication from another School/Faculty/University, shall be admitted to any course of study during the period for which the sentence is in operation.

7.3 Admission to any course of the University can be cancelled, at any time, if any material information furnished by the student is found to be false /incorrect or on the basis of such information, the University property or reputation of the university is damaged by his/her misconduct, or misbehaviour or any such action.

8. ENROLLMENT /REGISTRATION OF STUDENTS

8.1 A person, who has been admitted to a Faculty as per the prescribed eligibility for a particular course, shall be enrolled as a student of University by the COE.

8.2 Application for enrolment as a student of the University shall be made to the COE in the prescribed form. Head of Institute will ensure that all the documents are enclosed along with enrolment form and it shall be accompanied by the prescribed enrolment fee. Such an application shall be submitted through the Dean of Faculty to which the student has been admitted.

8.3 The procedure for submission of application for Enrolment of students by Schools shall be as follows:

- i. Application on the prescribed form from students, together with the necessary fees, migration certificate, transfer/leaving certificate, eligibility certificate, if necessary, shall reach the University COE within one month or/and decided by the University from the last date of admission of the academic year in which the student is admitted.
 - ii. On the payment of the late fee as prescribed, the Vice-Chancellor may permit the enrolment of a student whose application, enrolment fee or the migration certificate have been submitted after the due date if the Vice-Chancellor is satisfied that the delay in submission is not due to any lack of diligence on the part of the student.
 - iii. No person shall be admitted to any examination of the University, unless he/she has been duly enrolled/registered as a student of the University.
 - iv. The enrolment fee paid by a student shall not be refunded under any circumstance.
 - v. The Controller of Examination shall maintain a record of all enrolled students studying in the various Schools / Departments of the University or carrying on research work in the University.
 - vi. The student shall be given a unique and permanent enrolment number and issued with an identity card bearing enrolment number, and same must be quoted by the student in all communications with the University and in subsequent applications for admission to an examination of the University.
- 8.4 A student applying for a change of his/her name in the record of students, shall submit his/her application to the Registrar accompanied by (a) The prescribed fee; (b) An Affidavit relating to his/her present and proposed name, duly sworn in the presence of a Magistrate by himself/herself; (c) A publication from a newspaper in which the proposed change of name has been advertised. However, the provision relating to publication shall not be applicable in cases where a lady student wants to change in her name following her marriage in which case, the marriage certificate indicating the new name shall be valid.
- 8.5 In case of a clerical error on the basis of name or other information provided by the students, a stipulated fee shall be charged, but in case of a clerical error on the part of the University, no fee will be charged.

- 8.6 Any change, addition or modification, shall be recorded in the University Register in red ink under the attestation of the Registrar and a certificate to that effect shall be issued to the applicant.
- 8.7 Under no circumstances shall any alteration be made in the University certificate, diploma degree, and other document issued in favour of the applicant prior to the order for a change/correction in the name.
- 8.8 In all subsequent documents, certificates, diplomas and degrees of the University, the former as well as the new name shall be entered, and all correspondence shall be carried on in like manner.
- 8.9 Name of the student will only be changed if procedure as per law and prevailing rules/ regulations have been followed.

9. LATE ADMISSION

- 9.1 Late Admission may be accepted purely at the discretion of the Vice- Chancellor in accordance with instructions/guidelines on the subject.
- 9.2 The Dean of the Faculty may permit a student to change his optional Subjects for a course with the approval of the Vice-Chancellor, within two weeks of the last date of admission as prescribed by a Competent Authority. No change thereafter shall be permitted.

10. TRANSFER OF STUDENTS

- 10.1 Students shall be allowed to migrate from one School/Faculty to another under the jurisdiction of this University, provided he/she meet the admission criteria of the concerned School/Faculty.

11. PROCEDURE FOR WITHDRAWAL

- 11.1 Students may withdraw their admission by the date of registration as specified by the University or before the same. In compliance with the instructions of MHRD/AICTE/UGC, the University will refund his/her deposited amount after deducting processing fee, as prescribed from time to time, and which at time of promulgation of the Ordinances is Rs. 1000/- (one thousand only). In case the student registers for the program on the specified dates or later and then withdraws, the refund shall be made after deducting pro-rata monthly charges, provided the seat is filled up, otherwise, the student shall forfeit the entire amount. Further, in case a candidate withdraws after the date of closure of the admission

process as specified in the prospectus /admission offer letter, the entire amount deposited by the candidate, except the caution money/security deposit shall be forfeited, in compliance to MHRD/ AICTE/UGC guidelines.

12. CONSIDERATION FOR SPECIAL CATEGORIES

12.1 Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding admission including the regulation of reservation of seats, especially for the students of Below Poverty line family, Scheduled Castes, Schedule Tribes, Other Back ward Classes, Physically Handicapped and other categories shall be applicable to the University.

12.2 Seats for admission and fees in any course of study for persons belonging to special categories shall be regulated in accordance with the norms/guidelines prescribed by the UGC & other concerned Statutory Bodies, policy of State Govt. applicable from time to time.

12.3 If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criteria.

13. Provisional admission in any course/year/semester will be purely on the discretion of Vice-Chancellor's recommendation.

ORDINANCE NO. - 04
REGISTRATION / ENROLLMENT OF STUDENTS AND THEIR
ADMISSION TO THE COURSES OF STUDY AND TEACHING
METHODOLOGY AND STUDY INSTRUCTIONS

1. For Registration / Enrolment in the University courses of study, a candidate must apply on the prescribed format and submit the application form along with an attested copy of the Mark-Sheet of the qualifying examination, Transfer Certificate, Migration Certificate and any other certificate required by the University and the University fees.
2. The Registration / Enrolment form will be forwarded by the Head of the Department / Faculty / Institution/School to the Registrar of the University.
3. On receipt of the registration form at the University Department / Faculty / Institution/School the candidate will be allotted an enrolment number.
4. The Registration/ Enrolment application form will be subjected to verification by the University and after due verification, the candidate will be given an Enrolment Number.
5. The validity of the Enrolment will be for the following periods:
 - 5.1 Certificate and one year Degree / Diploma programmes-2years
 - 5.2 Three years Degree / Certificate programmes-6years
 - 5.3 Four years Degree Programmes- 8 years
 - 5.4 Master Degree and two years programmes-4 years
 - 5.5 Integrated Master Degree & Five years programme -10 years
6. Teaching Days: Ordinarily every course / programme offered by the University shall ensure the minimum actual academic days not below 180 days in an academic year and 90 days in a semester. However, it may vary for identified and selected course / programme keeping in view of their nature, mode, methodology and operation.
7. Teaching methods of all the courses shall include one or more methods of teaching like Class Room Teaching, Assignments, Lab classes, Seminars, Workshops, Presentation, Group Discussion, Project Work, Summer Training, Field Work / Visit, Industrial Visit, Industrial Training, Educational Tour, Face to Face, online, e-learning, through webinar in smart classroom.
 - 7.1 For better support of the students in conjunction with the traditional approaches, most modern approaches based on innovative communication technologies for

teaching learning will also be adopted wherever possible. These may include online teaching-learning, Web casting, Podcasting, Online chatting with teachers, Online Discussion Forums.

7.2 Also for better support of the students for their studies of any programme / course, the course material shall include various prescribed text books as well as University shall also provide other instructional and study materials with e-learning instructions and e-journals along with its own developed study material wherever possible. The University as far as possible shall also adopt other innovative teaching aids and materials from time to time.

7.3 The teaching methodology, instructions & course / programme material may vary from course / programme to course / programme and it shall be appropriately designed by the University.

7.4 For research-oriented courses in all spheres of knowledge, the scope of the research, curriculum, and teaching and instructions methods may be unique and innovative in nature and differ from the traditional approach of carrying out research, which shall be appropriately designed by the University from time to time.

ORDINANCE NO. - 05 EXAMINATIONS (GENERAL)

PART-I DEFINITIONS

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing in an examination of the University for a Degree or a Diploma or Certificate, either in general or for a particular examination, unless there is anything repugnant in the subject or context have the following meanings-

1.1 "Regular Candidate" means the candidate who is studying in a full-time course running in the University in the respective academic year, and seeks permission for appearing in examination of the University as such.

1.2 "Ex-student Candidate" means the candidate who has taken admission in the University as regular student and was not able to appear in the examination in the admission year or declared failed in the admission year or detained due to shortfall of attendance, indiscipline or any other reason and seeks permission to appear in the Examination in the next academic year.

1.3 "Detained Candidate" means the candidate who has taken admission in the University as a Regular student but has not been permitted to appear in the examination due to a shortfall in attendance, indiscipline or any other reason.

1.4 "Failed Candidate" is a person who has failed in any of the theory papers or in any other part of the examination.

1.5 "Registration Period" means the period for which a candidate's Enrolment is valid.

1.6 "Forwarding Officer" means any person authorized by the Registrar of the University.

1.7 "Attested" means attested by the forwarding officer.

PART-II ADMISSION OF VARIOUS CATEGORIES OF STUDENTS TO UNIVERSITY EXAMINATION

2. No candidate shall be permitted to appear in the University examinations unless he / she is duly registered / enrolled with the University.

3. Filled up examination forms of all the candidates with the complete examination fees shall be forwarded by the Dean of the Faculty so as to reach the Controller of Examination on or before the last date prescribed for the purpose by the University. It will be the responsibility of the Dean of the Faculty to see that the candidate possesses minimum academic qualifications for appearing in the examination, has fulfilled attendance norms and is of good conduct.
 - i. Application submitted by regular candidates together with the examination fee and marks card fee shall be forwarded by the Dean of the Faculty of the University so as to reach the Controller of Examination on or before the last date prescribed for the purpose by the University.
 - ii. In case of each application, the Head of the Department / Faculty / Institution/ School of the University shall certify that the candidate :-
 - a) Possesses the minimum academic qualification for appearing at the examination to which he seeks admission.
 - b) The student has good conduct.
 - iii. The Dean of the Faculty of the University concerned shall send a list of candidates eligible for examination, as per the examination schedule declared by the University to the Controller of Examinations and the Registrar for information.
4. The Dean of the Faculty or the Registrar of the University can detain a candidate from appearing in an examination if he / she have not paid complete fees and dues of the University.
 - 4.1 An Ex-student shall submit his examination form in the prescribed format on or before the last date notified by the University to the concerned dean of the Faculty who will forward it to the Controller of Examinations after due verification.
 - 4.2 An Ex-student candidate shall offer the same subjects or optional papers that he had previously offered as a Regular candidate, the changes in scheme of examinations by the University notwithstanding.
5. The Dean of the Faculty of University may detain a regular candidate from appearing in an examination or at any stage of examination if he does not pay outstanding dues, or does not return the property and all the articles and uniform issued to him for Sport or NCC or for any other purpose or does not pay the cost thereof in case of its loss, 15 days

before the commencement of the examination or if the conduct of the student has been unsatisfactory.

6. No candidate shall be allowed to take the Term-end / Annual / Semester Examination unless one has:
 - i. Attended at least 75% of lectures delivered / practical or lab classes conducted.
 - ii. Paid all the prescribed fees and dues / fine imposed if any.
 - iii. Obtained 'No Dues' certificate from all the concerned sections of the respective Department / Faculty/ Institute/ School / library of the University.
 - iv. Submitted the Internship Certificate / Project Report (where ever it is applicable), as notified by the appropriate authority of the concerned Department / Faculty / Institute / School of the University.
 - v. Received in-plant training (wherever it is applicable), as prescribed in the syllabus and notified by the appropriate authority of the University.

PART III GENERAL CONDITIONS

7. A Candidate who has passed the Bachelor's Degree Year-I or Year-II examination or the Previous examination of a Master's Degree of another University may, with the permission of the Vice- Chancellor, be admitted to the next higher examination of the University for the degree concerned, provided the course offered by the candidate at such another University is equivalent to the course of the University for the corresponding examination.
8. No person who has been expelled or rusticated from the University or has been debarred from appearing at university examination shall not be admitted to any examination during the period for which the sentence is in operation.
9. Notwithstanding anything contained in the Ordinances relating to admission of candidates to appear in an examination for the course / program he has already admitted in the University, the Vice- Chancellor may, in special cases in which he is satisfied that the delay in submitting the application for admission to an examination, is not due to lack of diligence on the part of the candidate and that it would be a great hardship to the candidate if his application were rejected, allow an application that is otherwise complete in all respects to be entertained with the requisite late fees.
10. The Controller of Examination shall issue an admission card in favour of a Candidate if:

- 10.1** The application of the candidate is complete in all respects in accordance with the provisions applicable, and is in order.
- 10.2** (b) The candidate is eligible for admission to an examination and the fees the prescribed have been paid by the candidate.
- 10.3** Where the practical examination is held, earlier than the examination in theory papers, a candidate, shall not be deemed to have been admitted to the examination until he is issued an admission card for appearing in the examination.
- 10.4** The admission card issued in favour of a candidate (including Regular, Ex-student and private candidate), to appear at an examination may be withdrawn if it is found that
- i.** The admission card was issued by mistake, or the candidate was not eligible to appear in the examination.
 - ii.** Any of the particulars given or document submitted by the candidate in or with the application for enrolment, admission to a University Teaching School / Faculty / Institutes for admission to an examination is false, incorrect, or forged and fabricated or found unsatisfactory.
 - iii.** The Controller of Examinations may, if he is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a prescribed fee as decided by the University for this purpose. Such a card shall show in a prominent place the word "DUPLICATE".
- 10.5** A candidate shall not be admitted into the examination hall unless he / she produces the admission card before the invigilator or the Superintendent of the examination centre, or appropriate authority pertaining to examinations of the University. A candidate shall produce his admission card whenever required by the Superintendent or the invigilator during the examination.
- 10.6** In the Examination hall, the candidate shall be under the disciplinary control of the Superintendent of the Examination Centre and the invigilator, and shall obey their instructions. In the event of a candidate disobeying the instructions or showing in disciplined conduct or arrogant behaviour towards the Superintendent or any invigilator, the candidate may be expelled from that day's examination and if he persists in misbehaviour, he may be expelled from the rest of the examinations by the Superintendent.

- 10.7 If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the examination centre or in its precincts endangering the personal safety of either of them or acts in a manner likely to obstruct the authorities in the discharge of their duties, the Superintendent may expel the candidate from the examination centre and if necessary the examination authority shall take the help of the police to manage the situation and for smooth conduction of examination.
- 10.8 If a candidate brings any dangerous weapon within the precincts of the examination centre, he may be expelled from the centre and / or handed over to the police by the Superintendent of Examination centre.
- 10.9 A candidate expelled on any of the grounds mentioned above will not be allowed to appear in the subsequent papers.
- 10.10 In every case where action is taken by the Superintendent as above, a full report shall be sent to the Registrar and Vice-Chancellor.
- 10.11 Vice-Chancellor shall send the case before the appropriate committee duly constituted.
- 10.12 The Vice-Chancellor for that purpose shall consider, according to the gravity of the offence, to further, after giving an opportunity and considering any explanation, punish a candidate by cancelling his examination and / or debaring him from appearing at any of the examinations of the University for one or more years submitted by the candidate.
- 10.13 If a candidate is found guilty of using or attempting to use or having used unfair means at an examination, such as copying from some book or notes or from the answer of some other candidate, helping or receiving help from any other candidate keeping with him the examination hall material connected with the examination or in any other manner whatsoever, the Vice-Chancellor may cancel his examination and also debar him from appearing at any of the examinations of the University for one or more years according to the nature of the offence.
- 10.14 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with the examination and / or was instrumental in or

has abetted the tempering of university records including the answer books, mark-sheets, result charts, degree / Certificates or certificates and alike.

10.15 The Vice-Chancellor may cancel the examination of a candidate and / or debar him from appearing at an examination of the University for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting facts or by submitting false or forged certificates / documents.

10.16 A candidate who, due to sickness or other cause is unable to present himself / herself at an examination shall not receive a refund of his fee, provided that the Vice-Chancellor may in a case in which he is satisfied about the genuineness, or merit of it, on only exceptional cases with the consent of the Chancellor, order for adjustment of the following portion of the fee towards the immediate next examination:

- i. The examination fee of a candidate who dies before appearing at the examination may be refunded in full to his guardian or his successor.
- ii. The entire fee paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall be forfeited.

10.17 Any candidate, who has appeared at an examination conducted by the University, may apply to the Registrar for the re-totalling of his marks in the written papers in any subject and rechecking of his result on the prescribed pro-forma, of the University, which shall be available on a payment basis. Such an application must be made so as to reach the Registrar within 15 days of the publication of the result of the examination and 5 days with late fees afterwards.

- i. The application of re-totalling of marks must be accompanied by the prescribed fee of the University from time to time.
- ii. The result of the re-totalling shall be communicated to the candidate.
- iii. If as a result of re-totalling it is found that the examinee should be declared as having passed or placed in a higher division the result of the candidate shall be revised accordingly.

Provided that no candidate ordinarily shall be allowed to have more than Answer Books of Two revalued. However, in exceptional cases on genuine grounds the Vice Chancellor shall allow only one more Answer Book of one more subject. Provided also that no revaluation shall be ordinarily allowed in case of scripts of practical, field work, sessional work, class tests and such other evaluation like- seminar, presentations, group discussion etc. submitted in lieu of a paper at the examination. However, the thesis submitted in lieu of a paper shall be revaluated on the exceptional case without conduct of any fresh internal assessment and viva-voce, with the permission of the Vice-Chancellor. The revaluation fee for thesis shall be prescribed by the University separately.

iv. The fee for revaluation/ retotalling shall be as decided by the University from time to time.

10.18 No person, who is under sentence of expulsion or rustication from a University Teaching School / Faculty / Institute / Centre or is debarred from appearing at examination of the University for any period of time, shall be granted a Migration Certificate during the period for which the sentence is in operation.

10.19 Because of loss, theft or any other reason if a student intends to apply for duplicate copies of his / her mark sheet, degree, Certificate, certificate, migration etc., the student may apply to the Registrar of the University on the prescribed pro-forma, which shall be available on a payment basis, and submit the details of the examination accompanied by an affidavit on stamped paper of proper value as per prevailing laws and the requisite fees, which shall be prescribed by the University from time to time.

Provided further that a duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Legal Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

10.20 The names of first ten successful candidates securing more than 65% of marks in each examination shall be declared in order of Merit for each class / subject / course / programme as the case may be.

10.21 There shall be separate provision in the concerned regulation for the award distribution, and proper regulation of the grace marks except where it has been specified in the concerned ordinance.

PART-IV EXAMINATION FEES

11. The examination fees for various courses under the semester / annual examination pattern will be as prescribed by the University from time to time.

12. The Board of Management of the University with the Concurrence of Finance Committee can change any fees or conditions for the examination as and when the situation warrants.

13. The control of exam fees and other fees shall rest with the CFAO

ORDINANCE NO. - 06
CONDUCT OF EXAMINATIONS

1. All arrangements for the conduct of examinations to be held by the University shall be made by the Controller of Examination in consultation with the Examination Committee of the concerned Faculty.
2. The Controller of Examinations shall prepare and duly publish a programme for the conduct of examinations specifying the date of each Examination and the last dates by which applications and fees for examinations shall be submitted by the intending examinees.
3. The Controller of Examinations shall appoint the appropriate number of Superintendent and Assistant Superintendents with the approval of the Vice-Chancellor, for the conduct of various examinations and shall issue instructions for their guidance.
4. The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and answer books, sent to him and shall render to the University office a complete account of used and unused question papers and answer books timely.
5. The Superintendent shall supervise the work of invigilators working under him and shall conduct the examinations strictly according to the instructions issued to him by the University.
6. The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examinations about the conduct of the examination, mentioning therein the performance of the invigilators and the general behaviour of the examinees. He shall send a daily report on the number of examinees attending each examination, absentee roll numbers, and such other information relating to the examination being held at the centre as may be considered necessary, along with any other matter which he thinks fit to be brought to the attention of the University.
7. He shall also be responsible for the maintenance and submission of the account of advance money received and expenditure incurred in connection with the conduct of the examinations and to report directly Controller of Examinations.

8. The Centre Superintendent shall have the power to expel an examinee from examinations on subsequent examination days, on any of the following grounds:
 - i) That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - ii) That the examinee showed a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.
 - iii) If necessary, the Superintendent may get police assistance, to manage the situation. Where a candidate is expelled, the Controller of Examinations and Registrar shall be informed immediately before commencing an examination and a copy of time table is necessarily be sent to the nearest police station for information.
9. Unless otherwise directed, only teachers of university shall be appointed as invigilators by the Superintendents. Invigilators can also be drawn from other educational institutions.
10. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person who filled in the application form for appearing at the examination. As well as to see that on each day on which a candidate his / her signature is obtained on the prescribed forms / documents, and to make sure that it tallies with the one already on it.
11. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatever and no late comer will be permitted in the examination hall after half an hour of its commencement.
12. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within the limit of 5 minutes, he / she shall not be permitted to enter the examination hall, unless he / she give convincing explanation.
13. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking in spite of the warning by the invigilators, the answer book of such examinee will be withdrawn and a second answer book supplied. Only the second answer book shall be sent for valuation. The first answer book shall be cancelled and sent to the Controller of Examinations by the Superintendent.
14. The Controller of Examinations may, on the recommendation of the Centre Superintendent appoint an alternative person to write down dictation pertaining to answers to questions at the examination on behalf of an examinee who is unable to write himself on account of physical disability, severe short sightedness or sudden illness

(must be supported by a certificate issued by a Medical Officer), provided that such an alternative person shall be a man / woman possessing qualification of at least one class examination lower than the examinee concerned, and he may not be the relative of the examinee for which qualifying documents will be procured.

- i) The Superintendent of an examination centre shall take action against an examinee that is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner:
 - ii) The examinee shall be called upon to surrender all the objectionable materials found in his or her possession including the answer book and a memorandum with date and time shall be prepared.
 - iii) The statement of the examinee and the invigilator shall be recorded.
 - iv) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt an answer within the remaining time prescribed for the examination.
 - v) All the materials collected and the entire evidence, along with a statement of the examinee and the answer book duly initiated, shall be forwarded to the Registrar by name, in a separate confidential sealed registered packet marked "Unfair Means", along with the observations of the Superintendent.
 - vi) The material so collected from the examinee, together with both the answer books, collected while using unfair means and the other supplied afterward, will be sent to the examiner by the Registrar for assessing both the answer books separately and to report if the examinee has actually used unfair Means in view of the material collected.
 - vii) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice Chancellor every year.
15. The Vice-Chancellor may cancel an examination if he is satisfied that there has been a leakage of question papers or any other irregularity that warrants such a step.
 16. The Controller of Examination with due approval of the Vice-Chancellor may issue such General Instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as he considers necessary for the proper discharge of their duties.

17. Subject to the provision of this Ordinance, the Board of Management on the recommendation of the Academic Council may from time to time make, alter, or modify rules and procedures about the conduct of examination.
18. The Results Committee for each Faculty shall consist of the following:
 - I. Dean of the Faculty (Chairman).
 - II. Head of the Department
 - III. Two seniors most teachers of the Department (other than the head of the department).
 - IV. Controller of Examinations (Member-secretary)
 - V. Two members shall form the Quorum,
 - VI. The term of the Results Committee shall be one academic year.
19. The functions of the Results Committee shall be as follows:
 - i. To scrutinize and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Vice-Chancellor the action to be taken in case the result is unbalanced.
 - ii. To scrutinize complaints against question papers and to take necessary action.
 - iii. To decide cases of candidates who answered the wrong paper.
 - iv. To decide cases of candidates whose answer books were lost in transit.
 - v. To decide cases of mistakes made by the paper-setters, Moderators, Examiners, Invigilators. Superintendents of the Examination Centres, Tabulators, Collators, coordinators and any other person concerned with the examinations whose cases are referred to the Committee.
 - vi. To exercise such other powers as the Academic Council and Vice-Chancellor may delegate to it from time to time.
20. If a candidate has any communication to make on the subject of his / her examination paper, it shall be made in writing to the Controller of Examinations directly.
21. Any attempt made by or on behalf of a candidate, to secure preferential treatment, in the matter of his / her examination, shall be reported to the Controller of Examinations, who shall place the matter before the Vice-Chancellor and other appropriate forums of the University to take necessary action against such candidate.
22. Except as otherwise decided by the Board of Management, the examination answer books and the documents regarding the marks obtained by the examinees, except the

- tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of declaration of the results.
23. The Controller of Examinations will publish the results of the examinations as passed by the Results Committee on the various notice boards of the University. The results, when published, shall be simultaneously be communicated to the Heads of School / Faculty / Institutes / Centres. If any clerical error or error in the process of calculation or computerization is discovered in the results so declared by any source, the Result Committee with the approval of the Vice-Chancellor shall have the power to rectify the same.
24. The remuneration of the Examiners, Superintendents, Asst. Superintendents, Invigilators, Tabulators and Collators and the deductions to be made in remuneration or any other kind of punishment or corrective measures for errors noticed shall be decided by the Board of Management in consultation with the relevant committee constituted for the purpose from time to time.
25. Where a candidate applies for revaluation, the answer book in which revaluation is sought will be sent for valuation by the Controller of Examinations to two examiners (other than the one who initially evaluated it).
26. The average of the nearest two of the three valuations (one initial and two revaluations shall be taken as corrected marks.
- Provided that, if the revaluation marks deviate by 10% or more in higher side from the initial valuation, the average of these two revaluated marks shall be considered and awarded to student accordingly otherwise no change in his initial evaluation is done that means no change in already awarded marks.
27. All the records of examinations and results will be maintained by the University for a maximum period of six months from the date of declaration of results of the concerned examination except the tabulation chart or master cross list or grand chart reflecting the statement of marks of all examination of all examinees of a course / programme which shall be maintained and detained in the safe custody as the permanent document of the University.
28. Any matter not covered in the above provisions will be dealt with in accordance with the provisions of the Concerned / relevant Regulations which shall be amended from time to time

ORDINANCE NO. - 07
CONDITIONS FOR GRANT OF AWARD OF FELLOWSHIPS,
SCHOLARSHIPS, RESEARCH ASSISTANTSHIPS, STIPENDS,
MEDALS AND PRIZES

1. The policy on the awards of Fellowship/ Scholarship/ Research Assistantship/Stipend/ Medals/ Prizes shall be made by the Governing Body, on the recommendation of a committee consisting of:
 - i. The Vice-Chancellor as Chairperson
 - ii. Chancellor's Nominee
 - iii. Two Deans of Faculties (nominated by Chancellor/Vice-Chancellor for a period of one year by rotation or re-nomination)
 - iv. One Chairperson of Board of Studies (nominated by Academic Council for two years by rotation)
 - v. Controller of Examination
 - vi. Chief Finance & Accounts Officer
 - vii. The Registrar as Member Secretary
2. Subject to the general conditions applicable to all such awards, the value, duration and conditions of the award shall be such as are laid down by the University from time to time. It may be reviewed to include/ introduction new awards /revise rates of fellowship or deletion of existing awards etc.
3. The Fellowship/Assistantship/Scholarships shall be given to eligible students within the policy framework at the time of admission and continued thereafter as per the defined policy for continuation. If the policy so demands, then every year at an appropriate time, the University shall invite applications from Students/Scholars through a notice for the awards to be made.
4. The value and duration of Research or other Scholarships instituted by the University shall be laid down by the Board of Management, with the approval of the Chancellor, in consultation with the Academic Council.
5. The award of fellowships, research assistantship and other scholarships shall be made subject to the following conditions:

- 5.1 Research Fellowship shall be awarded to research fellows engaged in certain research projects sanctioned by a funding agency/University, to carry out research work at the University. The Research Assistantship may also be awarded to students enrolled in Ph.D. programs in the respective disciplines in the University.
- 5.2 The terms and conditions for the award and the duration of a Research Fellowship shall be as per the guidelines of the respective funding agency. In the absence of any guidelines from a funding agency, the University may frame its own guidelines to regulate such fellowships as and when required. Such staff may or may not be registered as Ph.D. student at the University. However, research staff who is awarded a research fellowship to work in the University has to submit an undertaking that he/she is not registered for Ph.D. degree in any other University.
- 5.3 The maximum duration of which Research Assistantship can be awarded to any Ph.D. student is 5 years or till the end of the Term in which thesis is submitted, whichever is earlier. Continuation of the Assistantship is contingent on satisfactory academic performance and satisfactory performance in the discharge of responsibilities assigned under the scheme.
- 5.4 The fellow/scholar will do whole time research work under an approved guide on a subject approved by the Committee.
- 5.5 The fellow/scholar shall not accept or hold any appointment paid or otherwise or receive any emoluments, salary, stipend, etc. from any other source during the tenure of the award nor shall he/she engage himself in any profession or trade during that period. He/she may however, undertake teaching assignments of not more than 9 hours a week in the Institution/College of the University, where he/she will work without any remuneration.
- 5.6 The fellow/scholar shall not join any other course of study or appear in any examination after commencing work under the fellowship/scholarship program. Provided that the Vice Chancellor may, on the recommendation of the supervisor, permit the fellow/scholar to join an essential subject/ course or any diploma course and appear in an examination for the same.
- 5.7 Unless permitted by the guide to work for a specified period at some other place, the fellow/scholar shall be required to attend the Institution/College where he/she is to work, on all working days.

- 5.8 If any information submitted by the fellow/scholar in his/her application is found to be incorrect, incomplete or misleading, the award may be terminated by the Board of Management after giving him/her an opportunity be heard.
- 5.9 If at any time appears to the Vice Chancellor that the progress or conduct of the fellow/scholar has not been satisfactory, the fellowship/scholarship may be suspended or withdrawn.
- 5.10 Leave as defined in the rules for the program shall only be allowed to the scholar in receipt of fellowship. No other leave with fellowship/scholarship shall be admissible.
- 5.11 The fellow/scholar may, in a special case, be allowed leave by the University without fellowship/ scholarship for a period defined in the rules of the program on the recommendation of the supervisor.
- 5.12 The fellow/scholar shall be required to pay the fees prescribed timely (as dictated by the fee and admissions ordinance) by the Institution/College where he works.
- 6. Teaching Assistantship for Post graduate students.**
- 6.1 The teaching Assistantship instituted by the University shall ordinarily be tenable for an academic session i.e. ten months per year on condition that the holder continues to fulfil the conditions for continuation of such award.
- 6.2 The teaching Assistantship shall be tenable from the date on which the workload is assigned in the respective semester in all cases.
- 6.3 The payment of Teaching Assistantship shall be made only on receipt of scholar's receipt bills duly countersigned by the Head of Department where he/she studies. No Teaching Assistantship shall be awarded for a month, unless the scholarship-holder has attended the Department/University regularly in that month.
- 6.4 The disbursement of Teaching Assistantship shall be done in accordance with the procedure that may be laid down by the University.
- 6.5 A Teaching Assistantship holder shall not combine any other course of study without permission of the Vice Chancellor.
- 6.6 A Teaching Assistantship shall be cancelled, if the scholarship-holder fails to secure the examination result as prescribed by the University.
- 6.7 A Teaching Assistantship holder shall at all times maintains good conduct and behaviour and observe all rules of discipline.

- 6.8** Award of Teaching Assistantship for postgraduate course shall ordinarily be covered under the following conditions:
- 6.9** Students who are admitted on a full-time basis and have a strong educational track record may be awarded a Teaching Assistantship, to be decided by the Board of Management on a case-by-case basis.
- 6.10** Initially the Scholarship will be given for only one Year. Its continuation is subject to satisfactory performance as laid down in the Rules for the program.
- 6.11** Full time students, who were not awarded a Teaching Assistantship, would be considered for same at the end of each Academic year. Such an Assistantship may be offered to students who have been selected by the Committee. No award of scholarship will be considered after the second term/semester is over.

The students may be allocated load by the HODs for the following:

- Assistance in tutorial classes for UG Programs
- Assistance in lab classes for UG Programs
- Assist HOD, nominated supervisor(s), or faculty in charge fellowship coordination for:
 - Record keeping in the Department
 - Development of Labs
 - Stock taking of Labs/Stores
 - Literature survey
 - Report(s) preparation
 - Tabulation of Results
 - Evaluation of Tutorial & Lab work
- Invigilation Duties
- Any other work assigned by the HOD/University Authorities.
 - i. The Teaching Assistantship shall be liable to termination, if:
 - The scholarship-holder discontinues studies during the middle of a session.
 - Failure in any subject.
 - CGPA is less than 5.
 - Conversion from full time to part time status.

- Attendance in Lectures, Tutorials and Laboratories taken separately is less than 75%
 - Unsatisfactory performance in the teaching load or work allocated
 - The scholarship-holder, after he has been given a reasonable opportunity to explain his conduct, is in the opinion of the Dean of college, found guilty of a breach of the Ordinance.
- ii. Teaching Load: Total assistantship load of 9 hours or more per week shall be assigned to the students under arrangement with HODs. The load to the fellows may be assigned by the HODs and monitored by PG Program coordinators/ course coordinators. The assigned workload can be increased/decreased at the discretion of the HODs.
- iii. Amount of Assistantship: The Board of Management on recommendation of the Academic Council will decide the amount of fellowship from time to time.

7. Scholarship:

- 7.1 University may announce scholarship schemes for Under Graduate/Post Graduate students for the amounts/duration and as per conditions as may be decided and approved by the Committee in consultation with the Chancellor and Vice Chancellor. The University also has the right to discontinue any of the existing scholarships or institute new scholarships as and when required.
- 7.2 The University will provide scholarships for deserving candidates from economically weaker sections, irrespective of caste.
- 7.3 Students will be eligible to avail the state sponsored scholarship opportunities, provided they fulfil all the required criteria.
- 7.4 The University will invite members of the community and society to instate a scholarship/ award/ medal in their or their representatives name.
- 7.5 No scholarship shall be drawn for a month unless the scholarship-holder has attended the course of study regularly.
- 7.6 The award and withdrawal of scholarship shall be done in accordance with the procedure that may be laid down by the Academic Council.

7.7 A scholarship-holder shall at all times be of good behaviour and observe all rules of discipline.

8. Award of University Medals and Prizes:

8.1 The University shall award with a view to augment academic interest and activities among the students. Gold and Silver medals every year on the basis of results of annual examinations, subject to the provisions hereinafter appearing.

8.2 A gold (plated) and a silver medal shall be awarded for each of the following examinations in all branches to successful candidates as mentioned below:

i. Gyanveer Sarvashreshtha Chhatra Swarn Padak-

ज्ञानवीर सर्वश्रेष्ठ छात्र स्वर्ण पदक (Gold Medal):

The medal (written as **ज्ञानवीर सर्वश्रेष्ठ छात्र – वर्ष**) will be awarded to the **Best Student of the year** as decided by the Patrons of the University and the Awards Committee.

ii. Gyanveer Bahumukhi Utkrishta Chhatra Puraskar

ज्ञानवीर बहुमुखी उत्कृष्ट छात्र पुरस्कार (Shield for All Round Excellence):

This running shield (written as – **ज्ञानवीर बहुमुखी उत्कृष्ट छात्र पुरस्कार-वर्ष**) will be awarded to the student who has achieved **all around excellence** in fields including academics, social and cultural activities, sports, participation in university events, conduct, attendance, etc. as decided by the Patrons of the University and the Awards Committee.

iii. Chancellor's Gold Medal: The Chancellor's Gold Medal will be awarded to an undergraduate student who will **secure first position** in the University among all programs/courses/branches running in the University, subject to minimum number of students registered for the program.

iv. Vice-Chancellor's Gold Medal: Medals will be awarded to two successful candidates (one each in bachelors and masters programs) in each Faculty being run by the University, who have secured the highest percentage of Marks (above 85%). However, the candidate must have passed all semester examinations of the consecutive years in single and first attempt. To decide

the Gold Medal, marks obtained by the candidates from the first to final University Examination, will be computed.

- v. **Vice-Chancellor's Silver Medal:** Medals will be awarded two successful candidates (one each in bachelors and masters programs) in each Faculty being run by the University, who have secured the second highest percentage of Marks (above 80%). However, the candidate must have passed all semester examinations of the consecutive years in first attempt. To determine the Silver Medal, marks obtained by the candidates from the first to final University examination, will be computed.

8.3 Notwithstanding anything contained in the foregoing paragraphs, award of university Medal for anyone or all of the examinations may be withheld, suspended or cancelled.

- i. If, in respect of a year no candidate is found eligible for the award.
- ii. If the Vice Chancellor finds, after considering a report of the Head of the Institution/College that the eligible student concerned is not worthy to receive the award on account of a serious charge against him/her, like gross misconduct etc.
- iii. In case candidate has failed a subject or has been detained.

- 9.** If for an award, two or more students are found eligible by having obtained equal marks or grade point average, the medal shall be awarded on the basis of extra-curricular activities, participation in university events, conduct, and attendance.
- 10.** Notwithstanding anything contained in this statute, more awards, medals, prizes, and stipends may be initiated after due recommendation of Academic Council and approval of the Board of Management of the University.

ORDINANCE NO. - 08
ORDINANCE PERTAINING TO CONDITIONS FOR STUDENT
RESIDENCE, RULES AND DISCIPLINE

1. General

- 1.1 There shall be residence facilities for resident students termed as Boys Hostel & Girls Hostel respectively for boys and girls, as may be allocated.
- 1.2 Each Hostel may be given such names as are decided by the Board of Management.
- 1.3 Students desirous of staying on campus will be separately accommodated in the Boys and Girls Hostel, subject to the availability of seats.
- 1.4 Student desirous opting for hostel residence shall collect and fill out the Hostel application form from the Administrative Office, and submit the same signed by the Principal/ Dean of the School and Dean Student Welfare along with supporting documents as mentioned, and the receipt of the prescribed fee back to the Administrative Office, which will then allocate the room in consultation with the Hostel Warden.
- 1.5 The Administrative Office will issue a list of students who have been offered hostel accommodation along with an indication of fee submission date.
- 1.6 Hostel accommodation offer will automatically be terminated after the due date of fee submission.
- 1.7 Students who have submitted the hostel fee will be allotted rooms by the Administrative Office in consultation with Wardens of the respective Hostels.
- 1.8 Hostel residence will be allotted for the period of one academic year, subsequent allotment of hostel residence will be subject to new application by the student.
- 1.9 The students residing in the University Hostel shall pay such charges as may be prescribed by the Board of Management from time to time.
- 1.10 Each Hostel shall have Warden(s), who shall be appointed by the Vice Chancellor for a specified period on such terms and conditions as may be prescribed by the Board of Management.
- 1.11 The Warden shall ordinarily be required to stay in the Warden's room during the tenure of his office.

1.12 Every hostel shall maintain such register and records, as may be prescribed by the University, and furnish such statistical information as the University may require, from time to time.

1.13 Every resident shall have to observe discipline as per the hostel rules and standing orders.

Duties of Warden shall be prescribed and may include:

- 2.1 Supervise the matters relating to the overall functioning of the hostel, the resident student's welfare, and discipline.
- 2.2 Periodically inspect the hostel infrastructure and be in contact with the staff and students; be responsible for the smooth functioning of the hostels.
- 2.3 Permit stay of any guest according to the hostel rules.
- 2.4 Ensure that the resident students in his/her charge observe the rules framed by the University relating to the maintenance of discipline and decorum in the hostel; and shall promptly report to the Dean of student welfare all cases of misbehaviour, indiscipline and sickness of the resident students in his/her charge.
- 2.5 Ensure maintenance of discipline and decorum on the premises of the hostel; have the power to take disciplinary action, including the ordering of eviction of a resident from the hostel; take disciplinary action against a resident student for keeping any unauthorized guest, take action for the eviction of resident students in consultation with the Administration.
- 2.6 Be responsible for all matters relating to health, hygiene, sickness, food, sanitation and cleanliness of the hostel.
- 2.7 Supervise the functioning of the Mess and the working of the Mess Staff, if required.
- 2.8 Be responsible for the overall security of the Hostels and will coordinate his/her responsibility with the security staff of the University.
- 2.9 Have the right to inspect Hostel Rooms at all hours.
- 2.10 Be responsible for the proper up keep and maintenance of such properties of the, concerned Hostel, as are under his/her charge; periodically verify the furniture and fittings of the Hostel with the assistance of the caretaker, and take action for their repairs/replacement for obtaining additional furniture.
- 2.11 Report and collect the cost of damaged property from students.

2.12 When a Warden is on leave, his/her responsibilities and functions will be distributed among other Wardens for the duration of his/her absence.

2.13 Warden is responsible for informing parents about hostel closures at the end of each semester.

3. Rules and Standing Orders for Hostellers:

3.1 At the time of occupying the room, student must check the room furniture, fixtures, electrical fittings etc. and sign a receipt. He/she will be charged. for any loss, damage done to furniture, fixture, fittings and articles issued to him/her along with the disciplinary action if warranted. Sketching/painting on walls is prohibited. Rooms once allocated, are not to be changed without the written permission of Competent Authority.

3.2 Students themselves are responsible for all their belongings. They must ensure all their valuables including laptops are properly locked and not left outside even for short period. They are advised to use good quality locks.

3.3 Students must show their ID card to the security staff every time they enter/leave Hostel gate.

3.4 Students are required to compulsorily get their rooms cleaned by the house keeping as per announced schedule.

3.5 Smoking, consumption/possession of liquor, intoxicants, drugs, cigarettes, hookah etc. inside the Campus is strictly prohibited. Any violation will invoke severe penalty including rustication from the Hostel/ University. Students are expected not to indulge in any of the above-mentioned taboos even outside the campus as any report of same or detection of same on entering the campus shall be dealt equally as if such an offence has taken place inside the Campus.

3.6 Students should not indulge in acts such as playing of loud musical instruments or radio or loud singing or dancing etc. which may disturb others at study or work in the Hostels.

3.7 Students are not permitted to keep fire-arms or any lethal weapon with them in the Hostel premises even though possessing a license for it.

3.8 Students are prohibited from keeping obscene literature/video films/CDs in their possession. Any violation in this regard will result in severe disciplinary action.

- 3.9 Electrical appliances like electrical irons, heaters, VCD/DVD player, T.V., V.C.P. and V.C.R. etc., are not permitted in hostel rooms.
- 3.10 Hostel inmates fiddling with the electric connections, computer cabling, outlets, fittings and using additional electrical appliances shall be penalized, and the appliance / gadget will be confiscated.
- 3.11 Lights, fans etc. should be switched on only when needed and off when not required or when going out of the room. Similarly, water taps must be closed promptly after use. Electricity and water are scarce resource and needed to be conserved.
- 3.12 Students, unless specially permitted, will be allowed to occupy the rooms allotted to them in their hostel only a day prior to commencement of their academic session. Likewise, they must vacate their rooms, within 3 days of the closure of their academic session. They will render themselves liable to disciplinary action and payments at enhanced rates for any unauthorized occupation beyond the stipulated period mentioned above.
- 3.13 Before proceeding on longer vacation, students must hand over the charge of their rooms, the furniture and the fittings etc. to Hostel warden / Caretaker and get a receipt from him. If a student fails to do so, the Warden / Administrator is authorized to break open a locked room and make an inventory of the articles found therein. The University authorities shall not be responsible for the private belongings of the students found in such rooms.
- 3.14 The Warden/ Administrator is assisted by a supervisor / caretaker in day-to-day working of the Hostels. The Hostel inmates shall refer their difficulties of whatever nature to the Warden/ Administrator who will take necessary action. Matters related to indiscipline shall be reported to the Warden / Administrator.
- 3.15 No furniture shall be removed from the room and used elsewhere either inside or outside the Hostel without the permission of/or under the orders of the Warden/ Administrator.
- 3.16 No student is allowed to engage a private servant or keep pets.
- 3.17 Visitors including parents are not allowed to go inside the hostel rooms. Parents/ Guardians can meet their wards in the Visitor's Lounge during the specified visiting hours with the permission of Warden.

- 3.18 Students can be permitted to visit their Parents, Local guardians, near relatives occasionally. All such visits shall have to be after due permission from the Warden.
- 3.19 Students are prohibited from giving shelter to any other student/ outsider in their rooms. In case of any unauthorized shelter, the student will be subject to disciplinary action. Unauthorized occupation/ shelter to any outsider will be reported to local administration for suitable action.
- 3.20 All students must be present in their respective hostels as per specified times unless specifically permitted to stay out in the night and for a specific reason in writing by the Warden/Dean of Students Welfare.
- 3.21 Students will be charged for Boarding and Lodging beyond the year at the rates as decided by the management.
- 3.22 All students staying in the hostels during summer vacations shall have to abide by the Hostel Rules in place.
- 3.23 Students are required to observe the mess timings religiously. They will not get entry & food beyond the prescribed timings in the mess.
- 3.24 Provision items of daily use including bread, butter, biscuits etc. are available on payment at the canteen which is open as per times specified.
- 3.25 Ragging in any form is unlawful and strictly prohibited. Students found indulged in ragging may be expelled from the Hostel as well as the University. FIR will also be lodged against students indulging in ragging.
- 3.26 Student's not returning back to their hostels within the prescribed time without the permission from the Warden may attract disciplinary action including deduction of disciplinary marks. The student will be expelled from the Hostel in case of repeated offences.
- 3.27 All the students are charged Hostel fee for the academic year, as such they must completely vacate their rooms within three days of the conclusion of the academic year. Any stay beyond that without written permission of a competent authority shall attract disciplinary action and payment at enhanced rates or at rates as specified by the authority for both boarding as well as lodging.
- 3.28 The University adopts the vegetarian eating ethics for any food served in the University premises or hostel mess.

3.29 Mess membership will be mandatory for all hostel residents.

3.30 Students violating any of the above guidelines will face disciplinary action in which case the decision of competent authority is final and binding.

4. Procedure/Instructions for obtaining out pass shall be as below:

4.1 Day out passes on working days must be signed by both the HOD and the Warden.

4.2 Out pass for overnight/out station leave will be issued by the Warden and has to be signed by the Registrar.

4.3 In case of grave emergency immediate out pass will be issued by the Warden and has to be signed by the Registrar.

4.4 Girl students wanting an overnight out pass/out station leave are required to get the written permission of their parents/guardians through a phone call to the Warden.

4.5 Girl students are advised to go outside the campus in groups of minimum three for their own safety.

4.6 In case of medical evacuation, the patient and attendants can move out on the medical officer's advice. Warden and Registrar/ Dean of the School must be informed.

4.7 All students are required to be back inside the campus by 07:00 PM and/or decided by the university on all days.

5. Rules for Discipline

5.1 The welfare and discipline of students, are two integral parts of Institutional behaviour. Student's behaviour and discipline will therefore be assessed and will receive the same attention as the academic work. Discipline includes the observance of good conduct and orderly behaviour by the students of the University. All students pursuing a course of studies at the University shall observe a code of conduct and maintain discipline and consider it their duty to behave decently at all times. They must follow the rules pertaining to discipline, as may be laid down by the Board of Management of the University and also abide by all rules and regulations of the University framed and notified from time to time. Students of the University must study the Standing Orders carefully and

also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.

- 5.2 The rules and regulations governing discipline, and procedures relating to discipline shall be as provided for in the regulations for each program. Any amendments to these Standing Orders will be notified through notices displayed on notice boards and circulated in the usual manner. The plea of ignorance will not be entertained for any breach of orders in force from time, to time. Therefore, students must see the notices on the Notice Boards/Website/Student information system regularly.
- 5.3 Every student shall always carry on his/her person the Identity Card issued by the University. Every student, who has been issued the Identity Card, shall have to produce or surrender the Identity Card, as and when required by the Proctorial Staff, Teaching and Library Staff and the Officials of the University. The loss of the Identity Card, whenever it occurs, shall be immediately reported in writing to the Registrar, and a Duplicate ID Card must be procured from the Administrative Office.
- 5.4 Any violation of the code of conduct or breach of any rules or regulations of the University by any student shall constitute an act of indiscipline and shall make him liable for disciplinary action against him.
- 5.5 The following acts, in particular, shall constitute acts of gross indiscipline and any student indulging in any of them shall render him/herself liable for disciplinary action against him.
- i. Disobeying teachers/officials or misbehaving in the class.
 - ii. Quarrelling or fighting on the University campus or outside the campus, amongst themselves or indulging in any activity that amounts to ragging and or harassment of other students.
 - iii. Quarrelling or fighting with a university employee or any employee of the University mess/canteen/cafeteria/security or any other public utility functioning in the campus.
 - iv. Behaving on the University campus or outside in a manner that is indecent, or which is meant to annoy or harass the students, teacher, officers or employee of the University.

- v. Visiting socially unacceptable websites, consuming liquor or banned substances like drugs etc.
 - vi. Damaging the University property.
 - vii. Indulging in acts of theft, stealing and misappropriating.
 - viii. Use of mobile in the class/academic area.
 - ix. Irregularity in attendance, persistent idleness or negligence or indifference towards the work assigned.
 - x. Any other conduct anywhere which is considered to be unbecoming of a student.
 - xi. Any other activity that defames the University and constitutes indiscipline.
- It shall also include inciting others to do any of the aforesaid acts.

6. Rules for Student's Conduct & Behaviour in Campus and Outside.

The rules governing the same shall be as provided for in the regulations for each program and generally as below:

- 6.1 Students of the University must study the Standing Orders carefully and also make themselves familiar with these instructions, pertaining to their academic, co-curricular and other activities.
- 6.2 Any amendments/additions to these Standing Orders will be notified through notices displayed on notice boards and circulated in the usual manner. The plea of ignorance will not be entertained for any breach of orders in force from time to time. Therefore, students must see the notices on the Notice Boards/ Website regularly.
- 6.3 The Schedules for all academic works and for the Examinations will be notified to the students separately by the Registrar/Academic Departments.
- 6.4 The Vice-Chancellor is overall in charge of the academic activities including attendance and leave for students.
- 6.5 Dean Student welfare will deal with the welfare and discipline of all students in the campus including Hostel and also outside the campus and will ensure the maintenance of good conduct. He/ She will be assisted by other members of faculty/ staff/ wardens as nominated.

7. Conduct and Behaviour

- 7.1 Students should attend all their classes and strictly observe class timings. They should likewise carry out other out-door and extra- curricular activities/duties assigned to them. Their attendance and leave are governed by the regulations pertaining to them.
- 7.2 Students must give their undivided attention to their academic work and be respectful to their teachers, supervisors and staff.
- 7.3 All students must carry I-cards with them at all times. Identity card can be asked to be shown by the student by any competent authority including security guards at the entry gate of the University as well as hostel. I-card is an important document. Loss of I-card may invite monetary fine as decided from time to time.
- 7.4 Students must conduct themselves with due decorum in the classes, laboratories, Library etc. and move in an orderly and disciplined manner. They must conduct themselves in a manner worthy of great traditions.
- 7.5 Students, who fail to make sufficient progress in their studies and also do not maintain the required attendance in the classes, are liable to be debarred from appearing in the final examination and will be awarded Fail grade.
- 7.6 If in a particular class/period more than 40% students are absent, it would be regarded as mass absenteeism and an act of indiscipline. Disciplinary action will be taken on the students indulging in mass absenteeism.
- 7.7 No student shall disobey any order issued by the University. Students must behave with due decorum towards their fellow students.
- 7.8 Students should not indulge in abusive behaviour/ violence of any kind with fellow students, teaching faculty and employees of the University within or outside the University. Violence by any student or group of students will lead to severe disciplinary action.
- 7.9 No meeting of the students other than those organized by the various recognized student bodies shall be called without the prior permission in writing from the Dean Student Welfare.
- 7.10 No meeting/function within the University campus to which any outsider is invited shall be organized nor shall any outsider address the students without the prior written permission in writing from the Vice Chancellor.

- 7.11 No students shall use unfair means at any of the examinations and tests or attempt or threaten the staff to get undue advantage. Disciplinary action shall be taken against defaulters as per the rules of the University.
- 7.12 Students must pay all fees and other dues on specified dates. If they do not do so, they render themselves liable to penalties as in force from time to time.
- 7.13 Students must take good care of all University property. Any damage to university property shall be viewed as indiscipline. Such student(s), in addition to facing the disciplinary action, shall have to replace the damaged property and make good the losses caused due to their action. Students must use the furniture and fittings with due care and must not deface buildings, roads, furniture and fittings etc. in any manner.
- 7.14 Students must handle the laboratory equipment, instrument and machinery that they have to use in course of their work with great care. Any damage or breakage of such equipment etc. due to improper use of negligent handling will have to be made good by the students concerned.
- 7.15 Ragging in any form is unlawful and strictly prohibited. Student found ragging shall be expelled from the University and FIRs lodged against them as per orders of the Honourable Supreme Court.
- 7.16 Mobile cellular phone may be carried by the students. However, they shall be kept in silent mode during the classes. Violation will lead to confiscation of the mobile phone.
- 7.17 All the students are required to observe the decorum in the dress code (as laid down by the University) while moving in the Administrative/Academic block including Labs & Library on working days. Students not adhering to the described and notified dress code may be denied entry to the University.
- 7.18 Smoking, consumption/possession of liquor, intoxicants, drugs, cigarettes, hookah etc. inside or outside the campus is strictly prohibited. Any violation will invoke severe penalty including rustication from the Hostel/University.
- 7.19 The University adopts complete vegetarian eating ethics for any food served or procured from an outside agency or consumed within the University premises including guest houses. Further, the same shall apply to utilization of silk on the University Campus.

- 8. Rules and Regulations for Library:** The rules governing the same shall be as below:
- 8.1 Students must follow the library rules for borrowing/using/returning books.
 - 8.2 They must show their Identity Cards when asked for.
 - 8.3 The books must be returned on or before the due date of return.
 - 8.4 Library books should be used with great care. Tearing or folding or cutting of Library books or making any mark on them is not permitted and shall lead to disciplinary action. Any defect noticed at the time of borrowing books must be brought to the notice of the library staff immediately, otherwise the borrower may be required to replace the book by a new copy or pay double the cost of the book.
 - 8.5 In open access Library of the University, replacement or misplacement of books on the shelves by readers is not desirable. Readers should leave the book on the table after use.
 - 8.6 Library cards are non-transferable, and they should be kept securely, otherwise the borrower shall be held responsible for the books issued against cards.
 - 8.7 Before leaving the library, a student should make sure of getting the books properly issued at the counter against the card.
 - 8.8 Personal property or books other than those belonging to the library must be deposited at the entrance gate.
 - 8.9 The loss of Library books or borrowers' card must be immediately brought to the notice of the Librarian in writing.
 - 8.10 A duplicate library card will be issued to the student at a nominal charge, as decided by the Library Committee.
 - 8.11 Students will be required to reimburse the value of the book if it is lost or misplaced, as per the guidelines of the Library Committee.
 - 8.12 Polite and courteous behaviour inside the library is expected from all the users and silence must be observed inside the reading rooms.
- 9. Anti-Ragging Measures:**
- 9.1 The University shall have a zero-tolerance policy towards Ragging and shall lay down strict guidelines on the same as per policies of the UGC in vogue and in compliance to directions of Hon'ble Supreme Court.
- 10. Policy to Prevent Sexual Harassment:**
- 10.1 The University shall be committed to treating every employee and student with dignity and respect. It shall seek to create a work environment that is free from sexual harassment of any kind, whether verbal, physical or visual. A policy shall be created by the University to provide guidelines for prompt redressal of complaints related to sexual harassment which should be in full. The policy so defined should be communicated to all employees and students and they should be made aware of the complaint and redressal mechanism for same.

ORDINANCE NO. 09
ORDINANCES PERTAINING TO ESTABLISHMENT OF
CENTRE OF STUDIES, BOARDS OF STUDIES, INTER-
DISCIPLINARY STUDIES, SPECIAL CENTRES, SPECIALIZED
LABORATORIES AND OTHER COMMITTEES

1. The University shall have such Schools of Studies, Special Centres and Specialized Laboratories as may be required by the University.
2. University may add Schools/Centres/Departments with the approval of Governing Body and informed to MPPURC under the relevant provisions of the Act.
3. Every School of Studies (hereinafter referred to as the school) shall consist of such Faculty as may be assigned to it by the approval of the Governing Body.
4. **Each Department shall consist of:**
 - i. Teachers of the Department/School.
 - ii. Persons appointed to conduct research in the Department/School.
 - iii. Honorary Professors, if any, attached to the Department/School.
 - iv. Such other persons as may be members of the Department/School in accordance with the provisions of the Ordinances.
5. Each Faculty/School/Centre/Department shall have a Dean/ Director / HOD /Course Coordinator. Deans/Directors shall be appointed against specific appointments and shall be overall responsible for the functioning of the respective Faculty/School/Centre. HODs/Course Coordinators shall be appointed by the Vice-Chancellor from amongst the Professors for a period of two years, provided that where in any Department, there is only one Professor. The Vice-Chancellor may also appoint one of the Associate Professors as a HOD/ Course Coordinator of the Department.
6. **The duties and functions of Deans/Directors of the School shall be as below:**
 - i. Responsible for the overall administration and management, stakeholder management, budgeting, etc. of the school.
 - ii. Responsible for admissions, monitoring and tracking of admitted students.
 - iii. Coordinate with the Finance Department to ensure all fees are paid and receipts are accounted for.
 - iv. Track the scholarship status of each student in the school.

- v. Develop, implement, promote and evaluate the curriculum of each department in the school.
- vi. Strengthen the academic delivery mechanism to enhance student's performance.
- vii. Adopt current industry and academic trends to ensure student employability.
- viii. Design and maintain a master schedule - academic, training (on campus & off campus), placement, extracurricular activities, etc. for the school.
- ix. Attract, develop and retain qualified faculty members.
- x. Encourage Faculty members to undertake research, publish in journals and attend conferences.
- xi. Monitor student discipline and conduct (including attendance) and maintain the decorum of the University/School/Department.
- xii. Maintain the course parameters as prescribed by the Regulatory Body and as per the Ordinances of the University.
- xiii. Strive to raise the standard of the University/ School and establish it as amongst the best in its field of study and focus on strengthening each department.
- xiv. Develop a positive and active working and learning culture in the University and School.

7. Powers and Functions of the Head of the Department/School shall be as below:

- i. Be the academic head of the Department/School and shall convene and preside over the meetings of the faculty in the Department/School and the Board of Studies.
- ii. Responsible for the academics - classes, syllabus, notes, question banks, daily/weekly/ monthly work plans, etc.
- iii. Responsible for assigning faculty their classes and courses, and substitution, and documenting the same.
- iv. Maintain discipline in the Classroom and Laboratories through teachers of the Department.
- v. Assign teachers in the Department such duties as may be necessary for the proper functioning of the Department.
- vi. Be responsible for the coordination and supervision of teaching and research in the Department.
- vii. Recommend /Approve leave applications of the members and other staff of the Department to the Dean of the School according to the rules framed for the purpose.
- viii. Be responsible for the records, and equipment of the Department and the books of the Departmental Library.
- ix. Operate the Budget of the Department/School in consultation with the Dean/ Principal.
- x. Have such other powers and perform such other functions, as. may be assigned to him by the Academic Council, the Vice Chancellor or the Dean of the School concerned.
- xv. University may create and establish additional centre of study, boards of studies, inter-disciplinary studies, special centres, specialized laboratories and other committees as required by recommendation of the Academic Council and approval of the Board of Management of the university.

ORDINANCE NO. 10
ORDINANCE PERTAINING TO THE MANNER OF
CO-OPERATION AND COLLABORATION WITH OTHER
UNIVERSITIES/INSTITUTIONS/ ORGANISATIONS/
AUTHORITIES INCLUDING LEARNED BODIES OR
ASSOCIATIONS

1. The University may subject to the provisions of the Act and rules defined by the UGC, enter into MOUs with other Universities including foreign Universities, Institutions, Organisations and Authorities in such a manner and for such purposes as the University may decide or determine from time to time as per the Act .
2. The MOUs must have clauses and conditions to safe guard the legal aspects of the University and include issues like, areas of cooperation and collaboration, mutual obligations, arrangement for transfer of credits, maintenance of standards, period of contract, consequences of termination of agreement, resolution of disputes, liabilities, financial agreements, if any.
3. Gencrally, but not limited to scope defined below, the following may be agreed upon:
 - i. Promote Collaboration between the Universities/ Institutes / Organisations in the field of higher education.
 - ii. Exchange of Faculties and Researchers.
 - iii. Exchange of graduate students for a specified duration and courses.
 - iv. Exchange academic materials of mutual interest including scholarly publications, curricula information and pertinent research reports.
 - v. Invite representatives of each other's academic communities to participate in conferences and colloquia.
 - vi. Cooperation in mutual fields of academic interest for the purpose of developing specific education and training opportunities and Programs.
 - vii. Promote Collaboration between the Industry Associations and Bodies in the field of skilling and employment readiness.
4. Academic & Organizational development assistance as well as education. & training activities in a number of fields and subjects including:
 - i. Design of curricula for undergraduate and postgraduate studies.
 - ii. Development of faculty profiles.
 - iii. Internship opportunities with companies in Indian and overseas.
 - iv. Establishment of periodic quality assurance practices and procedures.
 - v. Short professional training courses.
5. Contact and collaboration between faculty, staff and students, carry out joint research Programs and exchange experiences in education research. Activities include:
 - i. Joint cooperative research projects.
 - ii. Consultancy work assist the development of new Postgraduate courses.
 - iii. Enter into twinning arrangement, if allowed within the rules of the UGC.
6. University may also collaborate or co-operate with other industries/companies/ firms to provide vocational technical knowledge, apprenticeship, and internship to our students and may also go for research collaboration with companies and laboratories within the state, India and outside India.

ORDINANCE NO. 11**ORDINANCE FOR ADMISSION OF INTERNATIONAL STUDENTS****1) INTERNATIONAL AFFAIRS**

Gyanveer University in compliance with the approval of the competent authority agreed in principle to open admissions to International Students. The intake of International Students shall start from the coming Academic Session 2023-2024. The University has created a separate entity to look after the matters related to admissions of International Students in terms of procedure, process, admission, and related administration. This new entity of the University is INTERNATIONAL AFFAIRS headed by a Director. The University has planned to provide accommodation to all the International Students.

1.1) Applicants seeking admission to such programmes are advised to send their applications on the prescribed form along with duplicate Photostat copies of the transcripts to The Director, International Affairs, administrative Building, Gyanveer University.

1.2) The admission of International Students to Medical/Biotechnology and Engineering programmes is a privilege of the Ministry of External Affairs, Government of India, New Delhi. A number of seats in these programmes are reserved for the International Students of various countries. International students desirous of joining these professional programmes should contact the nearest Indian Embassy for the necessary information.

2) INTERNATIONAL STUDENTS

Under UGC Guidelines, 'International Students' will include the following:

2.1) Foreign students: Students holding passports issued by any foreign country including people of Indian origin who have acquired the nationality of foreign countries.

2.2) Non Resident Indians (NRI): Only those Non Resident Indian students who have studied and passed the qualifying examinations at schools or colleges in foreign countries will be included as International students. This will include the students studying in the schools or colleges situated in foreign countries even if affiliated

with the Boards of Secondary Education or Universities located in India, but will not include students studying in those schools or colleges (situated in India) which are affiliated to the Boards of Secondary Education or Universities of the foreign countries. The students passing the qualifying examinations from Boards or Universities located in foreign countries as external students and dependents of NRIs studying in India will not be included as International Students. The entry level status of International Students on entry to the country will be maintained.

3) DOCUMENTS REQUIRED FOR ADMISSION OF INTERNATIONAL STUDENTS:

3.1) Visa: All International Students will require a student Visa endorsed by this University for joining full time courses. No other endorsement is acceptable. Students wishing to join a research programme will require a Research Visa endorsed by this University. The Visa should be valid for the prescribed duration of the course. A visa is not required for NRI students. Students who are doing full time courses, in some other institutions, do not require a separate visa for joining part time courses provided that their current visa is valid for the entire duration of the course.

3.2) No Objection Certificate: Students are no longer required a No Objection Certificate (NOC) for joining professional courses. (This has been withdrawn by the Government of India vide letter No. F.No.33-17/2002-U.4 dated 20th August 2004.) All International Students wishing to undertake any research work or join a Ph.D. or M. Phil. programme will have to obtain prior security clearance from the Ministry of Home Affairs and the approval of Department of Secondary & Higher Education, Ministry of Human Resource Development, Government of India and this must be on the Research Visa endorsed to this University

4) ADMISSION OF INTERNATIONAL STUDENTS :

4.1) Admission of all the International Students will be done through the University's Office of the International Affairs. The students will generally be admitted at the beginning of the course. However students can also be admitted as transfer cases in the middle of the course from other institutes with which there is an understanding for accepting the students as transfer cases.

- 4.2) The admission of international Students is done in two stages. First, a student wishing to join the University gets the application form and the information on the eligibility requirements, courses available and admission procedure from the prospectus or the website of the University. The application for provisional admission is then submitted to the International Student's Cell along with prescribed fees. The Cell will then check eligibility and issue the provisional admission letter. This is required to get the visa and to complete other formalities.
- 4.3) After getting provisional admission, the student should get the Student Visa and complete all other formalities. The student should then report for final admission to the University where he wants to join the course. The next step is to fill up the admission form from the concerned institute and pay the required fees. After this, the student should undergo the medical examination. Students are required to pass the English proficiency test if applicable. Once this is done, the final admission is given.
- 4.4) The International Students will have to pay the fees in US dollars. In special cases, permission will be given for payment of fees in Indian currency.
- 5) **EQUIVALENCE COMMITTEE :**
- 5.1) On the basis of the recommendations of the Board of Management, Gyanveer University has constituted an Equivalence Committee for the verification of Certificate/Degrees of the International Students which shall be comprised of Dean Academics/Chairman Admissions as Chairman, and the Director, International Affairs, Concerned Deans of the Schools and Admission Coordinator as the members of the above mentioned committee. Some special members may also be invited if need arises.
- 6) **APPLICATION PROCEDURES FOR INTERNATIONAL STUDENTS :**
- 6.1) Applicants seeking admission to programmes of this University and have passed a recognized examination are advised to send their application form on the prescribed format along with duplicate Photostat copies of the transcripts to The Director, International Affairs, Gyanveer University. International Students are exempted from entrance tests for admission. However, they should pass the equivalent Qualifying Examination from an Indian or any International University / Institution.

6.2) International students have to follow the following steps for applying for admission in different programmes of Gyanveer University:

6.2.1 For those International Students who are already studying in India or have an Indian degree (for all programmes)

- Channelize their admission application form routed through their Embassy / High Commission / Consulate in India (for the purpose of verification of their educational qualifications viz. mark sheet, degree, etc.)
- Application form should be routed to University through Embassy / High Commission / Consulate addressed to The Director, International Affairs, Gyanveer University.
- The Office of the International Affairs, Gyanveer University will send the application to Department/School that applicant wants to join (Application must have a three options for their choice of programmes for each candidate.
- The Director, International Affairs, Gyanveer University will issue provisional admission letter for applicant when receiving an approval letter from concern Department/School.
- This letter will be sent to the Embassy addressed to the First Secretary (in charge of Science, Technology & Education) which is a provisional admission letter.
- Then the First Secretary will inform the applicant to take admission in Gyanveer University in their choice of program.
- The applicant will come back to their country of domicile for getting visa formalities (Student Visa for Diploma /Graduate/Post-Graduate courses; Research Visa for Ph.D. course).
- After getting the Student/Research VISA, they can get confirmed admission in their program of choice after paying the University Fee.
- Admission of International Students will be confirmed only after verification of original certificates, medical fitness test and payment of required fees.

- Within two weeks of arrival in India register their names with the police in the Foreigner Regional Registration Office (FRRO) of the local Police.

6.2.2 For those International Students who are eager to apply from their own country (for all programmes):

- Channelize their admission application form routed through Indian Embassy! High Commission! Consulate in India (for the purpose of verification of their educational qualifications viz. mark sheet, degree, etc.). The rest of the procedures are the same as mentioned above.
- If the candidate meets the eligibility requirements and is found eligible, University will issue provisional admission letter to him.
- A copy of the same letter will be endorsed to the concerned Indian Embassy in the country of domicile of the candidate on the basis of which the concerned Embassy will issue a Research / Student's Visa so that the student can come to India and join the University.
- No International-Student shall be admitted to this University without Research, Student's Visa. Such Student's Visa will be extended by the Ministry of Home Affairs after ascertaining that student pursuing his studies, is receiving remittance through proper banking channels.
- The admission of International Students to Medical and Engineering programmes is done by the Ministry of External Affairs, Government of India, and New Delhi.
- A number of seats in these programmes are reserved for the nationals of various countries. International Students desirous of joining these professional programmes should contact the nearest Indian Embassy for necessary information.

7) GENERAL ELIGIBILITY CRITERION FOR INTERNATIONAL STUDENTS :

7.1) The Degrees/ Certificates of the International Students should have been recognized and approved by the Association of Indian Universities (AIU) and the Commonwealth Universities International Association of Universities (IAU) as equivalent to the corresponding Indian Degrees/ Certificates.

7.2) They hold a valid passport from their respective countries.

8) ADDITIONAL ELIGIBILITY REQUIREMENTS :

- 8.1) A candidate studying in the final year of or having qualified for a Degree in General Course of Study from Gyanveer University or any other University/ Institution shall be entitled to apply for admission to the next higher course/Degree.
- 8.2) If the applicant has passed the qualifying examination where grades are awarded:
- 8.3) Where the grade sheet doesn't mention the equivalent percentage of marks from grade points, the candidate should submit a certificate of conversion from the concerned institution mentioning either the converted percentage or the formula for the actual conversion of grade point average to percentage of marks and
- 8.4) Where the grade sheet itself mentions the equivalent percentage of marks from the grade points or formula for such conversion, the candidate should get both sides of the Degree/Grade Sheet photocopied showing the equivalent percentage of marks/conversion formula and enclose it with the Application Form.

Note: Candidates admitted to any course in this University shall not be eligible to pursue simultaneously any other full-time course in this or in another University/ Institution.

9) Eligibility for Admission to Under Graduate Programmes :

- 9.1) Evidence of required academic performance must be in the form of certified English transcripts listing all the programmes with the grades or marks earned.
- 9.2) Transcripts in languages other than English are not acceptable.
- 9.3) Applicants for any of the Under-Graduate Course must have completed the 12 years or 10+2 years of formal schooling.
- 9.4) The applicants who have passed final School Certificate Examination of twelve year duration.
- 9.5) The minimum admission requirement in terms of the percentage of marks that are required by a candidate for being admitted to a course varies in many cases from Course to Course.

10) Eligibility for Admission to Post-Graduate Programmes :

- 10.1) For admission to a post-graduate programme of studies in any discipline, one must have completed 12 years or 10+2 years of formal education at the School level followed by a Bachelor's Degree. However, the admission to post-graduate

programmes is rather restricted and the applicant with excellent academic records stands a fair chance of admission.

11) Eligibility for Admission to M. Phil. and Ph. D. Programmes :

11.1) Gyanveer University also offers M. Phil. and Ph.D. Programmes of concerned Schools (as Per Ordinance No 12) The minimum admission requirement for the Research Degree (Ph.D.) is a post graduate degree of two years duration of any Indian University or any other degree recognized as equivalent to it. The admission for these programmes is very limited and is decided by the respective Schools on the basis of a very sound academic record along with a detailed research proposal.

12) Age Requirements :

12.1) No candidate is qualified for admission to the University in the first year of the degree course unless he is 18 years of age before the first day of October in the year in which he seeks admission. Likewise for post graduate and research programmes the applicant must be 20 years of age before the first day of October in the year in which admission is sought. However, the Admission Committee may give some relaxation to meritorious students.

13) Transfers & Change of Course :

13.1) An International Student who has been granted admission to a particular course shall not be allowed to change the course. Transfer from one institution in India to another is also not allowed ordinarily. In exceptional cases, the International Students Cell may permit this, based on the availability of the course, eligibility rules and with the permission of the Competent Authority of the University.

14) Government of India Scholars :

14.1) International Students who are awarded scholarships by the Indian Council for Cultural Relation, New Delhi shall be given preferential treatment while granting admission and for hostel accommodation. Sponsored candidates from different Foreign Governments for training and studies are also given preference for the same.

15) VISA Requirements :

15.1) The University shall issue a Bonafide Certificate to the International Student covering all the important information about the student like Name of the student,

Gender, Date of Birth, Passport No., VISA No., Name of the programme, etc. for VISA requirements.

16) Health or Medical Requirements :

16.1) All the International Students required producing medical fitness certificate. As per government rules all International Students entering India on Student Visa have to be tested for HIV and will not be given admission if found to be positive. All the resident students (National/International) in the University Campus are covered under Health Insurance. For any medical emergencies, the University will facilitate medical aid to students.

17) Discipline :

17.1) The International Students will abide by all the rules of the University and the code of conduct as applicable to Indian students doing same courses.

18) Examination and Award of Degrees & Diplomas :

18.1) The procedure for examination, payment of examination fees, issue of mark list, issue of passing certificates and award of degrees will be the same as for the Indian students doing same courses.

The above rules will be applicable for admissions done after the issue of these rules. In case there are any differences on the interpretation of rules then the opinion of the Office of the International Affairs in consultation with the competent authority of the University will be final. The fees are subject to revision and students will have to pay the revised fees when applicable. On the points not specifically covered, the decision of the Universities authorities will be final.

ORDINANCE NO. 12

DOCTOR OF PHILOSOPHY (Ph.D.)

The Ordinance shall be called the "Ordinance" Governing the Doctoral Degree. The ordinance will be governed by the UGC (Minimum Standards and Procedure for Awards of M.Phil./PhD Degrees) Regulations, 2022 and as amended by the UGC from time to time.

1. Eligibility criteria:

The following are eligible to seek admission to the Ph.D. program:

- 1.1 A 1-year/2-semester master's degree program after a 4-year/8-semester bachelor's degree program or a 2-year/4-semester master's degree program after a 3-year bachelor's degree programme or qualifications declared equivalent to the master's degree by the corresponding statutory regulatory body, with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of the educational institution.

A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

Provided that a candidate seeking admission after a 4-year/8-semester bachelor's degree program should have a minimum of 75% marks in aggregate or its equivalent grade on a point scale wherever the grading system is followed. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-

Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

- 1.2** Candidates who have completed the M.Phil programme with at least 55% marks in aggregate or its equivalent grade in a point scale wherever grading system is followed or equivalent qualification from a foreign educational institution accredited by an assessment and accreditation agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. programme. A relaxation of 5% marks or its equivalent grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

2. Duration of the Programme

- 2.1** Ph.D. Programme shall be for a minimum duration of three (3) years, including course work, and a maximum duration of six (6) years from the date of admission to the Ph.D. programme.
- 2.2** A maximum of an additional two (2) years can be granted through a process of re-registration; provided, however, that the total period for completion of a Ph.D. programme should not exceed eight (8) years from the date of admission in the Ph.D. programme.

Provided further that, female Ph.D. scholars and Persons with Disabilities (having more than 40% disability) may be allowed an additional relaxation of two (2) years; however, the total period for completion of a Ph.D. programme in such cases should not exceed ten (10) years from the date of admission in the Ph.D. programme.

- 2.3** Female Ph.D. Scholars may be provided Maternity Leave/Child Care Leave for up to 240 days in the entire duration of the Ph.D. programme.

3. Procedure for admission. -

- 3.1** The admission shall be based on the criteria notified by the university, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory/regulatory bodies concerned, and taking into account the reservation policy of the Central/State Government from time to time.
- 3.2** University shall notify a prospectus well in advance on the university website specifying the number of seats for admission, subject/discipline-wise distribution of available seats, criteria for admission, the procedure for admission, and all other relevant information for the candidates. University shall adhere to the National/State-level reservation policy, as applicable
- 3.3** University may admit students who qualify for fellowship/scholarship in UGC-NET/UGC- CSIR NET/GATE/CEED and similar National level tests based on an interview.
- And/or
- University may admit students through an Entrance Test conducted at the University level. The Entrance Test syllabus shall consist of 50% of research methodology and 50% shall be subject- specific.
- 3.4** Students who have secured 50 % marks in the entrance test are eligible to be called for the interview.
- 3.5** A relaxation of 5% marks will be allowed in the entrance examination for the candidates belonging to SC/ ST/ OBC/ differently-abled category, Economically Weaker Section (EWS), and other categories of candidates as per the decision of the Commission from time to time.
- 3.6** University may decide the number of eligible students to be called for an interview based on the number of Ph.D. seats available.
- 3.7** Provided that for the selection of candidates based on the entrance test conducted by the University, a weightage of 70 % for the entrance test and 30 % for the performance in the interview/viva- voce shall be given.
- 3.8** University shall maintain a list of Ph.D. supervisors (specifying the name of the supervisor, his or her designation, and the department/school/centre), along with the details of Ph.D. scholars (specifying the name of the

registered Ph.D. scholar, the topic of his/her research and the date of admission) admitted under them on the website of the institution and update this list every academic year.

4. Allocation of Research Supervisor- Eligibility criteria to be a Research Supervisor, Co-Supervisor, Number of Ph.D. scholars permissible per supervisor, etc.

4.1 Permanent faculty members working as Professor/Associate Professor of University with a Ph.D., and at least five research publications in peer-reviewed or refereed journals and permanent faculty members working as Assistant Professors in University with a Ph.D., and at least three research publications in peer-reviewed or refereed journals may be recognized as a Research Supervisor in the university where the faculty member is employed. Such recognized research supervisors cannot supervise research scholars in other institutions, where they can only act as co-supervisors. Ph.D. awarded by a university under the supervision of a faculty member who is not an employee of the university would be in violation of these Regulations.

4.2 For Ph.D. scholars working in Central government/ State government research institutions whose degrees are given by university, the scientists in such research institutions who are equivalent to Professor/Associate Professor/Assistant Professor can be recognized as supervisors if they fulfil the above requirements.

Provided that in areas/disciplines where there is no, or only a limited number of peer-reviewed or refereed journals, the University may relax the above condition for recognition of a person as Research Supervisor with reasons recorded in writing.

Co-Supervisors from within the same school or another school of the University or other institutions may be permitted with the approval of the competent authority.

Adjunct Faculty members shall not act as Research Supervisors and can only act as co-supervisors.

- 4.3 In case of interdisciplinary/multidisciplinary research work, if required, a co-Supervisor from outside the School /University may be appointed.
- 4.4 An eligible Professor/Associate Professor/Assistant Professor can guide up to eight (8) / six (6) / four (4) Ph.D. scholars, respectively, at any given time.
- 4.5 In case of relocation of a female Ph.D. scholar due to marriage or otherwise, the research data shall be allowed to be transferred to the University to which the scholar intends to relocate, provided all the other conditions in these Regulations are followed, and the research work does not pertain to a project sanctioned to the parent Institution/Supervisor by any funding agency. Such scholar shall, however, give due credit to the parent institution and the supervisor for the part of the research already undertaken.
- 4.6 Faculty members with less than three years of service before superannuation shall not be allowed to take new research scholars under their supervision. However, such faculty members can continue to supervise Ph.D. scholars who are already registered until superannuation and as a co-supervisor after superannuation, but not after attaining the age of 70 years.
5. **Admission of International students in Ph.D. program:**
 - 5.1 Each supervisor can guide up to two international research scholars on a supernumerary basis over and above the permitted number of Ph.D. scholars as specified in clause 4.4 above.
 - 5.2 The University may decide their own selection procedure for Ph.D. admission of international students keeping in view the guidelines/norms in this regard issued by statutory/regulatory bodies concerned from time to time.
6. At any point, the total number of Ph.D. scholars under a faculty member, either as a supervisor or a co-supervisor, shall not exceed the number prescribed in clause 4.4 and clause 5.1.
7. **Course Work. - Credit requirements, number, duration, syllabus, minimum standards for completion, etc.**
 - 7.1 The Credit requirement for the Ph.D. coursework is a minimum of 12 credits, including a "Research and Publication Ethics" course as notified by UGC

vide D.O. No. F.1-1/2018(Journal/CARE) in 2019 and a research methodology course. The Research Advisory Committee can also recommend UGC recognized online courses as part of the credit requirements for the Ph.D. programme.

- 7.2 All Ph.D. scholars, irrespective of discipline, shall be required to train in teaching /education/pedagogy/writing related to their chosen Ph.D. subject during their doctoral period. Ph.D. scholars may also be assigned 4-6 hours per week of teaching/research assistantship for conducting tutorials or laboratory work and evaluations.
 - 7.3 A Ph.D. scholar must obtain a minimum of 55% marks or its equivalent grade in the UGC 10-point scale in the course work to be eligible to continue in the programme and submit his or her thesis.
8. **Research Advisory Committee and its Functions.** - There shall be a Research Advisory Committee or an equivalent body concerned for each Ph.D. scholar. The Research Supervisor of the Ph.D. scholar concerned shall be the Convener of this committee, and this committee shall have the following responsibilities:
- 8.1 To review the research proposal and finalize the topic of research.
 - 8.2 To guide the Ph.D. scholar in developing the study design and methodology of research and identify the course(s) that he/she may have to take.
 - 8.3 To periodically review and assist in the progress of the research work of the Ph.D. Scholar.
 - 8.4 Each semester, a Ph.D. scholar shall appear before the Research Advisory Committee to make a presentation and submit a brief report on the progress of his/her work for evaluation and further guidance. The Research Advisory Committee shall submit its recommendations along with a copy of Ph.D. scholar's progress report to the University. A copy of such recommendations shall also be provided to the Ph.D. scholar.
 - 8.5 In case the progress of the Ph.D. scholar is unsatisfactory, the Research Advisory Committee shall record the reasons for the same and suggest

corrective measures. If the Ph.D. scholar fails to implement these corrective measures, the Research Advisory Committee may recommend, with specific reasons, the cancellation of the registration of the Ph.D. scholar from the Ph.D. programme.

9. Evaluation and Assessment Methods, minimum standards/credits for award of the degree etc.-

- 9.1 Upon satisfactory completion of course work and obtaining the marks/grade prescribed in clause (3) of Regulation 7 above, the Ph.D. scholar shall be required to undertake research work and produce a draft dissertation/thesis.
- 9.2 Before submitting the dissertation/thesis, the Ph.D. scholar shall make a presentation before the Research Advisory Committee of the University, which shall also be open to all faculty members and other research scholars/students.
- 9.3 The University shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all research activities leading to the award of a Ph.D. degree.
- 9.4 A Ph.D. scholar shall submit the thesis for evaluation; along with (a) an undertaking from the Ph.D. scholar that there is no plagiarism and (b) a certificate from the Research Supervisor attesting to the originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institution.
- 9.5 The Ph.D. thesis submitted by a Ph.D. scholar shall be evaluated by his/her Research Supervisor and at least two external examiners who are experts in the field and not in employment of the University. Such examiner(s) should be academics with a good record of scholarly publications in the field. Wherever possible, one of the external examiners should be chosen from outside India. The viva-voce board shall consist of the Research Supervisor and at least one of the two external examiners and may be conducted online. The viva-voce shall be open to the members of the Research Advisory Committee/faculty members/research scholars, and students. University may

formulate appropriate rules/ordinances to effect the provisions of this Regulation.

9.6 The viva-voce of the Ph.D. scholar to defend the thesis shall be conducted if both the external examiners recommend acceptance of the thesis after incorporating any corrections suggested by them. If one of the external examiners recommends rejection, the University shall send the thesis to an alternate external examiner from the approved panel of examiners, and the viva-voce examination shall be held only if the alternate examiner recommends acceptance of the thesis. If the alternate examiner does not recommend acceptance of the thesis, the thesis shall be rejected, and the Ph.D. scholar shall be declared ineligible for the award of a Ph.D.

9.7 The University shall complete the entire process of evaluating a Ph. D. thesis, including the declaration of the viva-voce result, within a period of six (6) months from the date of submission of the thesis.

10. Academic, research, administrative, and infrastructure requirements to be fulfilled by colleges for getting recognition for offering Ph.D. programs:

10.1 Post-graduate School offering 4-year Undergraduate Programmes and/or Post-graduate Programmes, may offer Ph.D. programmes, provided they satisfy the availability of eligible Research Supervisors, required infrastructure, and supporting administrative and research facilities as per these Regulations.

11. Ph.D. through Part-time Mode-

11.1 Ph.D. programs in part-time mode will be permitted, provided all the conditions stipulated in these Regulations are fulfilled.

11.2 The University shall obtain a "No Objection Certificate" through the candidate for a part-time Ph.D. programme from the appropriate authority in the organization where the candidate is employed, clearly stating that:

11.3 The candidate is permitted to pursue studies on a part-time basis.

11.4 His/her official duties permit him/her to devote sufficient time for research.

- 11.5 If required, he/she will be relieved from the duty to complete the course work.
12. Notwithstanding anything contained in these Regulations or any other law, for the time being in force, University may not conduct Ph.D. programmes through distance and/or online mode.
13. **Grant of M.Phil Degree.** - Higher Educational Institutions shall not offer the M.Phil (Master of Philosophy) program.
14. **Issuing a Provisional certificate.**- Prior to the actual award of the Ph.D. degree, the degree- awarding University shall issue a provisional certificate to the effect that the Ph.D. is being awarded in accordance with the provisions of these Regulations.
15. **Award of Ph.D. degrees prior to Notification of these Regulations.** - Award of degrees to candidates registered for the Ph.D. programme on or after July 11, 2009, till the date of Notification of these Regulations shall be governed by the provisions of the UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2009 or the UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degrees) Regulations, 2016 as the case may be. Further, the award of degrees to candidates already registered and pursuing Ph.D. shall be governed by these Regulations or UGC (Minimum Standards and Procedure for Award of M.Phil/Ph.D. Degree) Regulations, 2016. Nothing in these Regulations shall impact the M.Phil Degree programmes commencing prior to the enactment of these Regulations.
16. **Depository with INFLIBNET.** - Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree(s), the University shall submit an electronic copy of the Ph.D. thesis to INFLIBNET, for hosting the same so as to make it accessible to all the Higher Educational Institutions and research institutions.
17. Notwithstanding anything stated in this ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice- Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee duly constituted for this purpose. The decision of Vice-Chancellor shall be final.

ORDINANCE NO. 13**Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs****I- INTRODUCTION**

1. These Ordinance Shall be called the **Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs**.
2. The Degree of **D.Sc./ D.Litt./ LL.D.** Shall be conferred on the candidates who fulfills the requirement as specified in these ordinances.
3. The degrees assigned to various faculties are as detailed below :-
D.Litt. : Arts, Humanities and Social, Education, Commerce, Management, Yoga and Physical Education.
D.Sc. : Science, Engineering, Medicine, Engineering Science, Ayurveda, Home Science, Life Science and Technology.
LL.D. : Laws.

II- ELIGIBILITY

1. A Candidate shall be eligible for registration for **D.Sc./ D.Litt./ LL.D.** if he/ she holds the degree of doctor of philosophy of at least five years standing of this university or any university/ deemed university recognized by this university and must have published at least 10 papers in standing research journal or published research papers by the research degree committee.

III- APPLICATION

1. A Candidate for **D.Litt./ D.Sc./ LL.D.** degree must apply for registration of his subject on the prescribed application form obtainable on payment of prescribed fee starting :-
 - a. His qualification and experience.
 - b. Subject in which he/she propose to work
 - c. The topic of research.
 - d. The application shall also be accompanied by:
 - (a) Registration fee-as decided time to time by the university.

- (b) A certificate from the Head of the University Teaching Department/ School of Studies/Head of a Research Institute Recognized for the purpose by the university, testifying that adequate Facilities exist and shall be provided to the candidate if registered. There Shall be no supervisor of the candidate and he/she shall have to work independently. Provided that a candidate, if he/she so desires, may have person (s) of merit in the subject as advisor(s).
- (c) Attested copies of the statements of marks of graduate and master's degree examinations and Ph.D. degree.
- (d) Migration certificate along with enrollment form and the requisite fee.
- (e) List of publications of the candidate together with a copy of each of the publication.
- (f) Ten typed copies of detailed synopsis of the proposed topic of research furnishing present. State of- Arts, a review of literature, proposed line of investigation with detailed methodology and relevant bibliography.
- (g) Application for registration may be submitted any time during the academic year.

IV- FACULTY RESEARCH COMMITTEE AND RESEARCH DEGREE COMMITTEE

1. Subject to the general superintendence of the Academic Council, a committee, namely, the Faculty Research Committee (FRC) shall deal with all matters connected with the D.Sc/ D.Litt./ LL.D. programme of the University in accordance with these Ordinances. However, the registration shall be formally approved only by a Research Degree Committee.

The constitution of the FRC shall be as follows

- i. Dean of the faculty - Chairman
- ii. Two experts from the concerned faculty, nominated by Vice Chancellor - Members
- iii. Minimum one external expert of the concerned field of the rank of university professor to be appointed by Vice Chancellor from the panel - Member
of at-least four names given by the Dean

iv. Concerned Head of the Department/ Coordinator**of the school****- Secretary**

2. The FRC shall scrutinize the applications of the candidates and shall recommend the eligible candidates for admission, to the Academic section of the University. The FRC shall also send the list of the names of the Advisors of the candidates to the Academic section for communicating to the concerned candidates.
3. The Academic section shall intimate each candidate recommended by the FRC to submit their synopsis.
4. Within three months after the receipt of the Doctor of Literature (D.Litt.), Doctor of Science (D.Sc.) and Doctor of Laws (LL.D.) Programs of scrutiny, the candidate after paying prescribed fee and shall be entitled for submission of synopsis.
5. The constitution of Research Degree Committee shall be as follow:
 - I. The Vice Chancellor
 - II. The senior most Professor of the University in the subject.
 - III. Dean of the Faculty.
 - IV. Head of the University Teaching Department/School of Studies of the concerned subject.
 - V. Chairman, Board of Studies in the subject.
 - VI. Two external experts of the concerned field in the rank of University Professor to be appointed by the Vice Chancellor from the panel at least four names given by the Dean of the Faculty after perusal of the detailed synopsis submitted by the candidate.

Two external subject experts and two other members i.e. four in all shall form the quorum. Meeting of Research Degree Committee shall be held in the University Office.

v- ADMISSION

1. The candidate will have to submit synopsis in 10 copies to the Academic Section of the University.
2. The application of the candidate recommend by FRC for registration shall be placed before the Research Degree Committee and he/she shall make an oral presentation of the proposed work.
3. Committee shall recommend suitability of the topic of research and the registration of the candidate for the **D.Litt./ D.Sc./ LL.D.** degree, as the case may be. On approval the committee, the candidate shall be deemed to have been registered from the date the meeting or the date of the submission of application in the university.
4. The candidate shall finally be enrolled on payment of the first term fee to university.
5. Candidate shall ordinarily be permitted to work for **D.Litt./ D.Sc./ LL.D.** degree the subject in which he has obtained his Ph.D. degree. He/she may, however, be allowed in a subject, of interdisciplinary nature.

VI- SUBMISSION OF THESIS

1. The candidate, after registration, shall send his six-monthly progress report along with certificate of payment of six-monthly fees from the Head of the Institution Where he/she is working. If two subsequent reports together with the certificate of the payment fees are not received in the office the registration shall stand automatically cancelled.
2. The candidate shall not be allowed to submit the thesis for evaluation earlier than 3 years from the date of his/her registration and not later than 5 years. Further extension of one year may be granted by the Vice Chancellor on valid reasons (s) on payment of a prescribed fee of to the university. After the expiry of this period of extension the registration shall be cancelled.
3. Six months before the candidate intends to submit the thesis after having published three research papers in standard Research Journals or publications of merit after registration for **D.Litt./ D.Sc./ LL.D.**, the candidate shall inform the

Registrar of his intention of submitting the thesis. The Registrar shall arrange for an oral presentation of work by the candidate before a Screening committee.

- a) Screening committee consisting of the following members:
- i. Vice Chancellor
 - ii. Senior most Professor of University Teaching department/School of Studies in the subject.
 - iii. Dean of the Faculty.
 - iv. Head of the University Teaching Department/School of Studies in the subject, if any.
 - v. Chairman, Board of Studies of the subject.
 - vi. One external subject expert nominated by the Vice Chancellor preferably from amongst the experts of R.D.C. approving the registration of the candidate.

One external subject expert and two other members shall form the quorum for this purpose.

The presentation shall be made at the place/through video Conference facility and time fixed by the University.

- b) The Screening Committee shall have following powers:
- i. To approve the work for the submission of thesis.
 - ii. To suggest modifications, if any along with reason (s) to be recorded by the committee.
- c) The presentation by the candidate shall be open to all interested and shall be announced on the Notice Board at least a week in advance by the Registrar.
4. The work of the candidate shall comply with the following conditions to merit the award of the degree:

It must be a substantial work making a distinct addition to learning in the concerned subject of the discipline.

It must be original in the sense of opening up new fields of research, or of making a marked advancement on the results of previous investigations, or of giving a new interpretation of the facts already known.

It must be a scholarly work of high quality.

It must be the work done during the last five years before the submission of the thesis.

It must be the work published in reputed journals in the form of research papers and/ or published in the form of books/ monographs, chapter contribution to books/ monographs, etc., Out of which at least two must be authored solely by the candidate.

It must not be the work, which has been previously submitted for a degree or a diploma in this or in any other University.

5. The candidate shall submit the thesis as per the following guidelines:
 - a. Five copies of the thesis in hardbound form.
 - b. The thesis shall contain a statement that the thesis has been submitted for the award of the concerned degree for which the candidate has been admitted.
 - c. A soft copy of the thesis in CD.
 - d. A declaration by the candidate that the thesis has not been submitted for any other degree or diploma, as per the format given in **Annexure - A**.
 - e. A certificate from the Advisor, Head of the Department/Coordinator of the School and the Chairman of the FRC that the thesis has been submitted for the award of the concerned degree of the University, as per the format given in **Annexure - B**.
 - f. The thesis shall be either in English or in Hindi except for the case where the subject of the thesis itself is a language. In such a case, the thesis may, at the option of the candidate, be in that specific language.
 - g. Three independent research papers published in standard journals or publications of merit on the subject of thesis.
6. The Registrar shall obtain from the external expert of the Screening committee a panel of at least six names including two foreign experts in the subject, not below the rank of University Professor who can be appointed examiners, in a sealed envelope for the consideration of Examination Committee constituted u/s 44 of the Adhiniyam.
7. After being permitted by the Screening Committee referred to above, the candidate shall submit four typewritten copies or photo copies of the thesis, sis

copies of approved synopsis and six copies of summary together with prescribed examination fee. The published papers/works must be incorporated either as a part of text or as appendix in the thesis. The candidate shall furnish a certificate to the effect that the work embodied in the thesis has not been submitted for the award of any degree either of this university or any other university or deemed university and that it contains his own work.

- a. On receipt of the thesis the Registrar shall call upon the Examination Committee constituted ~~u/s 44 of the Adhiniyam~~ to draw a panel of six names, taking into consideration the panel submitted by the expert of the screening committee, of the experts in the field of research not below the rank of University Professor, including foreign experts.
- b. The Vice Chancellor shall appoint three examiners in accordance with the provisions of the Adhiniyam of which one should invariably a foreign examiner.
- c. The examiners appointed by the Vice Chancellor shall be approached in writing for their consent of evaluate the thesis together with the copies of approved synopsis and the summary of the thesis. On receiving the acceptance the thesis shall be sent to the examiners.

Provided that if a foreign examiner is appointed by the Vice Chancellor and the candidate wishes the thesis to be sent by AIR MAIL he/she shall have to bear the charges of AIR MAIL.

- d. In the event of the report of the thesis not received within three months from the date of dispatch of the thesis, the Vice Chancellor may cancel the appointment and such examiner shall be asked to return the thesis along with all the documents. The Vice Chancellor shall appoint another examiner in place of such an examiner.
8. The examiner may seek clarification of the subject matter of the thesis form the candidate through the Registrar. The Registrar shall pass on the queries to the candidate without disclosing the identity of the examiner and the clarification obtained from the candidate shall be forwarded to the examiner. The provision shall be incorporated in the Doctor of Literature (D.Litt.), Doctor of Science

(D.Sc.) and Doctor of Laws (LL.D.) Programs to be sent to the examiner while sending the thesis.

9. The examiners must give specific opinion on the following points :
 - i. Whether the thesis embodies an original piece of research work characterized by the discovery of new facts or by a fresh approach towards interpretation of facts and theories.
 - ii. How far it evinces candidate's capacity for original thinking, critical examination and sound judgment?
 - iii. Whether the thesis is satisfactory in point of language and presentation of subject matter.
 - iv. Whether the thesis be approved for **D.Litt./ D.Sc./ LL.D.** degree
 - v. The examiner must also furnish a detailed report on the thesis together with a set of questions to be asked at the time of Viva-voce examination.
 - vi. In case the examiner suggests for an improvement of thesis, he must give a detailed report on the lines on which the thesis be modified and resubmitted.
10. The **D.Litt./ D.Sc./ LL.D.** degree shall be awarded on the basis of an original work embodied in the thesis submitted by the candidate along with at least three independent research papers published in standard journals of publications of merit on the subject of thesis.
11.
 - (i) If all the three examiners approve the thesis, the candidate shall be called upon to appear at the viva-voce examination as per the provisions of the Ordinance.
 - (ii) If two examiners approve the thesis and the third rejects/ recommends revision the thesis shall sent to a fourth examiner (without the report of earlier examiners) appointed by the Vice Chancellor for evaluation. The opinion of the fourth examiner shall be final.
 - (iii) In case all the three examiners recommend revision/rejection or two examiners recommend revision/rejection and the third accepts, the thesis shall stand rejected.
 - (iv) In case the candidate is asked by the fourth examiner to revise under section 14(ii) the candidate shall be permitted to revise the thesis on the lines

suggested by the examiner(s). The comments of the examiner(s) shall be made available to the candidate without disclosing the identity of the examiner. The candidate shall submit the revised thesis not earlier than six months and not later than eighteen months from the date the candidate is asked to revise the thesis. He/she shall have to pay a fee as prescribed by the University at the time of resubmission.

In case one of the examiners of the revised thesis recommends for the award then the candidate shall be called upon to appear at viva-voce examination. In case both the examiners reject or one reject and the other recommend for revision or both recommend for revision the thesis shall be rejected.

12.

- (i) If the thesis is finally approved under sections 11(i), (ii) and (iv) the candidate shall be called upon to appear for a viva-voce examination conducted by at least two external examiners. All the three examiners shall be invited to conduct the viva-voce examination.
- (ii) The viva-voce examination shall be conducted at the University Teaching Department/School of Studies on the date, time and place notified by the Registrar which shall be put on the notice board at least a week in advance.
- (iii) The candidate shall present the work embodied in the thesis before the board of examiners, faculty members, research scholars and other interested person. After the presentation, the examiners appointed for the viva-voce examination shall ask questions to the candidate. Others may submit their questions in writing to external examiners. Who may put such of those questions to the candidate as they deem fit. The examiners may also ask question beyond the scope of the thesis in order to satisfy themselves that the candidate has adequate knowledge of the subject on which he has submitted the thesis.
- (iv) In case of divergence of opinion between the thesis examiners a viva-voce examiners or the divergence of opinion between the viva-voce examiners the candidate shall be asked to reappear at a second viva-voce examination

within six months. If the candidate fails to satisfy the viva-voce examiners at the second examination, his thesis shall finally be rejected.

13. After the viva-voce examination the recommendations shall be reported to the Executive Council for approval. After the approval of Executive Council for the award of **D.Litt./ D.Sc./ LL.D.** degree to the candidate, one copy of the thesis shall be kept in the University Library, another in the Library of the Institution where he/she prosecuted his/her research work, and the remaining two copies shall be returned to the candidate.

The year of award of the degree shall be the year of submission of the thesis provided the thesis is accepted without revision. In case of revision, the year of award of the degree shall be the year of submission of the revised thesis.

14. After the declaration of the result, the successful candidate on payment of a fee as prescribed by the University may be provided the copies of reports of the examiner without disclosing their names.
15. The candidates who have already been registered for **D.Litt./ D.Sc./ LL.D.** degree under the repealed Ordinance will continue to be governed by the provisions of the repealed Ordinance.

The candidate who has applied for registration but have not been registered till this Ordinance comes into force shall be governed by the provisions of this Ordinance.

16. On detection of any irregularity, the University shall take suitable steps to withdraw the degree as per provisions of section 6(12) of the Adhiniyam.

Appendix-A

DECLARATION BY THE RESEARCH SCHOLAR**I declare that****1) The research work presented in the thesis entitled**

is my own work except as acknowledged in the text and footnotes.**2) There is no plagiarism in the research work reported in the thesis.****3) I completed the research work under the supervision of Dr.**_____
(Supervisor) and Dr. _____ (Co-**Supervisor) at the _____ (Name of the centers)**_____
supported by the university.**4) I have put in more than 200 days of attendance after completing Ph.D. course work with the Supervisor or at the center.****5) To the best of my knowledge, this thesis has not been submitted either in whole or in part, for award of any other degree/ diploma at this University or at any other such institution.****Besides this –****i) I have successfully completed the Ph.D. Course work as per UGC Regulations 2016 norms.****ii) I have also given a pre-Ph.D. presentation and successfully incorporated the changes suggested on the basis of feedback and comments received.****iii) I have published _____ (Number) _____ research paper(s) is referred journal(s) and presented _____ (Number) _____ research papers in conferences / seminars from the research work of the thesis. I have also produced evidence of the same in the form of reprints and / or presentation certificates.****Date _____****Signature of the Research Scholar****Forwarded by****Signature of the Supervisor****Signature of the Co-Supervisor**

Appendix - B

CERTIFICATE OF THE SUPERVISOR
CERTIFICATE

This is to certify that the work entitled.....

Is a piece of research work done by Shri/Smt./Ku

Under my/our Supervision for the award of degree of Doctor of Philosophy of
Gyanveer University, Sagar M.P. India. That the candidate has put in an
attendance, of more than 200 days after completing Ph.D. course work, with me.

To the best of my knowledge and belief the thesis:

- i) Embodies the research work done by the candidate himself/herself.
- ii) Has duly been completed.
- iii) Fulfills the requirements of the ordinance relating to the Ph.D. degree of
the University: and
- iv) Is upto the standard both in respect of contents and knowledge for being
referred to the examiner.

Signature of the Supervisor
Supervisor

Date:.....

Signature of the Co-

Date:.....

Forwarded

Signature of Head / Principal of the Research Center

ORDINANCE NO. 14**BACHELOR OF ARTS (B.A.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Arts (B.A.) programmes of Undergraduate Degree
(CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Arts “B.A.” (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**

3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research) Bachelor of Arts (B.A.) Degree Program* shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

- i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme Bachelor of Arts (B.A.)
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.
- iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:
 - a. Disciplinary/interdisciplinary/Major (48 credits)
 - b. Disciplinary/interdisciplinary/Minor (32 credits)
 - c. Generic Elective (16 credits)
 - d. Discipline Specific Elective (16 credits)

- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/internship/apprenticeship/community engagement and service/research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the

Undergraduate Degree in the faculty of her/his Major Subject. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be **one credit per week** of internship, subject to a **maximum of six credits in a semester**.
- v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
 - b. **Dissertation/Project:** An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a

project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II							
Level 5	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4 = 20	
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	
Level 6	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	(80) Undergraduate Diploma in Main Faculty
	5	1 (6 Credits)			1 (4 Credits)				6+6+4+4 = 20	
Level 7	6	1 (6 Credits)					DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(120) Bachelor Degree in Main Faculty
							DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
Level 8	7	1 (6 Credits)	Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(160) Bachelor Degree (Honours) in Main Faculty Bachelor Degree (Research) in Main faculty
	8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) Research Project	6+4+10 = 20	
Total		48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

- hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
 - iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
 - iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3
 - v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

unt of valid reasons, a student may withdraw from a semester. In such semester will be treated as zero semester.

f zero semester, the student will not be promoted to the next semester till ears that semester. The university may allow such a student to re-register semester in the coming semesters. The student has to pay semester fee such case and may not be eligible for scholarships. If the student s within one month from starting of the academic semester then semester ot be charged again.

sion for review of answer book in semester system will be available as isting rules of the University.

etical and practical courses can be repeated whenever offered or by the University/UTD but within maximum duration of the e. He/she can avail multiple repeat attempts to pass the course.

: to UTDs in the same universities: The UTD, where students from other UTDs ed for choice based elective course(s), will send the Grade to the concerned : the student is enrolled. The result will be declared by the UTD where the taken admission.

Table 4: Structure of Credit Course (Semester System)

Course (Credit)	Course Type	Credits Allocated				Distribution of Theory Marks			Distribution of Practical Marks			Tutorial Marks
		Theory	Practical	Tutorial		Internals (Through CCE)	External (-End Semester Exam)		Internal	External (End Semester Practical Exam)		
1	Core/GE/DSE (6)	6	NA	NA		40	60		NA	NA		NA
2	Core/DSE/GE (6)	4	2	NA		40	60		40	60		NA
3	Core/DSE/GE (6)	2	4	NA		40	60		50 (Through CCE)	50		NA
4	Core/DSE/GE (6)	5	NA	1		40	60		NA	NA		100
5	DSE/SEC (Vocational Courses) (4)	4	0	NA		40	60		NA	NA		NA
6	DSE/SEC (Vocational Courses) (4)	3	1(P, T, W, etc)	NA		40	60		NA	100		NA
7	DSE/SEC (Vocational Courses) (4)	1	3(P, T, W, etc)	NA		40	60		50 (Through CCE)	50		NA
8	DSE/SEC (Vocational Courses) (4)	3	NA	1		40	60		NA	NA		100
9	AEEC (Foundation Course) (4)	4	NA	NA		40	60		NA	NA		NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report: 2 Credits (25 Marks)										
11	Research Methodology (4)	3	NA	1		40	60		NA	NA		100
12	Dissertation (10)	Evaluation of Thesis: 6 Credits (50 Marks)+ Pre submission viva-voce: 2 Credit (25 Marks)+ External viva-voce: 2 Credit (25 Marks)										

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

- i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.
- ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where **ci** is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, **pi** is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i= 1,2n$ are the number of subjects in that semester.

- iii. **CGPA** is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where **NCj** is the number of total credits offered in the J^{th} semester, **SGj** is the SGPA earned in the J^{th} semester, where $j=1, 2 m$ are the number of semesters in that course.

- iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
 - vi. Equivalent Percentage = CGPA x10
 - vii. The percentage will be rounded off up to second decimal point.
 - viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
 - ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
 - x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.
- 19) Credit Transfer:**
- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
 - ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
 - iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.
- 20)** If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21)** The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22)** In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23)** If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) General Instruction –**
- i. The admission to the B.A. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The various Branch/Discipline in the B.A.programmes in the Faculty of Arts & Humanities / School of Arts & Humanities, shall include in the fields of History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Entrepreneurship, Operation Research, Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture, Applied Arts, Graphic Design, Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.
 - 26) The list of various specializations of B.A. courses shall include the current courses/programme as well as proposed in future. However, all B.A.programmes with various specializations at present & in future shall run and governed through this ordinance.
 - 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
 - 28) In future, more number of **Three/Four Year Under Graduate Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
 - 29) The University shall also offer more number of **Arts & Humanities** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
 - 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Arts & Humanities and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 15**BACHELOR OF SCIENCE (B.Sc.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Science (B.Sc.) programmes of Undergraduate
Degree (CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Science “B.Sc.” (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications (as per Ordinance No 02)**
- 3) **Course Applicability –**
 - 3.1) *Three/Four years (Hons/Research) Bachelor of Science (B.Sc.) Degree Program* shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme Bachelor of Science (B.Sc.)
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.
- iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:
 - a. Disciplinary/interdisciplinary/Major (48 credits)
 - b. Disciplinary/interdisciplinary/Minor (32 credits)
 - c. Generic Elective (16 credits)
 - d. Discipline Specific Elective (16 credits)



- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the

Undergraduate Degree in the faculty of her/his Major Subject. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
 - Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.
- v. The minimum duration of the *undergraduate degree programmes* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
 - vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
 - vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
 - b. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a

project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
- “AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;
- Environmental Education
 - English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

- a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.
- b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.
 - The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II	Subject III						
Level 5	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	Undergraduate Certificate in Main Faculty (80)
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 = 20	
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	Undergraduate Diploma in Main Faculty (120)
Level 7	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	
	5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	Bachelor Degree in Main Faculty (160)
Level 8	6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
	7	1 (6 Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	Bachelor Degree (Honours) in Main Faculty Bachelor Degree (Research) in Main faculty (160)
	8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) Research Project	6+4+10 = 20	
Total		48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3

- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
- iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
- iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
- v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- x. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xi. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xiv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvi. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
			Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	Core/GE/DSE (6)	Type-1	6	NA	NA	40	60	NA	NA	NA
2	Core/DSE/GE (6)	Type-2	4	2	NA	40	60	40	60	NA
3	Core/DSE/GE (6)	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4	Core/DSE/GE (6)	Type-4	5	NA	1	40	60	NA	NA	100
5	DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	Type-2	3	1(P, T, W, etc)	NA	40	60	NA	100	NA
7	DSE/SEC (Vocational Courses) (4)	Type-3	1	3(P, T, W, etc)	NA	40	60	50 (Through CCE)	50	NA
8	DSE/SEC (Vocational Courses) (4)	Type-4	3	NA	1	40	60	NA	NA	100
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report 2 Credit (25 Marks)							
11	Research Methodology (4)	Type-4	3	NA	1	40	60	NA	NA	100
12	Dissertation (10)	NA	Evaluation of Thesis: 6 Credits (50 Marks) + Pre submission viva-voce: 2 Credit (25 Marks) + External viva-voce: 2 Credit (25 Marks)							

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i=1,2, \dots, n$ are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where $j=1, 2, \dots, m$ are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage = CGPA x10
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
 - ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
 - iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.
- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) General Instruction –**
- i. The admission to the B.Sc. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The **various Branch/Discipline in the B.Sc.programmes in the Faculty of Basic & Applied Science / School of Science,School of Computer Sciences & Applications** shall include in the fields of Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology, Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication, Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography, Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism. Accessory Design, Animation, Applied Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound

- Recording and Sound Design, Television, Visual Effects, Virtual Production, Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology, Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.
- 26) The list of various specializations of **B.Sc.** courses shall include the current courses/programme as well as proposed in future. However, all **B.Sc.** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 28) In future, more number of **Three/Four Year Under Graduate Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 29) The University shall also offer more number of **Science, Computer Sciences & Applications** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Science, Computer Sciences & Applications and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 16**BACHELOR OF COMMERCE (B.Com.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Commerce (B.Com.) programmes of Undergraduate
Degree (CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Commerce “B.Com.” (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Commerce**
- 3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research) Bachelor of Commerce (B.Com.) Degree* Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

- i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Commerce (B.Com.)**
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.
- iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:
 - a. Disciplinary/interdisciplinary/Major (48 credits)
 - b. Disciplinary/interdisciplinary/Minor (32 credits)
 - c. Generic Elective (16 credits)

- d. Discipline Specific Elective (16 credits)
- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject	160

	(Honours/Research) (Programme duration: Four years or eight semesters).	
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The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
 - Credits' for internship shall be **one credit per week** of internship, subject to a **maximum of six credits in a semester**.
- v. The minimum duration of the *undergraduate degree programmes* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. **Generic Elective (GE) Course:**

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. **Ability Enhancement Courses (AEC):**

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
- “AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;
- Environmental Education
 - English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) **Course Structure –**

10.1 **First Year (Level 5):**

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II	Subject III						
Level 5	1	1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4=20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4=20	(80) Undergraduate Diploma in Main Faculty
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4=20	(120) Bachelor Degree in Main Faculty
Level 6	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4=20	
	5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6=20	
	6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6=20	
Level 7	7	1 (6 Credits)	Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6=20	(160) Bachelor Degree (Honours) in Main Faculty
	8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) Research Project	6+4+10=20	Bachelor Degree (Research) in Main faculty
	Total	48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- a.** The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b.** Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c.** While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

- hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3.
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
 - iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
 - iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
 - v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.

- xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where **ci** is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, **pi** is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i=1,2, \dots, n$ are the number of subjects in that semester.

iii. **CGPA** is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where **NCj** is the number of total credits offered in the J^{th} semester, **SGj** is the SGPA earned in the J^{th} semester, where $j=1, 2, \dots, m$ are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
 - vi. Equivalent Percentage = CGPA x10
 - vii. The percentage will be rounded off up to second decimal point.
 - viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
 - ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
 - x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.
- 19) Credit Transfer:**
- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
 - ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
 - iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.
- 20)** If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21)** The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22)** In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23)** If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) General Instruction –**
- i. The admission to the B.Com. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any

other competent Authority of the Govt. of India/ State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The various Branch/Discipline in the **B.Com.** programmes in the **Faculty of Commerce & Management Studies / School of Commerce** shall include in the fields of Accounting & Finance, Banking & Finance, Accounting & Taxation, . Business Administration, Applied Economics, E-commerce, Financial accounting, Banking & Insurance, Human Resources, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Computer Application, Law, Operations Management, Foreign Trade.
 - 26) The list of various specializations of **B.Com.** courses shall include the current courses/programme as well as proposed in future. However, all **B.Com.** programmes with various specializations at present & in future shall run and governed through this ordinance.
 - 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
 - 28) In future, more number of **Three/Four Year Under Graduate Degree** Programmes/Courses with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
 - 29) The University shall also offer more number of **Commerce & Management** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
 - 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses of Three/Four Year** duration, Regular in nature, full time in the area of **Commerce & Management and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 17

BACHELOR OF COMPUTER APPLICATION (B.C.A.)

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Computer Application (B.C.A.) programmes of
Undergraduate Degree (CBCS Semester Mode)*

- 1) Title of the Degree – Bachelor of Computer Application (B.C.A.) (Hons/Research)
- 2) Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications
- 3) Course Applicability –
 - 3.1) *Three/Four years (Hons/Research) Bachelor of Computer Application (B.C.A.)*
Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

 - Passed 10+2 examination with 45% marks and mathematics as compulsory or an additional subject.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Computer Application (B.C.A.)**
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies.
- iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:
 - a. Disciplinary/interdisciplinary/Major (48 credits)
 - b. Disciplinary/interdisciplinary/Minor (32 credits)
 - c. Generic Elective (16 credits)

- d. Discipline Specific Elective (16 credits)
- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject	160

	(Honours/Research) (Programme duration: Four years or eight semesters).	
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The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
 - Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.
- v. The minimum duration of the *undergraduate degree programmes* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

- b. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
- “AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;
- Environmental Education
 - English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2.

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2.

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty		Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II	Subject III	Subject IV						
Level 5	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)		1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 = 20	(40) Undergraduate Certificate in Main Faculty
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	(80) Undergraduate Diploma in Main Faculty
Level 6	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	
	5	1 (6 Credits)				1 (4 Credits)				6+6+4+4 = 20	
	6	1 (6 Credits)				1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(120) Bachelor Degree in Main Faculty
Level 7	7	1 (6 Credits)	Research Methodology (4 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(160) Bachelor Degree (Honours) in Main Faculty
	8	1 (6 Credits)	1 (4 Credits)						1 (10 Credits) Research Project	6+4+10 = 20	Bachelor Degree (Research) in Main faculty
	Total	48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits		

12) Choice to Select the MOOC Courses:

- 12.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5 The University will take a decision for allowing the online courses of SWAYAM if:
- a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

- hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3 .
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
 - iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
 - iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table3.
 - v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- x. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xi. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiii. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xiv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xv. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvi. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
		Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1	Core/GE/DSE (6)	6	NA	NA	40	60	NA	NA	NA
2	Core/DSE/GE (6)	4	2	NA	40	60	40	60	NA
3	Core/DSE/GE (6)	2	4	NA	40	60	50 (Through CCE)	50	NA
4	Core/DSE/GE (6)	5	NA	1	40	60	NA	NA	100
5	DSE/SEC (Vocational Courses) (4)	4	0	NA	40	60	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	3	1(P, T, W, etc)	NA	40	60	NA	100	NA
7	DSE/SEC (Vocational Courses) (4)	1	3(P, T, W, etc)	NA	40	60	50 (Through CCE)	50	NA
8	DSE/SEC (Vocational Courses) (4)	3	NA	1	40	60	NA	NA	100
9	AECC (Foundation Course) (4)	4	NA	NA	40	60	NA	NA	NA
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA							
(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks)									
(ii) Evaluation of Report 2 Credit (25 Marks)									
11	Research Methodology (4)	3	NA	1	40	60	NA	NA	100
12	Dissertation (10)	NA							
Evaluation of Thesis: 6 Credits (50 Marks)+ Pre submission viva-voce: 2 Credit (25 Marks)+ External viva-voce: 2 Credit (25 Marks)									

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

ii. SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n Ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i=1,2, \dots, n$ are the number of subjects in that semester.

iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where $j=1, 2, \dots, m$ are the number of semesters in that course.

iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage = $CGPA \times 10$
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
 - ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
 - iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.
- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) General Instruction –**
- i. The admission to the B.C.A. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any

other competent Authority of the Govt. of India/ State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The various Branch/Discipline in the **B.C.A. programmes in the Faculty of Basic & Applied Science / School of Computer Sciences & Applications** shall include in the fields of Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication
 - 26) The list of various specializations of **B.C.A.** courses shall include the current courses/programme as well as proposed in future. However, all **B.C.A.** programmes with various specializations at present & in future shall run and governed through this ordinance.
 - 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
 - 28) In future, more number of **Three/Four Year Under Graduate Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
 - 29) The University shall also offer more number of **Computer Sciences & Applications** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
 - 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses of Three/Four Year** duration, Regular in nature, full time in the area of **Computer Sciences & Applications and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 18**BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Business Administration (B.B.A.) programmes of
Undergraduate Degree (CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Business Administration (B.B.A.) (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Management Studies.**

- 3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research) Bachelor of Business Administration (B.B.A.)* Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC, Government of M.P. and concerned Regulatory Authority.

- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

- i) Passed 10+2 examination or equivalent examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Admissions shall be according to the criteria made by the Admission Committee of the university and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee constituted by Vice-Chancellor.

- 6) **Specialization Distribution –**




Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Business Administration (B.B.A.)**
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1) The four-year undergraduate programme shall comprise courses under following subjects/Categories:
 - a. Disciplinary/interdisciplinary/Major (48 credits)
 - b. Disciplinary/interdisciplinary/Minor (32 credits)
 - c. Generic Elective (16 credits)
 - d. Discipline Specific Elective (16 credits)
 - e. Skill Enhancement Courses/Vocational Courses (12 credits)
 - f. Ability Enhancement Courses (08 credits)
 - g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).

Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who

meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor's Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor's Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits for internship shall be **one credit per week** of internship, subject to a **maximum of six credits in a semester**.

- iv. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- v. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vi. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students. Rules of the govt/ regulatory body will be applicable.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme. (Major/Minor)
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
 - b. **Dissertation/Project:** An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills. etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):



A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

N 11

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification Title (Credit requirement)
		Subject I	Subject II	Subject III						
Level 6	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	Undergraduate Certificate in Main Faculty (40)
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4 = 20	Undergraduate Diploma in Main Faculty (80)
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	Undergraduate Diploma in Main Faculty (120)
	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	Bachelor Degree in Main Faculty (160)
Level 7	5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	Bachelor Degree in Main Faculty (160)
	6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	Bachelor Degree in Main Faculty (160)
Level 8	7	1 (6 Credits)	Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	Bachelor Degree in Main Faculty (160)
	8	1 (6 Credits)	1 (4 Credits)					(10 Credits) Research Project	6+4 + 10 = 20	Bachelor Degree (Research) in Main faculty
Total		48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
 - a. The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b. Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c. While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free of cost in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries or with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in

best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.

- iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
- iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
- v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner.
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table (3).
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous

assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

- ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
		Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)	
1 Core/GE/DSE (6)	Type-1	6	NA	NA	40	60	NA	NA	NA
2 Core/DSE/GE (6)	Type-2	4	2	NA	40	60	40	60	NA
3 Core/DSE/GE (6)	Type-3	2	4	NA	40	60	50 (Through CCE)	50	NA
4 Core/DSE/GE (6)	Type-4	5	NA	1	40	60	NA	NA	100
5 DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	40	60	NA	NA	NA
6 DSE/SEC (Vocational Courses) (4)	Type-2	3	1 (P, T, W, etc)	NA	40	60	NA	100	NA
7 DSE/SEC (Vocational Courses) (4)	Type-3	1	3 (P, T, W, etc)	NA	40	60	50 (Through CCE)	50	NA
8 DSE/SEC (Vocational Courses) (4)	Type-4	3	NA	1	40	60	NA	NA	100
9 AECC (Foundation Course) (4)	Type-1	4	NA	NA	40	60	NA	NA	NA
10 Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report: 2 Credits (25 Marks)							
11 Research Methodology (4)	Type-4	3	NA	1	40	60	NA	NA	100
12 Dissertation (10)	NA	Evaluation of Thesis: 6 Credits (50 Marks)+ Pre submission viva-voc: 2 Credit (25 Marks)+ External viva-voc: 2 Credit (25 Marks)							

17) **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) **Calculation of SGPA/CGPA:**

- i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.
- ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$\text{SGPA} = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where **ci** is the number of credits offered in the **ith** subject of a semester for which SGPA is to be calculated, **pi** is the corresponding Grade Point (GP) earned in the **ith** subject, where **i= 1,2n** are the number of subjects in that semester.

- iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$\text{CGPA} = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where **NCj** is the number of total credits offered in the **Jth** semester, **SGj** is the SGPA earned in the **Jth** semester, where **j=1, 2 m** are the number of semesters in that course.

- iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

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Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage = CGPA x 10
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
- ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
- iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.

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- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable due approval of the decision by governing body/ board of management.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI etc issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) **General Instruction –**
 - i. The admission to the **B.B.A.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
 - v. The Reservation for SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and / or the Government of India directives from time to time.

- 25) The various Branch/Discipline in the B.B.A. programmes in the Faculty of Commerce & Management Studies / School of Management Studies shall include in the fields of
- Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretariat Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management, Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.
- 26) Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

ORDINANCE NO. 19**BACHELOR OF ART (JOURNALISM & MASS
COMMUNICATION) (BAJMC)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Art (Journalism & Mass Communication- BAJMC)
programmes of Undergraduate Degree (CBCS Semester Mode)*

- 1) **Title of the Degree – Bachelor of Art (Journalism & Mass Communication- BAJMC) (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication**
- 3) **Course Applicability –**

3.1) *Three/Four years (Hons/Research) Bachelor of Art (Journalism & Mass Communication- BAJMC)* Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Art (Journalism & Mass Communication- BAJMC)**
- ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.
- iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.
- iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

- a. Disciplinary/interdisciplinary/Major (48 credits)
- b. Disciplinary/interdisciplinary/Minor (32 credits)
- c. Generic Elective (16 credits)
- d. Discipline Specific Elective (16 credits)
- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/internship/apprenticeship/community engagement and service/research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6.* A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject.* A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7).* After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject.* A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four	80

	semesters of the undergraduate programme)	
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.
- v. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline

Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

- b. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
 - Skill Enhancement Courses (SEC) or Vocational Courses.
- “AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;
- Environmental Education
 - English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10) Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

- a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.
- b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.
- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/communitien gagement and service	Credits	Qualification title(Creditrequirement)
		Subject I	Subject II	Subject III						
Level 5	1	Major 1 (6Credits)	Minor 1 (6Credits)	Generic Elective Course 1 (4Credits)	Vocational Course 1 (4Credits)	1 (4Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)	1 (4Credits)			6+6+4+4 = 20	(80) Undergraduate Diploma in Main Faculty
	3	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 = 20	
	4	1 (6Credits)	1 (6Credits)	1 (4Credits)	1 (4Credits)				6+6+4+4 = 20	
Level 7	5	1 (6Credits)			1 (4Credits)		DSE-1 (4credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(120) Bachelor Degree in Main Faculty
	6	1 (6Credits)					DSE-2 (4credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
Level 8	7	1 (6Credits)	1 Research Methodology (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(160) Bachelor Degree (Honours) in Main Faculty Bachelor Degree (Research) in Main faculty
	8	1 (6Credits)	1 (4 Credits)					1 (10Credits) Research Project	6+4 +10 = 20	
Total		48Credits	32Credits	16Credits	12Credits	08Credits	16 credits	28Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- a.** The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - b.** Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - c.** While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 12.6** The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be

undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3

- hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
 - iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
 - iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3
 - v. The grading will be made on 10-point scale as described below:

Table -3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks			Distribution of Practical Marks			Tutorial Marks
		Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)			
1	Core/GE/DSE (6)	6	NA	NA	40	60	NA	NA	NA	NA	
2	Core/DSE/GE (6)	4	2	NA	40	60	40	60	NA	NA	
3	Core/DSE/GE (6)	2	4	NA	40	60	50 (Through CCE)	50	NA	NA	
4	Core/DSE/GE (6)	5	NA	1	40	60	NA	NA	100		
5	DSE/SEC (Vocational Courses) (4)	4	0	NA	40	60	NA	NA	NA	NA	
6	DSE/SEC (Vocational Courses) (4)	3	1(P, T, W, etc)	NA	40	60	NA	100	NA	NA	
7	DSE/SEC (Vocational Courses) (4)	1	3(P, T, W, etc)	NA	40	60	50 (Through CCE)	50	NA	NA	
8	DSE/SEC (Vocational Courses)(4)	3	NA	1	40	60	NA	NA	100		
9	AECC (Foundation Course) (4)	4	NA	NA	40	60	NA	NA	NA	NA	
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report: 2 Credits (25 Marks)									
11	Research Methodology(4)	3	NA	1	40	60	NA	NA	100		
12	Dissertation (10)	Evaluation of Thesis: 6 Credits (50 Marks)+ Pre submission viva-voce: 2 Credit(25 Marks)+ External viva-voce: 2 Credit(25 Marks)									

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

- i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.
- ii. SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i= 1,2n$ are the number of subjects in that semester.

- iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where $j=1, 2 m$ are the number of semesters in that course.

- iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows: \

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage = CGPA x10
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
- ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
- iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing

parity for a course, framed by the university in which the admission is sought by the student.

- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) **General Instruction –**
 - i. The admission to the **BAJMC** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The various Branch/Discipline in the **BAJMC** programmes in the **Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication**, shall

include in the fields of Digital Journalism, Print Journalism, Broadcast Journalism, Advertising, Online Marketing, Public Relations, Radio, Marketing, Research, Film, Television, Event Planning.

- 26) The list of various specializations of **BAJMC** courses shall include the current courses/programme as well as proposed in future. However, all **BAJMC** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 28) In future, more number of **Three/Four Year Under Graduate Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 29) The University shall also offer more number of **Journalism & Mass Communication** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses** of **Three/Four Year** duration, Regular in nature, full time in the area of **Journalism & Mass Communication and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 20
3 - YEAR DIPLOMA PROGRAM IN
ENGINEERING & TECHNOLOGY AND RELATED / ALLIED
STREAMS

- 1) **Title of the Diploma – Diploma**
- 2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**
- 3) **Course Applicability –**
 - 3.1) **3 - Year Diploma**, shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 3.3) The Diploma will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Course Name – Diploma (Regular) - Full Time**
 - 4.1) **Duration** - Three years (Six semesters)- for Regular Course.
 - 4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed 10th Std./ SSC examination with at least 35% marks.
- 5) **Course Name – Diploma (Regular) – Lateral Entry**
 - 5.1) **Duration** - Two years (Four semesters)
 - 5.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship (Combination of any of the three for disciplines as par AICTE and other regulatory body norms).

Or

- ii) 10th + (Two years of ITI) with appropriate Trade in that order shall be eligible for admission to Second Year Diploma Course(s) of appropriate Programme.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

6) Course Name – Diploma – Part Time

6.1) Duration - Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.

6.2) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

- i) Passed Two years of ITI after 10th Std.

Or

- ii) Passed 10th Std./ SSC examination and minimum of Two years Full Time work experience in a registered Firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

7) Admission Procedure –

The eligible candidates as specified in clause 4,5,6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examinations results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of

- i. who took Direct admission in the First year - within Six (6) years.
- ii. who took lateral entry admission in the 3rd semester (2nd year) - within Four (4) years.
- iii. Who took admission into part time course - within Six (6) years.

from the session of their first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

- i. Each Academic year shall comprise of 2 semesters.
- ii. Diploma odd semesters (I, III and V) shall commence during the period of July-December every year while Diploma even semesters (II, IV and VI) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

- i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Diploma – Eligibility for Award of the Diploma

A student shall be declared eligible for award of the **Diploma** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and

- vi. No disciplinary action is pending against him/her.

18) General Instruction –

- i. The admission to the Diploma Course/ Programme Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time..
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) The various Branch/Discipline in the Diploma programmes in the Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02), shall include in the fields of - Automobile Engineering/ Chemical Engineering/ Petrochemical Engineering/ Civil Engineering/ Computer Technology/ Computer Engineering/ Civil & Rural Engineering/ Construction Technology/ Digital Electronics/ Electrical Engineering/ Electronics & Telecommunication Engineering/ Electronics & Electrical Power Systems/ Electronics & Communication Engineering/ Electronics & Video Engineering/ Electronics Engineering/ Textile Technology/ Instrumentation & Control/ Industrial Electronics/ Instrumentation/ Marine Engineering/ Mechanical Engineering/ Mining Technology/ Production Engineering/ Production Technology/ Aeronautical Engineering/ Aviation**

Maintenance Engineering/ Tool Designing/ Machine Technology/ CAD/ CAM/ RF Technology/ Optical Fibre Technology/ Microwave Technology/ Power Distribution Technology/ Information Technology/ Fire Technology/ Agricultural engineering/ Fire & Safety Engineering/ Technology/ Cement Technology/ Agriculture Technology/ Food Technology/ Mining Engineering/ Drone Technology, Drone engineering, Disaster Management/ Industrial Safety/ Fashion Technology/ Animation Technology/ Hotel Technology/ Aviation Technology/ Aircraft Maintenance/ Marine Technology/ Event Management/ Environment Management/ Interior Design/ Hotel Management/ Leather Technology/ Public Health Engineering/ Construction Technology Management/ Ceramic Technology/ Solar Energy etc.

- 20) **Diploma Programmes** shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 21) In future, more Branches/ Disciplines/ Specialization of various **Diploma Programmes** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ schools/ institutes located in University campus.
- 22) The University shall also offer more number of **Three years Diploma** programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 23) This Ordinance shall be applicable to all **Diploma Programmes (Three years/Two years)** in Engineering & Technology, Architecture, Planning, Design, Applied Art & Craft, Hotel Management & Catering Technology, Fire and Safety Engineering, Agriculture & Food Engineering and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 21
BACHELOR OF TECHNOLOGY (B.TECH)
4 - YEAR UNDER GRADUATE DEGREE PROGRAM IN
ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

- 1) **Title of the Degree – Bachelor of Technology (B.Tech)**
- 2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**
- 3) **Course Applicability –**
 - 3.1) **4-Year, Bachelor in Technology (B.Tech) Degree in Engineering & Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Course Name – B.Tech (Regular) - Full Time**
 - 4.1) **Duration - Four years (Eight semesters)- for Regular Course.**
 - 4.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed 10+2 examination with Physics / Mathematics / Chemistry / Computer Science / Electronics / Information Technology / Biology / Informatics Practices / Biotechnology / Technical Vocational subject / Agriculture / Engineering Graphics / Business Studies / Entrepreneurship.
(Combination of any of the three for discipline as per AICTE and other regularity bodies Norms)

Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

Or

- ii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

5) Course Name – B.Tech (Regular) – Lateral Entry

5.1) Duration - Three years (Six semesters)

5.2) Eligibility for Admission :

Candidate who have passed duly recognized following examination:-

- i) Passed Minimum THREE years / TWO years (Lateral Entry) Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) in ANY branch of Engineering and Technology.

Or

- ii) Passed B.Sc. Degree from a recognized University as defined by UGC, with at least 45% marks (40% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Mathematics as a subject.

Or

- iii) Passed D.Voc. Stream in the same or allied sector.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

6) Course Name – B.Tech – Part Time

6.1) Duration - Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.

6.2) Eligibility for Admission :

Candidate who have passed duly recognized following examination:-

- i) Passed Diploma in the relevant Discipline/ Field/ Programme.
- ii) Minimum of Two years Full Time work experience in a registered Firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

7) Admission Procedure –

The eligible candidates as specified in clause 4,5,6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

8) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

The Course structure of **B.Tech** (Regular) and (Part-Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **B.Tech** Degree ordinarily with in a maximum period of -

- i. who took Direct admission in the First year - within Eight (8) years.

ii. who took lateral entry admission in the 3rd semester (2nd year) - within Seven (7) years.

iii. Who took admission into part time course - within Eight (8) years.

from the session of their first admission. However, in any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

i. Each Academic year shall comprise of 2 semesters.

ii. B.Tech. odd semesters (I, III, V and VII) shall commence during the period of July- December every year while B.Tech. even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.

iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.

ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – Eligibility for Award of the B.Tech Degree

A student shall be declared eligible for award of the B.Tech Degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

18) General Instruction –

- i. The admission to all kinds & mode of B.Tech Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ ICAR/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ ICAR/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) The various Branch/Discipline in the **B.Tech** programmes in the **Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**, shall include in the fields of - Automobile Engineering/ Chemical Engineering/ Electric Vehicle Engineering/ Railway Engineering/ Robotics and Automation/ IoT/ Artificial Intelligence & Machine Learning/ Big Data & Cloud Engineering/ FullStack Development & Blockchain/ Data Science/ Solar Energy/ Petrochemical Engineering/ Civil Engineering/ Computer Technology/ Computer Engineering/ Civil & Rural Engineering/ Construction Technology/ Digital Electronics/ Electrical Engineering/ Electronics & Telecommunication Engineering/ Electronics & Electrical Power Systems/ Electronics & Communication Engineering/ Electronics & Video Engineering/ Electronics Engineering/ Textile Technology/ Instrumentation & Control/ Industrial Electronics/ Instrumentation/ Marine Engineering/ Mechanical Engineering/ Mining Technology/ Production Engineering/ Production Technology/ Aeronautical Engineering/ Aviation Maintenance Engineering/ Tool Designing/ Machine Technology/ CAD/ CAM/ RF Technology/ Optical Fiber Technology/ Microwave Technology/ Power Distribution Technology/ Information Technology/ Fire Technology/ Agricultural Engineering/ Fire

- & Safety Engineering/ Technology/ Cement Technology/ Agriculture Technology/ Food Technology/ Mining Engineering/ Disaster Management/ Industrial Safety/ Fashion Technology/ Animation Technology/ Hotel Technology/ Aviation Technology/ Aircraft Maintenance/ Marine Technology/ Drone Technology, Drone engineering,, Event Management/ Environment Management/ Interior Design/ Hotel Management/ Leather Technology/ Textile Technology/ Public Health Engineering/ Construction Technology Management/ Ceramic Technology etc.
- 20) **B.Tech.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 21) In future, more branches/ specializations/ courses/ programmes of **B.Tech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.
- 22) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 23) This Ordinance shall be applicable to all (**B.Tech**) Regular & Part Time Programmes in Engineering & Technology and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 22
MASTER OF TECHNOLOGY (M.TECH)
ENGINEERING & TECHNOLOGY AND RELATED / ALLIED STREAMS

- 1) **Title of the Degree – Master of Technology (M.Tech)**
- 2) **Name of Faculty / School – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02)**
- 3) **Course Applicability –**
 - 3.1) **2-Year, Master in Technology (M.Tech) Degree in Engineering & Technology** shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Course Name – M.Tech (Regular) - Full Time**
 - 4.1) **Duration - Two years (Four semesters)- for Regular Course.**
 - 4.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed Bachelor's Degree or equivalent in the relevant field.
Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
- 5) **Course Name – M.Tech – Part Time**
 - 5.1) **Duration - Duration of the Course shall be a minimum of two Semester(s) in excess than that of the duration of the Regular Course.**
 - 5.2) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed Degree in relevant discipline/ field/ Programme.

- ii) Minimum of Two years Full Time work experience in a registered firm/ Company/ Industry/ Educational and/ Government, Autonomous Organizations in the relevant field in which admission is sought.

6) Admission Procedure –

The eligible candidates as specified in clause 4,5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the ICAR/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) Branch Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

8) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) Course Structure –

The Course structure of **M.Tech (Regular) and (Part-Time)** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **M.Tech (Regular)/ M.Tech (Part time)** Degree ordinarily with in a maximum period of Four Years/ Six Years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

11) Commencement –**11) Commencement –**

- i. Each Academic year shall comprise of 2 semesters.
- ii. M.Tech odd semesters (I and III) shall commence during the period of July-December every year while M.Tech even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

12) Fee Structure –

- i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

14) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

15) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) Eligibility for Degree – Eligibility for Award of the M.Tech Degree

A student shall be declared eligible for award of the **M.Tech Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

17) General Instruction –

- i. The admission to all kind & modes of **M.Tech** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 18) The various Branch/Discipline in the M.Tech programmes in the Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02), shall include in the fields of - Computer science, Information Technology, Thermal Engineering, Microwave Engineering, Software Engineering, Very large Scale Integrated System Engineering (VLSI), Digital Electronics and Advanced Communication, Instrumentation Engineering, System Management Engineering, Energy Management Engineering, Future Studies & Planning Engineering , Power System Engineering, Bio Informatics Engineering, Network Management & Information System Engineering, Information Architecture & Software Engineering, Bio-Technology, Astronomy and Space Engineering, Environment Engineering, Industrial Pollution and Control Engineering, Master of Architecture, Printing and Media Engineering, Production Engineering, Irrigation Engineering, Transport Engineering, Structural Engineering, Power Electronics, Aeronautical Engineering, Embedded System, Nano Technology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering, Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology, Fire & Safety Engineering/ Technology, Cement

Technology, Agriculture Technology, Food Technology, Mining Engineering /Technology, Disaster Management, Industrial Safety, Fashion Technology, Animation Technology, Hotel Technology, Aviation Technology, Aircraft Maintenance, Marine Technology, Drone Technology, Drone engineering,, Event Management, Environment Management, Interior Design, Hotel Management, Leather Technology, Textile Technology, Public Health Engineering, Construction Technology Management, Ceramic Technology, Geology, Industrial Engineering & Management, Mechanical Engineering, Electrical & Electronics Engineering , Electronics & Communication Engineering, Civil Engineering and Highway Road Technology, Fire Technology etc.

- 19) **M.Tech** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 20) In future, more branches/specializations/courses/programmes of **M.Tech** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.
- 21) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 22) This Ordinance shall be applicable to all (**M.Tech**) Regular & Part Time Programmes in Engineering & Technology and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 23
5 - YEAR INTEGRATED / DUAL DEGREE PROGRAM IN
ENGINEERING & TECHNOLOGY AND RELATED / ALLIED
STREAMS

- 1) **Title of the Degree** – The Integrated Post Graduate Five Years (Ten Semesters) Engineering Programme shall be designated as Master of Technology Integrated Programme.
- 2) **Dual Degree** – This is a five years choice based Integrated programme, following to Dual Degree: B.Tech-M.Tech
- 3) **Name of Faculty / School** – Faculty of Engineering & Technology / School of Civil Engineering, School of Mechanical Engineering, School of Electrical Engineering, School of Electronics Engineering, School of Computer Science Engineering, School of Agricultural & Food Engineering (as per Ordinance No 02).
- 4) **Course Applicability** –
 - 4.1) 5 – Year, Integrated/Dual Degree Programme in Engineering & Technology shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
 - 4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 4.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 5) **Duration - Five years (Ten semesters)**
- 6) **Eligibility for Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed 10+2 examination with Physics/ Mathematics / Chemistry/ Computer Science/Electronics/Information Technology/ Biology/ Informatics Practices/ Biotechnology/ Technical Vocational subject/ Agriculture/ Engineering Graphics/ Business Studies/Entrepreneurship. (Combination of any of the three for discipline as per AICTE and other regularity bodies Norms)

- ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.

Or

- iii) Passed min. 3 years Diploma examination with at least 45% marks (40% marks in case of candidates belonging to reserved category) subject to vacancies in the First Year, in case the vacancies at lateral entry are exhausted.

(The University will offer suitable bridge courses such as Mathematics, Physics, Engineering drawing, etc., for the students coming from diverse backgrounds to achieve desired learning outcomes of the programme)

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire courses / Programme of B.Tech-M.Tech Degree ordinarily within a maximum period of Ten years from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

- i. Each Academic year shall comprise of 2 semesters.
- ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

- i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in

each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of study shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – This is a liberal/ Flexible exit degree programme –

17.1) Eligibility for Award of the B.Tech Degree –

A student shall be declared eligible for award of the Degree of **B.Tech** at the end of VIII semester if he/ she has:

- i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .
- ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii) Earned the specified credits in all the categories of subjects if applicable.
- iv) Secured a minimum CGPA of 5 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi) No disciplinary action is pending against him/her. \

vii) not desirous/not eligible for **M.Tech** Degree.

17.2) Eligibility for Award of the **Integrated B.Tech-M.Tech Degree** at the end of Xth Semester:

- i) In addition to the conditions prescribed under this ordinance for passing, the **Integrated Dual Degree (B.Tech-M.Tech)**, in 17.1 (i, ii, iii, iv, v, vi), Students Should secured a minimum CGPA of 5.0 in aggregate. However, the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

- i. The admission to the **B.Tech-M.Tech** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) Various Branches/ Discipline/ Specialization of **B.Tech-M.Tech** course shall include the current courses/programme as well as proposed in future. However, all **B.Tech-M.Tech** course with various Branches/Discipline/ Specialization shall run and governed through this ordinance.
- 20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 21) In future, more Integrated Programmes of five years duration can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 22) The University shall also offer more number of Five Year Integrated programmes with Dual degree with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 23) This Ordinance shall be applicable to all five years Integrated programme with dual Degree in Engineering & Technology and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 24
MASTER'S OF SCIENCE (M.Sc.)
2-YEARS MASTER DEGREE IN SCIENCE AND RELATED /
ALLIED STREAMS

- 1) **Title of the Degree – Master of Science (M.Sc.)**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications (as per Ordinance No-02).**
- 3) **Course Applicability –**
 - 3.1) **2 - Year Master of Science Degree (M.Sc.)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Minimum qualification for admission in Master of Science (M.Sc.) shall be the qualifying Graduation with relevant subjects conducted by any recognized University.
 - ii) Minimum pass marks as prescribed by concerned authority/council would be mandatory for admission in the Program.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M.Sc. Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the

start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Sc. Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. A student shall be declared eligible for award of the 2-year Degree, if he/she fulfils all requirements set by regulatory authority.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the M.Sc. Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) At present in the Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications, Degree of M.Sc. shall include the, Areas/Branches/Discipline of – Physics, Applied Physics, Chemistry, Applied Chemistry, Mathematics, Applied Mathematics, Micro Biology, Bio-Technology, Bio-Science, Bio Chemistry, Zoology, Botany, Statistics, Environmental Science & limnology, Geology, Bio Informatics, Industrial Micro Biology, Food Science, Food technology, Dairy Science, Dairy Technology, Food Processing, Food Packaging, Nutrition, Seed Technology, Yogic Sciences, Multimedia, Pharma Chemistry, Drug Discovery, Chemical Science, Computers & Data Analytics, Earth Science, Electronic Media, Neuroscience, , Cyber Law, Cyber Security, Police Science, Home Science, Forensic Science, Cyber Forensic, Computer Forensics, Forensic Toxicology, Forensic Ballistics, Forensic Biology, Forensic Chemistry, Forensic Psychology, Forensic Entomology, Forensic Serology, Financial Forensic Audit, Design Communication,**

Print Making, Visual Arts, Film Making, Computer Graphics, Animation, VFX and Film Making, Photography, Fashion Design, Fashion Technology, Interior Design, Textile Design, Apparel Design and Fabrication Technology, Apparel Design and Fashion Technology, Art for Drawing Teacher, Beauty and Hair Dressing, Beauty Culture, Beauty Culture and Cosmetology, Commercial Art, Commercial Practice, Commercial Practice (KAN and ENG), Cosmetology, Costume Design and Dress Making, Costume Design and Garment Technology, Craft Technology, Fashion and Apparel Design, Fashion Design and Garment Technology, Fine Arts, Garment Technology, Home Science, Interior Decoration, Travel and Tourism, Hospitality Administration, Accessory Design, Animation, Applied Arts and Crafts (Fashion and Apparel Design), AR and CR for Films, Audiography, Cinematography, Commercial Art, Digital Imaging, Film and Media, Film and Television, Film Direction, Film Editing, Fine Art (Sculpture), Fine Art (Animation), Fine Art (Ceramics), Fine Art (Metal Craft), Fine Art (Photography), Gaming Technology, Media Production Management, Product Design, Screen Acting, Script Writing, Sound Recording and Sound Design, Television, Visual Effects, Virtual Production. Advertisement and Public Relation, Applied Art (Visual Communication Design), Applied Art (Communication Design), Applied Art (Illustration), Customer Service Management, Direction, Electronic Cinematography, Feature Film Screenplay Writing, Film Archiving, Film Studies, Painting Mural, Sound Recording and Television Engineering, Video Editing, Visual Communication and Communication Design, Medical Lab Technician (MLT), O.T. Technology, Cardiac Care Technology, Perfusion Technology, Neuro Science Technology, Renal Dialysis Technology, Respiratory Care Technology, Anaesthesia Technology, Imaging Technology, Radiotherapy Technology. Computer Application, Computer Science, Information Technology, Web Technology, Computer Data Analytics, Cyber Security, Animation & Multimedia, Graphics Design, Automation, Networking, Information Security, E-commerce, Artificial Intelligence, Satellites and Mobile communication.

- 17) The list of various Branches/specializations of M.Sc. course shall include the current courses/programme as well as proposed in future. However, all the M.Sc. programmes with various Branches/ specializations at present & in future shall run and be governed by this ordinance.

- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.
- 19) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Science, School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) In future, more branches/ specializations/ courses/ programmes of M.Sc. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 21) The University shall also offer more number of Two Years Master degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 25
MASTER OF COMMERCE (M.Com.)
2-YEARS MASTER DEGREE IN COMMERCE AND RELATED /
ALLIED STREAMS

- 1) **Title of the Degree – Master of Commerce (M.Com.)**
- 2) **Name of Faculty/School– Faculty of Commerce & Management Studies/ School of Commerce.**
- 3) **Course Applicability –**
 - 3.1) **2-Year Master of Commerce (M.Com.) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Minimum qualification for admission in **Master of Commerce (M.Com.)** shall be the qualifying Graduation with relevant subjects conducted by any recognized university.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.
- 6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of above course is **2 years**, based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is **4 years**.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the above course Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. A student shall be declared to be eligible for award of the **2-year Degree**, if he/she fulfils all requirements set by regulatory authority.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the above Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) At present in the **Faculty of Commerce & Management Studies / School of Commerce**, Degree of **M.Com.** shall include the Branches/Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer Application, e-Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management, Banking & Finance, Accounting & Taxation, Business Administration, Financial accounting, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Law, Operations Management, Foreign Trade etc.
- 17) The list of various Branches/specializations of **M.Com.**, course shall include the current courses/programme as well as proposed in future. However, all **M.Com.** and other Master Courses/ programmes like Master of Finance & Investment Analysis (MFIA), Master of Corporate Administration (M. Corpo. Admin.), Master of Secretarial Practice (MSP), Master of Business Economics (MBE) etc. with various Branches/specializations at present & in future shall run and be governed by this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, webinars etc.
- 19) These programmes are offered by the Faculty of **Faculty of Commerce & Management Studies / School of Commerce** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) In future, more branches/ specializations/ courses/ programmes of **M.Com** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 21) The University shall also offer more number of Two Years Master Degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 22) This Ordinance shall be applicable to all Two Years Master Degree **M.Com** and others as mentioned above in this ordinance, in the area of Commerce and related/ allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 26
MASTER OF ARTS (M.A.)
2-YEARS MASTER DEGREE IN ARTS, HUMANITIES, SOCIAL
SCIENCES AND RELATED/ ALLIED STREAMS

- 1) **Title of the Degree – Master of Arts (M.A.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**
 - 3.1) **2 - Years Master of Arts (M.A.) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Minimum qualification for admission in **Master of Art (M.A.) Post Graduate Program** shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any recognized university
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of the Program is **2 years**.
- ii. Maximum duration of Program completion is **4 years**.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the

start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.A. Degree-

A student shall be declared eligible for award of the **M.A. Degree** with various specializations if he/ she has:

- i. Registered and successfully completed all subjects of core courses, optional and specialized courses, lab classes/practical if applicable, including seminars, workshops, presentations, group discussion, field work, industrial visit, industrial training, paper presentation & publications, project work, dissertation/ thesis and other assignments etc. whichever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the M.A. Courses shall be governed in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The various Branch/Discipline in the M.A. programmes in the Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science, shall include in the fields of - History, Sociology, Psychology, Philosophy, Geography, Political Science, Economics, Applied Economics, Public Administration, Hindi, English, Sanskrit, Home Science, Education, Physical Education, Maths, Statistics, Computer Application, Management, Commerce, Social Work, Rural Development, Criminology, Journalism, Mass Communication, Entrepreneurship, Operation Research,**

- Public Relations & Advertising, Public Health, Government & Politics, Yoga, Yogic Science, Market Research, Public Policies, Social Work, History & culture, Military Science, Music, Dance, Theatre, Drawing & Painting, Sculpture, Applied Arts, Graphic Design, Visual Arts and Design, Sketching, Art History, Social work, Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology.
- 17) The list of various specializations of **M.A.** courses shall include the current courses/programme as well as proposed in future. However, all **M.A.** programmes with various specializations at present & in future shall run and be governed by this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.
- 19) In future, more number of **Two Year Post Graduate Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 20) The University shall also offer more number of **Arts, Humanities and Social Science** related PG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 21) This Ordinance shall be applicable to all **Post Graduates Degree Programmes/Courses** of **Two years** duration, Regular in nature, full time in the area of **Arts, Humanities, Social Science and related/allied streams**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 27
MASTER OF COMPUTER APPLICATION (MCA)
2-YEARS POST GRADUATE DEGREE

- 1) **Title of the Degree – Master of Computer Application (M.C.A.)**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**
- 3) **Course Applicability –**
 - 3.1) **2-Year Master of Computer Application (M.C.A.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed BCA/ Bachelor Degree in Computer Science Engineering or equivalent Degree.

Or

 - ii) Passed B.Sc./ B.Com./ B.A./B.Voc. with Mathematics at 10+2 Level or at Graduation Level (with additional bridge Courses as per the norms of the concerned University).
 - iii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M.C.A. Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.

- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations shall be English.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.C.A. Degree-

A student shall be declared eligible for award of the degree if, he/ she has:

- i. A student shall be declared to be eligible for award of the 2-year Degree, if he/she fulfils all requirements set by regulatory authority.
- ii. Student shall be eligible for award of Degree subject to passing the Program and all courses within the stipulated time period.
- iii. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- iv. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.C.A.** Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.
- 17) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) The University shall also offer more number of Two Years Master Degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 19) This Ordinance shall be applicable to MCA and all other Two Years Master Degree in Computer Application, Computer Science, Information Technology, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 28**MASTER OF COMPUTER APPLICATION (MCA)
5-YEARS INTEGRATED DEGREE IN COMPUTER APPLICATION**

- 1) **Title of the Degree – “MCA Integrated”** The Integrated Post Graduate Five Years (Ten Semesters) Computer Application Programme shall be designated as Master of Compute Application Integrated Programme.
- 2) **Dual Degree –** This is a five years choice based Integrated programme, following to Dual Degree: BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A.
- 3) **Name of Faculty / School –** Faculty of Basic & Applied Science / School of Computer Sciences & Applications.
- 4) **Course Applicability –**
 - 4.1) **5 – Year, Integrated/Dual Degree Programme in Computer Application (M.C.A.)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 4.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 4.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 5) **Duration - Five years (Ten semesters)**
- 6) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed 10+2 examination with Mathematics/ Statistics/ Accountancy as compulsory subjects.

- ii) Obtained at least 45% marks (40% marks in case of candidates belonging to reserved category) in the above subjects taken together.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Course/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

9) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire courses / Programme of **BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A.** Degree ordinarily with in a maximum period of Ten years

from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. Odd semesters (I, III, V, VII and IX) shall commence during the period of July-December every year while even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations shall be English.

15) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness of other reasonable cause, it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of academic Council.
- ii. The studies and examination of these courses shall be on the basis of marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – This is a Liberal/ Flexible exit degree programme**17.1) Eligibility for Award of the BCA / B.Sc.-IT/CS/CA Degree –**

A student shall be declared eligible for award of the Degree of BCA/ B.Sc.-IT/CS/CA at the end of VI semester if he/ she has:

- i) Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable .
- ii) Successfully acquired the minimum required. credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii) Earned the specified credits in all the categories of subjects if applicable.
- iv) secured a minimum CGPA of 4.5 or 45% in aggregate overall. However the award of the Division/Class shall be as per recommendation . of concerned Board of Studies of the University.
- v) No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi) No disciplinary action is pending against him/her.
- vii) not desirous/not eligible for M.C.A. Degree.

17.2) Eligibility for Award of the Integrated BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. Degree at the end of Xth Semester:

- i) conditions shall be the same as mentioned above in clause 17.1 (sub clause i, ii, iii, v, vi)
- ii) Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

18) General Instruction –

- i. The admission to the BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. Courses shall be governed in accordance with the Rules/Directives of UGC/ AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/AICTE/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) The list of various mix of specializations of BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. course shall include the current courses/programme as well as proposed in future. However, BCA - M.C.A. and B.Sc.-IT/CS/CA - M.C.A. programmes with various Branches/ specializations at present & in future shall run and be governed by this ordinance.
- 20) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, webinars etc.
- 21) In future, more Integrated programmes can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 22) The University shall also offer more number of Five years Integrated programmes with Dual degrees with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 23) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 24) This Ordinance shall be applicable to all five years Integrated programme with dual Degrees in Computer application & Information Technology and related/allied streams, courses except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 29**MASTER OF BUSINESS ADMINISTRATION (M.B.A.)
2-YEARS MASTER DEGREE IN MANAGEMENT**

- 1) **Title of the Degree – Master of Business Administration (MBA)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**
- 3) **Course Applicability –**

3.1) Master of Business Administration (MBA) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

- 4) **Course Name – MBA (Full Time)**

4.1) Duration - Two years (Four semesters)- for Regular Course.

4.2) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

- i) Passed Bachelor Degree of minimum 3 years duration.
- ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) Specialization Distribution –

Admission to a particular stream/ specialization of MBA Course/ Programme shall be decided by the University on the basis of either merit or counselling or personal interview.

7) Intake –

The Intake for each of these courses shall be decided by the University as per guidelines of AICTE/ concerned regulatory body.

8) Course Structure –

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of MBA Degree ordinarily within a maximum period of Four years respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

10) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

11) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

12) Medium of Instruction –

The medium of instruction and examination shall be **English**.

13) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) Examination –

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) Eligibility for Degree – Eligibility for Award of the M.B.A. Degree.

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses. Management Lab classes/practices. Including Seminars, Workshops. Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable..
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

16) General Instruction –

- i. The admission to all kinds of **MBA** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 17) The various specializations in the MBA programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management, Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health**

Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship, etc.

- 18) The list of various specializations of "MBA" courses shall include the current courses/ programme as well as proposed in future. However, all MBA programmes with various specializations at present & in future shall run and be governed by this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Commerce & Management Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

ORDINANCE NO. 30
2-YEARS POST GRADUATE DIPLOMA IN MANAGEMENT
(PGDM)

- 1) **Title of the Degree – Post Graduate Diploma in Management (PGDM)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**
- 3) **Course Applicability –**

3.1) Post Graduate Diploma in Management (PGDM) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

- 4) **Course Name – PGDM**

4.1) Duration - Two years (Four semesters)- for Regular Course.

4.2) Eligibility for Admission :

Candidate who have passed the duly recognized following examination:-

- i) Passed Bachelor Degree of minimum 3 years duration.
- ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) Specialization Distribution –

Admission to a particular stream/ specialization of **PGDM** Course/Programme shall be as decided by the University on the basis of either merit or counselling or personal interview.

7) Intake –

The Intake for each of these courses shall be decided by the University as per guideline of AICTE/ concerned regulatory body.

8) Course Structure –

The Course structure **PGDM** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **PGDM** Degree ordinarily within a maximum period of **Four years** respectively from the session of admission. However, for any exceptional case the matter shall be decided by the Vice-Chancellor as per the provisions of relevant rules and regulations.

10) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

11) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

12) Medium of Instruction –

The medium of instruction and examination shall be **English**.

13) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) Examination –

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) Eligibility for Degree – Eligibility for Award of the PGDM Course.

A student shall be declared to be eligible for award of the Course/Programme with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses. Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.

- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

16) General Instruction –

- i. The admission to all kinds of PGDM Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 17) The various specializations in the PGDM programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management, Airport Management, Apparel, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management,**

Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, etc.

- 18) The list of various specializations of "PGDM" courses shall include the current courses/ programme as well as proposed in future. However, all PGDM programmes with various specializations at present & in future shall run and governed through this ordinance.
- 19) These programmes are offered in regular mode by the Faculty of Commerce & Management Studies/ School of Management Studies, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

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ORDINANCE NO. 31
ONE & HALF YEAR TRADE DIPLOMA
In Various streams of Hotel Management & Catering Technology

- 1) **Title of the Course –**
 - 1.1) **Diploma in Food Production.**
 - 1.2) **Diploma in Food & Beverage Service.**
 - 1.3) **Diploma in Front Office Operations.**
 - 1.4) **Diploma in Housekeeping Operation.**
 - 1.5) **Diploma in Bakery & Confectionery.**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**
- 3) **Course Applicability –**
 - 3.1) **One and Half Year Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
 - 3.4) The one and Half year Diploma program will be governed by the rules and regulations of the concerned regulatory authority.
- 4) **Duration –** The minimum duration of the diploma courses in shall comprise a course of study spread and distributed over a period of **One academic year/ semester + six months in industry (Industrial Training in Hotel)** and candidate will have to be a full-time student.
- 5) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) **Passed 10+2 examination in any subject (also securing minimum marks as per norms of concerned regulatory authority/council), from a recognized board.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority/Council.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority/Council.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

6) Criteria For Selection –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

7) Number of Seats –

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- Scheduled period for the completion of **Diploma Programmes** is **One and Half year**, based on either semester or Annual exam system.
- Maximum duration of Program completion is **3 years**.
- Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- All the fees categories including Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the above course Diploma -

A student shall be declared eligible for award of the **Diploma** if, he/ she has:

- i. A student shall be declared to be eligible for award of the 1 and Half Year Diploma, if he/she fulfils all requirements set by regulatory authority.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.
- ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.
- iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.
- iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 32
BACHELOR OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY (BHMCT)
4 - YEAR UNDER GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Hotel Management & Catering Technology (BHMCT)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**
- 3) **Course Applicability –**

- 3.1) **4-Year, Bachelor Hotel Management & Catering Technology (BHMCT)**
degree shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
- 3.2) The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
- 3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University. .

4) **Course Name – BHMCT**

4.1) **Duration -** Four years (Eight semesters).

4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

- i) Passed 10+2 examination.
- ii) Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance

Examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Course Structure –

The Course structure of **BHMCT** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Duration & Commencement –

- i. Scheduled period for the completion of **BHMCT Program** is **4 year**.
- ii. Maximum duration of Program completion is **8 years**.
- i. Each Academic year shall comprise of **2 semesters** each.

10) Fee Structure –

- i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Study with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the BHMCT Degree

A student shall be declared eligible for award of the **BHMCT Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.

- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

15) General Instruction –

- i. The admission to all kinds & mode of **BHMCT** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of “**Gyanveer**” University, Sagar, regarding specific courses shall be applicable. In other matters Board of Management of “**Gyanveer**” University shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** Various Branches/Discipline of **BHMCT** course shall include the current courses/ programme as well as those proposed in future. However, all **BHMCT** course with various Branches/ Discipline shall run and governed through this ordinance.
- 17)** In future, more branches/ specializations/ courses/ programmes of **BHMCT** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.
- 18)** The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 33
MASTER OF HOTEL MANAGEMENT & CATERING
TECHNOLOGY (MHMCT)
2 - YEAR POST GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Master of Hotel Management & Catering Technology (MHMCT)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Hotel Management & Catering Technology.**
- 3) **Course Applicability –**
 - 3.1) **2-Year, Master of Hotel Management & Catering Technology (MHMCT)**
Degree shall be quoted simply 'Program' hereafter in this ordinance, as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P and in accordance with AICTE.
 - 3.3) The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Course Name – MHMCT - Full Time**
 - 4.1) **Duration - Two years (Four semesters).**
 - 4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed Bachelor Degree in Hotel Management and Catering Technology/ Hotel Management of minimum 4 years duration or equivalent Degree.
 - ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category) in the qualifying examination.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance Examination or the University may also use the score card of various competitive entrance examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

6) Branch Distribution –

Admission to the particular branch of study shall be decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per the guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Course Structure –

The Course structure of **MHMCT** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Duration & Commencement –

- i. Scheduled period for the completion of **MHMCT Program** is **2 year**.
- ii. Maximum duration of Program completion is **4 years**.
- i. Each Academic year shall comprise of **2 semesters** each.

10) Fee Structure –

- i. All the fees categories, including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the

examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance with the guidelines prescribed by regulatory authority.

12) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the MHMCT Degree

A student shall be declared eligible for award of the MHMCT Degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.

successfully acquired the minimum required credits as specified in the regulation according to the branch of his/her study within the stipulated time, where applicable.

earned the specified credits in all the categories of subjects if applicable.

Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

15) General Instruction –

- i. The admission to all kind & modes of **MHMCT** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of “Gyanveer” University, Sagar, regarding specific courses shall be applicable. In other matters Board of Management of “Gyanveer” University shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) Various Branches/Discipline of **MHMCT** course shall include the current courses/programme as well as those proposed in future. However, all **MHMCT** course with various Branches/Discipline shall run and governed through this ordinance.

17) In future, more branches/specializations/courses/programmes of **MHMCT** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, the University, shall run its various faculties/ departments/ institutes/ schools located in University campus.

ORDINANCE NO. 34
BACHELOR OF SOCIAL WORK (B.S.W.)
3-YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Social Work (B.S.W.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**
 - 3.1) **3 - Years Bachelor of Social Work (B.S.W.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.**
 - 3.2) **The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.**
 - 3.3) **The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.**
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Passed 10+2 examination in any subject (also securing minimum pass marks as per the norms of concerned regulatory authority) from a recognized board would be mandatory for admission in Bachelor of Social Work (BSW) Program.**
 - **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.**
 - **Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the

candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (B.S.W.) Program is 3 years.
- ii. Maximum duration of Program completion is 6 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.S.W.) Degree-

A student shall be declared eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (B.S.W.) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The various specializations in the B.S.W. programmes in the Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science, and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology, Social Science, Law & Management**

as proposed by the concerned Board of Studies and duly approved by the Academic Council.

- 17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 18) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 19) In future, more branches/ specializations/ courses/ programmes of **(B.S.W.)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 20) The University shall also offer more number of three years Bachelor degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 21) This Ordinance shall be applicable to **(B.S.W.)** & all others Three years Bachelor Degree Courses/ Programme in **Arts & Humanities / Social Work & Sociology** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 35
MASTER OF SOCIAL WORK (M.S.W.)
2-YEARS MASTER DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Social Work (M.S.W.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**
 - 3.1) **2 - Years Master of Social Work (M.S.W.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.**
 - 3.2) **The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.**
 - 3.3) **The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.**
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Graduate in relevant subjects (also securing minimum pass marks in these subjects as per the norms of regulatory authority/council) from any recognized University would be mandatory for admission in Master of Social work (MSW) program.**
 - **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.**
 - **Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of the Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ years.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.S.W. Degree-

A student shall be declared to be eligible for award of the **M.S.W. Degree** if he/ she has:

- i. Registered and successfully completed all subjects of core courses, optional and specialized Courses, Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. whichever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.S.W.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The various specializations in the M.S.W. programmes in the Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science, and other faculties shall include the traditional as well as innovative areas of various spheres of knowledge's linked/ related with Public Health, Rural Development, Anthropology, Public Administration, Social Research, Sociology, Social Science, Law & Management as proposed by the concerned Board of Studies and duly approved by the Academic Council.

17) These programmes are offered by the Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

18) In future, more branches/ specializations/ courses/ programmes of (M.S.W.) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

19) The University shall also offer more number of Two Years Master degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

20) This Ordinance shall be applicable to (M.S.W.) & all others Two Years Master Degree Courses/ Programme in Social Work & Sociology and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 36
BACHELOR OF PERFORMING ARTS (B.P.A.)
4 - YEAR BACHELOR DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Performing Arts (B.P.A.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**
 - 3.1) **4 – Year, Bachelor of Performing Arts (B.P.A.) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in Bachelor of Performing Art (BPA) Program.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (B.P.A.) Program is 4 years.
- ii. Maximum duration of Program completion is 8 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

- i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the

examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.P.A. Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of **B.P.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) Various Branches/ Discipline/ Specialisation of B.P.A. course shall include the current courses/ programme as well as proposed in future. However, all B.P.A. course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.**
- 17) B.P.A. course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.**
- 18) In future, more branches/ specializations/ courses/ programmes of B.P.A. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.**
- 19) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.**
- 20) This Ordinance shall be applicable to (B.P.A.) & all others Bachelor Degree Courses/ Programme in Performing Arts and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.**

ORDINANCE NO. 37
MASTER OF PERFORMING ARTS (M.P.A.)
2 - YEAR MASTER DEGREE PROGRAM

- 1) **Title of the Degree – Master of Performing Arts (M.P.A.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**
 - 3.1) 2 – Year, Master of Performing Arts (M.P.A.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Minimum qualification for admission in **Master of Performing Art (MPA)** Program shall be the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any recognized university or council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (M.P.A.) Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

- i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.P.A. Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of **M.P.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** Various Branches/ Discipline/ Specialisation of **M.P.A.** course shall include the current courses/ programme as well as proposed in future. However, all **M.P.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.
- 17)** **M.P.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 18)** In future, more branches/ specializations/ courses/ programmes of **M.P.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 19)** The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 20)** This Ordinance shall be applicable to (**M.P.A.**) & all others Bachelor Degree Courses/ Programme in **Performing Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 38
BACHELOR OF MUSIC / DANCE (B.Music / B.Dance)
3 - YEAR BACHELOR DEGREE PROGRAM

1) Title of the Degree –

1.1) Bachelor of Music (B.Music)

1.2) Bachelor of Dance (B.Dance)

2) Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science

3) Course Applicability –

3.1) 3 – Year, Bachelor of Music/Dance (B.Music / B.Dance) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in **Bachelor of Mus. / Dance (B.Music / B.Dance) Program.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Intake –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

- i. Scheduled period for the completion of **(B.Music / B.Dance) Program is 3 years.**
- ii. Maximum duration of Program completion is **6 years.**
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) **Course Structure –**

- i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) **Fee Structure –**

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.Music / B.Dance) Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of **(B.Music / B.Dance)** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) Various Branches/ Discipline/ Specialisation of **(B.Music / B.Dance)** course shall include the current courses/ programme as well as proposed in future. However, all **(B.Music / B.Dance)** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.**

- 17) (B.Music / B.Dance) course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 18) In future, more branches/ specializations/ courses/ programmes of (B.Music / B.Dance) can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 19) The University shall also offer more number of **Three Year Bachelor degree programmes** with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 20) This Ordinance shall be applicable to (B.Music / B.Dance) & all others Three Year Bachelor Degree Courses/ Programme in **Music & Dance** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 39
MASTER OF MUSIC/DANCE (M.Music / M.Dance)
2 - YEAR MASTER DEGREE PROGRAM

1) Title of the Degree –

1.1) Master of Music (M.Music)

1.2) Master of Dance (M.Dance)

2) Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.

3) Course Applicability –

3.1) 2 – Year, Master of Music / Dance (M.Music / M.Dance) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

i) Graduate with relevant subject from any recognized University with minimum marks as prescribed by concerned regulatory authority/council would be mandatory for admission in Master of Music / Dance program.

• Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic

Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- Scheduled period for the completion of (M.Music / M.Dance) Program is 2 years.
- Maximum duration of Program completion is 4 years.
- Each Academic year shall comprise of 2 semesters each.
- The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- Each semester shall be spread over not less than 90 teaching days.
- Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

- Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.Music / M.Dance) Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of (M.Music / M.Dance) Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) Various Branches/ Discipline/ Specialisation of **(M.Music / M.Dance)** course shall include the current courses/ programme as well as proposed in future. However, all **(M.Music / M.Dance)** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.
- 17) **(M.Music / M.Dance)** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 18) In future, more branches/ specializations/ courses/ programmes of **(M.Music / M.Dance)** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 19) The University shall also offer more number of **Two Year Master degree programmes** with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 20) This Ordinance shall be applicable to **(M.Music / M.Dance)** & all others Two Year Bachelor Degree Courses/ Programme in **Music & Dance** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 40
BACHELOR OF FINE ARTS (B.F.A.)
4 - YEAR BACHELOR DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Fine Arts (B.F.A.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**

3.1) 4 – Year, Bachelor of Fine Arts (B.F.A.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

- i) 10+2 pass from a recognized Board with minimum marks as prescribed by concerned regulatory authority would be mandatory for admission in **Bachelor of Fine Arts (BFA) Program.**
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (B.F.A.) Program is 4 years.
- ii. Maximum duration of Program completion is 8 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

- i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the

examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.F.A. Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of **B.F.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** Various Branches/ Discipline/ Specialisation of **B.F.A.** course shall include the current courses/ programme as well as proposed in future. However, all **B.F.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.
- 17)** **B.F.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 18)** In future, more branches/ specializations/ courses/ programmes of **B.F.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 19)** The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 20)** This Ordinance shall be applicable to (**B.F.A.**) & all others Bachelor Degree Courses/ Programme in **Fine Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 41
MASTER OF FINE ARTS (M.F.A.)
2 - YEAR MASTER DEGREE PROGRAM

- 1) **Title of the Degree – Master of Fine Arts (M.F.A.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Arts, Humanities & Social Science.**
- 3) **Course Applicability –**

3.1) 2 – Year, Master of Fine Arts (M.F.A.) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.


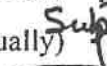

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Minimum qualification for admission in Master of Fine Art (MFA) Post Graduate. Program shall be the qualifying Graduation Degree with relevant

 subjects, (also securing pass marks in these relevant subjects individually) 
 conducted by any recognized university /council.

~~Notwithstanding~~ anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (M.F.A.) Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.
- vi. Ten day vacation as semester break shall be granted to the students between two semesters.

9) Course Structure –

- i. Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before

the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.F.A. Degree

A student shall be declared to be eligible for award of the degree if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to all kinds & mode of **M.F.A.** Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) Various Branches/ Discipline/ Specialisation of **M.F.A.** course shall include the current courses/ programme as well as proposed in future. However, all **M.F.A.** course with various Branches/ Discipline/ Specialisation shall run and governed through this ordinance.**
- 17) **M.F.A.** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.**
- 18) In future, more branches/ specializations/ courses/ programmes of **M.F.A.** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.**
- 19) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.**
- 20) This Ordinance shall be applicable to (**M.F.A.**) & all others Bachelor Degree Courses/ Programme in **Fine Arts** and related/allied stream including Honours course, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.**

ORDINANCE NO. 42
MASTER OF ART (JOURNALISM & MASS
COMMUNICATION) (MAJMC)
2 - YEARS MASTER DEGREE PROGRAMME

- 1) Title of the Degree – Master of Art (Journalism & Mass Communication- MAJMC)
- 2) Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication.
- 3) Course Applicability –
 - 3.1) 2 - Year Master of Art (Journalism & Mass Communication- MAJMC)
 Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

 - i) Bachelor or an equivalent in any related discipline from any recognized University with minimum pass marks as per the norms of regulatory authority/council would be mandatory for admission.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of MAJMC is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each in semester system .
- iv. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days in semester system and 180 days in annual system.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the MAJMC Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the above Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.

17) These programmes are offered by the Faculty of Arts, Humanities & Social Science / School of Journalism & Mass Communication, recommended by the concerned

Board of Studies and after approval of Academic Council and Board of Management of the University.

- 18) In future, more branches/ specializations/ courses/ programmes of MAJMC can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 19) The University shall also offer more number of **Two years Master Degree** programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 20) This Ordinance shall be applicable to MAJMC, in the area of **Journalism & Mass Communication** and related/ allied stream including Honours courses, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

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ORDINANCE NO. 43
DIPLOMA IN LIBRARY AND INFORMATION SCIENCE
(D.Lib. & I.Sc.)
1 - YEAR DIPLOMA PROGRAM

- 1) **Title of the Diploma – Diploma in Library and Information Science (D.Lib. & I.Sc.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**

3) **Course Applicability –**

3.1) **1 - year Diploma in Library and Information Science (D.Lib. & I.Sc.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

i) 10+2 pass with any subject from a recognized Board would be eligible for admission in **Diploma in Library and Information Science (D.Lib. & I.Sc.)** program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (D.Lib. & I.Sc.) Program is 1 year.
- ii. Maximum duration of Program completion is 2 years.
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each Year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the (D.Lib. & I.Sc.) Programme-

A student shall be declared to be eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

- i. The admission to the **(D.Lib. & I.Sc.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- This Ordinance shall be applicable to 1 year **Diploma in Library and Information Science (D.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 44
BACHELOR OF LIBRARY AND INFORMATION SCIENCE
(B.Lib. & I.Sc.)
1 - YEAR GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Library and Information Science (B.Lib. & I.Sc.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**
- 3) **Course Applicability –**
 - 3.1) **1 - year Bachelor of Library and Information Science (B.Lib. & I.Sc.)**
Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Graduate with any subject from a recognized University with minimum pass marks, as per the norms of regulatory authority/council would be mandatory for admission in **Bachelor of Library & Information Science (B.Lib. & I.Sc.) program.**
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (B.Lib. & I.Sc.) Program is 1 year.
- ii. Maximum duration of Program completion is 2 years.
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each Year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.Lib. & I.Sc.) Programme-

A student shall be declared eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **(B.Lib. & I.Sc.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to **1 year Bachelor of Library and Information Science (B.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 45
MASTER OF LIBRARY AND INFORMATION SCIENCE
(M.Lib. & I.Sc.)
1 - YEAR POST GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Master of Library and Information Science (M.Lib. & I.Sc.)**
- 2) **Name of Faculty / School – Faculty of Arts, Humanities & Social Science / School of Library Science.**
- 3) **Course Applicability –**
 - 3.1) **1 - year Master of Library and Information Science (M.Lib. & I.Sc.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **B.Lib. & I.Sc. graduate from any recognized University with, minimum pass marks as per the norms of regulatory authority/council would be mandatory for admission in Master of Library & Information Science (M.Lib. & I.Sc.) program.**
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (M.Lib. & I.Sc.) Program is 1 year.
- ii. Maximum duration of Program completion is 2 years.
- iii. Each Academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.Lib. & I.Sc.) Programme-

A student shall be declared eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (M.Lib. & I.Sc.) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Arts, Humanities & Social Science / School of Library Science**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to **1 year Master of Library and Information Science (M.Lib. & I.Sc.)** Program, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 46
DIPLOMA IN ELEMENTARY EDUCATION (D.El.Ed.)
2 - YEARS DIPLOMA PROGRAMME

- 1) Title of the Course – Diploma in Elementary Education (D.El.Ed.)
- 2) Name of Faculty / School – Faculty of Education / School of Education
- 3) Course Applicability –
 - 3.1) 2 - years Diploma in Elementary Education (D.El.Ed.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

 - i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **D.El.Ed. Program is 2 year.**
- ii. Maximum duration of Program completion is **3 years.**
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. There shall be at least two hundred working days each year exclusive of the period of examination and admission.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the

examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per recommendation of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, NCTE.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work including practicum, and 90% for school internship, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.El.Ed. Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **D.El.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Two years Diploma in Elementary Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 47
BACHELOR OF EDUCATION (B.Ed.)
2 - YEARS UNDER GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Education (B.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Bachelor of Education (B.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidates with at least 50% marks either in the Bachelor's Degree and/or in the Master's Degree in Sciences/ Social Sciences/ Humanity, Bachelor's in Engineering or Technology with specialization in Science and Mathematics with 55% marks or any other qualification equivalent thereto, are eligible for admission to the programme.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of B.Ed. Program is 2 year.
- ii. Maximum duration of Program completion is 3 years.
- iii. Each Academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, NCTE.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work and practicum, and 90% for school internship, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Two years Degree in Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 48**BACHELOR OF ELEMENTARY EDUCATION (B.El.Ed.)
4 - YEARS UNDER GRADUATE DEGREE PROGRAMME**

- 1) **Title of the Degree – Bachelor of Elementary Education (B.El.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **4 - years Bachelor of Elementary Education (B.El.Ed.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidates seeking admission to the B.El.Ed Programme should have cleared the higher secondary examination or any other examination recognised as equivalent thereto with a minimum aggregate of 50% marks.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **B.El.Ed. Program is 4 year.**
- ii. Maximum duration of Program completion is **6 years.**
- iii. Each academic year shall comprise of **2 semesters.**
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.El.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.El.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Four years Degree in Elementary Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 49
MASTER OF EDUCATION (M.Ed.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Education (M.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Master of Education (M.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidates seeking admission to the M.Ed. programme should have obtained at least 50% marks or an equivalent grade in the following programmes:
 - B.Ed.
 - B.A.B.Ed., B.Sc.B.Ed.
 - B.El.Ed.
 - D.El.Ed. with an undergraduate degree (with 50% marks in each).
 - ii) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules of the Central Government/State Government whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M.Ed. Program is 2 year.
- ii. Maximum duration of Program completion is 3 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester.

Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Two years Master Degree in Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 50

B.A.B.Ed. / B.Sc.B.Ed. / B.Com.B.Ed.

4 - YEAR INTEGRATED DEGREE PROGRAMME

- 1) **Title of the Degree – 4 Years Integrated Degree Programme**
 - 1.1) B.A.B.Ed.
 - 1.2) B.Sc.B.Ed.
 - 1.3) B.Com.B.Ed.
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **4 - years Integrated Degree Programme (B.A.B.Ed./ B.Sc.B.Ed./ B.Com.B.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **Integrated Degree Programme** is **4 year**.
- ii. Maximum duration of Program completion is **6 years**.
- iii. Each Academic year shall comprise of **2 semesters**.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment

of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the Integrated Degree -

A student shall be declared eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) **General Instruction –**

- i. The admission to the **Integrated Degree Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Four years Integrated Degree Programme in Teachers Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

GYANVEER UNIVERSITY, SAGAR
ORDINANCE NO. 51
BACHELOR OF EDUCATION (B.Ed. - PART TIME)
3 - YEARS PART TIME DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Education (B.Ed.-Part Time)**
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **3 - years Bachelor of Education (B.Ed. - Part Time)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Upper Primary and Secondary school teachers who are in service as full time teacher for at least two years at the time of making application and who shall continue to be in service during the entire duration of the programme. The applicant shall be required to furnish a certificate to this effect from the Head of the school where he/she is employed..
 - ii) The applicants with at least 50% marks either in the Bachelor Degree and /or in the Postgraduate Degree in Sciences/Humanities/Social Sciences or Bachelor degree in Engineering or Technology with background /specialization in Science and Mathematics with 50% marks or any other qualification equivalent thereto are eligible for admission.
 - iii) The reservation and relaxation for SC/ST/OBC/PWD shall be as per rules of the Central/State Governments, whichever applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of B.Ed.-Part Time Program is 3 year.
- ii. Maximum duration of Program completion is 5 years.
- iii. Each Academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, NCTE.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all the course work, and 90% for school internship. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Ed.-Part Time Degree-

A student shall be declared eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.Ed.-Part Time** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Education / School of Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Three years Part Time Degree in Teachers Education (B.Ed.-Part Time)**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 52
3 - YEARS B.Ed. M.Ed. INTEGRATED DEGREE
PROGRAMME

- 1) **Title of the Degree – 3 Years Integrated Degree (B.Ed.M.Ed.) Programme**
- 2) **Name of Faculty / School – Faculty of Education / School of Education**
- 3) **Course Applicability –**
 - 3.1) **3 - years Integrated Degree (B.Ed.M.Ed.) Programme** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) PG Degree in Science/Social Science/Humanities/Other relevant disciplines from a recognized University/Institute. Minimum aggregate marks/grade required is 55% or equivalent grade.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for

admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **Integrated Degree (B.Ed. M.Ed.) Programme is 3 year.**
- ii. Maximum duration of Program completion is **5 years.**
- iii. Each Academic year shall comprise of **2 semesters.**
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all the course work, and 90% for school internship. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the 3 Year Integrated Degree (B.Ed.+M.Ed.)

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **3-Years Integrated Degree (B.Ed.+M.Ed.) Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly NCTE or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.**
- 17) These programmes are offered by the Faculty of Faculty of Education / School of Education, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.**
- 18) This Ordinance shall be applicable to all Three years Integrated Degree (B.Ed.+M.Ed.) Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.**

ORDINANCE NO. 53
DIPLOMA IN PHYSICAL EDUCATION (D.P.Ed.)
2 - YEARS DIPLOMA PROGRAMME

- 1) **Title of the Course – Diploma in Physical Education (D.P.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Physical Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Diploma in Physical Education (D.P.Ed.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidates with at least 50% marks in the higher secondary (+2) or its equivalent examination are eligible for admission.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **D.P.Ed. Program is 2 year.**
- ii. Maximum duration of Program completion is **3 years.**
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. There shall be at least two hundred working days each year exclusive of the period of examination and admission.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the

examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, NCTE.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work including practicum, and 90% for school internship, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.P.Ed. Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **D.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Education / School of Physical Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Two years Diploma in Physical Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.
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ORDINANCE NO. 54
BACHELOR OF PHYSICAL EDUCATION (B.P.Ed.)
2 - YEARS UNDER GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Physical Education (B.P.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Physical Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Bachelor of Physical Education (B.P.Ed.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Bachelor's degree in any discipline with 50% marks and having at least participation in the Inter- College/ Inter-Zonal/ District/ School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.

Or
 - ii) Bachelor's degree in physical education with 45% marks.

Or
 - iii) Bachelor's degree in any discipline with 45% marks and studied physical education as compulsory/ elective subject.

Or

- iv) Bachelor's degree with 45% marks and having participated in National/ Inter University/ State competitions or secured 1st, 2nd or IIIrd position in Inter College/ Inter-Zonal/ District/ School competition in sports and games as recognized by the AIU/IOA/SGFI/Govt. of India.

Or

- v) Bachelor's degree with participation in international competitions or secured 1st, 2nd or IIIrd position in National/ Inter-University competition in sports and games as recognized by respective federations/ AIU/IOA/SOFI/Govt. of India.

Or

- vi) Graduation with 4.5% marks and at least three years of teaching experience (for deputed in-service candidates i.e. trained physical education teachers/ coaches)

- vii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, NCTE.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **B.P.Ed. Program is 2 year.**
- ii. Maximum duration of Program completion is **3 years.**
- iii. Each Academic year shall comprise of **2 semesters.**
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Ma from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, NCTE.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% for all course work and practicum, and 90% for school internship, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.P.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Education / School of Physical Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Two years Degree in Physical Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 55
MASTER OF PHYSICAL EDUCATION (M.P.Ed.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Physical Education (M.P.Ed.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Physical Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Master of Physical Education (M.P.Ed.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Bachelor of Physical Education (B.P.Ed.) or equivalent with at least 50% marks.
 - Or**
 - ii) Bachelor of Science (B.Sc.) in Health and Physical Education / Bachelor of Physical Education & Sports (B.P.E.S.) with at least 50% marks.
 - iii) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules of the Central Government/State Government whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, NCTE.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, NCTE and other statutory bodies as and where applicable.

8) Duration & Commencement –

- Scheduled period for the completion of M.P.Ed. Program is 2 year.
- Maximum duration of Program completion is 3 years.
- Each Academic year shall comprise of 2 semesters.
- The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of NCTE.

10) Fee Structure –

- All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.P.Ed. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.P.Ed.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **NCTE** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Education / School of Physical Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Two years Master Degree in Physical Education**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 56**BACHELOR OF PHYSICAL EDUCATION & SPORTS (B.P.E.S.)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME**

- 1) **Title of the Degree – Bachelor of Physical Education (B.P.E.S.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Physical Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Bachelor of Physical Education & Sports (B.P.E.S.) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 pass from any recognized board with minimum pass marks as prescribed by concerned regulatory authority/council would be mandatory for admission in the program.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **B.P.E.S. Program is 3 year.**
- ii. Maximum duration of Program completion is **6 years.**
- iii. Each academic year shall comprise of **2 semesters.**
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case, except for the caution money. In some cases of genuine

hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% in both theory and practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.P.E.S. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.P.E.S.** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Education / School of Physical Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Three years Degree in Physical Education & Sports**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 57**MASTER OF PHYSICAL EDUCATION & SPORTS (M.P.E.S.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME**

- 1) **Title of the Degree – Master of Physical Education & Sports (M.P.E.S.)**
- 2) **Name of Faculty / School – Faculty of Education / School of Physical Education**
- 3) **Course Applicability –**
 - 3.1) **2 - years Master of Physical Education & Sports (M.P.E.S.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Bachelor of Physical Education (B.P.Ed.)
 - Or**
 - ii) Bachelor of Science (B.Sc.) in Health and Physical Education.
 - Or**
 - iii) Bachelor of Physical Education & Sports (B.P.E.S.)
 - iv) with at least 50% marks or prescribed by the regulatory authority/council would be mandatory for admission in the program.
 - v) Reservation and relaxation for SC/ST/OBC/PWD and other applicable categories shall be as per the rules of the Central Government/State Government whichever is applicable.

• Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M.P.E.S. Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.P.E.S. Degree-

A student shall be declared eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.P.E.S. Courses** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the Faculty of **Faculty of Education / School of Physical Education**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to all **Two years Master Degree in Physical Education & Sports**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 58
DIPLOMA IN COMPUTER APPLICATION (DCA)
1 - YEAR DIPLOMA COURSE

- 1) **Title of the Course – Diploma in Computer Application (DCA)**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

3) **Course Applicability –**

3.1) **1-Year Diploma in Computer Application (DCA)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Passed 10+2 with any subject from a recognized Board (also securing minimum pass mark in the relevant subjects as per the norms of concerned regulatory authority /council) would be mandatory for admission in Diploma in Computer Application (DCA) program.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **DCA Program is 1 years.**
- ii. Maximum duration of Program completion is **2 years.**
- iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.
- iv. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iii. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPIRC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course –

A student shall be declared to be eligible for award of the diploma if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the above courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Basic & Applied Science / School of Computer Sciences & Applications** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) The University shall also offer more number of One years Diploma programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 59
POST GRADUATE DIPLOMA IN COMPUTER APPLICATION
(PGDCA)
1-YEAR POST GRADUATE DIPLOMA COURSE

- 1) **Title of the Course – Post Graduate Diploma in Computer Application (PGDCA)**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Computer Sciences & Applications.**

3) **Course Applicability –**

3.1) **1-Year Post Graduate Diploma in Computer Application (PGDCA)** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Graduate with any subject (relevant subjects if required by concerned by regulatory authority) from a recognized University with minimum pass marks would be mandatory for admission in the program.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of PGDCA Program is 1 years.
- ii. Maximum duration of Program completion is 2 years.
- iii. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.
- iv. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course –

A student shall be declared to be eligible for award of the course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the above courses shall be governed in accordance and provisions with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) The University shall also offer more number of One year PG Diploma programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 18) This Ordinance shall be applicable to all One year PG Diploma in Computer Application, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 60
DIPLOMA IN PARAMEDICAL SCIENCES
2 - YEAR DIPLOMA PROGRAMME IN
VARIOUS STREAMS OF PARAMEDICAL SCIENCE

- 1) **Title of the Course – Diploma**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**
- 3) **Course Applicability –**
 - 3.1) **2 - years Diploma in Paramedical Science** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) Name of the Faculty/ Board of Studies is **Faculty of Medical Health & Allied Sciences** and the Department shall be **School of School of Paramedical Science.**
 - 3.4) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 pass in PCB with minimum pass mark as per the norms of regulatory authority/council.
 - ii) For **Diploma in Perfusionist Cardiac Surgery Technician**, the candidate shall have passed B.Sc. (Biology group) with minimum marks as per the norms of regulatory authority/ council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **Diploma Program is 2 year.**
- ii. Maximum duration of Program completion is **4 years.**
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the Diploma Programme-

A student shall be declared to be eligible for award of the Diploma if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **Diploma in Paramedical Science** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) **Diploma in Paramedical Science, in the Faculty of Medical Health & Allied Sciences/ School of Paramedical Science, shall include the specialization/ discipline/ branches of**
- Cath Lab Technician, Naturopathy, Pharmacy (Ayurvedic), Pharmacy (Unani), Pharmacy (Homeopathy), Human Nutrition, Microbiology, Paramedical Ophthalmic Assistant, Clinical Biochemistry, Dialysis Technician, Perfusionist Cardiac Surgery Technician, Blood Transfusion, Gamma Camera Technician/ Radio Therapy Technician, Optometric Refraction, Optometrist Contact Lens, Anesthesia Technician, X-RAY Radiographer Technician, Medical Lab Technician, Dental Mechanics, Dental Hygiene, Diploma in Sanitary Inspector / Public Health Inspector.

- 17) The list of various specializations of **Diploma** course shall include the current courses/ programme as well as proposed in future. However, all the **Diploma** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 19) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Paramedical Science**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) In future, more specializations/courses/programmes of **Diploma in Paramedical Science**, can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 21) This Ordinance shall be applicable to all **Two Years Diploma Programme in Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 61**3 - YEARS UNDER GRADUATE DEGREE PROGRAMME IN
VARIOUS STREAMS OF PARAMEDICAL SCIENCE**

- 1) **Title of the Course –**
 - **Bachelor In Occupational Therapy**
 - **Bachelor In Speech Therapy**
 - **Bachelor In X-RAY Radiographer Technician**
 - **Bachelor In Human Nutrition**
 - **Bachelor In Medical Lab Technician**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**
- 3) **Course Applicability –**
 - 3.1) 3 - years Bachelor Degree in Various Streams of Paramedical Science, shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 pass in PCB with minimum pass mark as per the norms of regulatory authority/council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of above **Bachelor Degree Program** is **3 year**.
- ii. Maximum duration of Program completion is **6 years**.
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the above Bachelor Degree Programme-

A student shall be declared to be eligible for award of the above Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the 3 Year Bachelor Degree in various streams of Paramedical Science shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) **3 Year Under Graduate Degree**, shall include the specialization/ discipline/ branches of Various Streams of Paramedical Science listed above, and it includes traditional as well as innovative areas of various spheres of Paramedical Science and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.
- 17) The list of various specializations of **3 Year Under Graduate Degree**, shall include the current courses/ programme as well as proposed in future. However, all the **3 Year Under Graduate Degree** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 19) In future, more specializations/courses/programmes of **3 Year Under Graduate Degree**, can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 20) This Ordinance shall be applicable to all **3 Year Under Graduate Degree Programme in Various Streams of Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 62
BACHELOR OF PHYSIOTHERAPY (BPT)
4 - YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Physiotherapy (BPT)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**
- 3) **Course Applicability –**
 - 3.1) 4 - years Bachelor of Physiotherapy (BPT) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) The candidate must have passed 10 +2 with science group (Physics, Chemistry and Biology) and should have secured minimum marks as per the norms of regulatory authority/council for the admission in Bachelor of Physiotherapy (BPT) program.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **B.P.T. Program is 4 year.**
- ii. **6 months** of compulsory rotating **internship in Physiotherapy.**
- iii. Maximum duration of Program completion is **8 years.**
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.P.T. Programme-

A student shall be declared eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the B.P.T. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) This Ordinance shall be applicable to all **Four years B.P.T. Course**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

GYANVEER UNIVERSITY, SAGAR**ORDINANCE NO. 63****2 - YEARS POST GRADUATE DEGREE PROGRAMME IN
VARIOUS STREAMS OF PARAMEDICAL SCIENCE****1) Title of the Course –**

- Master of Physiotherapy – M.P.T. (Sports, Orth., Neuro., Cardio., Obst. & Gyne.)
- Master In Medical Laboratory Technician – M.M.L.T. (Haemtology, Histopathology, Microbiology, Biochemistry)

2) Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Paramedical Science.**3) Course Applicability –**

3.1) 2 - years Master Degree in Various Streams of Paramedical Science, shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

- i) For M.P.T. Course - Bachelor of Physiotherapy, B.Sc. (PT) or BPT degree from a recognized university/institutes, with minimum marks as per the norms of regulatory authority/council and have completed 6 months of compulsory rotating internship in Physiotherapy.
- ii) For M.M.L.T. Course - should have passed full time regular Bachelor's in Medical Laboratory Technology (BMLT) from any recognized university/institutes with minimum pass marks as per the norms of regulatory authority/council.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of above Master Degree Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the above Master Degree Programme-

A student shall be declared to be eligible for award of the above **Master Degree** if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **2 Years Master Degree in various streams of Paramedical Science** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) **2 Years Post Graduate Degree**, shall include the specialization/ discipline/ branches of - Sports, Orth., Neuro., Cardio., Obst. & Gyne., Haemtology, Histopathology, Microbiology, Biochemistry, and it includes traditional as well as innovative areas of various spheres of Paramedical Science and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.
- 17) The list of various specializations of **2 Years Post Graduate Degree**, shall include the current courses/ programme as well as proposed in future. However, all the **2 Years Post Graduate Degree** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 19) In future, more specializations/courses/programmes of **2 Years Post Graduate Degree**, can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 20) This Ordinance shall be applicable to all **2 Years Post Graduate Degree Programme in Various Streams of Paramedical Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 64**BACHELOR OF SCIENCE IN NURSING (B.Sc. Nursing)
4 - YEARS BACHELOR DEGREE PROGRAMME**

- 1) **Title of the Degree – Bachelor of Science in Nursing (B.Sc. Nursing)**
- 2) **Name of Faculty / School – Faculty of Nursing/ School of Nursing.**
- 3) **Course Applicability –**
 - 3.1) **4 - years Bachelor of Science in Nursing (B.Sc. Nursing) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 pass from a recognized Board with Physics, Chemistry & Biology with aggregate of 45% marks would be mandatory for admission in B.Sc. Nursing Program.
 - ii) The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, INC.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, INC.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, INC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **B.Sc. Nursing. Program is 4 year.**
- ii. Maximum duration of Program completion is **8 years.**
- iii. Each academic year shall comprise of 12 months.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each year shall be spread over not less than 180 teaching days.
- vi. 3-week vacation shall be granted to the students in each academic year.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Sc. Nursing. Programme-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **B.Sc. Nursing Courses** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) This Ordinance shall be applicable to **Four Years B.Sc. Nursing Programme**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 65
MASTER OF SCIENCE IN NURSING (M.Sc. Nursing)
2 - YEARS MASTER DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Science in Nursing (M.Sc. Nursing)**
- 2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**
- 3) **Course Applicability –**
 - 3.1) **2 - years Master of Science in Nursing (M.Sc. Nursing)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) The Minimum education requirements shall be the passing of: B.Sc. Nursing/ B.Sc. Hons. Nursing/ Post Basic B.Sc. Nursing with minimum of 55% aggregate marks (50 % for reserved category).
 - ii) The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council.
 - iii) The candidate should have undergone in B.Sc. Nursing / B.Sc. Hons. Nursing / Post Basic B.Sc. Nursing.
 - iv) Minimum one year of work experience after Basic B.Sc. Nursing.
 - v) Minimum one year of work experience prior or after Post Basic B.Sc. Nursing.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, INC.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, INC.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, INC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M.Sc. Nursing Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each academic year shall comprise of 12 months.
- iv. The Programs shall generally commence in July/ August every year. Barring exceptional circumstances.
- v. Each year shall be spread over not less than 180 teaching days.
- vi. 4 weeks' vacation shall be granted in the entire program.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority. INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Sc. Nursing Programme-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation, Dissertation/ Thesis etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.Sc. Nursing Courses** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **INC** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The degree of **M.Sc. Nursing Programme**, in the **Faculty of Nursing / School of Nursing**, shall include the specialization/ discipline/ branches of – **Medical and Surgical Nursing, Gynaecology and Obstetrics Nursing, Neuroscience and Mental Health Nursing, Critical Care Nursing, Oncological Nursing, Neonatal infant and New-born Nursing, Nephrological Nursing, Child Health Nursing, Community Health Nursing** etc. and it includes traditional as well as innovative areas of various spheres of Nursing and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.
- 17) The list of various specializations of **M.Sc. Nursing** course shall include the current courses/programme as well as proposed in future. However, all the **M.Sc. Nursing** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 19) These programmes are offered by the **Faculty of Nursing / School of Nursing**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

- 20) In future, more specializations/courses/programmes of **M.Sc. Nursing** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 21) This Ordinance shall be applicable to all **M.Sc. Nursing**, Regular programme and in others Post Graduates Degree in **Nursing** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 66
POST BASIC B.Sc. NURSING
2 - YEARS DEGREE PROGRAMME

- 1) **Title of the Degree – Post Basic B.Sc. Nursing (P.B.B.Sc. Nursing)**
- 2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**
- 3) **Course Applicability –**
 - 3.1) **2 - years Post Basic B.Sc. Nursing (P.B.B.Sc. Nursing) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.**
 - 3.2) **The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.**
 - 3.3) **The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.**
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Passed the Higher Secondary or Senior Secondary or Intermediate or 10+2 or an equivalent examination by the recognized board.**
 - ii) **Those who have done 10+1 in or before 1986, will be eligible for admission.**
 - iii) **Obtained a certificate in General Nursing and Midwifery and registered as R.N.R.M. with the State Nurses Registration Council.**
 - **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, INC.**
 - **Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, INC.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.
- 6) **Course/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, INC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **P.B.B.Sc. Nursing. Program** is **2 year**.
- ii. Maximum duration of Program completion is **4 years**.
- iii. Each academic year shall comprise of 12 months each.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each year shall be spread over not less than 180 teaching days.
- vi. 3-week vacation shall be granted to the students in each academic year.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the P.B.B.Sc. Nursing. Programme-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the P.B.B.Sc. Nursing Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly INC or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly INC or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Nursing / School of Nursing**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to Two Years P.B.B.Sc. Nursing Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 67
GENERAL NURSING & MIDWIFERY (G.N.M.)
3 - YEARS PROGRAMME

- 1) **Title of the Course – General Nursing & Midwifery (G.N.M.)**
- 2) **Name of Faculty / School – Faculty of Nursing / School of Nursing.**
- 3) **Course Applicability –**
 - 3.1) 3 - years General Nursing & Midwifery (G.N.M.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 with English and must have obtained a minimum of 40% at the qualifying examination and English individually for any recognized board. Candidates are also eligible from State Open School recognized Candidates are also eligible from State Open School recognized by State Government and National Institute of Open School (NIOS) recognized by Central Government. However Science is preferable.
 - ii) 10+2 with English having 40% of marks in vocational ANM course from the school recognized by Indian Nursing council.
 - iii) 10+2 with English having 40% of marks in Vocational Stream-Health care Science from a recognized CBSE board/Centre.
 - iv) Registered ANM with pass mark.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, INC.

- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, INC.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, INC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of G.N.M. Program is 3 year.
- ii. Maximum duration of Program completion is 6 years.
- iii. Each academic year shall comprise of 12 months each.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each year shall be spread over not less than 180 teaching days.
- vi. 3-week vacation shall be granted to the students in each academic year.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of INC.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

The medium of instruction and examination shall be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, INC.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 100% attendance in each of the practical area before award of degree. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course – Eligibility for Award of the G.N.M. Programme-

A student shall be declared to be eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Model Practical Examination, Presentations, Group Discussion, Observational /field visit/ Health talk, Hospital Visit, Hospital training, Summer Training, Educational Tour, Project Work and Clinical assignment, Clinical Presentation etc where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the G.N.M. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly INC or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly INC or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Nursing / School of Nursing**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to **G.N.M. Programme**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 68
DIPLOMA IN PHARMACY (D.Pharm)
2 - YEARS DIPLOMA PROGRAMME

- 1) **Title of the Course – Diploma in Pharmacy (D.Pharm)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**
- 3) **Course Applicability –**
 - 3.1) **2 - years Diploma in Pharmacy (D.Pharm) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) 10+2 pass from a recognized Board with Physics, Chemistry & Biology/Mathematics with minimum marks for eligibility as per the norms of regulatory authority/council would be mandatory for admission in **D.Pharm Program.**
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, PCI.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, PCI.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, PCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of D.Pharm Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- iv. Each year shall be spread over not less than 180 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of PCI.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. PCI.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Diploma – Eligibility for Award of the D.Pharm Programme-

A student shall be declared to be eligible for award of the **Diploma** if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **D.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Two years Diploma in Pharmacy**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 69
BACHELOR OF PHARMACY (B.Pharm)
4 - YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Pharmacy (B.Pharm)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**
- 3) **Course Applicability –**
 - 3.1) **4 - years Bachelor of Pharmacy (B.Pharm) Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) Name of the Faculty/ Board of Studies is **Faculty of Medical Health & Allied Sciences** and the Department shall be **School of Pharmacy.**
 - 3.4) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Candidate shall have passed 10+2 examination conducted by the respective state/central government authorities recognized as equivalent to 10+2 examination by the Association of Indian Universities (AIU) with English as one of the subjects and Physics, Chemistry, Mathematics/Biology as optional subjects individually with minimum marks for eligibility as per the norms of regulatory authority/council would be mandatory for admission in B.Pharm Program.
 - ii) Provided that a student should complete the age of 17 years on or before 31st December of the year of admission to the course.

Lateral Entry for B.Pharm (IIIrd semester/ IIInd year) -

- i) Minimum qualification for admission to second year of B. Pharma shall be Diploma in Pharmacy with a pass in D. Pharm course from an institution approved by the Pharmacy Council of India under section 12 of the Pharmacy Act.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, PCI.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, PCI.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, PCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of B.Pharm Program is 4 year.
- ii. Maximum duration of Program completion is 8 years (who took Direct admission in the Ist semester (Ist Year).
- iii. Maximum duration of Program completion is 7 years (who took lateral entry admission in the 3rd semester (IIInd year).
- iv. Each academic year shall comprise of 2 semesters.
- v. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- vi. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of PCI.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. PCI.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the B.Pharm Programme-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the B.Pharm Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly PCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly PCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The Degree of B .Pharm. in the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy**, shall include the Branches/Discipline/Streams in Allopath, Ayurveda, Homeopathy, Unani and other sphere of medicines and Medical Science.
- 17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 18) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 19) This Ordinance shall be applicable to all **Four years Bachelor of Pharmacy (B.Pharm)**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 70
MASTER OF PHARMACY (M.Pharm)
2 - YEARS MASTER DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Pharmacy (M.Pharm)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences/ School of Pharmacy.**
- 3) **Course Applicability –**
 - 3.1) **2 - years Master of Pharmacy (M.Pharm.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) B.Pharm degree examination of an Indian University established by law in India from an institution approved by Pharmacy Council of India and has scored not less than 55% of the maximum marks (aggregate of four years of B.Pharm).

Provided that –

- a) For candidates having not less than 5 years professional experience, after passing B. Pharm course, there shall be a relaxation in pass percentage from 55% to 50% for admission to M.Pharm programme.
- b) There shall be reservation of seats for the students belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes in accordance with the instructions issued by the Central Government/State Government/Union Territory Administration, as the case may be, from time to time.

c) For SC/ST candidates the prescribed percentage of marks will be 50 % of the maximum marks (aggregate of four years of B.Pharm).

d) Every student, selected for admission to postgraduate pharmacy course in any of the pharmacy institution in the country should have obtained Registration with the State Pharmacy Council or should obtain the same within one month from the date of his admission, failing which the admission of the candidate shall be cancelled.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, PCI.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, PCI.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, PCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of M. Pharm Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each academic year shall comprise of 2 semesters.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of PCI.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English, in accordance to the guidelines prescribed by regulatory authority. PCI.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 80% theory classes and 80% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the M.Pharm Programme-

A student shall be declared to be eligible for award of the **Degree** if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **M.Pharm** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly **PCI** or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The degree of M.Pharm. Programme, in the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy**, shall include the specialization/ discipline/ branches of Pharmaceutics, Pharmaceutical Technology, Industrial Pharmacy, Pharmaceutical Chemistry, Medicinal Chemistry, Quality Assurance, Pharmacology, Pharmacognosy & Phytochemistry, Pharmaceutical Biotechnology, Pharmaceutical Analysis, Hospital pharmacy, Clinical research/ Clinical pharmacy, Pharmaceutical management/ Pharma MBA, Pharmaceutical administration, Pharmaceutical marketing, Drug Regulatory Affairs, Pharmacy Practice, Herbal drug technology, General pharmacy, Phytopharmacy & Phytomedicine, Biopharmaceutics etc. and it includes traditional as well as innovative areas of various spheres of Pharmacy and other related areas as proposed by the concerned Board of Studies and duly approved by the Academic Council.
- 17) The list of various specializations of M.Pharm. course shall include the current courses/programme as well as proposed in future. However, all the M.Pharm. programmes with various specializations at present & in future shall run and governed through this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 19) These programmes are offered by the **Faculty of Medical Health & Allied Sciences/ School of Pharmacy**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) In future, more specializations/courses/programmes of M.Pharm. can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 21) This Ordinance shall be applicable to all (M.Pharm), Regular programme and in others Post Graduates Degree in Pharmacy and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 71
BACHELOR OF LAW (LL.B./ LL.B. Hons.)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Law (LL.B./ LL.B. Hons.)**
- 2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**

3) **Course Applicability –**

3.1) **3 - years Bachelor of Law (LL.B./ LL.B. Hons.)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.

3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.

4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Graduate with any subject from any recognized University with minimum pass marks as per the norms of regulatory authority/ BCI or any other competent Authority, would be mandatory for admission in LL.B. / LL.B. (Hons.) Program.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, BCI.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, BCI.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, BCI, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of LL.B./ LL.B. (Hons.) Program is 3 year.
- ii. Maximum duration of Program completion is 6 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 104 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of BCI.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority, BCI.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of classes in each semester as per BCI norms. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the LL.B./ LL.B. (Hons.) Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **LL.B./ LL.B. (Hons.)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly BCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly BCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Law & Legal Studies / School of Legal Studies**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Three years Bachelor Degree in Law**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 72**B.A. / B.B.A. / BCA / B.Com / B.Sc. / B.Tech. with Bachelor of Law
5 - YEAR INTEGRATED DEGREE PROGRAMME**

- 1) **Title of the Degree – 5 Years Integrated Degree Programme**
 - 1.1) B.A.LL.B. / B.A.LL.B. (Hons)
 - 1.2) B.B.A. LL.B. / B.B.A. LL.B. (Hons)
 - 1.3) B.C.A. LL.B. / B.B.A. LL.B. (Hons)
 - 1.4) B.Com LLB. / B.Com LLB. (Hons)
 - 1.5) B.Sc. LLB. / B.Sc. LLB. (Hons)
 - 1.6) B.Tech. LL.B. / B.Tech. LL.B. (Hons)
- 2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**
- 3) **Course Applicability –**
 - 3.1) 5 - years Integrated Degree Programme (B.A.LL.B. / B.A.LL.B. (Hons) / B.B.A. LL.B. / B.B.A. LL.B. (Hons) / B.C.A. LL.B. / B.C.A. LL.B. (Hons) / B.Com LLB. / B.Com LLB. (Hons) / B.Sc. LLB. / B.Sc. LLB. (Hons) / B.Tech. LL.B. / B.Tech. LL.B. (Hons) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Course will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) 10+2 Pass from any recognized board with minimum pass marks as per the norms of regulatory authority/ BCI or any other competent Authority, would be mandatory for admission in Degree Program.
 - ii) The reservation and relaxation in marks for SC/ST/OBC/PWD and other categories shall be as per the rules of the Central Government / State Government, whichever is applicable.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority, **BCI**.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority, **BCI**.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, **BCI** and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **Integrated Degree Programme** is **5 year**.
- ii. Maximum duration of Program completion is **10 years**.
- iii. Each Academic year shall comprise of **2 semesters** each.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 120 teaching days / as per **BCI Norms**.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council following the norms of BCI.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority/ BCI.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of classes in each semester as per BCI norms. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the Integrated Degree -

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **Integrated Degree Programme** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body mainly BCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body mainly BCI or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Law & Legal Studies / School of Legal Studies**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Five years Integrated Degree Programme in Law**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance. |

ORDINANCE NO. 73
MASTER OF LAW (LL.M.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Law (LL.M.)**
- 2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**
- 3) **Course Applicability –**
 - 3.1) This degree of LL.M. shall include the Groups/ Specialization of - Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order.
 - 3.2) 2 - years Master of Law (LL.M.) Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.3) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - LL.B. (5 Years Integrated/ 3 Years) degree/ equivalent from a recognized University, with at least 55% marks or more for General Category candidates and 50% percent mark for reserved categories OR as per BCI/State Govt Norms. The university reserves the rights to relax the minimum qualifying marks for admission to LL.M programme to the extent of 5% in deserving cases of each category.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of LL.M. Program is 2 year.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Programs shall generally commence in July/August every year. Baring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the LL.M. Degree-

A student shall be declared to be eligible for award of the Degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **LL.M. Courses** shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of **Faculty of Law & Legal Studies / School of Legal Studies**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to all **Two years Master Degree in Law**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 74**1 - YEAR POST GRADUATE DIPLOMA IN LEGAL STUDIES**

- 1) **Title of the Degree – Post Graduate Diploma in Legal Studies.**
- 2) **Name of Faculty / School – Faculty of Law & Legal Studies / School of Legal Studies**
- 3) **Course Applicability –**
 - 3.1) This 1-Year Post Graduate Diploma in Legal Studies shall include the Groups/ Specialization of - Labour Law, Intellectual Property Rights, Human Rights, Business Law, Criminal Law, Civil Law, International Law, Patent Law, Corporate Law, Environmental Law, Cyber Law, Cyber Law & Forensics, Cyber Security and Law, Computer Cyber Law and Security, Constitution & Legal Order, Taxation Law.
 - 3.2) This Post Graduate Diploma shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned regulatory authorities.
 - 3.3) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - LL.B. (5 Years Integrated/ 3 Years) degree/ equivalent from a recognized University, with at least 50% marks OR as per BCI/State Govt Norms.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Course/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, MPPURC and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of **PG Diploma in Legal Studies** is **1 years**, based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is **2 years**.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Award of the PG Diploma in Legal Studies -

A student shall be declared to be eligible for award of the PG Diploma in Legal Studies if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work/Training, Educational Tour, Extension Science, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

1. The admission to the **PG Diploma in Legal Studies** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 2. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 3. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 4. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the Faculty of Faculty of Law & Legal Studies / School of Legal Studies, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.

ORDINANCE NO. 75
CERTIFICATE, DIPLOMA, PG DIPLOMA & ADVANCE
DIPLOMA COURSES IN VARIOUS VOCATIONAL &
TECHNICAL TRADES, AND IN NUMEROUS JOB ORIENTED
SKILLS INCLUDING SOFT SKILL

- 1) **Preamble :** The Certificate, Diploma & Advance Diploma courses for skill up gradation training in various vocational & technical trades and in numerous skills including soft skills, with the aim to generate more employability by providing specific knowledge and practices in the subject with an important component of entrepreneurship in all its programmes. Keeping in view the needs of target group, the thrust is on providing more vocational and community oriented courses. These courses cover almost all sectors of the society not only in the technical & engineering context but also in entrepreneurship development. Surely these courses will promote job employability as well as self-employment and make people technically sound and job providers in spite of job seekers.

The Honourable President of India observed in the 78th Conference of Association of Indian Universities:

"Can the Universities, as part of their programme, impart training to the students in computer hardware, computer software, electrical/electronic / mechanical maintenance, re-conditioning of agricultural implements etc. and provide a Certificate or Diploma, depending upon their proficiency. This may provide immediate employment potential to the graduates."

It is obvious that the focus of the Honourable President was on employment generation through high end technology, which is also envisaged in these courses.

2) **Course & Faculty :**

2.1) This ordinance shall be applicable to the Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills, including soft skills. These programmes are offered by concerned Faculty approved by the Board of Studies and Academic Council.

- a) Certificate, Diploma, PG Diploma & Advance Diploma courses can be offered under this ordinance on the recommendations of the concerned Board of Studies.

2.2) The ordinance shall be applicable to all the University teaching departments/Institutes /Schools/centres/ research centres/ extension centres/ training centres of this University.

2.3) More number of the various programmes on the above titles can be offered under this ordinance on the recommendations of the various Board of Studies from time to time in all concerned and relevant fields/ areas of knowledges.

3) Duration :

The duration of these courses of study shall extend over four weeks to fifty two weeks (One Months to Twelve Months duration). A table of Point no 15, identified courses with their name and duration.

4) Intake :

The intake for each of these courses shall be decided by the concerned Board of Studies and approved by Board of Management of the University from time to time, duly approved by the regulatory body.

5) Academic Year :

5.1) Normally these programmes will be offered in various academic cycles, every year depending upon the nature & duration of each programme/course.

5.2) These programmes can also be offered at any suitable time by the concerned departments as and when the infrastructure and faculty & supporting staff is available. These programmes can also be offered at special request of group of a People/ Community and in collaboration from government departments / industries / other organizations as per their specific need, the new modules/courses shall also be prepared along with suitability of timing & duration.

6) Eligibility :

Candidates seeking admission to these courses must have the required qualification as decided by the concerned Board of Studies/Departments of the University for each Course.

7) Admission Procedure :

Admission under these courses will be made as follows :

- a) The University will issue admission notifications in newspapers, on the university's website, notice board of the University and in other publicity media before the start of every cycle.
- b) List of candidates provisionally selected for admission /shortlisted based on merit will be displayed on the notice board of the University/ University's website/or the students will be informed directly of their admission after the last date of application.

- c) The candidates whose results of the qualifying exam are awaited can also apply who will be admitted provisionally. Such candidates, however, must produce the previous year mark sheet /School/College certificates, as a proof for required eligibility criteria before the due date failing which, the provisional admission cannot be granted. The candidate so admitted shall have to be present mark sheet of the qualifying examination within a month of the due date of admission, failing which the provisional admission shall be cancelled.
- d) If a candidate admitted provisionally under (c) above could not obtain the marks to fulfil the requirements & eligibility criteria of the admission the provisional admission granted to him will be cancelled.
- e) The application form may be rejected due to any of the following reasons:
- The candidate does not fulfill the eligibility conditions
 - The prescribed fees is not enclosed.
 - The application form is not signed by the candidate and his/her parent guardian, wherever required.
 - Supporting documents for admission are not enclosed.
- f) Enrollment / Registration number will be assigned to the student by the University after verification & submission of all the necessary documents/fees.
- g) Admission rules as framed by the University shall be applicable for all admissions from time to time.
- 8) Course Structure :**
- 8.1) The Certificate, Diploma & Advance Diploma courses in various Vocational & Technical trades and in numerous job oriented skills including soft skills shall consist of :**
- a) Such courses (papers) as prescribed by the University
 - b) Such job internship, lab work, practical, in-plant training, projects etc. as may be prescribed by the University and
 - c) Such scheme of examination as prescribed, by the University from time to time.

8.2) The course curriculum of each course shall be based on recommendations of the Board of Studies of the University. The Academic council of the University on the recommendation of the concerned Board of Studies may change number of papers and /or Examination & Evaluation scheme of the course after the due approval of Vice Chancellor.

8.3) If required in a programme a student shall be required to submit a project report based on the areas of his / her specialization/interest/ assigned work. The project report certified by the concerned organization and the concerned coordinator/teacher shall be submitted in one copy to the University for evaluation.

9) Medium of Instructions and Examinations :

The medium of instructions and examinations shall be either Hindi or English.

10) Examination Scheme :

10.1) Each student shall have to appear in the examination of theory/practical and continuous comprehensive examination system (CCE)/internal assessment. The internal assessment will be held in the manner prescribed from time to time by the University.

- a) 30 percent marks of each paper will be earmarked of internal assessment (for each semester, there will be two separate evaluations of 15 marks each).
- b) Main examination will carry 70 percent marks,
- c) For passing the examination; the candidate that be required to secure at least 30% marks in University examination separately in the term-end Theory, practical and Internal Assessment in each of the prescribed paper and aggregate of 40% in the subject, practical are also to be cleared separately with 40% marks wherever applicable.
- d) There will be an external examiner to evaluate the project report, if any. The minimum passing marks for project work will be 40%.

10.2) Each Certificate program shall have One theory and One Practical Paper. The Diploma/ Advance Diploma Courses may have more than one theory / practical papers that are decided by the concerned Board of Studies for each course.

11) Allocation of Division and Grace Marks :

11.1) Division shall be awarded only after the final examination, based on integrated performance of the candidate in all the components of examinations of the course. The Division shall be awarded on the basis of Marks obtained in all the components of the every examination of the course.

60% or above	-	First Division
50% or above but less than 60%	-	Second Division
Above 40% but less than 50%	-	Third Division

11.2) If a student fails in any subject in the examination, then a maximum of five marks shall be given to student as Vice-Chancellor Grace Marks, likewise a student shall be given a maximum of five marks for his division improvement.

12) Award of Advance Diploma/Diploma/Certificate :

A student shall be declared to be eligible for award of the Advance diploma/ Diploma/ Certificate in the concerned field/area of the studies if, he/ she has:

- Registered and successfully completed all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work and other Assignments etc. whichever applicable for the concerned examinations.
- Successfully completed and passed all concerned examinations with minimum prescribed passing marks as per the provisions made for this purpose.
- Secured a minimum 40% in aggregate. However the award of the Division/Class shall be as per provisions made for this purpose.

13) Maximum Duration of Completion of Course :

A candidate has to complete the entire course of concerned certificate/diploma/advance diploma programme within a maximum period of double of their minimum prescribed duration from the session of first admission.

14) General :

14.1) In matters of admission, attendance, examinations and in all other matters not provided in this ordinance, the courses shall be governed by the provisions of the relevant ordinances, regulations and directives of the University. Along with the general rules & regulations and specific provisions, if any also, so far as they are not inconsistent with the provisions of this ordinance.

14.2) The admission to these Courses/programme shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.

14.3) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

14.4) For matters not covered in this specific ordinance, General rules, regulations and directives of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.

15) List of certificate, diploma, PG diploma & advance diploma courses in various vocational & technical trades, and in numerous job oriented skills including soft skill.

S. N.	Course Name	Duration
Science		
1	Diploma in Analytical Chemistry	1 Year
2	Diploma in Biotechnology	1 Year
3	Diploma in Computation Mathematics	1 Year
Fashion		
1	Certificate in Cutting, Tailoring and Dress Making (CCTDM)	3 Months
2	Certificate in Fashion Designing	3 Months

3	Diploma in Interior Decoration	1 Year
4	Post Graduate Diploma in Fashion Designing	1 Year
Education		
1	Certificate in Early Childhood and Education	6 Months
2	Diploma in Nursery (Primary) Teaching X Training (DN TT)	1 Year
3	Certificate in Primary Teaching (CPT)	6 Months
4	Certificate in Primary Curriculum and Instruction (CPC)	6 Months
5	Diploma in Yoga	1 Year
6	Post Graduate Diploma in Yoga	1 Year
Commerce		
1	Diploma in Accounting & Auditing	1 Year
2	Diploma in Banking	1 Year
3	Diploma in Banking & Finance	1 Year
4	Diploma in Export Procedure & Documentation	1 Year
5	Diploma in Financial Accounting (DFA)	1 Year
6	Diploma in Import-Export Management	1 Year
7	Diploma in Taxation	1 Year
Management		
1	Diploma in Hospitality Management	1 Year
2	Diploma in Human Resource Management	1 Year
3	Diploma in Personal Secretary ship	1 Year
4	Diploma in Retail Management	1 Year
5	Diploma in Security Guards Management	1 Year

6	Diploma in Entrepreneurship Development	1 Year
7	Diploma in Statistical Quality Control	1 Year
8	Diploma in Air Hostess	1 Year
Engineering & Technology		
1	Diploma in Auto CAD	6 Months
2	Diploma in Diesel Engine Repairing (DDER)	6 Months
3	Diploma in Electrical Technician (DET)	6 Months
4	Diploma in Electronic Equipment Maintenance-	6 Months
5	Diploma in Hi-Tech Welding Technology (DHWT)	6 Months
6	Diploma in Industrial Safety	6 Months
7	Diploma in Industrial Safety & ISO 14000 Series	1 Year
8	Diploma in Inverter & UPS Repairing	6 Months
9	Diploma in Mobile & Telephony	6 Months
10	Diploma in Mobile and Telephone Instruments and Repairing (DMTIR)	6 Months
11	Diploma in Motor & Transformer Winding	6 Months
12	Diploma in Radio and TV Technician (DRTT)	6 Months
13	Diploma in Refrigeration and Air-conditioning	6 Months
14	Diploma in Stenography (Hindi/English)	6 Months
15	Diploma in Stereo & CD Player Repairing	6 Months
16	Diploma In Sanitary Inspector	2 Year
17	Diploma in Public Health Service	2 Year
18	Certificate In Sanitary Inspector	1 Year
19	Diploma in Drone Technology	1 Year
20	Diploma in 3D Printing	1 Year

Computer Science & Application		
1	Certificate in "C" Programming	3 Months
2	Certificate in Computer Application	3 Months
3	Certificate in "C++" Programming	3 Months
4	Certificate in Client Server Technology (CCST)	3 Months
5	Certificate in Computer Networking (CCN)	3 Months
6	Certificate in Computer Hardware & Networking	3 Months
7	Certificate in Computer Programming	3 Months
8	Certificate in Computerized Fashion Designing (CCFD)	6 Months
9	Certificate in Computerized Financial Accounting	3 Months
10	Certificate in Desk Top Publishing (CDTP)	3 Months
11	Certificate in DTP with Computerized Design	3 Months
12	Certificate in Java Programming (CJP)	3 Months
13	Certificate in Laptop Repairing (CLR)	3 Months
14	Certificate in Library Automation	3 Months
15	Certificate in Ms Office (CMO)	3 Months
16	Certificate in Multipurpose Computer Technician	3 Months
17	Certificate in Multipurpose Electronics Technician	6 Months
18	Certificate in Object Oriented Programming Language	3 Months
19	Certificate in Office Automation & Internet	3 Months
20	Certificate in Software Testing	6 Months
21	Certificate in Web Design, Animation & Advertisement	6 Months

22	Certificate in Word Processing (Hindi/ English)	6 Months
23	Certificate in Web Designing	6 Months
24	Diploma in Web Design	6 Months
25	Certificate in Cloud Computing	6 Months
Media Studies		
1	Diploma in Television Video Production	1 Year
Social Sciences		
1	Certificate in Human Rights	6 Months
Humanities and Languages		
1	Certificate in Communicative & Competitive Skills	6 Months
2	Certificate in Communicative English	6 Months
3	Certificate in Spoken English	6 Months
Agriculture		
1	Certificate in Horticulture	6 Months
2	Diploma In Horticulture	1 year
3	Diploma in Agriculture	1 year
4	Diploma in Food Processing & Technology	1 year
Medical Science		
1	Diploma in Physiotherapy (DPT)	1 Year
2	Diploma in Public Health and Hygiene	1 Year
3	Diploma in Yoga	1 Year
4	Diploma in Electro Homeopathy	2 Year
5	Certificate in Electro Homeopathy	1 Year

Law		
1	Certificate of cyber Law	6 Month
2	Diploma in Cyber Law	1 Year
3	V.T. in Information Security	06 Months
4	V.T. in Computer Cyber Law and Security	06 Months
5	Diploma in Cyber Forensics	1 Year
6	Diploma in Cyber Law	1 Year
7	Post-Graduation Diploma in Cyber Law	1 Year
8	Post-Graduation Diploma in IPR	1 Year
9	Diploma in Labour Law	1 Year
10	Diploma in Human Rights	1 Year
11	P.G. Diploma in Human Rights	1 Year
12	Diploma in Social Welfare	1 Year
Disaster Management		
1	Diploma In Industrial Safety	1 Year
2	Diploma In Fire, Safety & Disaster Management	1 Year
3	Diploma In Fire And Safety Management	1 Year
4	Diploma In Fire Man	1 Year
5	Diploma in Disaster Management	1 Year
6	Diploma in Construction Safety Management	1 Year
7	Diploma in Health safety environment Management	1 Year
8	Post Graduate Diploma in industrial Safety Management	1 Year
9	Diploma in Security Service Management	1 Year

Marine Technology		
1	All Various Marine Technology Certificate Courses	6 Months
2	Diploma Courses in Marine Technology	1 Year
3	P. G. Diploma Courses in Marine Technology	1 Year
4	Diploma in Marine Diesel Engine Repairing	6 Months
5	Diploma in Marine Electrical Technician	6 Months
6	Diploma in Marine Electronic Equipment Maintenance	6 Months
7	Diploma in Marine Hi-Tech Welding Technology	6 Months
Prachya Sanskrit		
1	Certificate, Diploma, PG Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	6 Months
2	Diploma in Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	1 Year
3	PG Diploma Ved/ Darshan/ Sahitya/ Jyotish/ Vyakaran/ Darshan Shastra/ Adhunik Bhasha/ Adhunik Gyan Vigyan/ Puran avam Itihash/ Jyotirvigyan	1 Year

(Diploma will be 12-24 months and certificate will be of 03 - 06 months depending upon requirement of prescribed norms of the certificate, or as decided by the respective Faculty/School.)

In case a student exits after successfully completing the First/ Second year, He/ She shall be provided with Skill Certificate (as per the levels). Skill certificate is purely to provide skills (and not formal education), hence there shall be no equivalence for the same and there shall be no vertical mobility with Skill certificates.

#The courses listed above are not comprehensive, and the University reserves the right to add and delete courses as required, with the approval of the Vice Chancellor.

ORDINANCE NO. 76
BACHELOR OF VOCATIONAL STUDIES (B.Voc)
3 - YEARS UNDER GRADUATE DEGREE PROGRAMME IN
VARIOUS STREAMS OF VOCATIONAL STUDIES

- 1) **Title of the Degree – Bachelor of Vocation (B.Voc)**
- 2) **Name of Faculty / School – Faculty of Vocational Studies / School of Vocational Studies.**
- 3) **Course Applicability –**
 - 3.1) **3 - Years Bachelor of Vocation (B.Voc) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) The minimum qualification for admission shall be 10+2 pass from a recognized Board (PCM is compulsory for Engineering courses, and stream for Non- Engineering Courses).
 - ii) Candidate who has qualified Certificate Level 4 from any Recognized Technical/ Skill/ Vocational board is also eligible for admission to relevant B.Voc course.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of the Program is **3 years**.
- ii. Maximum duration of Program completion is **6 years**.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.Voc) Degree-

- i. Student shall be declared eligible for the award of the Three year (B.Voc) Degree, if he/she fulfils all requirements set by Regulatory Authority.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **(B.Voc)** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The list of various specializations of **(B.Voc)** courses shall include the current courses/programme as well as proposed in future. However, all **(B.Voc)** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 18) In future, more number of **Three Year (B.Voc) Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 19) This Ordinance shall be applicable to all **Three Year (B.Voc) Degree Programmes/ Courses** in the area of **Vocational Studies**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 77
MASTER OF VOCATIONAL STUDIES (M.Voc)
2 - YEARS POST GRADUATE DEGREE PROGRAMME IN
VARIOUS STREAMS OF VOCATIONAL STUDIES

- 1) Title of the Degree – Master of Vocation (M.Voc)
- 2) Name of Faculty / School – Faculty of Vocational Studies / School of Vocational Studies.
- 3) Course Applicability –
 - 3.1) 2 - Years Bachelor of Vocation (M.Voc) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) Eligibility For Admission :

Candidate who have passed duly recognized following examination:-

 - i) B. Voc./ Graduate in any discipline from any recognized University, with minimum marks as prescribed by concerned regulatory authority/council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of the Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each.
- iv. The Program shall generally commence in July/August every year. Barring exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.Voc) Degree-

- i. Student shall be declared eligible for the award of the **Two year (M.Voc) Degree**, if he/she fulfils all requirements set by Regulatory Authority.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (M.Voc) Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The list of various specializations of (M.Voc) courses shall include the current courses/programme as well as proposed in future. However, all (M.Voc) programmes with various specializations at present & in future shall run and governed through this ordinance.
- 17) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 18) In future, more number of **Two Year (M.Voc) Degree Programmes/Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 19) This Ordinance shall be applicable to all **Two Year (M.Voc) Degree Programmes/ Courses** in the area of **Vocational Studies**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 78**1 - YEAR DIPLOMA COURSE IN VARIOUS STREAMS**

- 1) **Title of the Course – Diploma in (Name of Related/ Allied Stream)**
- 2) **Name of Faculty / School – Faculty of Study (as specified) / School of Study (as specified in Ordinance No 02)**
- 3) **Course Applicability –**
 - 3.1) This ordinance shall be applicable to **1 Year Diploma (as per Ordinance No-02)** except those for which the university has separate ordinances.
 - 3.2) **1 -Year Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
 - 3.4) The one-year Diploma program will be governed by the rules and regulations of the concerned regulatory authority.
- 4) **Eligibility For Admission :**

Minimum eligibility varies as per the school/ area of study under consideration.

 - i) For certain courses 3rd class/ 5th class/ 8th class pass students are eligible.

OR

 - ii) Higher Secondary School Certificate Examination (10+2 Scheme), from a recognized Board, in any group.

OR

 - iii) Secondary School Certificate Examination (i.e. 10th Class) from a recognized Board, in any group.
 - iv) Minimum Pass Marks as per the norms of regulatory authority/ council would be mandatory in qualifying examinations for admission in Diploma Program.

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Criteria For Selection –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

7) Duration & Commencement –

- i. Scheduled period for the completion of Diploma Programmes is 1 years, based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is 2 years.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

8) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.

- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

10) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

11) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

12) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13) Eligibility for Diploma – Eligibility for Award of the above course Diploma -

A student shall be declared to be eligible for award of the Diploma if, he/ she has:

- i. A student shall be declared to be eligible for award of the 1-year Diploma, if he/she fulfils all requirements set by regulatory authority.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

14) General Instruction –

- i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.
- ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.
- iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.
- iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 79**1 - YEAR PG DIPLOMA COURSE IN VARIOUS STREAMS**

- 1) **Title of the Course – PG Diploma in (Name of Related/ Allied Stream)**
- 2) **Name of Faculty / School – Faculty of Study (as specified) / School of Study (as specified in Ordinance No-02)**
- 3) **Course Applicability –**
 - 3.1) This ordinance shall be applicable to **1 Year PG Diploma (as per Ordinance No-02)** except those for which the university has separate ordinances.
 - 3.2) **1 -Year PG Diploma Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The diploma will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
 - 3.4) The **one-year PG Diploma** program will be governed by the rules and regulations of the concerned regulatory authority.
- 4) **Eligibility For Admission :**

Minimum eligibility varies as per the school/ area of study under consideration.

 - i) Graduate in a relevant course from a recognized University.
 - ii) Minimum Pass Marks as per the norms of regulatory authority/ council would be mandatory in qualifying examinations for admission in PG Diploma Program.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Criteria For Selection –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

7) Duration & Commencement –

- i. Scheduled period for the completion of PG Diploma Programmes is 1 years, based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is 2 years.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

8) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.

iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

10) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

11) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

12) Examination –

i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.

ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

13) Eligibility for PG Diploma – Eligibility for Award of the PG Diploma -

A student shall be declared to be eligible for award of the PG Diploma if, he/ she has:

i. A student shall be declared to be eligible for award of the 1-year PG Diploma, if he/she fulfils all requirements set by regulatory authority.

ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.

- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

14) General Instruction –

- i. Board of Management of the University shall be the competent authority to make decisions on the matters which are not covered in this ordinance.
- ii. The subject to be studied in different semesters include lab work, practical's, industrial training, projects, etc. shall be as per the University schemes, approved by Board of Studies of the University as per the norms of concerned regulatory Authority and Board of Management of the University.
- iii. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of concerned Department. The decision of the Vice-Chancellor shall be final.
- iv. The Reservation of SC/ ST/ Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.

ORDINANCE NO. 80
BACHELOR OF VETERINARY SCIENCE AND ANIMAL
HUSBANDRY (B.V.Sc. & A.H.)
5½ - YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**
- 3) **Course Applicability –**
 - 3.1) **5½ - Years Bachelor of Veterinary Science & Animal Husbandry (B.V.Sc. & A.H.),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) To be eligible for admission, the candidate must have passed the Senior Secondary (of 10+2 scheme) or equivalent recognized Examination with Science Biology group from a Statutory Indian Board/University (established under act by the State Governments or Central Government) taken after 12 years of regular study, the last 2 years of study with Physics, Chemistry, Biology/Biotechnology (which shall also include a practical examination in these subjects) and any other elective subjects along with English as one of the core compulsory subjects. Provided further, the candidate must have passed the aforesaid subjects individually and also separately both in Theory and Practical examinations in the subjects of Physics, Chemistry and Biology/Biotechnology. Further, the

- ii) General category candidates must have obtained a minimum of 50% marks in aggregate in the subjects of Physics, Chemistry, Biology/Biotechnology and English in Senior Secondary (10+2) or equivalent recognized examination. For the candidates of reserved categories, the marks requirement will be 5% (of 50%) less than that prescribed for General category candidates i.e. 47.5% in the aforesaid subjects.
- iii) Minimum age of 17 years and not crossed the maximum age of 25 years as on the 31st December of the admission year. For SC & ST there is relaxation of maximum age by five years.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) **Branch/Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, VCI and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

- i. Scheduled period for the completion of (B.V.Sc. & A.H.), Program is 5½ years.
- ii. 5 ½ years; Five professional years.
- iii. Fourth professional year is 1 ½ year.
- iv. Fifth professional year is Internship.
- v. Maximum duration of Program completion is 10 years.

9) **Course Structure –**

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.V.Sc. & A.H.), Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (B.V.Sc. & A.H.), Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) This Ordinance shall be applicable to **(B.V.Sc. & A.H.)**, Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 81
MASTER OF VETERINARY SCIENCE (M.V.Sc.)
2 - YEARS POST GRADUATE DEGREE PROGRAMME

- 1) **Title of the Degree – Master of Veterinary Science (M.V.Sc.)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**
- 3) **Course Applicability –**
 - 3.1) **2 - Years Master of Veterinary Science (M.V.Sc.),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) A Bachelor's degree in Veterinary Science and Animal Husbandry (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in (M.V.Sc.) Program.
 - ii) The upper age limit shall be 40 years as on 1st July of the year of admission
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, VCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (M.V.Sc.), Program is 2 years.
- ii. Maximum duration of Program completion is 4 years.
- iii. Each Academic year shall comprise of 2 semesters each in semester system.
- iv. The Programs shall generally commence in July/August every year. Other than under exceptional circumstances.
- v. Each semester shall be spread over not less than 90 teaching days.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (M.V.Sc.), Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc. where ever applicable
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (M.V.Sc.), Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to (M.V.Sc.), Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 82
BACHELOR OF FISHERY SCIENCE AND ANIMAL
HUSBANDRY (B.F.Sc.)
4 - YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Fishery Science (B.F.Sc.)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**
- 3) **Course Applicability –**
 - 3.4) **4 - Years Bachelor of Fishery Science (B.F.Sc.),** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.5) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.6) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Students passing 10+2 system of examination with Physics, Chemistry, Biology and English subjects (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in (B.F.Sc.) Program.
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, VCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (B.F.Sc.), Program is 4 years based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is 8 years.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.

- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the (B.F.Sc.), Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the (B.F.Sc.), Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.**
- 17) These programmes are offered by the Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.**
- 18) This Ordinance shall be applicable to (B.F.Sc.), Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.**

ORDINANCE NO. 83
BACHELOR OF NATUROPATHY & YOGIC SCIENCE (BNYS)
5½ - YEARS BACHELOR DEGREE PROGRAMME

- 1) **Title of the Degree – Bachelor of Naturopathy & Yogic Science (BNYS)**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Naturopathy & Yogic Sciences.**
- 3) **Course Applicability –**
 - 3.1) **5½ - Years Bachelor of Naturopathy & Yogic Science (BNYS), Degree** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) **Passing of higher secondary school certificate Examination 10+2 with Sciences (PCB) from any recognized board with minimum pass marks as prescribed by the concerned authority/ council.**
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period of the B.N.Y.S. Course - $4\frac{1}{2}$ years + 1 year Internship = $5\frac{1}{2}$ year, based on annual exam system (Last academic year of the program will be of $1\frac{1}{2}$ year)
- ii. Maximum duration of Program completion is 9 years.
- iii. The Programs shall generally commence in July/August every year. Barring exceptional circumstances.
- iv. Each year shall be spread over not less than 180 teaching days.
- v. Ten day vacation after half yearly examination shall be granted to the students

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree – Eligibility for Award of the BNYS, Degree-

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial & Business Organization Professional Exposure & Training, Industrial Visit, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **BNYS**, Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, webinars etc.
- 17) These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Naturopathy & Yogic Sciences**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18) In future, more branches/ specializations/ courses/ programmes of **BNYS**, can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 19) This Ordinance shall be applicable to **BNYS** Courses/ Programme in **Naturopathy & Yogic Science** and related/allied stream, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 84
2 - YEARS DIPLOMA PROGRAMMES IN
VETERINARY SCIENCE & ANIMAL HUSBANDRY

- 1) **Title of the Course –**
 - 1.1) **Diploma in Animal Husbandry.**
 - 1.2) **Diploma in Animal Husbandry & Dairying.**
 - 1.3) **Diploma in Veterinary & Livestock Development Assistant.**
 - 1.4) **Diploma in Veterinary Science and Animal Health Technology.**
 - 1.5) **Diploma in Animal Health and Husbandry.**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**
- 3) **Course Applicability –**
 - 3.1) **2 - Years Diploma Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.**
 - 3.2) **The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.**
 - 3.3) **The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.**
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Students passing 10+2 system of examination with Physics, Chemistry, Biology and English subjects (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in Diploma Program.**
 - **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.**
 - **Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) Admission Procedure –

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, VCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of Diploma Program is 2 years based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is 4 years.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course – Eligibility for Award of the Diploma -

A student shall be declared to be eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the Diploma programmes shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to Diploma programmes, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 85
DIPLOMA IN ANIMAL HUSBANDRY & DAIRYING
3 - YEARS DIPLOMA PROGRAMME

- 1) **Title of the Course – Diploma in Animal Husbandry & Dairying.**
- 2) **Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry.**
- 3) **Course Applicability –**
 - 3.1) **3 - Years Diploma in Animal Husbandry & Dairying**, Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

- i) Candidates for admission to this course should have passed 10th standard or its equivalent examination of a recognized Indian Board. The candidate should have passed the examination in Physics, Chemistry, Mathematics and English as a core subject. (also securing minimum marks as per norms of concerned regulatory authority/ council), would be mandatory for admission in **(Diploma in Animal Husbandry & Dairying) Program.**
- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.

6) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) Number of Seats –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority, VCI and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of (Diploma in Animal Husbandry & Dairying), Program is 3 years based on either semester or Annual exam system.
- ii. The students will undergo field Training after completion of 5th semester of 3rd year / (6 Months) field Training in 3rd year, to give them exposure on Dairy Husbandry practices.
- iii. Maximum duration of Program completion is 6 years.
- iv. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- v. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ Year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ Year.

- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that**, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Course – Eligibility for Award of the (Diploma in Animal Husbandry & Dairying) -

A student shall be declared to be eligible for award of the Course if, he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Educational Tour, Project Work and other Assignments etc. where ever applicable.

- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- v. No disciplinary action is pending against him/ her.

15) General Instruction –

- i. The admission to the **(Diploma in Animal Husbandry & Dairying)**, Courses shall be governed in accordance and provisions with the Rules/Directives of VCI/ UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of VCI/UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16)** The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- 17)** These programmes are offered by the **Faculty of Medical Health & Allied Sciences / School of Veterinary Science & Animal Husbandry**, recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 18)** This Ordinance shall be applicable to **(Diploma in Animal Husbandry & Dairying)**, Programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 86
BACHELOR OF ARCHITECTURE (B.ARCH)
5 - YEAR UNDER GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Architecture (B.Arch)**
- 2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Architecture.**
- 3) **Course Applicability –**
 - 3.1) **5 – Year, Bachelor of Architecture (B.Arch)** Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.2) Name of Faculty/ Board of Studies is **Faculty of Architecture, Planning & Design** and the Department shall be **School of Architecture.**
 - 3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 4) **Duration – Five years (Ten semesters)**
- 5) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) Passed 10+2 examination with Physics, Chemistry and Mathematics as mandatory subjects with 50% in aggregate and 50% each subject.
 - Or**
 - ii) Passed Diploma examination with Mathematics as compulsory subject having obtained at least 50% marks (45% in case of candidates belonging to reserved category) marks in the aggregate.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the COA (regulatory body).

- Admissions shall be according to the criteria made by the Admission Committee and the concerned COA (regulatory body).

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) Admission Procedure –

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the COA/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) Course Structure –

The Course structure of **B.Arch** (Regular/Full Time) shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Maximum Duration of Completion of Course –

Maximum duration of Program completion is **10 years**. However in special circumstances a candidate may be granted an extension of one year by the university with the approval from university academic council.

11) Commencement –

- Each Academic year shall comprise of 2 semesters each.
- B.Arch. odd semesters (I, III, V, VII, and IX) shall commence during the period of July- December every year while B.Arch. even semesters (II, IV, VI, VIII and X) shall commence during the period of January - June every year.
- Each semester shall be spread over not less than 90 teaching days.

12) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) Eligibility for Degree – Eligibility for Award of the B.Arch. Degree

A student shall be declared to be eligible for award of the **B.Arch. Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

17) General Instruction –

- i. The admission to all kinds & mode of B.Arch Courses shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 18) Various Branches/Discipline of **B.Arch** course shall include the current courses/ programme as well as proposed in future. However, all **B.Arch** course with various Branches/ Discipline shall run and governed through this ordinance.
- 19) **B.Arch** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 20) In future, more branches/ specializations/ courses/ programmes of **B.Arch** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.

ORDINANCE NO. 87
MASTER OF ARCHITECTURE (M.ARCH)
2 - YEAR POST GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Master of Architecture (M.Arch)**
- 2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Architecture.**
- 3) **Branch/ Specialization/ Group - Advanced Architecture, Advanced Design, Architectural and Construction Project Management, Architectural Conservation, Architectural Design, Architecture and Settlement Conservation, Architecture Education & Building Management, Built Heritage, City Design, Computer Application, Construction Management, Energy Efficient and Sustainable Architecture, Environmental Architecture, Habitat Design, Housing, Interior Architecture, Interior Design, Landscape Architecture, Project Management, Real Estate Development, Sustainable Architecture, Theory and Design, Urban Conservation, Urban Design, Urban Design and Development.**
- 4) **Course Applicability –**
 - 4.1) **2 – Year, Master of Architecture Degree (M.Arch)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 4.2) **Name of Faculty/ Board of Studies is Faculty of Architecture, Planning & Design and the Department shall be School of Architecture.**
 - 4.3) **The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.**
- 5) **Duration - Two years (Four semesters)**
- 6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Passed Bachelor Degree in Architecture.**
 - ii) **Obtained at least 50% marks (45% in case of candidates belonging to reserved category) in the qualifying Examination.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the COA (regulatory body).
- Admissions shall be according to the criteria made by the Admission Committee and the concerned COA (regulatory body).

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the COA/ AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Branch Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

The Course structure of **M.Arch** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **M.Arch** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

- i. Each Academic year shall comprise of 2 semesters each.
- ii. M.Arch. odd semesters (I and III) shall commence during the period of July-December every year while M.Arch. even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – Eligibility for Award of the M.Arch Degree.

A student shall be declared to be eligible for award of the **M.Arch Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

18) General Instruction -

- i. The admission to all kind & modes of **M.Arch** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ COA/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) Various Branches/Discipline of **M.Arch** course shall include the current courses/ programme as well as proposed in future. However, all **M.Arch** course with various Branches/ Discipline shall run and governed through this ordinance.
- 20) **M.Arch** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 21) In future, more branches/ specializations/ courses/ programmes of **M.Arch** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 22) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 88
BACHELOR OF PLANNING (B.PLAN)
4 - YEAR UNDER GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Bachelor of Planning (B.Plan)**
- 2) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**
- 3) **Course Applicability –**
 - 3.1) **4 – Year, Bachelor of Planning (B.Plan) Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.**
 - 3.2) **Name of the Faculty/ Board of Studies is Faculty of Architecture, Planning & Design and the Department shall be School of Planning.**
 - 3.3) **The Degree will include areas of study/ subject/ specialization as recommended by the Academic Council and concerned Board of Studies of the University.**
- 4) **Duration - Four years (Eight semesters)**
- 5) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Passed 10+2 examination with eligibility as per AICTE norms.**
 - ii) **Obtained at least 45% marks (40% in case of candidates belonging to reserved category) in the qualifying Examination.**
 - **Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.**
 - **Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.**

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

6) Admission Procedure –

The eligible candidates as specified in clause 5 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/ other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

7) Branch/Specialization Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

8) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

9) Course Structure –

The Course structure of **B.Plan (Regular/Full Time)** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

10) Maximum Duration of Completion of Course –

Maximum duration of Program completion is **8 years**. However in special circumstances a candidate may be granted an extension of one year by the university with the approval from university academic council.

11) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. B.Plan. odd semesters (I, III, V, and VII) shall commence during the period of July- December every year while B.Plan even semesters (II, IV, VI and VIII) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

12) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

13) Medium Of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) Attendance –

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

15) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

16) Eligibility for Degree – Eligibility for Award of the B.Plan Degree

A student shall be declared to be eligible for award of the **B.Plan Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc where ever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/ her.

17) General Instruction –

- i. The admission to all kinds & mode of **B.Plan** Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 18) Various Branches/Discipline of B.Plan course shall include the current courses/ programme as well as proposed in future. However, all **B.Plan** course with various Branches/ Discipline shall run and governed through this ordinance.
- 19) **B.Plan** course shall run on all possible modes of imparting education including the use of latest innovative technologies like- on-line, e-learning, face-to-face, through webinar etc.
- 20) In future, more branches/ specializations/ courses/ programmes of **B.Plan** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 21) The University shall also offer more number of Bachelor degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/ or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 22) This Ordinance shall be applicable to all (**B.Plan**) programme, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 89
MASTER OF PLANNING (M.PLAN)
2 - YEAR POST GRADUATE DEGREE PROGRAM

- 1) **Title of the Degree – Master of Planning (M.Plan)**
- 2) **Branch/ Specialization/ Group -** City and Regional Planning and Management, City Planning, City Planning and Management, Community Planning, Conservation Planning, Environmental Planning, Environmental Planning and Management, Housing, Industrial Area Planning and Management, Infrastructure Planning, Infrastructure Planning and Management, Land-Use Planning, Regional and Rural Development Planning, Regional Planning, Rural Planning and Development, Rural Planning and Management, Town and Country Planning, Town Planning, Transport Planning and Management, Transportation Planning, Urban and Regional Planning, Urban and Rural Planning, Urban Design, Urban Development, Urban Planning.
- 3) **Name of Faculty / School – Faculty of Architecture, Planning & Design / School of Planning.**
- 4) **Course Applicability –**
 - 4.1) **2 – Year, Master of Planning (M.Plan) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority. The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 4.2) **Name of Faculty/ Board of Studies is Faculty of Architecture, Planning & Design** and the Department shall be **School of Planning.**
 - 4.3) **The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.**
- 5) **Duration - Two years (Four semesters)**
- 6) **Eligibility For Admission :**

Candidate who have passed duly recognized following examination:-

 - i) **Passed Bachelor Degree in Planning/ Architecture/ Civil Engineering.**
 - Or**
 - ii) **Passed Master Degree of Geography/ Economics/ Social Sciences or equivalent Degree.**

- Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned regulatory body.
- Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

7) Admission Procedure –

The eligible candidates as specified in clause 6 above, should secure a place in the merit list prepared on the basis of academic credentials or through The University entrance test/ Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/ Board/ University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/ UGC/ other relevant Regulatory Bodies from time to time.

8) Branch Distribution –

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

9) Intake –

Number of seats will be decided from time to time by the University Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

10) Course Structure –

The Course structure of **M.Plan** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

11) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **M.Plan** in a maximum period of **Four Years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

12) Commencement –

- i. Each Academic year shall comprise of 2 semesters each.
- ii. M.Plan odd semesters (I and III) shall commence during the period of July-December every year while M.Plan even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium Of Instruction –

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

16) Examination –

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

17) Eligibility for Degree – Eligibility for Award of the M.Plan Degree.

A student shall be declared to be eligible for award of the **M.Plan Degree** if he/ she has:

- i. Registered and successfully completed all the core courses, optional Courses, practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, (Field Work, Industrial Visit, Industrial training, which ever applicable), Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.
- iv. Secured a minimum CGPA of 5.0 or 50% in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.
- v. No dues to the University, Hostels, Libraries, NCC/ NSS etc, and
- vi. No disciplinary action is pending against him/her.

18) General Instruction –

- i. The admission to all kind & modes of **M.Plan** Course shall be governed in accordance and provisions with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 19) Various Branches/ Discipline/ Specialization of **M.Plan** course shall include the current courses/ programme as well as proposed in future. However, all **M.Plan** course with various Branches/ Discipline/ Specialization shall run and governed through this ordinance.
- 20) **M.Plan** course shall run on all possible modes of imparting education including the use of latest innovative technologies i.e. on-line, e-learning, face-to-face, through webinar etc.
- 21) In future, more branches/ specializations/ courses/ programmes of **M.Plan** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ institutes/ schools located in University campus.
- 22) The University shall also offer more number of Master degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/ Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.

ORDINANCE NO. 90
BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY
B.H.M.S.
HOMOEOPATHIC DEGREE PROGRAMME

1) Short title and commencement:

- a) These regulations may be called “**National Commission for Homoeopathy (Homoeopathy Degree Course – B.H.M.S.) Regulations-2022.**”
- b) The programme shall be governed by the norms, rules and guidelines of the conceded regulatory **National Commission for Homoeopathy**, New Delhi and the policies of Government of Madhya Pradesh.
- c) They shall come into force on the date of their publication in the Official Gazette.

2) Definitions:

- a) In these regulations, unless the context otherwise requires:
 - i) “Act” means the National Commission for Homoeopathy, Act, 2020 (15 of 2020);
 - ii) “Annexure” means an annexure appended to these regulations;
 - iii) “Appendix” means an appendix appended to these regulations.
 - iv) “Electives” means an optional course of studies devised to enrich the educational expression of the student.
 - v) “University” means **Gyanveer University, Sagar M.P.**
- b) The words and expressions used herein and not defined but defined in the Act shall have the same meanings as respectively assigned to them in the Act.

3) – Bachelor of Homoeopathic Medicine and Surgery (BHMS) programme:

The Bachelor of Homoeopathy education namely, the Bachelor of Homoeopathy Medicine and Surgery (B.H.M.S.) shall produce Graduates, having profound knowledge of Homoeopathy with contemporary advances in the field, supplemented with knowledge of scientific and technological advances in modern health sciences and related technology along with extensive practical training, be able to function as an efficient holistic health care practitioner in health care services in the urban and rural areas.

4) Name of Faculty / School – Faculty of Medical Health & Allied Sciences / School of AYUSH & Alternative Medicine.

5) Eligibility criteria for admission and manner of admissions: -

The eligibility to seek admission in Bachelor of Homoeopathy Medicine and Surgery programme shall be asunder:

- a) The candidate shall have passed 10+2 or its equivalent examination from any recognised Board with Physics, Chemistry, Biology and have obtained minimum of fifty per-cent marks taken together in Physics, Chemistry and Biology in the case of students belonging to general category and forty per cent. marks in the case of students belonging to the Scheduled Castes, Scheduled Tribes and other Backward Classes;

- b) Provided that in respect of persons with disability candidate specified under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), the minimum qualifying marks in the said examinations shall be forty-five per cent. in the case of General category and forty per cent in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes;
- c) No candidate shall be admitted to Bachelor of Homoeopathy Medicine and Surgery programme unless the candidate attained the age of seventeen years on or before the 31st day of December of the year of admission in the first year of the programme;
- d) **National Eligibility -cum-Entrance Test.-** There shall be a uniform entrance examination for all medical institutions at the under-graduate level, namely the National Eligibility-cum- Entrance Test (NEET) for admission to under-graduate programme in each academic year and shall be conducted by an authority designated by the National Commission for Homoeopathy.
- i) In order to consider for admission to under-graduate programme for an academic year, it shall be necessary for a candidate to obtain minimum of marks at 50th percentile in the National Eligibility-cum- Entrance Test for under-graduate programme held for the said academic year:
Provided that in respect of candidates, -
- a) belonging to the Scheduled Castes, Scheduled Tribes and Other Backward Classes, the minimum marks shall at 40th percentile;
- b) with specified disabilities under the Rights of Persons with Disabilities Act, 2016 (49 of 2016) the minimum marks shall be at 45th percentile in the case of general category and 40th percentile in the case of the Scheduled Castes, Scheduled Tribes and Other Backward Classes:
- provided further that if sufficient number of candidates in the respective category fail to secure minimum marks in the National Eligibility - cum - Entrance Test held for any academic year for admission to undergraduate programme, the National Commission for Homoeopathy in consultation with the Central Government may lower the minimum marks required for admission to undergraduate programme for candidates belonging to respective category and marks so lowered by the Central Government shall be applicable for that academic year only.
- 6) **Duration of B.H.M.S. course -** The duration of the B.H.M.S. Programme shall be five years and six months as per the following table, namely:

Table-1**(Duration of B.H.M.S. course)**

Sl. No.	B.H.M.S. course	Duration
(a)	First Professional B.H.M.S.	Eighteen Months
(b)	Second Professional B.H.M.S.	Twelve Months
(c)	Third Professional B.H.M.S.	Twelve Months
(d)	Fourth (Final) Professional B.H.M.S.	Twelve Months
(e)	Compulsory Rotatory Internship	Twelve Months

- 7) **Degree to be awarded.** - The candidate shall be awarded Bachelor of Homoeopathic Medicine and Surgery (B.H.M.S) Degree after passing all the examinations and completion of the laid down course of study extending over the laid down period and the compulsory rotatory internship extending over twelve months.
- 8) **Medium of instruction.** - The medium of instruction for the programme shall be English.
- 9) **Pattern of study.** -
- a) The B.H.M.S. course shall consist of **main programme and electives** and the pattern of study shall be followed in the following manner, namely: -
- i)
- a) After admission, the student shall be inducted to the B.H.M.S. programme through a **Foundation Programme** not less than fifteen working days and not less than 90 hours and every day may consist of six hours based on the 'Content for Foundation Course' which intends to introduce newly admitted student to Homoeopathy system of medicine and skills required to make him well aware of the B.H.M.S. course he is going to undergo for next five years and six months.
- b) During the Foundation Programme, the student of Homoeopathy shall learn history of Homoeopathy, get oriented to developments in the Homoeopathy science across the globe, understanding on improvising interpersonal communication skills, management of stress & time, basic life support and first-aid along with other subjects as per syllabus laid down in **Annexure-i**
- b) Total teaching hours for first professional session shall be not less 2268 hours to be accomplished in three hundred and twenty-four days while for second, third & fourth professional session, a minimum of 1512 hours teaching is required to be accomplished in two hundred and sixteen days in each year.
- c)
- i) Total working days for the First Professional session shall have three hours of clinical classes per week either in OPD or IPD or in community or peripheral OPD of Hospital during morning hours, except during fifteen days for the foundation program.
- ii) Total teaching hours for First Professional session shall not be less than 2268 hours.

- d) Total teaching hours for Second, Third and Fourth Professional session shall not be less than 1512 in each professional year which will comprise of three hours of clinical classes at OPD or IPD or community or peripheral OPD during morning hours.
- e) Working hours may be increased by the University or institution as per requirement to complete the stipulated period of teaching and requisite activity.

Explanation.- For the purposes of this regulation the expression "Lectures" means Didactic teaching i.e., classroom teaching and the expression "Non-lectures" includes Practical / Clinical and Demonstrative teaching and the Demonstrative teaching includes Small group teaching / Tutorials / Seminars / Symposiums / Assignments / Role play / Drug Picture presentation / Pharmacy training / Laboratory training / Dissection / Field visits / Skill lab training / Integrated learning / Problem based learning / Case based learning / Early clinical exposure / Evidence based learning etc. as per the requirement of the subject and in Non-lectures, the Clinical/Practical part shall be seventy per cent and demonstrative teaching shall be thirty per cent.

- f) There shall be minimum of one hour each for library and physical education per week and one hour of recreation (expression of talent and extra-curricular activities) per month to be allotted in the regular time table of all batches. These hours are over and above the hours mentioned above in point (c) and (d)
- g) New departments and subjects like Fundamentals of psychology, Yoga, introduction to modern pharmacology and research methodology and biostatistics are introduced in degree course to provide holistic and integrated knowledge of all the health sciences along with development of research aptitude.

(i) Department and Subjects in professional B.H.M.S. Course

Table number 2

S.No.	Department	Subject
1	Homoeopathic Materia Medica	Homoeopathic Materia Medica
2	Organon of Medicine with Homoeopathic Philosophy	Organon of Medicine with Homoeopathic Philosophy and Fundamentals of Psychology
3	Homoeopathic Pharmacy	Homoeopathic Pharmacy
4	Repertory	Repertory and Case Taking
5	Human Anatomy	Anatomy, Histology and Embryology
6	Human Physiology and Biochemistry	Physiology and Biochemistry
7	Forensic Medicine & Toxicology	Forensic Medicine & Toxicology
8	Pathology & Microbiology	Pathology & Microbiology
9	Community Medicine and public health	Community Medicine and public health
10	Surgery	Surgery
11	Gynecology and Obstetrics	Gynecology and Obstetrics

12	Practice of Medicine	Practice of Medicine with Introduction to Modern Pharmacology
13	Research Methodology & Biostatistics	Research Methodology & Biostatistics
14	Fundamentals of Yoga	Yoga in context to Homoeopathic philosophy

(Detailed syllabus and curriculum will be notified separately in the form of booklet by Homoeopathy Education Board after approval of National Commission for Homoeopathy)

(ii) The subjects to be taught in each Professional Year have been mentioned in the Tables 3 to 6. This does not reflect the subjects for which the student will be examined. Subject for which the student shall be examined are as per table number 11,13,15 and 17 in these regulations.

(iii) The following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy, namely: -

Table-3
(Subjects to be taught in First Professional B.H.M.S.)

Sl. No:	Subject Code	Subject
1	HomUG-HMM-I	Homoeopathic Materia medica
2	HomUG-OM-I	Organon of medicine with Homoeopathic philosophy
3	HomUG-R-I	Repertory and case taking
4	HomUG-HP	Homoeopathic Pharmacy
5	HomUG-AHE	Anatomy, Histology and Embryology
6	HomUG-PB	Physiology & Bio-chemistry
7	HomUG-FPH	Fundamentals of Psychology in relation to Homoeopathy
8	HomUG-Yoga	Fundamentals of Yoga
9	Electives (Minimum two)	

(iv) The Second Professional session shall ordinarily start after completion of First Professional examination and the following subjects shall be taught as per the syllabus laid down by the Homoeopathy education board and approved by National Commission for Homoeopathy, namely:-

Table-4
(Subjects to be taught in Second Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1.	HomUG-HMM-II	Homoeopathic Materia Medica
2.	HomUG-OM-II	Organon of Medicine with Homoeopathic Philosophy
3.	HomUG-R-II	Repertory and case taking
4.	HomUG-FMT	Forensic Medicine and Toxicology
5.	HomUG-Path M	Pathology and Microbiology
6.	HomUG-CM	Community Medicine
7.	HomUG-Sur-I	Surgery
8.	HomUG-ObGy-I	Gynecology & Obstetrics
9.	Hom-UG PM-1	Practice of Medicine
10.	Electives (Minimum Two)	

- (v) The Third Professional session shall ordinarily start after completion of Second Professional examination and following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy, namely: -

Table-5
(Subjects to be taught in Third Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1	HomUG-HMM-III	Homoeopathic Materia Medica
2	HomUG-OM-III	Organon of Medicine with Homoeopathic Philosophy
3	HomUG-R-III	Repertory and case taking
4	HomUG-PM-II	Practice of Medicine
5	HomUG-Mod.Pharm	Principles of Modern Pharmacology vis-à-vis Homoeopathic Materia Medica
6	HomUG-Sur-II	Surgery
7	HomUG-ObGy-II	Gynecology & Obstetrics
8	Electives (Minimum Two)	

- (vi) The Fourth Professional session shall ordinarily start after completion of Third Professional examination and following subjects shall be taught as per the syllabus laid down by Homoeopathy education board and approved by the National Commission for Homoeopathy from, namely: -

Table-6
(Subjects to be taught in Fourth Professional B.H.M.S.)

Sl. No.	Subject Code	Subject
1	HomUG-HMM-IV	Homoeopathic Materia Medica
2	HomUG-OM-IV	Organon of Medicine with Homoeopathic Philosophy
3	HomUG-R-IV	Repertory and case taking
4	HomUG-PM-III	Practice of Medicine
5	HomUG-RM-Stat	Research Methodology and Biostatistics
6	HomUG-Yoga.II	Therapeutic yoga and life style management

(vii) **Academic calendar:** University, Institution and College shall prepare Academic Calendar of that particular batch in accordance with the template of tentative Academic Calendar provided in these regulations in **Annexure-ii** and the same shall be circulated to students and hosted in respective websites and followed accordingly

(viii) **Electives-** Commission has decided to introduce electives to be implemented at the BHMS course from academic year 2023-24. Electives have been a feature in medical education in many parts of the world. It constitutes an optional course of study devised to enrich the educational experience of the student.

- The elective program will start in second term of the 1st BHMS and extend through the II and III years.
- A list of elective topics will be provided as a guideline for the BHMS course student.
- Each student will be required to choose two electives each in first, second and third BHMS and complete six electives till the end of third BHMS.
- The student will make a choice and communicate the topic selected to the coordinator of respective year.
- Electives are not part of classroom work. The institute will not be required to organize any formal course or teaching program for the student to do the elective. However, institute will assign students to teacher (HOD/Guide/Mentor) of that particular year who would be responsible for encouraging and guiding student to complete the chosen electives.
- Electives will be submitted one month prior to the final examination of respective year.
- The institute will ensure that electives are freshly undertaken every year and are not copy- pasted from year to year.

- h) All electives will be graded and grades will be part of final mark sheet of that year.
- i) No student will be promoted unless the electives have been submitted.
- (ix) **Clinical training.** - Clinical training of the student shall start from the First Professional session onwards and subject related clinical training shall be provided in the attached hospital by the concerned faculty and department in non-lecture hours as per the requirement of the subject as mentioned below-
 - a) During first professional session, clinical training shall be provided in outpatient Department (OPD), inpatient Department (IPD), community and peripheral clinics. Clinical exposure may also be arranged through appropriate audio-visual media or simulated patients as per the decision of the College. Students shall be posted to Hospital pharmacy to get familiar with prescription patterns, medicine names, dosage, dispensing of medicines etc.
 - b) During second, third and fourth professional session, clinical training shall be provided through the specialty outpatient Department (OPD) and inpatient Department (IPD), peripheral OPD and community postings where in teachers of the above departments are consultants. Students shall be involved in screening OPD, case taking & analysis, clinical examination, repertorization & investigations (including Radiology, Hematology & Pathology Laboratory) and prescription writing.
 - c) Training/ orientation on add on therapy: Training for yoga, physiotherapy & diet and nutrition shall be provided to the students by the concerned consultant.
 - (i) Clinical training for the Second Professional session shall be as per sub- clause (d) of regulation 9 and clinical attendance shall be maintained by the concerned faculty and department.
 - d) Clinical training for the Second Professional session shall be provided in accordance with the requirement of subjects as under-
 - (i) Department of Community Medicine will provide training through specialty clinics/village adoption/health programmes i.e. awareness camps, campaigns & public health programs and IPD for waste management, prophylaxis & health education programs. IPD nutritional assessment of cases under Dietitian of Hospital should be followed. Awareness about nutritional disorders and balanced diet to be included.
 - (ii) Clinical OPD, IPD and clinics functioning under School Health Programs.
 - e) Homoeopathic OPD, peripheral OPD and community OPD
 - f) Clinical training for the Third Professional session shall be as mentioned under sub-clause (d) of regulation 9 shall be on rotation basis as per the non-lecture/clinical batches and in accordance with the clinical/ non-lecture teaching hours stipulated for the following subjects, namely: -

- (i) Homoeopathic special and general OPD and IPD with compulsory repertorization through software.
 - (ii) Practice of Medicine: OPD, IPD and specialty clinics like pediatrics, pulmonology, cardiology, nephrology, gastroenterology, Dermatology, Psychiatry, Oncology or any other, functioning under the department, in attached hospital/Superspeciality hospital with MoU.
 - (iii) Surgery: Eye, ENT, dental OPD and any other related specialty clinics ; Operation Theater Unit: Preparation room, post operative recovery room, Sterilization, wound care & infection control, bio-waste management and any specialty units in the attached hospital/Superspeciality hospital with MoU.
 - (iv) Gynecology and Obstetrics: OPD, IPD, Labour room, procedural room, and other related specialty clinics for reproductive, mother & child health, if any
- g)** the clinical training for the Fourth Professional session shall be provided in accordance with the requirement of subjects, (OPD and IPD, Physiotherapy room) during the Fourth (Final) Professional session as mentioned under sub-clause (d) of regulation 9 shall be on rotation basis as per the non-lecture/clinical batches and in accordance with the clinical/ non-lecture teaching hours stipulated for the following subjects, namely: -
- (i) General and special Homoeopathic OPD and IPD
 - (ii) Emergency/casualty department in hospital
 - (iii) Skill lab in hospital
 - (iv) Practice of Medicine: OPD, IPD and specialty clinics (paediatrics, pulmonology, cardiology, nephrology, gastroenterology, Dermatology, Psychiatry, Oncology) functioning under the department if any, in attached hospital /Super speciality hospital with MoU.

10) Methodology for supplementing modern advances, research and technology in Homoeopathy (SMART-Hom.)-

- a)** To accomplish the requirement under subsection (f) of section 2 of National Commission for Homoeopathy Act 2020, regarding supplementation of modern advances, scientific and technological developments in Homoeopathy System of Medicine, all the fourteen Departments as mentioned in table number 2 of regulation 9, shall be supplemented, enriched and updated with relevant and appropriate advances/developments in the area of diagnostic tools, conceptual advancements and emerging areas as under-
- (i) Innovations or advances or new developments in Basic Sciences like biology, chemistry, physics, mathematics, microbiology, bioinformatics, molecular biology etc.;
 - (ii) Diagnostic Advancements;
 - (iii) Pharmaceutical Technology including quality and standardization of drugs, drug development etc.;

- (iv) Teaching, Training Methods and Technology;
 - (v) Research Methods, Parameters, Equipment and Scales etc;
 - (vi) Technological automation, Software, Artificial Intelligence, Digitalization, Documentation etc.;
 - (vii) Biomedical Advancements;
 - (viii) Medical equipment;
 - (ix) Any other innovations, advances, technologies and developments that are useful for understanding, validating, teaching, investigations, diagnosis, treatment, prognosis, documentation, standardization and conduction of research in Homoeopathy.
- b)** There shall be multidisciplinary core committee constituted by the Commission for the purpose of supplementation of modern advances, scientific and technological developments in Homoeopathy, that identify the advances and developments that are suitable and appropriate to include in anyone or multiple departments:
- c)** There shall be an expert committee for each department constituted by Homoeopathy Education Board, to define and suggest the method of adaptation and incorporation of the said advances and developments and also specify the inclusion of the same at under-graduate or post-graduate level. The expert committee shall develop detailed methodology for usage, standard operating procedure and interpretation as required.
- d)** Any teaching staff, practitioner, researchers, students and innovators etc. may send their suggestions through a portal specified by National Commission for Homoeopathy regarding supplementation of modern advances, scientific and technological developments in Homoeopathy and such suggestions shall be placed by Homoeopathy education board before core committee for consideration.
- e)** The modern advances shall be incorporated with due interpretation of the said advances based on the principles of Homoeopathy, supported by the studies and after five years of inclusion of such advances in syllabus, they shall be considered as part of Homoeopathy syllabus.
- f)** Once core committee approves the recommendations of the expert committee, National Commission for Homoeopathy shall direct the Homoeopathy education board, to include the same in curriculum of under-graduate or post-graduate as specified by expert committee and the Commission shall issue guidelines or if required to conduct orientation of teachers for incorporation of the recommended modern advancement or scientific and technological development.
- g)** Composition of the Committees for SMART-Hom. -There shall be a Core Committee and an Expert Committee for each department and the composition of such committees shall be as under-
- (i) Composition of SMART-Hom. Core Committee (Homoeopathy): The SMART-Hom. shall be an eleven-member committee comprising of, -
 - (a) President, Homoeopathy Education Board-Chairman;

- (b) four experts from Homoeopathy (one expert from Materia Medica, Organon of Medicine, repertory and practice of medicine)–members;
- (c) one expert (either retired or in service) each from CCRH, NIH, pharma industry, public health – member;
- (d) one Educational Technologist–member;
- (e) Member of Homoeopathy Education Board–Member Secretary.

Provided that the core committee can co-opt any expert as per the specific needs with due permission of the Chairperson, National Commission for Homoeopathy.

h) Terms of Reference. –

- (i) The term of the Committee shall be three years from the date of its constitution.
- (ii) The committee shall meet at least twice in a year.
- (iii) The committee shall identify any modern advances, scientific and technical developments as listed above that are relevant and applicable to Homoeopathy either to, -
 - a) Understand, validate, or for conduction of research activities in Homoeopathy;
 - b) Useful for diagnosis or prognostication of a specific clinical condition and treatment;
 - c) Useful for teaching and training;
 - d) Useful for health care services through Homoeopathy.
- (iv) The committee shall ensure the applicability of the identified modern advancement or scientific and technical development to basic principles of Homoeopathy with the help of the four expert members of Homoeopathy.
- (v) To identify and recommend suitable experts for the Expert Committee to develop methodology for identification of modern advance or development.
- (vi) To suggest the application of the advances or developments in terms of its usage in specific department or to incorporate in under- graduate or post-graduate syllabus etc. as the case may be.
- (vii) As the modern science and technology is ever changing, the core committee shall identify the outdated part of the modern science and technology and suggest to the National Commission for Homoeopathy to replace it with the appropriate modern advances.

i) Composition of Expert Committee (Homoeopathy).-

The Expert Committee shall be constituted by Homoeopathy Education Board comprising of five members as under-

- (i) Subject Expert as decided by Homoeopathy Education Board– Chairman;
- (ii) two experts from relevant Homoeopathy subjects (one from UG and One from PG) –members;
- (iii) one expert from relevant modern subject–member;
- (iv) one expert from teaching technology –member.

Provided that the Expert Committee can co-opt concerned expert in accordance to the selected area with the permission of President, Homoeopathy Education Board.

j) Terms of Reference. –

- (i) The term of the committee shall be three years from the date of its constitution;
- (ii) The expert committee shall meet as many times as per the direction of the President Homoeopathy Education Board (HEB);
- (iii) The expert committee shall work on the suggestion from the core committee and decide how to incorporate it in the syllabus, its mode of teaching (i.e., lecture/non-lecture) and the assessment with the help of educational technologist, experts;
- (iv) The expert committee shall first understand the application of modern advances that are identified to incorporate and its relevance to the basic principles of Homoeopathy;
- (v) The expert committee shall also identify the need of advance technology in Homoeopathy particular to that vertical and identify the suitable technology and recommend its usage along with the standard operating procedure or methodology;
- (vi) The expert committee shall suggest core committee regarding the modern advances and technology to be included at under-graduate or post-graduate level.

11) EXAMINATION. -

a) GENERAL GUIDELINES FOR EXAMINATION, RESULT AND READMISSION

- (i) The Universities shall conduct the examination for the degree course in various states or the agencies empowered by an Act of Parliament.
- (ii) The examining body shall ensure that the minimum number of hours for lecture/demonstration/practical/seminar etc. in the subjects in each BHMS examination as specified in respective regulations are followed before allowing medical institutions to send the students for university examination.

The examining body shall ensure that the students of the medical institutions, who do not fulfill the criteria laid down in these regulations are not sent for the University Examination.

Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.

- (iii) Where the institute is maintaining physical register, it shall be recorded in cumulative numbering method as per Annexure-iii and at the end of the course/ term/ part of the course, after obtaining each student signature, the same is to be certified by respective Head of the Department and approved by Head of the Institute.
- (iv) The approved attendance shall be forwarded to the university.

- (v) Internal assessment examinations to be conducted by medical institutions during 1st, 2nd, 3rd and 4th BHMS professional years. The weightage of internal assessment shall be 20 per-cent of the total marks specified for each subject for main university examination.
- (vi) Internal assessment examination shall include 01 periodic assessment and 01 term test in each term of 6 months.
- (vii) It is compulsory for every student to pass with minimum 50% marks in the internal assessment examinations prior to filling the final university examination form of the respective professional year. Head of medical institution will send the marks of internal assessment and term test to the University prior to final examination of any professional year.
- (viii) There shall be no separate class for odd batch student (those students who could not keep the term) and the student has to attend the class along with regular batch or with junior batch as applicable.
- (ix) To become eligible for joining the Compulsory Rotatory Internship programme, all four professional examinations shall be passed and qualified in six electives and entire course of BHMS (including internship) should be completed within a period of maximum ten years.
- (x) The theory examination shall have twenty per cent. marks for Multiple Choice Questions (MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.
- (xi) Each theory examination shall be of two and half hour duration.
- (xii) The minimum marks required for passing the examination shall be fifty percent. in theory component and fifty percent in practical component (that include practical, clinical, viva-voice, internal assessment and electives wherever applicable) separately in each subject.
- (xiii) Evaluation of electives: Electives shall be assessed in terms of attendance and assessment by grading: -
 - a) Grading shall be only for two electives per professional session.
 - b) Grading shall be mentioned in the University mark sheet of student.
 - c) The examination branch of the institution shall compile the grade of electives obtained by students and submit to university through the head of institution so that the University shall add the same to final mark sheet of the student.
- (xiv) Grading of electives:
 - a) Electives will be assessed by the teacher who has guided to the student.
 - b) The following points would guide the assessor:
 - (i) Depth of problem definition – 15%
 - (ii) Extent of work undertaken – 20%
 - (iii) Innovation – 15%
 - (iv) Logical and integrated way of presentation – 20%
 - (v) Quality of learning derived – 20%
 - (vi) Adequacy of references undertaken – 10%

- c) The final grades would be as follows:
 - (i) "A" – Excellent (above 70%)
 - (ii) "B" – Good (above 60 %)
 - (iii) "C" – Average (around 50%)
 - (iv) "D" – below average (around 40%)
 - (v) "E" – Poor (below 40%)
- d) The student will need to get a minimum 'C' grade in all the electives in order to pass the BHMS course
- (xv) The Practical/oral examination shall be completed immediately after the theory examination.
- (xvi) The examining body shall hold examinations on such date and time as the examining body may determine. The theory and practical examination shall be held in the premises of the Homoeopathic Medical College concerned.
- (xvii) There shall be a regular examination and a supplementary examination in a year and the supplementary examination shall be conducted within six months of declaration of results (including issue of mark sheets).
- (xviii) A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy-five percent and above marks shall be awarded distinction in the subject.
- (xix) The award of class and distinction shall not be applicable for supplementary examinations.
- (xx) For non-appearance in an examination, a candidate shall not have any liberty for availing additional chance to appear in that examination.
- (xxi) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examination shall not be treated as an attempt.
- (xxii) Any diploma/degree qualification, at present included in II and III schedule of the Homoeopathy central council act where nomenclature is not in consonance with these regulations shall cease to be recognised medical qualification when granted after commencement of these regulations. However, this clause will not apply to the students who are already admitted to these courses before the enforcement of these regulations.
- (xxiii)
 - a) **APPOINTMENT OF EXAMINERS:**
 - (i) No person shall be appointed as an external or internal examiner or paper setter or moderator in any of the subjects the Professional examination leading to and including the final Professional examinations for the award of the BHMS degree unless he has taken at least five years previously,

- a M.D.(Hom.) degree of a recognized university or an equivalent qualification in the particular subject as per recommendation of the Commission on teachers' eligibility qualifications and has had at least five years of total teaching experience in the subject concerned in a college affiliated to a recognized university at a faculty position.
- (ii) non-medical scientists engaged in the teaching of medical students as whole time teachers, may be appointed examiners in their concerned subjects provided they possess requisite PG qualifications and five-year teaching experience of medical students after obtaining their postgraduate qualifications. Provided further that the 50% of the examiners (Internal & External) are from the medical qualification stream.
 - (iii) External examiners shall not be from the same university and preferably be from outside the state.
 - (iv) The internal examiner in a subject shall not accept external examinership for a college from which external examiner is appointed in his subject.
 - (v) A university having more than one college shall have separate sets of examiners for each college, with internal examiners from the concerned college.
 - (vi) External examiners shall rotate at an interval of 2 years.
 - (vii) There shall be a Chairman of the Board of paper-setters who shall be an internal examiner and shall moderate the questions.
 - (viii) Except Head of the department of subject concerned in a college/institution, all other with the rank of reader or equivalent and above with requisite qualifications and experience shall be appointed internal examiners by rotation in their subjects; provided that where there are no posts of readers, then an Assistant Professor of 5 years standing as Assistant Professor may be considered for appointment as examiner.
- b) University Examination:**
- (i) **First B.H.M.S Examination:**
 - a) The student shall be admitted to the First B.H.M.S examination provided that he/she has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of head of the medical institution.
 - b) The process of examination conduction and its results of First BHMS must be completed between 17th to the 18th Month from the date of admission.
 - c) In order to be declared as "Passed" in First BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(ii) Second B.H.M.S Examination:

- a) No candidate shall be admitted to the Second B.H.M.S examination unless he/she has passed the First B.H.M.S examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.
- b) The process of examination conduction and its results of Second BHMS must be completed between 29th to the 30th Month from the date of admission.
- c) In order to be declared "passed" in the Second BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(iii) Third B.H.M.S Examination:

- a) No candidate shall be admitted to the Third B.H.M.S examination unless he/she has passed the Second B.H.M.S examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.
- b) The process of examination conduction and its results of Third BHMS must be completed between 41st to the 42nd Month from the date of admission.
- c) In order to be declared as "passed" in the Third BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

(iv) Fourth Year Examination:

- a) No candidate shall be admitted to the Fourth BHMS examination unless he/she has passed the Third BHMS examination and has required attendance as per clause (ii) of sub section (a) of regulation 11 and to the satisfaction of the Head of the Homoeopathic Medical College.
- b) The process of examination conduction and its results of Third BHMS must be completed between 53rd to the 54th Month from the date of admission.
- c) In order to be declared as "passed" in the Fourth BHMS examination, a candidate has to pass all the subjects of university examination including the internal assessments examination.

c) Result

- (i) The examining body shall ensure that the results of the examination are published within one month of the last date of examination so that students can complete the course in 5 ½ yrs. after admission.
- (ii) Candidates who have passed in one or more subjects need not to appear in that subject or those subjects again in the subsequent examinations if the candidate passes the whole examination within four chances including the original examination.

- (iii) Facility to keep term: Notwithstanding with the foregoing regulations, the students shall be allowed the facility to keep term on the following conditions:
- a) The candidate shall pass First B.H.M.S examination in all the subjects at least one term (six months) before he/she is allowed to appear in the Second B.H.M.S examination.
 - b) The candidate must pass the Second BHMS examination at least one term (6 months) before he/she is allowed to appear in the Third BHMS examination.
 - c) The candidate must pass the Third BHMS examination at least one term (6 months) before he/she is allowed to appear in the Fourth BHMS examination.
- (iv) The student who has not passed any of the four professional examinations even after exhausting all four attempts, shall not be allowed to continue his or her studies; provided that in case of serious personal illness of student and in any unavoidable circumstances, the vice chancellor of concerned university may provide two more chances in any one of four professional examinations.
- (v) The examining body may under exceptional circumstances, partially or wholly cancel any examination conducted by it under intimation to the National commission for Homoeopathy and arrange for conducting re-examination in those subjects within a period of thirty days from the date of such cancellation.
- (vi) The University or examining authority shall have the discretion to award grace marks at the maximum up to ten marks in total if a student fails in one or more subjects.

12) **ASSESSMENT.** -Assessment of students shall be in the form of Formative and Summative Assessments as under-

a) **Formative Assessment.**- Students shall be assessed periodically to assess their performance in the class, to determine the understanding of B.H.M.S. course material and their learning outcome in the following manner:-

- (i) Periodical Assessment shall be carried out in theory and at the end of teaching of a topic or module or a particular portion of syllabus. The following evaluation method may be adopted as appropriate to the content.

Table -7

Evaluation Method for Periodical Assessment

Sl. No.	Evaluation criteria
1.	Practical/Clinical Performance
2.	Viva Voce, MCQs, MEQ(Modified Essay Questions/Structured Questions)

3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/Synopsis)
5.	Class Presentations; Work Book Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance/ Prophylaxis Activities, Sports or Other Activities which may be decided by the Department).
9.	Small Project

(ii)

- a) **I BHMS:** There shall be minimum three periodical assessments for each subject (ordinarily at 4th, 9th, and 14th month) and two term (ordinarily at 6th and 11th month) and pre university examination (ordinarily at 16th month) before final University examinations.
- b) **II BHMS, III BHMS & IV BHMS:** There shall be minimum two periodical assessment at 4th and 9th month and one term exam at 6th month and pre university examination at 10th month conducted by the College before final university examination.
- c) the example for first BHMS scheme and calculation of assessment shall be as per the following tables, namely

Table -- 8 PERIODIC AND TERMINAL TEST INTERNAL ASSESSMENT TABLE

[illegible]

Table-9

[Scheme of Assessment (Formative and Summative)]

Sl.No.	Professional Course	Duration of Professional Course			
		First Term	Second Term	Third Term and University exam	
1	First Professional B.H.M.S.	First PA and First TT-1	Second PA and Second TT-2	Third PA and PE	First Professional B.H.M.S.Exam
2	Second Professional B.H.M.S.	First PA and First TT-1	Second PA and PE	Second Professional B.H.M.S exam	
3	Third Professional B.H.M.S.	First PA and First TT	Second PA and PE	Third Professional B.H.M.S exam	
4	Fourth (Final) Professional B.H.M.S.	First PA and First TT	Second PA and PE	Fourth (Final) Professional exam	

PA: Periodical Assessment; TT: Term Test; PE: pre university exam

UE: University Examinations

b) Summative Assessment. –

- Final University examinations conducted at the end of each professional B.H.M.S. shall be the Summative Assessment.
- There shall be double valuation system and shall be no provision for revaluation.
- There shall be two examiners (one internal and one external) University practical/clinical/viva voce examinations. It shall increase to 4 (2 internal and two external) for 200 marks
- While declaring the results of Summative Assessment, Internal Assessment component shall be considered as per the distribution of marks pattern provided in Tables 11,13,15 and 17.

13) The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely: -

Table -10 First Year B.H.M.S (3 terms)			
No. of Hours per Day:7, Working Days:324; divide in three terms Teaching hours : 2268; Foundation Course=15 Working days (90 hours) Remaining Hours :2178			
Subject	Number of teaching hours		
	Lectures	Non- Lectures	Total
Hom UG-OM-I	150	143	293
Hom UG-AHE	325	325	650
Hom UG-PB	325	325	650
Hom UG-HP	100	120	220

Hom UG-HMM-I	120	75	195
Hom UG-Rep-I	20	-	20
Hom UG-FPH	30	20	50
HomUG-Yoga	50	50	100
Total	1120	1058	2178

Table-11 (Number of Papers and Marks Distribution for First Professional B.H.M.S. Subjects)										
Sl No	Subject Code	Papers	Theory	IA	Practical or Clinical Assessment					Grand Total
					Practical/Clinical	Viva	IA	Electives grade obtained	Marks obtained	
1	HomUG-OM-I	1	40	10	20	20	10			100
2	HomUG-AHE	2	160	40	80	80	40			400
3	HomUG-PB	2	160	40	80	80	40			400
4	HomUG-HP	1	80	20	40	40	20			200
5	HomUG-HMM-I	1	40	10	20	20	10			100
6	HomUG-FPH	1	40	10	30	10	10			100
7	HomUG-Yoga	1	40	10	30	10	20			100
Grand Total										1400

Table-12 Second Professional B.H.M.S. Working days=216, Teaching hours=1512				
Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	HomUG-HMM-II	150	30	180
2	HomUG-OM-II	150	30	180
3	HomUG Rep-II	20	30	50
4	HomUG-FMT	120	50	170
5	HomUG-Path-Micr	200	80	280
6	HomUG-CM	135	100	235

7	HomUG-PM-I	80	92	172
8	Hom UG Surgery I	54	45	99
9	Hom UG Gynecology I	80	66	146
		989	523	1512

Table-13 (Number of Papers and Marks Distribution for Second Professional B.H.M.S. Subjects)										
Sl. No.	Subject Code	Papers	Theory	Practical or Clinical	Practical or Clinical Assessment				Sub Total (marks obtained)	Grand Total
					Viva	Elective	IA			
							Theory	Practical		
1.	HomUG-HMM-II	1	80	40	40		20	20		200
2.	HomUG-OM-II	1	80	40	40		20	20		200
3.	HomUG-FMT-I	1	80	40	40		20	20		200
4.	HomUG-Path Micr	2	160	40	40		40	20		300
5.	HomUG-CM	1	80	40	40		20	20		200
Grand Total										1200

Table-14 Third Professional B.H.M.S. Working days=216, Teaching hours=1512				
Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	HomUG- -HMM-III	150	80	230
2	HomUG-OM-III	150	80	230
3	HomUG-R-III	100	80	180
4	HomUG-PM-II	150	150	300
5	Hom UG Surgery II	150	120	270

6	Hom UG Gynec II	150	107	257
7	Hom.UG-Mod. Phar-I	45	-	45
	Grand Total	895	617	1512

Table-15 (Number of Papers and Marks Distribution for Third Professional B.H.M.S. Subjects)										
Sl. No.	Subject Code	Papers	Theory	Practical or Clinical Assessment					Sub Total	Grand Total
				Practical or Clinical	Viva	Elec tives	IA			
							Theory	pract ical		
1	HomUG-HMM-III	1	80	40	40		20	20		200
2	HomUG-OM-III	1	80	40	40		20	20		200
3	Hom-UG-R-III	1	80	40	40		20	20		200
4	Hom-UG SurgeryII	2	160	80	80		40	40		400
5	Hom-UG GynII	2	160	80	80		40	40		400
6	HomUG-Mod.Phar	1	40	-	40		20	---		100
Grand Total										1500

Table-16 Fourth Professional B.H.M.S.				
<i>Working days=216, Teaching hours=1512</i>				
Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	HomUG-HMM-IV	202	100	302
2	HomUG-ORG-IV	150	100	250
3	HomUG-REP-IV	50	150	200
4	HomUG-PM-III	300	350	650
5	HomUG-RM-Stat.	35	25	60
6	HomUG-Yoga-II	25	25	50
	Total	737	775	
		Grand Total		1512

Table-17(Number of Papers and Marks Distribution for Fourth Professional B.H.M.S. Subjects)									
Sl. No.	Subject Code	Papers	Theory	Practical or Clinical	Practical or Clinical Assessment			Grand Total	
					Viva	IA			Sub Total (marks obtained)
						Theory	Practical		
1	HomUG-HMM-IV	2	160	80	80	20	20		400
2	HomUG-ORGIV	1	80	40	40	20	20		200
3	HomUG-REP IV	1	80	40	40	20	20		200
4	HomUG-PM-III	3	240	80	80	60	40		500
5	HomUG-RM-Stat.	1	40	20	20	10	10		100
6	HomUG-Yoga-II	1	40	20	20	10	10		100
	Grand Total								1500

14) MIGRATION OF STUDENT DURING THE STUDY: -

- The student may be allowed to take the migration to continue their study to another college after passing the First professional examination, but failed student's transfer and mid-term migration shall not be allowed.
- For migration, the students shall have to obtain the mutual consent of both colleges and Universities and it shall be against the vacant seat.

15) COMPULSORY ROTATORY INTERNSHIP TRAINING:

- Objectives of the Internship Programme
 - To expose intern to Clinical and Homoeopathic training to become a competent Homoeopathic Physician capable of functioning independently and effectively under Rural and Urban set ups;
 - To develop and sharpen sensitivity and sensibility to receive patient;
 - To develop clinical diagnostic skills, documentation, communication skills and professional ethical attitudes;
 - To develop and foster clinical judgment and decision-making skills;
 - Learn to integrate various knowledge and apply to manage different clinical conditions;
 - Know the functioning of the health care system in the community;
 - Get acquainted with the National Health Programmes

b)

- (i) Each candidate shall be required to undergo compulsory rotatory internship including internship orientation and finishing programme within one year from passing of fourth B.H.M.S. examination.
 - (ii) Ordinarily the internship programme shall commence on first working day of April for regular batch students and first working day of September for supplementary batch students.
 - (iii) The student shall be eligible to join the compulsory internship programme after passing all the subjects from First to Fourth (Final) Professional examination including six electives and after getting Provisional Degree Certificate from respective Universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship.
- c) **Stipend:** During internship, to the interns belonging to Central Government, State Government and Union territory institution and all the private homoeopathy medical colleges/institution, the stipend shall be paid at par with other medical systems under respective Government and there shall not be any discrepancy between medical systems.
- d) **Migration during Internship:-**
- (i) Migration of internship shall be with the consent of both the Colleges and University; in the case where migration is between the colleges of two different Universities.
 - (ii) If migration is only between colleges of the same university, the consent of both the colleges shall be required.
 - (iii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate' as the case maybe.
- e) **Orientation Programme:** The objective of the orientation programme is to introduce the activities to be undertaken during the internship
- (i) The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.
 - (ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about
 - a) Rules and Regulations of the Medical Practice and Profession,
 - b) Medical Ethics,
 - c) Medico Legal Aspects,
 - d) Medical Records,
 - e) Medical Insurance,
 - f) Medical Certification,
 - g) Communication Skills,
 - h) Conduct and Etiquette,

- i) National and State Health Care Programme.
- j) Project work
- (iii) The orientation workshop shall be organized at the beginning of internship and an e-log book shall be maintained by each intern, in which the intern shall enter date-wise details of activities under taken by him during orientation.
- (iv) The period of orientation shall be for 7 days.
- (v) The manual for conducting the orientation as prescribed from time to time by the National Commission for Homoeopathy shall be followed.
- f) Finishing Programme:**
 - (i) There will be a finishing programme for 3 days at the end of the internship
 - (ii) Programme Description: This programme is designed for the interns and will consist of ten sessions spread over a period of three days. The program may include both online and offline modes of training. It is aimed to enlighten the interns on various career opportunities available after successful completion of the program and how to equip themselves to meet the requirements and fulfill their dreams.
 - (iii) Programme Outcomes: After successful completion of this training the student will be able to
 - a) List the various career opportunities available after successful completion of the degree program.
 - b) Identify their Strengths and Weakness
 - c) Choose a career of their choice
 - d) Enumerate the requirements to be met to become a successful professional
 - e) Demonstrate positive outlook and attitude towards the profession
 - f) Exhibit better skills in communication, problem solving, writing, team building, time management, decision making etc.
 - g) Demonstrate ethical and professional values and be a compassionate and caring citizen / professional.
 - (iv) Training Components:
 - a) Job opportunities after successful completion of the program
 - b) Study opportunities in India and abroad after successful completion of the program
 - c) Entrepreneurship opportunities after successful completion of the program
 - d) Research opportunities after successful completion of the program
 - e) Public Service opportunities after successful completion of the program
 - f) Training and awareness about Competitive exams
 - g) Self analysis to choose the right option
 - h) Building Interpersonal & Soft Skills including Interview skills, Leadership skills, Resume writing skills, problem solving and decision making skills
 - i) Certificate writing and prescription writing and medico-legal issues relevant to the profession

- j) Loan assistance and other scholarship facilities available for establishment and study.
- k) Ethical / Professional and Social responsibilities after successful completion of internship

g) Activities during Internship.-These will be two fold

- (i) **Clinical work** in the OPD/ College hospital/ MoU hospital/ Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy.

The daily working hours of intern shall be not less than eight hours; the intern shall maintain a log book containing all the activities undertaken by him/her during internship.

Clinical work during internship can be done as per options provided below:

A) Option I.-Divided into clinical training of nine months in the Homoeopathy hospital attached to the college and three months in Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy.

- (i) The interns shall be posted in any of the following centers where National Health Program are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme in regard to,-

- a) Primary Health Centre;
- b) Community Health Centre or Civil Hospital or District Hospital;
- c) Any recognized or approved Homoeopathy Hospital or Dispensary;
- d) In a clinical unit/Hospital of Central Council for Research in Homoeopathy;

- (ii) All the above institutes mentioned in clauses (a) to (d) shall have to be recognized by the concerned University or Government designated authority for providing such training.

- (iii) During the three months internship training in Primary Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or Community Health Centre or District Hospital or any recognized or approved hospital of Modern Medicine or Homoeopathy Hospital or Dispensary, the interns shall:

- a) get acquainted with routine of the Primary Health Centre and maintenance of their records;

- b) get acquainted with the diseases more prevalent in rural and remote areas and their management;
 - c) involve in teaching of health care methods to rural population and also various immunization programme;
 - d) get acquainted with the routine working of the medical or non- medical staff of Primary Health Centre and be always in contact with the staff in this period;
 - e) develop research aptitude;
 - f) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;
 - g) participate actively in different National Health Programme implemented by the State Government.
- (iv) The record of attendance during three months in (PHC/CHC/Dispensary/ clinical unit/Hospital of Central Council for Research in Homoeopathy) must be maintained by the student according to their posting and should be certified by the medical officer where student undergone the training and shall be submitted and counter certified to Principal of college on monthly basis.
- B) Option II.**-All twelve months in Homoeopathy hospital attached to the college.
- (i) The record of attendance during twelve months in hospital attached to college must be maintained by the student according to their posting and should be certified by the medical officer where student undergone the training and shall be submitted and counter certified by dean/ Principal of college on monthly basis.

C) Division of Clinical work during posting in Option I & option II is as below:

Table-18 (Distribution of Internship)			
Sl. No.	Departments	Option I	Option II
1.	Practice of Medicine OPD including Psychiatry and Yoga, Dermatology, and related specialties and respective IPD	2 months	3 months
2.	Surgery OPD including OT, related specialties and Ophthalmology, ENT respective IPD	1.5 months	2 months
3.	Gynecology & Obstetrics OPD, related specialties including OT, and respective IPD	1.5 months	2 months
4.	Pediatric OPD related specialties including NICU, and respective IPD	1 month	2 months
5.	Community Medicine OPD related specialties including Rural/Public Health /MCH respective IPD	2 months	2 months
6.	Casualty	1 month	1 month

7.	Primary Health Centre or Community Health Centre or Research unit of Central Council for Research in Homoeopathy or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Homoeopathy Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Homoeopathy	3 months	
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➤ **The intern shall undertake the following activities in respective department in the hospital attached to the College, namely: -**

1) Practice of Medicine. -

The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely: -

- a) all routine works such as case taking, investigations, diagnosis and management of diseases with Homoeopathic medicine;
- b) routine clinical pathological work such as hemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigations useful for monitoring the deterioration of different disease conditions;
- c) Training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.

2) Surgery.- The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-

- a) Clinical examination, Diagnosis and Management of common surgical disorders according to Homoeopathic principles using homoeopathic medicines;
- b) Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
- c) Intern shall be involved in Pre-operative and Post-operative managements;
- d) Surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;
- e) Examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
- f) Practical training of a septic and antiseptic techniques, sterilization;
- g) Practical use of local anaesthetic techniques and use of anaesthetic drugs;
- h) Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Barium meal, Sonography and Electro Cardio Gram;
- i) Surgical procedures and routine ward techniques such as-
 - (i) suturing of fresh injuries;
 - (ii) dressing of wounds, burns, ulcers and similar ailments;
 - (iii) incision and drainage of abscesses;
 - (iv) excision of cysts and;
 - (v) venesection;

- 3) **Gynaecology & Obstetrics.** –The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
 - a) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;
 - b) Management of normal and abnormal labors; and
 - c) Minor and major obstetric surgical procedures.
 - d) all routine works such as case taking, investigations, diagnosis and management of common Gynaecological conditions with Homoeopathic medicine;
 - e) Screening of common carcinomatous conditions in women.
- 4) **Paediatrics:** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
 - a) Care of new-born along with immunization programme;
 - b) Important paediatric problems and their Homoeopathic management;
- 5) **Community Medicine.-** The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
 - a) Programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunization, management of infectious diseases, etc.;
 - b) Family welfare planning programme;
 - c) All National Health Programmes of Central Government at all levels
 - d) Homoeopathic prophylaxis and management in cases of epidemic/ endemic/ pandemic diseases.
- 6) **Emergency or Casualty Management.-**The intern shall be practically trained to acquaint with and to make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.
 - (ii) **Project work-**
 - a) Each intern will undertake a Project utilizing the knowledge of Research Methodology and Biostatistics acquired in the IV BHMS.
 - b) It would be the responsibility of the intern to choose the topic of the subject (clinical/community/education) within the first month of the internship and will communicate to the Intern programme coordinator
 - c) The Project will run through 3 phases of Planning (3 months), Data collection (3 months) and Finalization and writing (3 months)
 - d) The writing will be as per the format taught in the course on Research Methodology and will be minimal 1500 words. It will be typewritten and submitted in a spiral binding as well as in the electronic format
 - e) The Project will end with a brief presentation to the IV BHMS students
 - f) The Principal will assign a teacher to evaluate the project which will be with respect to the following
 - (i) Originality of the idea
 - (ii) Scientific methodology followed in formulating the idea and the design
 - (iii) Analysis

- (iv) Results and conclusion
- (v) Merits of writing
- (vi) The grades will range from A (70% and above), B (60 - 70%), C (50- 60%) and D (below 50%)

A Certificate will be awarded to the Intern stating the Title of the Project and grade received.

h) Electronic Logbook. –

- (i) It shall be compulsory for an intern to maintain the record of procedures done/assisted/observed by him on day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.
- (ii) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean / Principal / Director at the end of Internship Training Programme, may result in cancellation of his performance in any or all disciplines of Internship Training Programme.
- (iii) The institution shall retain soft copy of the completed and certified -log book and is to be made available for the verification.

i) Evaluation of Internship. -

- (i) The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of these procedures will enable the candidates to conduct the same in his actual practice.
- (ii) The evaluation shall be carried out by respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute in Form-1 under **Annexure-iv**
- (iii) On completion of one year of compulsory rotatory internship including submission of project, the Head of the Institute evaluate all the assessment reports in the prescribed Form-1 under **Annexure-iv**, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under **Annexure-v** within seven working days.
- (iv) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks as per Form-2 under **Annexure-v** or less than fifty per cent. of marks, in an assessment in any of the Departments, he shall be required to repeat the posting in the respective department for a period of thirty per-cent of the total number of days, laid down for that department in Internship Training and posting.
- (v) Candidate shall have the right to register his grievance in any aspects of conduct of evaluation and award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned Department shall redress and dispose of the grievance in an amicable manner within seven working days.

- j) **Leave for interns. -**
- (i) During compulsory rotatory internship of one year, 12 days of leaves are permitted.
 - (ii) Any kind of absence beyond 12 days shall be extended accordingly.
 - (iii) Intern cannot take more than three days including prefix or suffix of any kind of holidays leave at a time.
- k) **Completion of internship:** If there is any delay in the commencement of internship or abnormal break during internship due to unavoidable conditions, in such cases, internship period shall be completed within maximum period of 24 months from the date of passing the qualifying examination of Forth (Final) Professional B.H.M.S.
- (i) Provided that in such cases, the student shall take prior permission from the Head of the institution in writing with all supporting documents thereof;
 - (ii) It shall be the responsibility of the head of the institution/college to scrutinized the documents, and assess the genuine nature of the request before issuing permission letter;
 - (iii) While re-joining internship, the student shall submit the request letter along with supporting documents, and all necessary documents supporting his application.
- 16) **TUITION FEE.**-Tuition fee as laid down and fixed by respective governing or fee fixation committees as applicable shall be charged for four and half years only and no tuition fee shall be charged for extended duration of study in case of failing in examinations or by any other reasons and there shall not be any fee for internship doing in the same institute.

Appendix (A)
(See Regulation 6 (4))

SCHEDULE relating to “SPECIFIED DISABILITY” referred to in clause (zc) of section 2 of the Rights of Persons with Disabilities Act, 2016 (49 of 2016), provides as under:-

1) Physical disability-

- a) Loco motor disability** (a person’s inability to execute distinctive activities associated with movement of self and objects resulting from affliction of musculoskeletal or nervous system or both), including-
- (i) “Leprosy cured person” means a person who has been cured of leprosy but is suffering from-
 - a) Loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye-lid but with no manifest deformity,
 - b) Manifest deformity and paresis but having sufficient mobility in their hands and feet to enable them to engage in normal economic activity,
 - c) Extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation, and the expression “leprosy cured” shall construed accordingly,
 - (ii) “Cerebral palsy” means a Group of non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during or shortly after birth.
 - (iii) “Dwarfism” means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimetres) or less,
 - (iv) “Muscular dystrophy” means a group of hereditary genetic muscle disease that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for health muscular. It is characterized by progressive skeletal muscle weakness, defects in muscle proteins, and the death of muscle cells and tissue,
 - (v) “acid attack victims” means a person disfigured due to violent assaults by throwing of acid or similar corrosive substance.
- b) Visual impairment-**

Appendix B
(See regulation 6 (4))

Guidelines regarding admission of students, with “Specified Disabilities” under the Rights of Persons with Disabilities Act, 2016 (49 of 2016), in B.H.M.S.

- 1) The “Certificate of Disability” shall be issued in accordance with the Rights of Persons with Disabilities Rules, 2017, published in the Gazette of India, Extraordinary, Part II, Section 3, Sub-section (i), vide number G.S.R. 591 (E), dated the 15th June, 2017.
- 2) The extent of “specified disability” in a person shall be assessed in accordance with the “guidelines for the purpose of assessing the extent of specified disability in a person included under the Rights of Persons with Disabilities Act, 2016 (49 of 2016)”, published in the Gazette of India, Extraordinary, Part II, section 3, Sub-section (ii), vide number S.O. 76 (E), dated the 4th January, 2018.
- 3) The minimum degree of disability should be 40% (Benchmark Disability) in order to be eligible for availing reservation for persons with specified disability.
- 4) The term ‘Persons with Disabilities’ (PwD) is to be used instead of the term ‘Physically Handicapped’ (PH)

TABLE

Sl. No.	Disability Category	Type of Disabilities	Specified Disability	Disability Range		
				(5)		
(1)	(2)	(3)	(4)	Eligible for B.H.M.S. Programme, Not Eligible for	Eligible for B.H.M.S. Programme, Eligible for PwD Quota	Not Eligible for Programme,

				PwD Quota		
1.	Physical Disability	(A) Locomotor Disability, including Specified Disabilities (a to f).	(a) Leprosy cured person* (b) Cerebral Palsy** (c) Dwarfism (d) Muscular Dystrophy (e) Acid attack victims (f) Other* ** such as Amputation, Poliomyelitis, etc.	Less than 40% disability	40-80% disability Persons with more than 80% disability may also be allowed on case to case basis and their function a incompetency will the aid of assistive devices, if it is being used, to see if its is brought below 80% and whether they possess sufficient motor ability as required to pursue and complete the programme satisfactorily.	More than 80%

			<p>* Attention should be paid to loss of sensations in fingers and hands, amputation, as well as involvement of eyes and corresponding recommendations be looked at.</p> <p>** Attention should be paid to impairment of vision, hearing, cognitive function etc. and corresponding recommendations be looked at.</p> <p>*** Both hands intact, with intact sensations, sufficient strength and range of motion are essential to be considered eligible for B.H.M.S. programme.</p>			
		(B) Visual Impairment (*)	(a) Blindness	Less than 40% disability (i.e. Category '0 (10%)' I (20%)' & II (30%)		Equal to or More than 40% Disability (i.e. Category III and above)
			(b) Low vision			
		(C) Hearing Impairment@	(a) Deaf	Less than 40% Disability		Equal to or more than 40% Disability
			(b) Hard of hearing			
			<p>(*) Persons with Visual impairment/ visual disability of more than 40% may be made eligible to pursue Graduate B.A.M.S. Education and may be given reservation, subject to the condition that the visual disability is brought to a level of less than the benchmark of 40% with advanced low vision aids such as telescopes / magnifier etc.</p> <p>@ Persons with hearing disability of more than 40% may e made eligible to pursue Graduate B.A.M.S. Education and may be given reservation, subject to the condition that the hearing disability is brought to a level of less than the benchmark of 40% with the aid of assistive devices.</p> <p>In addition to this, the individual should have a speech discrimination score of more than 60%.</p>			
		(D) Speech & language	Organic/neurological causes	Less than 40%		Equal to or more than

		disability		Disability		40% Disability
		<p>It is proposed that for admission to B.H.M.S. programme the Speech Intelligibility Affected (SIA) score shall not exceed 3 (Which will correspond to less than 40%) to be eligible to pursue the B.H.M.S. programme. The individuals beyond this score will not be eligible for admission to the B.H.M.S. programme.</p> <p>Persons with an Aphasia Quotient (AQ) upto 40% may be eligible to pursue B.H.M.S. programme but beyond that they will neither be eligible to pursue the B.H.M.S. programme nor will they have any reservation.</p>				

2.	Intellectual disability		(a) Specific learning disabilities (Perceptual disabilities, Dyslexia, Dyscalculia, Dyspraxia & Developmental aphasia)#	# currently there is no Quantification scale available to assess the severity of SpLD, therefore the cut-off of 40% is arbitrary and more evidence is needed.		
				Less than 40% Disability	Equal to or more than 40% disability But selection will be based on the learning competency evaluated with the help of the remediation/assisted technology/aids/ infrastructural changes by the Expert Panel.	
			(b) Autism spectrum disorders	Absence or Mild Disability, Asperger syndrome (disability of 40-60% as per ISAA) where the individual is deemed fit for B.H.M.S. programme by an expert panel	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/quot a may be considered in future after developing better methods of disability assessment.	Equal to or more than 60% disability or presence of cognitive/ intellectual disability and or if the person is deemed unfit for pursuing B.H.M.S. programme by an expert panel.
3.	Mental Behaviour		Mental illness	Absence or mild Disability: less than 40% (under IDEAS)	Currently not recommended due to lack of objective method to establish presence and extent of mental illness. However, the benefit of reservation/quot a may be considered in future after developing better methods of disability assessment.	Equal to or more than 40% disability or if the person is deemed unfit to perform his/ her duties. Standards may be drafted for the definite of "fitness to practice medicine" as are used by several institutions of countries other than India.

Sda

4.	Disability caused due to	(a) Chronic Neurological Conditions	(i) Multiple Sclerosis	Less than 40% Disability	40%80% disability	More than 80%
			(ii) Parkinsonism			
		(b) Blood Disorders	(i) Haemophilia	Less than 40% Disability	40%80% disability	More than 80%
			(ii) Thalassemia			
			(iii) sickle cell disease			
5.	Multiple disabilities including deaf blindness		More than one of the above specified disabilities	Must consider all above while deciding in individual cases recommendations with respect to presence any of the above, namely , visual, Hearing, Speech & Language disability, Intellectual Disability, and Mental Illness as a component of Multiple Disability. Combining formula as notified by the related Gazette Notification issued by the Govt. of India <u>a+b (90-a)</u> 90 (where a=higher value of disability % and b=lower value of disability % as calculated for different disabilities) Is recommended for computing the disability arising when more than one disabling condition is present in a given individual. This formula may be used in cases with multiple disabilities, and recommendations regarding admission and/or reservation made as per the specific disabilities present in a given individual		

Note: For selection under PwD category, candidates will be required to produce Disability Certificate before their schedule date of counselling from one of the disability assessment boards as designated by concerned Authority of Government of India.

Annexure -I**Foundation Course****BACKGROUND**

Homoeopathic Medical education in India requires the orientation of the new entrant to a basic philosophical orientation, a need to think in an integrated and holistic manner, an ability to function in a team at the bedside and a capacity to invest in a life-long learning pattern. Homoeopathy, though more than 250 years old, is relatively young as a scientific discipline and has attracted a number of negative community exposures due to a variety of reasons. In India, we are aware that the student who enters the portals of a homoeopathic college rarely does so out of his volition. It is often an exercise as the last choice or one which is adopted as a stepping stone to a 'medical' degree. Hence the mind-set of the new entrant is rarely informed, positive and self-affirming.

However, we know that like all medical disciplines, homoeopathy training includes a wide spectrum of domains that involves exposure to human interactions and interpersonal relationships in various settings including hospital, community, clinics etc. The training is intense and demands great commitment, resilience and lifelong learning. It is desirable to create a period of acclimatization and familiarization to the new environment. This would include an introduction to the course structure, learning methods, technology usage, and peer interactions which would facilitate their smooth transition from Junior college to homoeopathic college.

This is planned to be achieved through a dedicated 15 days exclusive "Foundation Course", at the beginning of the BHMS course to orient and sensitize the student to the various identified areas.

Goals and Objectives

Broad goals of the Foundation Course in Homoeopathy include:

- 1) Orienting the students to various aspects of homoeopathic system of medicine.
- 2) Creating in them the conscious awareness of the 'Mission' as defined by Master Hahnemann
- 3) Equipping them with certain basic, but important skills required for going through this professional course and taking care of patients.
- 4) Enhancing their communication, language, computer and learning skills.
- 5) Providing an opportunity for peer and faculty interactions and introducing an orientation to various learning methodologies.

Objectives**a) Orient the learner to:**

- (i) The medical profession and the mission of a homoeopath in society
- (ii) The BHMS programme
- (iii) Vision and Mission of the Institute
- (iv) Concept of Holistic and Positive health and ways to acquire and maintain it

- (v) History of Medicine and Homoeopathy and the status of Homoeopathy in the world
 - (vi) Medical ethics, attitudes and professionalism
 - (vii) Different Health systems available in the country
 - (viii) Health care system and its delivery
 - (ix) National health priorities and policies
 - (x) Principles of primary care (general and community-based care)
 - (xi) Concept of mentorship programme
- b) **Enable the learner to appreciate the need to enhance skills in:**
- (i) Language
 - (ii) Observation, documentation & understanding of basic medical technologies
 - (iii) Interpersonal relationships and Team behavior
 - (iv) Communication across ages and cultures
 - (v) Time management
 - (vi) Stress management
 - (vii) Use of information technology
- c) **Train the learner to provide:**
- (i) First-aid/ Emergency management
 - (ii) Basic life support
 - (iii) Universal precautions and vaccinations
 - (iv) Patient safety and biohazard safety
- d) **Language and Computer skills**
- (i) Local language programme
 - (ii) English language programme
 - (iii) Computer skills

These may be arranged as per the needs of the particular batch and extra coaching may be continued after the Foundation programme

Content and Methodology

The programme will be run in Sessions which must be interactive.

The major components of the Foundation Course include:

1. **Orientation Program:** This includes orienting students to all the components mentioned below with special emphasis on the role of Homoeopathy and homoeopath in today's times.
2. **Skills Module (Basic):** This involves skill sessions such as Basic Life Support/ Emergency Management, First Aid, Universal Precautions and Biomedical Waste and Safety Management that students need to be trained prior to entering the patient care areas.

3. **Field visit to Community and Primary Health Centre:** These visits provide orientation to the care delivery through community and primary health centres, and include interaction with health care workers, patients and their families.
4. **Professional development including Ethics:** This is an introduction to the concept of Professionalism and Ethics and is closely related to Hahnemann's emphasis on the conduct of a physician. This component will provide students with understanding that clinical competence, communication skills and sound ethical principles are the foundation of professionalism. It will also provide understanding of the consequences of unethical and unprofessional behavior, value of honesty, integrity and respect in all interactions. Professional attributes such as accountability, altruism, pursuit of excellence, empathy, compassion and humanism will be addressed. It should inculcate respect and sensitivity for gender, background, culture, regional and language diversities. It should also include respect towards the differently abled persons. It introduces the students to the basic concept of compassionate care and functioning as a part of a health care team. It sensitizes students to "learning" as a behavior and to the appropriate methods of learning.
5. **Enhancement of Language / Computer skills / Learning Skills:** These are sessions to provide opportunity for the students from diverse background and language competence to undergo training for speaking and writing English, fluency in local language and basic computer skills. The students should be sensitized to various learning methodologies such as small group discussions, skills lab, simulations, documentation and concept of Self-Directed learning.

Structure of the program for students

Serial No.	Topic	Type of activity	Duration hrs.
1.	Welcome and Introduction to Vision Mission of the Institute	Lecture	1
2.	Mission and role of a Homoeopathy and Homoeopath in society including showcasing effects of Homoeopathy	Interactive discussion	6
3.	BHMS Course of study and introducing to first year faculty	Presentation	1
4.	Visit to institution / campus / facilities	Walking tour	4
5.	Concept of Holistic and Positive health	Interactive discussion	2
6.	History of Medicine and Homoeopathy and state of Homoeopathy in the world	Presentation	2
7.	Adult Learning principles	Interactive	2
8.	Health care system and delivery	Visit to PHC/ Urban health centre and interaction with staff	3
9.	Different health care systems recognized in the country and the concept of pluralistic health care systems	Presentation	1
10.	Primary Community care	Interaction	2

11.	Basic Life support	Demonstration video and practice	4
12.	Communication – its nature and importance in different social and professional settings	Practical with scenarios and enactment with observation	4
13.	Medical ethics – role in enhancing patient care	Role play	2
14.	Who is professional?	Debate between two sides on a topic	2
15.	Time management	Practical exercise	3
16.	First aid – principles and techniques	Demonstration and presentation	2
17.	National health priorities and policies	Presentation	1
18.	Importance of Mental Health and Hygiene to a medical student in the medical profession Stress management including importance of Sports and Extracurricular activities	Practical demonstration / video	14
19.	Concept and practice of Mentoring	Interactive discussion	4
20.	Constitutional values, Equality, Gender sensitization and ragging policy	Presentation and Interactive	3
21.	Universal precautions and vaccinations	Presentation followed by discussion	1
22.	Importance of Observation and Documentation in Homoeopathic practice	Practice exercise through video observation	6
23.	Team working	Game and debriefing	4
24.	Patient safety and Biomedical hazards	Video and presentation	2
25.	Computer skills	Demonstration and Practice of basic use of word, Excel and PPT	4
26.	Language skills	Language labs	10
	TOTAL		90

Annexure -ii

TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
FIRST PROFESSIONAL B.H.M.S.
(18 MONTHS)

Sl. No.	DATE / PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of October	Course Commencement
2.	15 working Days	Foundation Course
	First periodic assessment	January- Internal Assessment (PA-1)
3.	Fourth Week of March	First Terminal Test -Internal Assessment (TT-1)
	Second periodic assessment	June -Internal Assessment (PA-2)
4.	First week of August	Second Terminal Test -Internal Assessment (TT-2)
5.	Third periodic assessment	November – Internal Assessment – (PA-3)
	Second week of January	Preliminary Exam (PE)
5.	Second Week of February to March	University Examination
6.		
7.	<i>First Working Day of April</i>	<i>Start of second professional year</i>
	NOTE.- 1. Universities / Institutions / Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. 2. Institutions/Colleges established in Extreme Weather Conditions may adjust the timings as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered. 3. Academic calendar may be modified according to directions of National Commission for Homoeopathy issued from time to time.	

**TENTATIVE TEMPLATE OF ACADEMIC CALENDAR
SECOND/THIRD/ FOURTH PROFESSIONAL B.H.M.S.
(12 MONTHS)**

Sl. No.	DATE /PERIOD	ACADEMIC ACTIVITY
1.	First Working Day of April	Course Commencement
2.	Fourth Week of July	First periodic - Internal Assessment (PT-1)
3.	Fourth week of September	First terminal exam- Internal Assessment (TT-1)
4.	Fourth week of December	Second periodic - Internal Assessment (PT-2)
5.	Second Week of January	Preliminary exam
6.	Third Week of February	University Examination
7.	<i>First Working Day of April</i>	<i>Commencement of third/fourth/internship professional year</i>
	NOTE. - 1. Universities / Institutions / Colleges shall specify dates and year while preparing academic calendar of that particular batch of students. The same is to be informed to students and displayed in respective websites. 2. Institutions / Colleges established in Extreme Weather Conditions may adjust the timings as required by maintaining the stipulated hours of teaching. However, the structure of academic calendar shall not be altered 3. Academic calendar may be modified according to directions of National Commission for Homoeopathy issued from time to time.	

Annexure-iii

**GUIDELINES FOR ATTENDANCE MAINTENANCE
(THEORY/PRACTICAL/CLINICAL/NON-LECTURE HOURS)**

Institutes, Colleges offering education in Homoeopathy are recommended to maintain online attendance system. However, in case physical registers are being maintained for recording attendance of various teaching/training activities, the following guidelines are to be followed:

- 1) Attendance is to be marked in cumulative numbering fashion.
 - a) In case presence is to be marked as 1, 2, 3, 4, 5, 6.....so on;
 - b) In case of absence, it must be marked as 'A' ;
 - c) Example: P PPP A P P AA P P P.... may be marked as (1, 2, 3, 4, A, 5, 6, A, A, 7, 8, 9...).
- 2) Avoid strictly marking 'P' for presence.
- 3) Separate register for Theory and practical/clinical/non-lecture activities are to be maintained.
- 4) At the end of term or course or part of syllabus, the last number to be taken as total attendance.
- 5) The total attendance after students signature to be certified by respective HOD followed by approval by Principal.
- 6) In case of multiple terms, at the end of course all term attendance is to be summarised and percentage is to be calculated separately for theory and practical including clinicals & non- lecture hours.

[Note : *If any discrepancy is found between Hindi and English version, the English version will be treated as final.]

Annexure-iv

FORM 1

[See regulation 15(e) (ix) (B) (C) (D)]

(NAME OF THE COLLEGE AND ADDRESS)

(BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY (B.H.M.S)
PROGRAMME

DEPARTMENT OF-----

CERTIFICATE OF ATTENDANCE & ASSESSMENT OF INTERNSHIP

- 1) Name of the Intern :
- 2) Attendance during internship :
- a) Period of training From-----To-----
- b) No. of Working Days :
- c) No. of Days Attended :
- d) No. of Days Leave availed :
- e) No. of Days Absent :

Assessment of Internship

Sr. No.		Category	Marks Obtained
1.		General	Maximum 10
	a.	Responsibility and Punctuality	() out of 2
	b.	Behavior with sub-ordinates, Colleagues and superiors	() out of 2
	c.	Documentation ability	() out of 2
	d.	Character and conduct	() out of 2
	e.	Aptitude of research	() out of 2
2.		Clinical	Maximum 20
	a.	Proficiency in Fundamentals of subject	() out of 4
	b.	Bedside manners & Rapport with patient	() out of 4
	c.	Clinical Acumen and Competency as acquired	() out of 4
	i.	By Performing Procedures	
	ii.	By Assisting in Procedures	() out of 4
	iii.	By Observing Procedures	() out of 4
		Total Score obtained	() out of 30

Performance Grade of marks

Poor < 8, Below average 9-14, Average 15-21, Good 22-25, Excellent 26 and above

Note: An intern obtained unsatisfactory score (below 15) shall be required to repeat one third of the total period of posting in the concerned department.

Date:

Place:

Signature of the Intern

Signature of the HOD

Department Office Seal

Annexure-v

FORM 2

[See regulation 15 (e) (ix) (C) (D)]

(NAME OF THE COLLEGE AND ADDRESS)

(BACHELOR OF HOMOEOPATHIC MEDICINE AND SURGERY – B.H.M.S)
PROGRAMME CERTIFICATE OF
COMPLETION OF THE COMPULSORY ROTARY INTERNSHIP

This is to certify that (name of the intern) Intern of (NAME OF THE COLLEGE AND ADDRESS), has completed his/her Compulsory Rotatory Internship at the (NAME OF COLLEGE AND ADDRESS / PLACE OF POSTING), for the duration of one year from ----- to ----- in the following departments,

Sl. No.	Name of the Department	Period of training From (dd/mm/yyyy)	Period of training to (dd/mm/yyyy)

During the internship period the conduct of the student is _____

Date:

Place:

ORDINANCE NO. 91
AYURVEDACHARYA (BACHELOR OF AYURVEDIC MEDICINE
AND SURGERY- B.A.M.S.)

1. All the rules/ regulations/ changed defined or suggested by Central government/ State government/ UGC/ regulatory commission/ related authority in new education policy shall be applicable in all the ordinance of **Gyanveer University, Sagar (MP)**
2. The programme shall be governed by the norms, rules and guidelines of the conceded regulatory National commission council of Indian system of Medicine, New Delhi and the policies of Government of Madhya Pradesh.

Title of the Degree	: Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery - B. A. M. S.)
Name of Faculty	: Faculty of Medical Health & Allied Sciences
School	: School of AYUSH & Alternative Medicine
Duration of the Course	: 4 years and 6 months & 1 year internship

3. The duration of the programme of instructions for the Degree of Ayurvedacharya (Bachelor of Ayurvedic Medicine & Surgery – B.A.M.S.) shall be of Five Year and six months.

The duration of the course shall be five years and six months comprising:

- i. **First Professional B.A.M.S. – (18) Eighteen months.**
- ii. **Second Professional B.A.M.S. – (18) Eighteen months.**
- iii. **Third (Final) Professional B.A.M.S. – (18) Eighteen months.**
- iv. **Compulsory Rotatory Internship – (12) Twelve months.**

4. **Eligibility for Admission:**

The eligibility to seek admission in Bachelor of Ayurveda medicine and surgery education are as under:

- i. 12th standard with science or any other equivalent examination recognized by concerned State Governments and Education Boards with at least fifty per cent aggregate marks in the subjects of Physics, Chemistry and Biology.
- ii. For reserved category or special category like physically handicapped students in 10+2, they shall be given relaxation in marks for admission in Bachelor of Ayurvedic Medicine and Surgery as per rules for time being in force.

The reservation and relaxation for SC/ST / Other categories shall be as per the rules of state Govt., whichever is applicable

5. **Eligibility for Admission to NRI / Other Privileged Candidates:**

- i. Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.
- ii. For foreign students any other equivalent qualification to be approved by the concerned authority may be allowed.

6. Admission Procedure:

Admission shall be made through merit / entrance test conducted by Govt. authorized agency in the State. Fees shall have to be remitted by the student in the beginning of every academic year on duly notified date. Candidates failing to deposit the fee in time shall be liable for penalty, as prescribed by the University. fee structure laid down in the Admission Bulletin of the specific year will remain applicable all through the course duration of the candidates who have taken admission in the concerned academic year.

7. Intake

The intake for the course shall be decided by the University from time to time, taking care of the norms of the concerned Regulatory Body.

8. Academic cycle / year

Academic year for the course of BAMS is of three professional years out of which each professional year is of Eighteen months.

9. Medium of Instructions and Examination:

The medium of instructions and examination shall be English, Hindi, or Sanskrit.

10. Examination:

(a)–

- i. The First Professional examination shall ordinarily be held and completed by the end of First professional session.
- ii. The student who failed in one or two subjects of First Professional shall be allowed to keep terms of the Second Professional session and to appear in Second Professional examination.
- iii. The student who failed in more than two subjects shall not be allowed to keep term in Second Professional session and the subsequent supplementary examination of First Professional shall be held at every six months.

(b)

- i. The Second Professional examination shall ordinarily be held and completed by the end of Second Professional session.
- ii. The student who failed in one or two subjects of Second Professional shall be allowed to keep the term of the Third (Final) Professional session.
- iii. The student who failed in more than two subjects shall not be allowed to keep term in Third (Final) Professional session and the subsequent supplementary examinations of Second Professional session shall be held every six months.

(c) -

- i. The Third (Final) Professional examination shall ordinarily be held and completed by the end of Third (Final) Professional session.
 - ii. Before appearing for Third (Final) Professional examination the students shall have to pass all the subjects of first and second professional and shall qualify nine electives.
 - iii. The subsequent supplementary examination of Third (Final) professional will be held at every six months.
- (d) There shall be no separate class for odd batch student (those students who could not keep the term) and the student has to attend the class along with regular batch or with junior batch as applicable.
 - (e) To become eligible for joining the Compulsory Rotatory Internship programme, all three professional examinations shall be passed and qualified in nine electives within a period of maximum ten years from the date of admission.
 - (f) The theory examination shall have twenty per cent. marks for Multiple Choice Questions (MCQ), forty per cent. marks for Short Answer Questions (SAQ) and forty per cent. marks for Long Explanatory Answer Questions (LAQ) and these questions shall cover the entire syllabus of the subject.
 - (g) The minimum marks required for passing the examination shall be fifty percent. In theory component and fifty percent in practical component (that include practical, clinical, viva-voce, internal assessment and electives wherever applicable) separately in each subject.
 - (h) **Evaluation of Electives.**- Electives shall be evaluated in terms of attendance and assessment and on the basis of evaluation, the student shall be awarded credits as well as grades as under-
 - (i) one credit shall be awarded for attending minimum five hours of a modular programme and a student can earn maximum five credits for each elective;
 - (j) Assessment shall be conducted at the end of each module and average of five modular assessments shall be considered for grading i.e., up to 25 per cent. Bronze; 26-50 per cent. Silver; 51-75 percent. Gold; 76 percent. and above Platinum.
 - (k) The structure of elective shall be as per the following table, namely:-

Table – 6 (Structure of Elective)

Each Elective: Five Modules of Nine Hours Each (5*9=45)					
S.N.	Component	Duration (Hours)		Credits	Grades
		Module	Elective		
1	Teaching	5	25	One Credit for attending minimum of five hours of each modular programme. Maximum five credits	Grade is awarded on the basis of average of all five modular assessments. Bronze: <25 percent. Silver: 26-50 percent. Gold: 51-75 percent. Platinum: 76 per cent. & above.
2	Guided Learning	2	10		
3	Expert Interaction/ Reflection	1	5		
4	Assessment	1	5		

- i.
 - (a) Student shall have to qualify (obtaining any grade) minimum of three elective subjects for each professional session.
 - (b) List of elective subjects shall be made available under three sets (A, B and C) for each professional session i.e., sets FA, FB and FC for first professional B.A.M.S.; sets SA, SB and SC for second professional B.A.M.S.; sets TA, TB and TC for third professional B.A.M.S.
 - (c) Student may opt any one elective as per their choice from each set specified for respective professional B.A.M.S.
 - (d) Weight age of two marks for each credit and maximum of ten marks shall be awarded for each elective.
 - (e) These elective marks shall be added to the viva-voce marks of respective subjects as specified in these regulations.
 - (f) Apart from three mandatory electives for each profession, students have freedom to choose and qualify as many numbers of additional electives as per their interest.
 - (g) Marks weight age shall be only for three electives per professional session i.e., one elective subject from each set of respective professional session.
 - (h) A separate online certificate shall be generated for each elective mentioning credit earned and grades obtained.
 - ii. The examination branch of the institution shall compile the marks of electives obtained by students as specified above and submit to university through the Head of the Institution so that the university shall add the same in viva-voce of respective subjects as shown in *Tables 11, 13 & 15*.
- (l)
- i. A candidate obtaining sixty-five per cent. and above marks shall be awarded first class in the subject and seventy-five percent and above marks shall be awarded distinction in the subject.
 - ii. The award of class and distinction shall not be applicable for supplementary examinations.
- (m)
- i. Each student shall be required to maintain minimum seventy-five percent attendance in each subject in theory (i.e., lecture hours) practical and clinical (i.e., non-lecture hours) separately for appearing in examination.
 - ii. Where the institute maintains physical attendance register, it shall be recorded in cumulative numbering method as per *Annexure-iv* and at end of the course/ term/ part of the course, after obtaining each student signature the same is to be certified by respective Head of the Department and approved by Head of the Institute.
 - iii. The approved attendance shall be forwarded to university.
- (n) If a student fails to appear in regular examination for cognitive reasons, he may appear in supplementary examination as regular student and his non-appearance in regular examination shall not be treated as an attempt.

- (o) Not with standing anything contained in these regulations -
- Clause 11(e) shall be applicable to the student who admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, except electives and as per section 3 of SCHEDULE I (as amended vide notification no. 24-14/2016 (U.G. Regulation) Regulations, 2016) with 4 professionals.
 - Student who got admitted under Indian Medicine Central Council (Minimum Standards of Education in Indian Medicine) Regulations, 1986, the maximum number of chances and maximum period of years to pass respective professional examination as laid down under the clauses 6(1)(c), 2(e), 3(c), 4(d), and 4(e) of SCHEDULE I (as amended vide notification no. 24-14/2016 (U.G. Regulation) Regulations, 2016) shall not be applicable.
11. **Assessment** - Assessment of students shall be in the form of Formative and Summative Assessments as under-
- Formative Assessment** - Students shall be assessed periodically to assess their performance in the class, determine the understanding of programme material and their learning outcome in the following manner, namely :-
 - Periodical Assessment** - shall be carried out at the end of teaching of a topic or module or a particular portion of syllabus and the evaluation methods as per the following table may be adopted as suits to the content, namely:

Table-7

S.N.	Evaluation Method
1.	Practical/ Clinical Performance
2.	Viva Voce, MCQs, MEQ (Modified Essay Questions/ Structured Questions)
3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/ Samhitas)
5.	Class Presentations; Work Book Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance Activities, Sports or Other Activities which may be decided by the department).
9.	Small Project.

(Evaluation methods for periodical assessment)

ii. -

- Internal evaluation shall be conducted by the university/department at the end of six months (First Term Test) for thirty per cent. of the syllabus and at twelve months (Second Term Test) for forty percent. new part of the syllabus.
- The remaining thirty per cent. of syllabus shall be completed in the last six months (Third Term) before university examination;

- iii. There shall be minimum three periodical assessments for each subject before First Term Test (ordinarily at 6th month of respective professional B.A.M.S.) minimum of three periodical assessment before Second Term Test (ordinarily at 12th month of respective professional B.A.M.S.) and minimum of three periodical assessments before final university examinations (Summative Assessment) of respective professional B.A.M.S.
- iv. The scheme and calculation of assessment shall be as per the following tables, namely :-

Table-8**Scheme of Assessment (Formative and Summative)**

S.N.	Professional Course	Duration of Professional Course		
		First Term (1-6 Months)	Second Term (7-12 Months)	Third Term (13-18 Months)
1	First Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
2	Second Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE
3	Third Professional B.A.M.S.	3 PA and First TT	3 PA and Second TT	3 PA and UE

PA: Periodical Assessment; TT: Term Test; UE: University Examinations

Table-9

(Example for Internal Assessment for the subject having 30marks)

Term	Periodical Assessment					Term Test	Term Assessment	
	A	B	C	D	E	F	G	H
	1 (15)	2 (15)	3 (15)	Average (A+B+C/3)	Converted to 30 (D/45*30)	Term Test (30)	Sub Total	Term Assessment
FIRST							E+F	E+F/2
SECOND							E+F	E+F/2
THIRD						NIL	E	E
Final IA	Average of Three Term Assessment Marks as Shown in 'H' Column							

Maximum Marks in Parentheses

(c) Summative Assessment –

- (i) Final university examinations conducted at the end of each professional B.A.M.S. shall be the Summative Assessment.
- (ii) There shall be double valuation system and shall be no provision for revaluation.
- (iii) There shall be two examiner (one internal and one external) for university practical/ clinical/ viva voca examinations.

(iv) While declaring the results of Summative Assessment, Internal Assessment component and Elective marks shall be considered as per the distribution of marks pattern provided in Tables 11, 13 & 15.

12. The Profession wise Subjects, Number of Papers, Teaching Hours and Marks Distribution shall be as per the following tables, namely :-

Table-10

(Teaching Hours for First Professional B.A.M.S. Subjects)

First Professional B.A.M.S.			
Working days=320, Teaching hours=1920 Induction Programme =15 Working days (90 hours)			
Remaining days/ Hours = 320 – 15 = 305 Days / 1830 Hours			
Subject Code	Number of teaching hours		
	Lectures	Non-Lectures	Total
AyUG-SN&AI	100	200	300
AyUG-PV	90	140	230
AyUG-KS	150	250	400
AyUG-RS	180	320	500
AyUG-SA1	140	260	400
Total	660	1170	1830

Table-11

(Number of Papers and Marks Distribution for First Professional B.A.M.S. Subjects)

SN	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical/ Clinical	Viva	Electives	IA	Sub Total	
1	AyUG - SN & AI	2	200	-	75*	10 (Set-FA)	15	100	300
2	AyUG - PV	2	200	100	60	10 (Set-FB)	30	200	400
3	AyUG - KS	2	200	100	70	-	30	200	400
4	AyUG - RS	2	200	100	70	-	30	200	400
5	AyUG -SA 1	1	100	-	75	10 (Set-FC)	15	100	200
GrandTotal									1700

*Viva voce examination shall be for Sanskrit and not for Ayurved Ithihasa (Set-FA,FB,FC-sets of Electives for First Professional B.A.M.S.)

Table-12

(Teaching Hours for Second Professional B.A.M.S. Subjects)

Sl. No.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	AyUG-DG	150	250	400
2	AyUG-RB	150	300	450
3	AyUG-RN	150	300	450
4	AyUG-AT	100	200	300
5	AyUG-SA2	100	140	240
6	AyUG-SW	150	250	400
Total		800	1440	2240

Table-13

(Number of Papers and Marks Distribution for Second Professional B.A.M.S. Subjects)

SN	Subject Code	Papers	Theory	Practical or Clinical Assessment					
				Practical or Clinical	Viva	Elective	IA	Sub Total	Grand Total
1	AyUG-DG	2	200	100	70	-	30	200	400
2	AyUG-RB	2	200	100	70	-	30	200	400
3	AyUG-RN	2	200	100	70	-	30	200	400
4	AyUG-AT	1	100	100	60	10 (Set-SA)	30	200	300
5	AyUG-SA2	1	100	-	75	10(Set-SB)	15	100	200
6	AyUG-SW	2	200	100	60	10(Set-SC)	30	200	400
Grand Total									2100

(Set-SA, SB, SC—sets of Electives for Second Professional B.A.M.S.)

Table-14

(Teaching Hours for Third Professional B.A.M.S. Subjects)

Third Professional B.A.M.S.				
Working days = 320, Teaching hours = 2240				
S.N.	Subject Code	Number of teaching hours		
		Lectures	Non-Lectures	Total
1	AyUG-KC	150	300	450
2	AyUG-PK	100	200	300
3	AyUG-ST	125	250	375
4	AyUG-SL	100	200	300

5	AyUG-PS	100	175	275
6	AyUG-KB	100	175	275
7	AyUG-SA3	50	100	150
8	AyUG-RM	25	50	75
9	AyUG-EM	--	40	40
Total		750	1490	2240

Table-15

(Number of Papers and Marks Distribution for Third Professional B.A.M.S. Subjects)

SN	Subject Code	Papers	Theory	Practical or Clinical Assessment					Grand Total
				Practical or Clinical	Viva	Electives	IA	Sub Total	
1	AyUG-KC	3	300	100	70	-	30	200	500
2	AyUG-PK	1	100	100	70	-	30	200	300
3	AyUG-ST	2	200	100	70	-	30	200	400
4	AyUG-SL	2	200	100	70	-	30	200	400
5	AyUG-PS	2	200	100	60	10 (Set TA)	30	200	400
6	AyUG-KB	1	100	100	60	10 (Set TB)	30	200	300
7	AyUG-SA3	1	100	-	75	10 (Set TC)	15	100	200
8	AyUG-RM	1	50	-	-	-	-	-	50
Grand Total									2550

(Set-TA, TB, TC—sets of Electives for Third Professional B.A.M.S.)

13. Migration of student during the study –

- The students may be allowed to take the migration to continue their study to another college after passing the First Professional examination, but failed student's transfer and mid-term migration shall not be allowed.
- For migration, the students shall have to obtain the mutual consent of both colleges and universities and it shall be against the vacant seat.

14. Compulsory Rotatory Internship.-

- (i) The duration of Compulsory Rotatory Internship including Internship Orientation Programme shall be one year and ordinarily commence on **first working day of April for regular batch students and first working day of October for supplementary batch students.**
- (ii) The student shall be eligible to join the Compulsory Internship programme after passing all the subjects from First to Third (Final) Professional examination including nine electives and after getting Provisional Degree Certificate from respective universities and Provisional Registration Certificates from respective State Board or Council for Compulsory Rotatory Internship.

- (b) **Stipend:** During internship, to the interns belonging to Central Government, State Government and Union territory institution, the stipend shall be paid at par with other medical systems under respective government and there shall not be any discrepancy between medical systems.

Migration during Internship- (i) Migration of internship shall be with the consent of both the colleges and university; in the case where migration is between the colleges of two different universities. If migration is only between colleges of the same university, the consent of both the colleges shall be required. (ii) Migration shall be accepted by the university on the production of the character certificate issued by the institute or college and the application forwarded by the college and university with a 'No Objection Certificate' as the case may be.

- (c) **Orientation Programme-** (i) The interns shall mandatorily attend an orientation programme regarding internship and it shall be the responsibility of the teaching institution to conduct the orientation before the commencement of the internship.

(ii) The orientation shall be conducted with an intention to make the intern to acquire the requisite knowledge about the Rules and Regulations of the Medical Practice and Profession, Medical Ethics, Medico-Legal Aspects, Medical Records, Medical Insurance, Medical Certification, Communication Skills, Conduct and Etiquette, National and State Health Care Programme.

(iii) The orientation workshop shall be organised at the beginning of internship and a e-log book shall be maintained by each intern, in which the intern shall enter date-wise details of activities under taken by him during orientation.

(iv) The period of orientation shall be seven days.

(v) The manual for conducting the orientation as prescribed from time to time by the National Commission for Indian System of Medicine shall be followed.

- d) **Activities during Internship -** (i) The daily working hours of intern shall be not less than eight hours; the intern shall maintain a e-log book containing all the activities under taken by intern during internship.

(ii) Normally one-year internship shall be as under-

(A) Option I - Divided into clinical training of six months in the Ayurveda hospital attached to the college and six months in Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of Modern Medicine or Ayurveda Medicine or NABH (National Accreditation Board for Hospitals) accredited private hospital of Ayurveda. Only OPD based clinics having NABH accreditation shall not be eligible for internship.

(B) Option II - All twelve months in Ayurveda hospital attached to the college.

(iii) The clinical training of six or twelve months, as case may be, in the

Ayurveda hospital attached to the college or in non-teaching hospitals laid down by the National Commission for Indian System of Medicine shall be conducted as per the following table, namely:-

Table-16

(Distribution of Internship duration at Ayurveda Teaching Hospital, attached to the university)

S.N.	Departments	Option I	Option II
1	Kayachikitsa OPD including Manas Roga, Rasyan and Vajikarana, Swasthavritta and Yoga, Atyayik Chkitaśa, related specialties and respective IPD	1.5 months	3 months
2	Shalya OPD including OT, related specialties and respective IPD	1 month	2 months
3	Shalakya OPD, related specialties including OT, Kriaya kalpa and respective IPD	3 weeks	1.5 months
4	Stri rog evam Prasuti OPD related specialties including OT and respective IPD	3 weeks	1.5 months
5	Kaumarbhritya OPD related specialties including NICU, pediatric Panchakarma and respective IPD	0.5 month	1 month
6	Panchakarma OPD related specialties, Panchakarma therapy rooms and respective IPD	1 month	2 months
7	Visha Chikitsa OPD any other specialties, respective IPD, screening OPD, Pathyaunit etc. (as per choice of internee)	0.5 month	1 month
8	Primary Health Centre or Community Health Centre or Rural Hospital or District Hospital or Civil Hospital etc.		

(iv) (a) The interns shall be posted in any of the following centers where, National Health Programme are being implemented and these postings shall be to get oriented and acquaint the knowledge of implementation of National Health Programme in regard to,-

- (A) Primary Health Centre;
- (B) Community Health Centre or Civil Hospital or District Hospital;
- (C) Any recognized or approved hospital of Modern Medicine;
- (D) Any recognized or approved Ayurvedic Hospital or Dispensary;
- (E) In a clinical unit of Central Council for Research in Ayurvedic Sciences;

- (b) All the above institutes mentioned in clauses (A) to (E) shall have to be recognized by the concerned University or Government designated authority for taking such a training.
- (v) The intern shall undertake the following activities in respective department in the hospital attached to the college, namely:-
- (A) **Kayachikitsa** -The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) all routine works such as case taking, investigations, diagnosis and management of common diseases by Ayurvedic medicine;
 - (ii) routine clinical pathological work such as hemoglobin estimation, complete haemogram, urine analysis, microscopic examination of blood parasites, sputum examination, stool examination, Mutra evam Mala pariksha by Ayurvedic method, interpretation of laboratory data and clinical findings and arriving at a diagnosis and all pathological and radiological investigational useful for monitoring the deterioration of different disease conditions;
 - (iii) training in routine ward procedures and supervision of patients in respect of their diet, habits and verification of medicine schedule.
- (B) **Panchakarma**- The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Panchakarma & Upakarma procedures and techniques regarding Purva Karma, Pradhan Karma and Pashchat Karma;
 - (ii) management of procedural complications, counselling of patients for procedures, maintenance of therapy rooms etc.
- (C) **Shalya Tantra** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Clinical examination, Diagnosis and Management of common surgical disorders according to Ayurvedic principles;
 - (ii) Management of certain surgical emergencies such as fractures and dislocations, acute abdomen;
 - (iii) Practical training of aseptic and antiseptics techniques, sterilization;
 - (iv) Intern shall be involved in pre-operative and post-operative managements;
 - (v) Practical use of local anaesthetic techniques and use of anaesthetic drugs;
 - (vi) Radiological procedures, clinical interpretation of X-ray, Intra Venous Pyelogram, Bariummeal, Sonography and Electro Cardio Gram;
 - (vii) surgical procedures and routine ward techniques such as-
 - (a) suturing of fresh injuries;
 - (b) dressing of wounds, burns, ulcers and similar ailments;
 - (c) incision and drainage of abscesses;
 - (d) excision of cysts;
 - (e) venesection;
 - (f) application of Ksharasutra in ano-rectal diseases; and
 - (g) rakthamokshana, Agnikarma, Ksharakarma

- (D) **Shalakya Tantra** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Diagnosis and management of common surgical disorders according to Ayurvedic principles;
 - (ii) Intern shall be involved in Pre-operative and Post-operative managements;
 - (iii) Surgical procedures in Ear, Nose, Throat, Dental problems, Ophthalmic problems;
 - (iv) examinations of Eye, Ear, Nose, Throat and Refractive Error with the supportive instruments in Out-Patient Department; and
 - (v) all kriyakalpas, Nasya, Raktamokshan, Karnapuran, Shirodhara, Putpak, Kawal, Gandushat Out-Patient and In patient Department level.
- (E) **Prasuti Tantra & Stree Roga** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Antenatal and post-natal problems and their remedies, antenatal and post-natal care;
 - (ii) management of normal and abnormal labours; and
 - (iii) minor and major obstetric surgical procedures including Yoni Purna, Yoni Pichu, Uttarbasti etc.
 - (iv) all routine works such as case taking, investigations, diagnosis and management of common striroga by Ayurvedic medicine;
 - (v) screening of common carcinomatous conditions in women.
- (F) **Kaumarbhritya** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Care of new born along with immunization programme including Svarnaprashana;
 - (ii) Important pediatric problems and their Ayurvedic management;
 - (iii) Panchakarma in children.
- (G) **Swasthavrittaand Yoga** - The intern shall be practically trained to acquaint with and to make him competent to deal with following, namely:-
- (i) Programme of prevention and control of locally prevalent endemic diseases including nutritional disorders, immunisation, management of infectious diseases, etc.;
 - (ii) Family welfare planning programme;
 - (iii) Aahar and Vihar Parikalpana including dinacharya, sadvritta (Lifestyle and diet counselling daily seasonal routines); and Practice of Ashtang Yoga.
- (H) **Atyayik chkitisa (Emergency or Casualty Management)** - The intern shall be practically trained to acquaint with and to make him competent to deal with all emergency conditions and participate actively in casualty section of the hospital in identification of casualty and trauma cases and their first aid treatment and also procedure for referring such cases to the identified hospitals.

(vi) The intern shall complete online programme on public health as laid down by the National Commission for Indian System of Medicine (NCISM), in addition to the irregular duties.

(vii) The internship training in Primary Health Centre or Community Center or Rural Hospital or District Hospital or Civil Hospital or any Government Hospital of modern medicine or Ayurvedic Hospital or Dispensary - During the six months internship training in Primary Health Centre or Rural Hospital or Community Health Centre or District Hospital or any recognised or approved hospital of Modern Medicine or Ayurvedic Hospital or Dispensary, the interns shall-

- (A) Get acquainted with routine of the Primary Health Centre and maintenance of their records;
- (B) Get acquainted with the diseases more prevalent in rural and remote areas and their management;
- (C) Involve in teaching of health care methods to rural population and also various immunization programme;
- (D) get acquainted with the routine working of the medical or non-medical staff of Primary Health Centre and be always in contact with the staff in this period;
- (E) get familiarized with the work of maintaining the relevant register like daily patient register, family planning register, surgical register, etc. and take active participation in different Government health schemes or programme;
- (F) participate actively in different National Health Programme implemented by the State Government.

(viii) Electronic Logbook.-

- (A) It shall be compulsory for an intern to maintain the record of procedures done/ assisted/ observed by him on day-to-day basis in a specified e-logbook and the intern shall maintain a record of work, which is to be verified and certified by the Medical Officer or Head of the Unit or Department under whom he works.
- (B) Failure to produce e-logbook, complete in all respects duly certified by the concerned authority to the Dean/ Principal/ Director at the end of Internship Training Programme, may result in cancellation of his performance in any or all disciplines of Internship Training Programme.
- (C) The institution shall retain soft copy of the completed and certified e-log book and is to be made available for verification.

(ix) Evaluation of Internship.-

- (A) The evaluation system shall assess the skills of a candidate while performing the minimum number of procedures as enlisted with an objective that successful learning of these procedures will enable the candidates to conduct the same in his actual practice.
- (B) The evaluation shall be carried out by respective Head of Department at the end of each posting and the reports shall be submitted to Head of the institute.

- (C) On completion of one year of compulsory rotatory internship including online course on Public Health, the Head of the Institute evaluate all the assessment reports in the prescribed Form-1 under Annexure-i, provided by various Head of the Department at the end of respective posting and if found satisfactory, the intern shall be issued Internship Completion Certificate in Form-2 under Annexure-ii within seven working days.
- (D) If a candidate's performance is declared as unsatisfactory upon obtaining below fifteen marks or less than fifty per cent. of marks, in an assessment in any of the departments he shall be required to repeat the posting in the respective department for a period of thirty percent. Of the total number of days, laid down for that department in Internship Training and posting.
- (E) Candidate shall have the right to register his grievance in any aspects of conduct of evaluation and award of marks, separately to the concerned Head of the Department and Head of the Institution, within three days from the date of completion of his evaluation, and on receipt of such grievance, the Head of the Institution in consultation with the Head of the concerned department shall redress and dispose of the grievance in an amicable manner within seven working days.

NOTE: However, any changes if notified through Regulation by the NCISM New Delhi, the provision of the above clause shall be modified to the extent.

15. Eligibility for Award of the Degree of BAMS

A student shall be declared to be eligible for award of the Degree if he has:

- (a) The candidate shall be awarded Ayurvedacharya (Bachelor of Ayurvedic Medicine and Surgery- B.A.M.S.) degree after passing all the examinations and completion of the prescribed course of study extending over the prescribed period and the compulsory rotatory internship extending over twelve months.
- (b) Registered and successfully completed all the Core Courses, Optional Courses, Practical/ Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc wherever applicable.
- (c) Successfully acquired the minimum required credits as specified in the regulation corresponding to the course of his study within the stipulated time, where ever applicable:
- (d) Earned the specified credits in all the categories of subjects as applicable;
- (e) Secured a minimum 50% marks in every subject theory and practical separately. The award of the Division/ Class shall be as per recommendation of concerned Board of Studies of the University.
- (f) No clues to the University, Hostels, Libraries. NCC NSS etc. and
- (g) No disciplinary action is pending against him.

16. Attendance Requirement:

A candidate must have at least 75% attendance. Provided that. In case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as upto 15% admissible within applicable regulations.

17. Maximum Duration for Completion of Course:

The maximum period to complete the course successfully should not exceed 9 years from the date of admission.

18. General Instructions:

- i. The admission to all kinds & mode of BAMS Course shall be governed in accordance and provisions of the Rules / Directives of UGC/NCISM/ AYUSH/ relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCISM/ AYUSH / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General Rules and regulations of the university, regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. In future, more Branches / Specializations / Courses / Programmes of Ayurveda can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty; Schools/Centres: Institutes located in university campus.
- v. The University shall also offer more number of research programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and / or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations | Universities / Research Organizations / Industries for the purpose of research / teaching and to provide the dissemination of Knowledge.

ORDINANCE NO. 92**BACHELOR OF SCIENCE (HONOURS) IN AGRICULTURE
B.Sc.-Ag. (Honours)
4-YEARS BACHELOR DEGREE PROGRAMME**

- 1) **Title of the Degree:** Bachelor of Science in Agriculture B.Sc.-Ag (Hons.)
- 2) **Name of Faculty / School:** Faculty of Basic & Applied Science / School of Agricultural Science.
- 3) **General:** The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of MPPURC, Bhopal and Government of M.P.
- 4) **Eligibility Criteria :**

Qualifying Exam: Candidate must have passed his/her 10+2 level examinations from a recognized Board or University.

Qualifying Subjects: Candidate must have passed his 10+2 level examination with mandatory subjects of Physics and Chemistry with any one of Agriculture, Forestry, Biology or Mathematics subjects.

Appearing: Candidates appearing in the 10+2 level examination can also apply.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination.
- 5) **Admission Procedure:**

A candidate shall be considered for admission to above degree program, if he/she is physically fit to carry out field work related to agricultural activities. The eligibility for admission to the first year of the courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time or by the University Academic Council.
- 6) **Number of Seats:**

Number of seats will be as per the approval of MPPURC Bhopal MP

7) Duration:

- i. Scheduled period for the completion of **B.Sc.-Ag (Honours)** Program is **four years (Eight Semesters)**.
- ii. Maximum duration for **B.Sc.-Ag (Honours)** Program completion is **six years (Twelve Semesters)** or as per **ICAR New Delhi's** norms.
- iii. Each Academic year shall comprise of two semesters.

8) Course Structure:

Course structure shall be as per the guidelines/ norms of the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi, duly approved by the University Academic Council

9) Teaching Scheme:

The teaching scheme, syllabus of the different subjects of courses, RAWE and experiential learning programmes shall be strictly as per the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi.

10) Medium of Instruction:

The medium of instructions and examinations shall be in English throughout the course of studies.

11) Examination:

The scheme of examination and all the rules and regulations as applicable for the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. will be in accordance with the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi. University will apply to Indian Council of Agricultural Research, New Delhi for accreditation of **B.Sc.-Ag (Honours)** degree programme.

ORDINANCE NO. 93**MASTER OF SCIENCE IN AGRICULTURE & ALLIED SCIENCES
2-YEARS POST GRADUATE DEGREE**

- 1) **Post Graduate Degree– Master of Science in Agriculture & Allied Sciences**
- 2) **Name of Faculty / School – Faculty of Basic & Applied Science / School of Agricultural Science.**

3) **Post Graduate Degree program in Agriculture & Allied Sciences:**

Master Degree Program in the subjects: Genetics & Plant Breeding, Seed Science & Technology, Entomology, Plant Pathology, Agronomy, Soil Science, Agricultural Economics, Agricultural Extension Education, Molecular Biology & Biotechnology & Plant Physiology. The Nomenclature of Post Graduate Degree programme will be as per the Restructured & Revised Syllabi of Post-Graduate Program, Education Division, Indian Council of Agricultural Research, New Delhi.

4) **Academic Year & Registration:**

Academic year shall be normally from July to June of the following calendar year otherwise required under special situations. It shall be divided into two academic terms known as semesters. Dates of registration, commencement of instructions, semester end examination, end of semester and academic year, etc. will be based on academic calendar. The Academic Calendar shall be developed by the concerned University from time to time and notified accordingly by the Registrar in advance.

- An orientation program shall be organized by the Director (Education)/ Dean PGS for the benefit of the newly admitted students immediately after commencement of the semester.

- On successful completion of a semester, the continuing students shall register for subsequent semester on the date specified in the Academic/ Semester Calendar or specifically notified separately. Every enrolled student shall be required to register at the beginning of each semester till the completion of his/her Degree Program.

5) Eligibility and Duration of Degree Program:

S No	Programme	Minimum duration (semesters)	Degree	Eligibility		
				%	OGPA in 10-point scale	OCGA in 4-point scale
1	Genetics & Plant Breeding	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
2	Seed Science & Technology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
3	Entomology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
4	Plant Pathology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
5	Agronomy	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
6	Soil Science	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74

7) Mode of selection:

Admission committee will be constituted by University Academic Council for each academic year. The candidate under each category will be selected for admission on the basis of merit list prepared by the Admission Committee.

8) Availability of seats:

Number of seats will be as per the approval of MPPURC Bhopal MP

9) Medium of Instructions:

The medium of instructions shall be English in all PG Programs.

10) Deficiency courses:

Candidates having B. SC. (Forestry) degree will be required to study deficiency courses for one semester extra in order to become eligible for the post graduate degree program.

11) Specific Guidelines:

The credit requirements, frame work of the courses, supporting courses, syllabus of common courses for PG programs, mandatory requirements of seminars, residential requirements, evaluation of course work & comprehensive examinations, advisory system, evaluation of research work and prevention of plagiarism, Compliance with the National Education Policy-2020, definitions of academic terms will be followed from Restructured & Revised Syllabi of Post-graduate Programmes, Education Division, Indian Council of Agricultural Research, New Delhi.

उच्च शिक्षा विभाग

मंत्रालय, वल्लभ भवन, भोपाल

भोपाल, दिनांक 23 अगस्त 2023

क्र. आर-100-सीसी-23-अड़तीस.- मध्यप्रदेश निजी विश्वविद्यालय (स्थापना एवं संचालन) अधिनियम 2007 की धारा 28(1) के अनुक्रम में, अभ्युदय निजी विश्वविद्यालय, खरगोन के प्रथम अध्यादेश क्रमांक 01 से 49 तक के साधारण राजपत्र में प्रकाशन राज्य शासन के निर्देशों के अनुसार अधिनियम, 2007 की धारा 35 अनुसार प्रकाशित किया जाता है. संस्था के उक्त अध्यादेश प्रकाशित होने की तारीख से प्रवृत्त होंगे.

प्रथम अध्यादेश क्रमांक 01 से 49.

मध्यप्रदेश के राज्यपाल के नाम से तथा आदेशानुसार,
वीरन सिंह भलावी, अवर सचिव.

ABHYUDAY UNIVERSITY
GRAM- MAGRIYA, KHANDWA ROAD, KHARGONE, (M.P.)

ORDINANCE - 1

Admissions and Enrolment of the Students

Admissions in various courses offered by the University shall be open to all the candidates who fulfil the eligibility criterion and shall be done strictly according to it. The admission procedure will be completed before the commencement of the academic session or the last date of the admission decided by the Academic Council, as laid down in the Statute. However, the Ph.D. admissions shall exclusively be governed as per Ordinance 11. For the sake of continuity, the details of the eligibility criterion and the formation of the admission committee at the Departmental level are given below:

(a) ELIGIBILITY:

Eligibility criteria for admissions shall be based upon the merit of the qualifying examination(s) / admission test(s) conducted at State / National level by the University or by the State / National Bodies as decided by the University from time to time. The Academic Council will consider the eligibility criterion, determination of the merit, concessions etc. and decide/approve as the case may be. The criterion will be advertised / published in the prospectus/information brochure / on the website of the University for that session, before the commencement of the admission procedure.

(b) THE ADMISSION COMMITTEE:

The Dean of the Faculty in consultations with the Head of the Departments of that Faculty shall appoint the admission committees duly approved by the Vice-Chancellor, for making the admissions in under certificate, diploma, graduate and post graduate programs, offered by the departments.

Each committee shall comprise of:

- (i) The Head of the Department;
- (ii) PG Coordinator of the Department;
- (iii) Senior most Professor / Associate Professor / Assistant Professor in the Department; and
- (iv) One member from outside the Department nominated by the Vice-Chancellor.

(c) POWERS AND DUTIES OF THE COMMITTEE:

- (i) Powers and duties of the Committee shall be to select the candidates for admission to the various programs in accordance with the approved procedure.
- (ii) As per the New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy applicable in particular Course).
- (iii) The detailed guidelines to be followed for the admission with regard to the dates of receiving the applications, holding the admission tests, criteria for admission, order of merit shall follow the respective ordinances and will be advertised separately.
- (iv) After verification of the original documents, if any information furnished by the candidate in admission form, on which the candidate got admission, is found to be wrong or mismatched, then his admission will be treated as cancelled and fee deposited by him will not be refunded.
- (v) The list of admissions made, together with the waiting list, shall be put up on the notice boards / website in the stipulated period.
- (vi) Candidates with supplementary in the qualifying examinations will get the admission provisionally and if they fail to pass the qualifying examination the admission will stand cancelled.

(d) ADMISSION IN BLENDED MODE OF LEARNING:

To promote higher education in India and Abroad, students in non-technical courses will be admitted as per the minimum eligibility criteria for the respective courses.

(e) PROVISIONS REGARDING NUMBER OF SEATS IN DIFFERENT FACULTY:

- (i) Provisions regarding number of seats in various courses shall be governed as prescribed in the Ordinances framed for the concerned subjects or courses of study and shall be in conformity to norms of the respective regulatory National bodies such as AICTE, UGC, NCTE and other Statutory Bodies.
- (ii) Policies and directives of Central / State regulatory bodies as applicable for the Private Universities established under the Act regarding the provisions for number of seats in different subjects and courses shall be applicable to the University.

(iii) Number of seats in different programs of study in the University, including reserved category seats if any, shall be approved by the Board of Management from time to time in accordance with the guidelines / approval given by the AICTE / concerned National Bodies / State Government as the case may be. Further, 15% supernumerary seats shall be made available for the candidates belonging to foreign nationals / non-resident Indians, if the University decides.

(iv) Reservation policies of the Government for SC/ST/OBC (excluding creamy layer)/ Minority communities shall be followed.

(v) If the candidates belonging to any reserved categories are not sufficient in numbers on the specified date for admissions, the vacant seats will be offered to the candidates in the general category according to the eligibility criterion.

(f) ALTERATION OF SEATS IN DIFFERENT COURSES

(i) Alteration in number of seats in different courses will be recommended by the Academic Council at the beginning of each academic year following the norms of the State Government.

(ii) The Board of Management, after examining the financial viability may grant the approval to the recommendations made by Academic Council as stated in the Statutes.

(g) TRANSFER FROM OTHER INSTITUTIONS / UNIVERSITIES IN DIFFERENT COURSES

(i) The university shall entertain the request from students of other Institutions / Universities for transfer in the courses offered by various departments.

(ii) As per New education policy multiple entry/exits will be allowed if candidate earned required number of credits. (If new education policy is applicable in particular Course).

(h) DURATION OF COURSE:

The maximum period for the course shall be as specified in the respective Ordinances or Regulations. However, on the recommendations of the academic council, the Vice – Chancellor may allow the student to re-join and continue his studies. There shall not be any time limit. The equivalent credits earned by the student

shall be carry forwarded in the prevailing scheme. However, while choosing the subjects, the candidate shall be required to study the pre-requisite courses if any.

(i) ENROLLMENT/REGISTRATION OF STUDENTS

(i) A person who has been admitted to a School/Department as per the prescribed eligibility of a particular course, shall be enrolled as a student of the University by the Registrar.

(ii) Application for enrolment as a student of the University shall be made to the Registrar in the prescribed form. The Head of the Institute will ensure that all the documents are enclosed along with the enrollment form and it shall be accompanied by the prescribed enrolment fee. Such an application shall be submitted through the Head of School/Department to which the student has been admitted.

(j) LATE ADMISSION:

(i) Late Admission may be accepted purely at the discretion of the Vice-Chancellor in accordance with instructions/guidelines on the subject.

(ii) A student admitted to a Faculty/Department after the commencement of the session shall be required to pay tuition fees from July of the year unless he/she migrates from another constituent Faculty/ Department of the University and has paid his/her fees in the former Faculty/ Department up to the preceding month.

(iii) The Head of the Faculty/ Department may permit a student to change his optional Subjects for a course with the approval of the Vice-Chancellor, within two weeks of the last date of admission as prescribed by a Competent Authority. No change thereafter shall be permitted.

(k) TRANSFER OF STUDENTS:

Students shall be allowed to migrate from one School/Department to another under the jurisdiction of this University, provided he/she meets the admission criteria of the concerned School/ Department.

(l) PROCEDURE OF WITHDRAWAL:

Students may withdraw their admission as per the guidelines of the statutory bodies or

rules framed by the University and students may get their fee refunded as per these guidelines applicable from time to time.

(m) DISCIPLINE:

(i) Every student in the University shall all time exhibit good behaviour, show diligence in studies, maintain decorum and dignity, take an active interest in co-curricular activities and observe all rules of discipline of the School/Department of which he/she is a student, and of the University.

(ii) When a student has been guilty of breach of discipline within or outside the premises of the University or a School/Department, or persistent absenteeism, the Head of the School/Department with the approval of the Vice-Chancellor may, according to the nature and gravity of the offence:

- a. Suspend such a student from attending classes for not more than a week at a time; or
- b. Expel such a student from the School/Department; or
- c. Disqualify such a student from appearing at the next ensuing examination, or
- d. Rusticate such a student

(iii) Before inflicting any punishment as aforesaid, the Head of the School/Department shall give the student concerned an opportunity for a personal hearing and record the reasons for inflicting the punishment in writing.

(iv) The Head of the School/ Department concerned shall have the power to suspend, for such time as may necessary, a student temporarily from the School/ Department pending an inquiry into his/her conduct in connection with an alleged offence.

(v) The period, during which a student remains suspended for completion of an enquiry shall be reckoned in the calculation of his attendance for appearing at an examination, provided he is found innocent.

(vi) A student who has been rusticated shall not be admitted to another School/Department within the jurisdiction of this University. Ordinarily, the period of rustication shall not exceed two years. Other Universities shall be informed of the fact of the rustication.

(vii) The rustication of a student from a School/ Department shall entail the removal of his name from the Register of Enrolled Students.

(n) CONDUCTION OF EXAMINATION

All arrangements for the conduct of examination to be held by the University shall be made by the Controller of Examination in accordance with such directions as may be issued by the Board of Management of the University.

(i) The Controller of Examination shall prepare and duly publish a Timetable/ program for the conduct of examination specifying the date of each Examination and the last date by which applications and fees for the examinations shall be submitted by the intending examinees.

(ii) The Controller of Examination in consultation with Vice-Chancellor shall appoint Superintendent and Assistant Superintendents, if any, for the examination center and along with instructions/guidelines for successful conduction of examination as per ordinance.

(iii) The Superintendent of the Examination shall be personally responsible for the safe custody of question papers and the answer sheets sent to him and shall render to the University office a complete account of used and unused question papers and answer sheets.

(iv) The Superintendent shall supervise the work of the invigilator and shall conduct the examination strictly according to the instructions issued to him by the University.

(v) The Superintendent of the Examination shall, whenever necessary send a confidential report to the Controller of Examination about the conduct of Examination, mentioning therein the performance of the invigilators and the general behavior of the examinees. He shall send a daily report on the number of examinees attending each examination, absentees roll numbers and such other information relating to the examination, being held at the center as may be considered necessary. Along with any other matter which he thinks is to be brought to the notice of the University. He shall also be responsible for maintenance and submission of reports to the central record and accounts officer of the University, of the account of advance money received and expenditure incurred in connection with the conduct of the examination.

The Centre Superintendent shall have the power to expel an invigilator, from examination on subsequent days, on any of the following grounds:

That the examinee created a nuisance or serious disturbance at the Examination Centre.

(vi) That the invigilator shows a seriously aggressive attitude towards an invigilator or a member of the staff entrusted with the examination work.

Unless, otherwise directed, only teachers of the various Schools of study, University Teaching Departments shall be appointed as invigilators by the Superintendent. However, with the prior permission of the Vice-Chancellor research scholars may be assigned invigilation in case of scarcity.

(vii) It shall be the duty of the invigilator and the Superintendent/ Asst. Superintendent of the examination to ensure by all means that the examinee appeared at the examination is the student allowed by the concerned authority to write the examination and not an imposter.

(viii) The University may change the examination center of the examinees without assigning any reason thereof.

(ix) In case of accidents/physically handicapped/ serious illness which makes an examinee unable to write his/her exams, he/she may be allowed to take the help of an assistant to write an answer sheet on his/her dictation. Such assistant shall be with lower academic qualifications in the different stream of the exam he/she is about to write. Such examinee shall apply to the Controller of Examination along with necessary documents in support of his/her demand and documents relating to the assistant proposed. Controller of Examinations (COE) may permit examinee after verification of application and approval of Vice-Chancellor.

(x) The University may from time to time appoint an Observer or Flying squad to observe that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the supervisor pointing out a breach of rules or procedure, the Vice-Chancellor may take appropriate action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Board of Management at its next meeting.

(xi) The Vice-Chancellor may cancel the examination if he is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.

(xii) The Vice-Chancellor may issue such GENERAL INSTRUCTIONS for the guidance of the Examinee, Centre Superintendent, Tabulators, and Collators, as he

considers necessary for the proper discharge of their duties. Subject to the provision of this Ordinance, the Board of Management may from time to time make, alter, or modify procedures about the conduct of Examination.

(xiii) The Vice-Chancellor shall appoint Tabulators and Collators as necessary and he may issue General Instructions for the guidance of tabulators in preparing the results of the examinations.

(xiv) If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Controller of Examination. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Controller of Examination who shall place the matter before the Board of Management.

(xv) Except as otherwise decided by the Board of Management, the examination answer books shall be destroyed or otherwise disposed of after six months from the date of declaration of the result or declaration of revaluation results whichever is later, except court cases if any.

(xvi) The Controller of Examination will publish the results of the University examinations as passed by the Vice-Chancellor and presented through the exam controller on the notice board of the office of the University. The results, when published, shall simultaneously be communicated to the Head of the school/department. If any tabulation error or errors in the process of calculation of computerization is discovered in the results so declared, the Vice-Chancellor shall have the power to get it rectify the same as soon as possible.

(xvii) No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatsoever and no latecomer will be permitted in the examination hall after half an hour of commencement of the examination. Examinee desirous of leaving the examination hall temporarily shall be permitted to do so not more than twice for a maximum period of five minutes each.

(xviii) The superintendent of an examination center shall take action against an examinee who is found using or attempting to use unfair means in the examination hall or within the premises of the examination center during the hours of examination; in the following manner -

a) The examinee shall be called upon to surrender all the objectionable materials

found in his or her possession including the answer book and a memorandum shall be prepared with the date and time.

- b) The statement of the examinee and the invigilator shall be recorded.
- c) The examinee shall be issued a fresh answer book marked "Duplicate Using Unfair Means" to attempt to answer within the remaining time prescribed for the examination.
- d) All the materials collected and the entire evidence along with a statement of the examinee and the first answer book duly initiated shall be sent to the examiner by the Controller of Examination by name, in a separate confidential sealed registered packet marked "UFM or Unfair Means" along with the observations of the Superintendent.
- e) The examinee talking during the examination or creating disturbance/objectionable acts shall also be treated as a first degree of unfair means.
- f) Different levels of unfair means will lead to the act of punishment as defined in the regulation of unfair means under the sub-clause of the degree of unfair and act of punishment.
- g) The material so collected from the examinee together with the first answer books, viz. the answer books, collected while using unfair means afterwards, will be sent to the examiner by the Controller of examinations for assessing the answer book separately and to report if the examinee has used unfair means in view of the material collected.
- h) The cases of the use of unfair means at the examination as reported by the Centre Superintendent along with the report of the Examiner shall be examined by a Committee to be appointed by the Vice-Chancellor every year. The Committee shall consist of:
 - Senior professor from school/department nominated by the Vice-Chancellor.
 - One Professor from another school/department.
 - Registrar as member secretary the committee after examining the cases shall recommend the actions to be taken against each case to the Vice-Chancellor for approval., The execution of the recommendations so approved shall be the duty of the registrar.

(xix) Where a candidate applies for revaluation along with the prescribed fee, the answer book in which revaluation is sought will be sent for valuation by the Controller

of Examinations to Two Examiners (other than the one who initially valued it) the average of the nearest two of the three valuations (one initial and two revaluations) shall be taken as corrected marks. If the average of revaluation marks is more than 10% of the total marks result of the students will be so corrected. If the revaluation marks deviate 20% more from the total marks, a fourth examiner shall be appointed by the Vice-Chancellor. In such cases, the marks awarded by the fourth examiner shall be final.

(xx) The remuneration of the Examiners, Superintendents, Assistant Superintendents, Invigilators, Tabulators and Collators shall be decided by the Board of Management from time to time and deduction shall be made in remunerations for errors notice & rate of deduction will be decided by Board of Management.

(xxi) All the records of conduct of examinations and publication of results will be maintained by the University for three years from the date of results of the concerned examination, except Tabulation Records which shall be the permanent record of the examinee.

(o) PAYMENTS/REMUNERATION FOR EXAMINATION WORK

The rates of remuneration for all purposes for paper-setters/examiners/ staff shall be as per the decision of the Board of Management of the University.

The actual freight/postal/courier/other expenses incurred by the examiner will be paid by the University.

In case of a work for which no remuneration has been prescribed in University Rules, the rate then shall be determined by the Vice-Chancellor from time to time. Approval for the same should be obtained in the next meeting of the Board of Management.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

(p) DISSERTATION SUBMISSION

Wherever in the course of the study dissertation is to be submitted for partial fulfilment

of the degree student shall submit a dissertation in 5 Copies in bound form duly forwarded by the Supervisor and Head of the concerned department in the language and format prescribed by the University for the Course.

A panel of examiners shall be submitted separately for each subject by the concerned Dean of school consisting of 4 examiners from outside the University of Minimum Associate professor Rank or equivalent.

The candidate shall present his/her dissertation work in the form of open presentation followed by a viva voce in presence of an internal examiner appointed by the head of the school and an external examiner appointed by the Vice-Chancellor. Performance in open presentation and viva voce along with a copy of the dissertation will be the parameter of marking. Internal and external examiners together will award final marks.

(q) QUALIFICATIONS OF EXAMINER APART FROM INTERNAL EXAMINER

A person of good repute working in another academic institutions/industry/research in a related field can be proposed.

Head of the school will propose a panel of a minimum of four such persons as described in point (a) to the Vice-Chancellor.

The Vice-Chancellor will appoint an external examiner out of the panel proposal or by virtue of his wisdom.

(r) SCHEME OF VALUATION

Normally the university will observe the central valuation process however the verdict of the Board of Management will be followed as and when issued. In the central valuation process, the Vice-Chancellor normally will nominate the chairman board of studies as the head valuer for supervising valuation for the particular subject. COE will invite valuers from the panel of examiners approved by the Vice-Chancellor.

Controller of Examination office will distribute the answer sheets not more than 50 per day per valuer. Each Valuer will submit marks in duplicate in the prescribed format of foil and counter foil entering the values in words and figures.

In the case of Governing Body directives of other valuation methods, the controller of examination will prepare the entire process to be approved by governing Body and the same will be followed.

(s) PREPARATION OF RESULT AND MARK-SHEET

Foil and counter foil duly filled with student roll number will be processed by examination section for preparation of result. The prepared result will be validated by Examination Committee and approved by Vice-Chancellor before the declaration of the result and printing of the mark-sheet. The entire process of valuation, mark-sheet preparation and result declaration should be completed within 30 days from the completion of the examination. The result will be declared as per the mode of declaration approved/suggested by Governing Body/ Board of management.

(t) ANSWER SHEET:

The controller of Examination will raise the requisition of main and supplementary answer sheets to the central store for printing as approved by the Board of Management. Main and supplementary answer sheets will be provided by the central store on requisition put up by the Center Superintendent based on the required numbers informed by the Head of Schools. Used unused and cancelled records of main and supplementary answer sheets will be maintained by Center Superintendent.

(u) MIGRATION:

(i) Migration of students from the University to another may be granted only on the basis of genuine grounds such as completion of studies, death of parents / close relatives or on medical grounds and payment of a full fee of the program.

(ii) However, the migration to professional Schools will be governed by Rules/Regulations of Statutory Bodies, such as AICTE, INC, ICAR, NCTE, BCI, PCI, COA, UGC, Paramedical Council of India, other state and central Regulatory bodies, etc.

ORDINANCE - 2
Courses of Studies

Abhyuday University will have following faculties offering courses as mentioned below: -

Two or more faculty may be grouped together to make one Faculty and / or new faculty may be constituted according to the need as and wherever required.

S.N o.	Faculties	Institute/ Department / School	Name of Degree/Diploma
1	Faculty of Engineering & Technology	School of Engineering & Technology	B.Tech. /M.Tech./Ph.D./ Computer Science & Engineering, Data Science, Information Technology, Computer Science and Information Technology, Electronics and Communication Engineering and Cloud Computing/ Dual Degree/ Integrated Program / Diploma/Ph.D. All Engineering subject areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas of Engineering or new allied areas of Engineering subject will be included.
2	Faculty of Commerce and Management	School of Commerce and Management	B.Com.(Hons)/B.Com.(AllSpecialization)/B . Com (Computers)/M.Com./ Ph.D. Diploma Courses, Certificate courses Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Computers, Management, Economics, Foreign Trade, HR Commerce, Banking & Finance, Taxation.

			<p>B.B.A./ BBA (Hons) /M.B.A. /Ph. D./PGDM /PGP Diploma/Certificate Program/ Dual Degree /Integrated Program/ Following Major subjects & management areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included:</p> <p>Human Resource Management, Finance Management, Marketing Management, Production Management, Information Technology Management, Retail Management, Event Management Media & Mass Communication Management, Health Care Management, Insurance & Investment Management, Hotel Management Cyber Law & Security Management, Foreign trade, Hospital Administration, Digital Media Management, Aviation, Tour and Travel Management, Fashion Business Management, Construction Management Personal Management, E-Commerce Management, Brand Management Franchisee Management, Entrepreneurship Management, CSR Management Design and Communication Management, Catering Management, Corporate Finance Management, Personal Grooming Management, Beauty and Salon Management, Fintech/AI & ML/ Data Science/ Business Analytics.</p>
3	Faculty of Science and Computer Science	School of Science and Computer Studies	<p>B.Sc. (Hons) / B. Sc / B. Sc Animation and Multimedia/ BCA / MCA/ BCA+MCA (Integrated) Master of Science/Ph.D./ Diploma/Certificate Program/Following Major subjects' areas will be covered more subject areas or new areas will be included:</p> <p>Chemistry and Applied Chemistry, Chemical Science, Physics and Applied</p>

			Physics, Mathematics and Applied Mathematics, Micro Biology, Bio-Technology, Computers & Data Analytics, Bio Chemistry, Bioinformatics, Biotechnology, Botany, Earth Science, Electronic Media, Environmental Science, Geology, B.Sc. Forensic Science, Neuroscience, B.Sc. Forensic Science Cyber Law, Cyber Security, Food Technology, Industrial Microbiology, Statistics, Zoology, police science.
4	Faculty of Performing Arts, Humanities and Social Sciences,	School of Performing Arts Humanities and Social Sciences	<p>Bachelor of Performing Arts (B.P.A.)/ Master of Performing Arts (M.P.A.)/Bachelor of Visual Arts (B.V.A.) Animation & VFX & film making/Master of Visual Arts (M.V.A.) Animation & VFX & Film making. B Dance / M Dance/B Music / M Music / Diploma / Certificate Courses/ Ph. D.</p> <p>B.A.(Hons)/B.A./M.A.(Hons)/MA/Ph.D. Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Psychology, Public Admin, Social work, Geography, Hindi, Fine Arts, Sanskrit, English, Political Science, History, Sociology, Economics, Applied Economics, Vedic Science., Fine Arts Painting, Applied Arts</p>
5	Faculty of Journalism & Mass Communication	School of Journalism & Mass Communication	<p>B.A. (Hons) /M. A. (Hons) /Ph. D./Diploma and Certificate Program/B.J./M.J. Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Journalism &</p>

			Mass Communication, Journalism Communication.
6	Faculty of Design	School of Fashion Technology and Design	B.Des./M.Des./MFT/MFM/Ph.D./Diploma/ Certificates Courses. Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Fashion Accessory Design, Fashion Design, Interior Design, Product Design, Textile Design, Creative Design, Animation and Multimedia, User Design, User Interface, User Expansion.
7	Faculty of Agriculture	School of Agriculture Sciences	B.Sc. Agri (Hons) /M.Sc. Agri /B. Sc Seed Technology, MSc Seed Technology, Diploma/Certificate /Ph. D. Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Agriculture, Soil Science, Entomology, Crop Science, Post-Harvest Technology, Irrigation Technology, Horticulture Agronomy, Floriculture Nursery Technology, Seed Technology.
8	Faculty of Education & Physical Education	School of Education & Physical Education	D.Ed./B.Ed./M.Ed./ B.P. Ed./ M.P. Ed/B.P. E/ M.P. E/ B.Sc. B Ed./B.A. B.Ed. / B. Com B.Ed./Ph. D. Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Education, Sports Management, Physical Education, Yoga & Meditation.
9	Faculty of Law & Legal Studies	School of Law	LL. B (Hons), BA.LLB (Hons), B. Com LLB (Hons), BBA LLB (Hons) /LLB, BA.LLB, B. Com LLB, BBA LLB, LLM/ Integrated LLM/ Ph. D. However as per the recommendation of Academic Council integration of two or

			more subject areas or new areas will be included.
10	Faculty of Library Science	School of Library Science	B. Lib. I. Sc. /M. Lib. I. Sc./Ph. D. However as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included.
11	Faculty of Hotel and Hospitality Management	School of Hotel & Hospitality Management	Bachelor of Hotel Management/B.Sc.in Hospitality and Hotel Administration/PG Degree/ Ph. D./ Diploma and Certificate Program Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Hotel Management, Hospitality & Hotel Administration, Food Technology, Tourism, Catering Technology
12	Faculty of Paramedial Science	School of Paramedical Sciences	BOT - Bachelor of Occupational Therapy, BPT - Bachelor of Physiotherapy/Physical therapy, Prosthetic and Orthotic Engineering, BSc (Ophthalmic Technology), Bachelor (Mental Rehabilitation) - BMR, BSc (Human Biology), BSc (Radiography), BSc (Radio Therapy), BSc (Nuclear Medicine), BSc (Respiratory Therapy Technology), BSc (Medical Technology X-Ray), BSc (Medical Secretarial Service), BSc (Operation Theatres), BSc (Medical Laboratory Technology), BSc (Allied Health Services), BSc (Bio- Medical Technique),Bachelor of Naturopathy & Yogic Science/MPT in all special Subjects Ortho/Neuro/Cardio, Bachelor of Medical Lab Technician (BMLT), Diploma in Medical Lab Technician (DMLT), Ph. D. However as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included.

13	Faculty of Nursing	School of Nursing	B.sc (Nursing), M.sc (Nursing) (obg/gyn, pediatrics, mental health nursing, community health nursing), PBBSC post basic BSc. Nursing, GNM Nursing, Diploma All kind of diploma Cancer Child health nursing, OBG/GYA, critical care, emergency Services/ ANM Certificate/Fellowship in Neonatal OBC/GYN and critical care /Ph. D. However as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included.
14	Faculty of Pharmaceutical Sciences	School of Pharmaceutical Sciences	B.Pharma, Diploma in Pharmacy (D. Pharma), M. Pharma in Pharmaceutics, M. Pharma in Pharmacology/ Diploma/ Certificate/ Ph. D. However as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included.
15	Faculty of Architecture and Planning	School of Architecture and Planning	Bachelor of Architecture (B. Arch)/ Master of Architecture(M. Arch.), D. Arch/ Ph.D./ Following Major subjects' areas will be covered however as per the recommendation of Academic Council integration of two or more subject areas or new areas will be included: Landscape/Interior Design/ Construction Management/ Building Construction Technology/ Advance Design/Urban Design/Environmental Architecture/ Urban & Regional Planning/ Sustainable Architecture/ Architecture Education/ Digital Architecture/ Project management/ Computer Application/ Architectural Conservation

"Specialization as per decision of academic council and appropriate relevant authority.

Two or more faculty may be grouped together to make one Faculty and

or new faculty may be as constituted according to the need.

Some of the Departments may not offer some of the programmes. Further, new Departments may be established after the approval of the Academic Council, and other relevant bodies of the University. University shall follow all the rules and regulation as per new education policy designed by concerned authority.

The curriculum of the programme, minimum teaching hours, examination, evaluation schemes, passing marks and award of divisions etc. shall be decided by the various competitive bodies of the University including that of Academic Council.

**List of Vocational Certificate & Diploma Course Proposed for
Abyuday University, Khargone.**

(Diploma will be of 12 to 36 months and certificate will be of 03 to 12 months depending upon requirement of/prescribed norms of the certificate)

SR	Name of Course	Eligibility Criteria
1	Diploma/Certificate in Auto CAD	Graduate (Any Stream)
2	Diploma/Certificate in Diesel Engine Repairing (DDER)	10th pass
3	Diploma/Certificate in Electrical Technician	12th pass (Any Stream)
4	Diploma/Certificate in Electronic Equipment Maintenance	12th pass (Any Stream)
5	Diploma/Certificate in Hi-Tech Welding	10th pass
6	Diploma/Certificate in Industrial Safety	10th pass
7	Diploma/Certificate in Industrial Safety & ISO 14000 Series	10th pass
8	Diploma/Certificate in Inverter & UPS	10th pass
9	Diploma/Certificate in Mobile & Telephone Instrument	10th pass
10	Diploma/Certificate in Mobile and Telephone Instruments and Repairing (DMTIR)	10th pass
11	Diploma/Certificate in Motor & Transformer Winding	10th pass
12	Diploma/Certificate in Radio and TV Technician (CRTT)	12th pass (Any Stream)
13	Diploma/Certificate in Refrigeration and Air-conditioning	12th pass (Any Stream)
14	Diploma/Certificate in Stenography	10th pass

15	Diploma/Certificate in Stereo & CD Player	12th pass (Any
16	Diploma/Certificate in 'C' Programming	10th pass
17	Diploma/Certificate in Computer Application	10th pass
18	Diploma/Certificate in 'C++' Programming	10th pass
19	Diploma/Certificate in Client Server Technology (CCST)	10th pass
20	Diploma/Certificate in Computer Networking	10th pass
21	Diploma/Certificate in Computer Hardware & Networking	12th pass (Any Stream)
22	Diploma/Certificate in Computer	10th pass
23	Diploma/Certificate in Computerized Fashion Designing (CCFD)	10th pass
24	Diploma/Certificate in Computerized Financial Accounting	10th pass
25	Diploma/Certificate in Desk Top Publishing	10th pass
26	Diploma/Certificate to DTP with	10th pass
27	Diploma/Certificate in Java Programming	12th pass (Any
28	Diploma/Certificate in Laptop Repairing (CLR)	12th pass (Any
29	Diploma/Certificate in Library Automation	12th pass (Any
30	Diploma/Certificate in Ms Office (CMO)	10th pass
31	Diploma/Certificate in Multipurpose Computer Technician	10th pass
32	Diploma/Certificate in Multipurpose Electronic Technician	10th pass
33	Diploma/Certificate in Object Oriented Programming Language	10th pass
34	Diploma/Certificate in Office Automation &	10th pass
35	Diploma/Certificate in Software Testing	12th pass (Any
36	Diploma/Certificate in Web Design, Animation & Advertisement	12th pass (Any Stream)
37	Diploma/Certificate in Word Processing (Hindi/ English)	10th pass
38	Diploma/Certificate in Web Designing	10th pass
39	Diploma/Certificate in Hospitality	10th pass
40	Diploma/Certificate in Human Resource Management	12th pass (Any Stream)
41	Diploma/Certificate in Personal Secretary	10th pass
42	Diploma/certificate in Retail Management	12th pass (Any
43	Diploma/ certificate in Security Guards	12th pass (Any
44	Diploma in Statistical quality Control	12th pass (Any
45	Post Graduate Diploma in Analytical	B.Sc. with Chemistry
46	Diploma/Certificate in Biotechnology	12th pass with Biology/Mathematics
47	Diploma/Certificate in Computation	12th pass with
48	Diploma/Certificate in Foreign Language	12th pass (Any
49	Diploma/Certificate in Banking	12th pass with Commerce
50	Diploma/Certificate in Banking & Finance	12th pass with Commerce / 

51	Diploma/Certificate in Export Procedure & Documentation	12th pass with Commerce
52	Diploma/Certificate in Financial Accounting	12th pass (Any
53	Diploma/Certificate in Import-Export	12th pass (Any
54	Diploma/Certificate in Taxation	12th pass (Any
55	Diploma/Certificate in Accounting & Auditing	12th pass with commerce /
56	PG Diploma in Human Rights	Graduate (Any
57	Diploma/Certificate in Communicative & Competitive Skills	12th pass (Any Stream)
58	Diploma/Certificate in Communicative	12th pass (Any
59	Diploma/Certificate in Spoken English	12th pass (Any
60	Diploma/Certificate in Television Video	12th pass (Any
61	Diploma/Certificate in Radio Jockey	12th pass (Any
62	Diploma/Certificate in Video Jockey	12th pass (Any
63	Diploma/Certificate in Audio Visual	12th pass (Any
64	Diploma/Certificate in Broadcast Journalism	12th pass (Any
65	Diploma/Certificate in Photography /	12th pass (Any
66	Diploma/ Certificate in Web & Graphic	12th pass (Any
67	Diploma/ Certificate in Interior Design	12th pass (Any
68	Diploma/Certificate in Fashion Design	12th pass (Any
69	Diploma/Certificate in Mobile Application	12th pass (Any
70	Diploma/Certificate in Communication	12th pass (Any
71	Diploma/Certificate in Game Design	12th pass (Any
72	Diploma/Certificate in Footwear Design	12th pass (Any
73	Diploma/Certificate in Jewellery & Accessories Design	12th pass (Any Stream)
74	Diploma/Certificate in Life Style Product	12th pass (Any
75	Diploma/Certificate in Furniture Design	12th pass (Any
76	Diploma/Certificate in Horticulture	10th pass
77	Diploma/Certificate in Nursery Development and Nursery Management & Environmental	10th pass
78	Diploma/Certificate in early childhood	10th pass
79	Diploma/Certificate in Nursery teaching	10th pass
80	Diploma/Certificate in primary teaching	12th pass (Any
81	Diploma/Certificate in Business and Commercial Law	LLB or equivalent
82	Diploma/Certificate in Environment, Energy, and Natural Resources Law	LLB or equivalent
83	Diploma/Certificate in Media, Law and	LLB or equivalent
84	Diploma/Certificate in International Trade and Finance	LLB or equivalent
85	Diploma/Certificate in Tax Law	LLB or equivalent
86	Diploma/Certificate in Tribal Lawyer	LLB or equivalent
87	Diploma/Certificate in Cyber Law	LLB or equivalent
88	Diploma/Certificate in Corporate Law	LLB or equivalent
89	PG Diploma in Fitness Management	B. P. Ed. Of
90	PG Diploma in Sports Management	B. P. Ed. or

91	PG Diploma in Sports Journalism	B. P. Ed. or
92	Diploma/Certificate in Yoga Education	10th pass
93	Diploma/Certificate in Event Management	12th Pass (Any
94	Diploma/Certificate in Housekeeping	12th Pass (Any
95	Diploma/Certificate in Hotel management & Catering Technology	12th Pass (Any Stream)
96	Diploma/Certificate in Hotel management & Catering Technology	12th Pass (Any Stream)
97	Diploma/Certificate in Dowsing	12th Pass (Any
98	. Diploma/Certificate in Urban development & Enhancement	12th Pass (Any Stream)
99	Diploma/Certificate in Skill Development	12th Pass (Any
100	Diploma/Certificate in Vocational Learning	12th Pass (Any Stream)
101	Diploma/Certificate in Modern Agriculture and farming technique	12th Pass (Any Stream)
102	Diploma/Certificate in Fashion Technology	12th Pass (Any Stream)
103	Diploma/Certificate in Food Production	12th Pass (Any Stream)
104	Diploma/Certificate in Health Inspector	12th Pass (Any Stream)
105	Diploma/Certificate in Skill Development	After Graduation (Any Stream)
106	Diploma/Certificate in Soft Skill	12th Pass (Any Stream)
107	Diploma/Certificate in Sanitary Inspector	12th Pass (Any Stream)
108	PGDM (Marketing, Finance / Hr.) 21 Months	After Graduation (Any Stream)
109	PGDM Hospitality Management 21 Month	After Graduation (Any Stream)
110	PGP (Marketing, Finance / Hr.) 24 Month	After Graduation (Any Stream)
111	PGDM Services Management (21Month)	After Graduation (Any Stream)
112	PGDM Event Management (21Month)	After Graduation (Any Stream)
113	Diploma in Acting	12th Pass (Any Stream)
114	Diploma in Modeling	12th Pass (Any Stream)
115	Post Graduate Diploma in Computer Application	After Graduation (Any Stream)
116	Diploma In Community Health - DCH	10+2 PCB
117	Diploma In Hospital Aids	10+2 PCB
118	Certified Radiological Assistant - CRA	10+2 PCB
119	Radiation Therapy Technician	BSc PCM

120	PG Diploma in Cardiac Pulmonary Perfusion	BSc PZC
121	PG Diploma in Cardio Vascular Technique	BSc PZC
122	PG Diploma in Medical Laboratory Tech	BSc PZC
123	PG Diploma in Neuro Tech	BSc PZC
124	PG Diploma in Radiography & Imaging Tech	BSc BZC
125	Diploma in Anesthesia Tech	BSc BZC
126	Diploma in Transfusion Medical Tech	BSc BZC
127	Diploma in Vascular Surgery Tech	BSc BZC
128	Diploma in Dialysis Tech	BSc PCB/Z/M
129	Diploma in ECG Tech	BSc PCB/Z/M
130	Medical Records Tech	BA/BSC/BCom
131	Medical Transcript Writing	BA/BSC/BCom
132	Advance Diploma in Technical & Analytical Chemistry	BSc Chem
133	Certificate Course in Laboratory Technique	HSLC/Matric
134	Certificate Course in Sanitary Inspector Training	HSLC/Matric
135	Certificate Course in Radiography	HSLC/Matric
136	Certificate Course in X-Ray Technician	HSLC/Matric
137	Certificate Course in Dark Room Assistant	HSLC/Matric
138	Certificate Course in Optician & Refractionist	10+2 PCB
139	Certificate Course in Ortho-Optists	10+2 PCB
140	Diploma In Ophthalmic Assistant	10+2 PCB
141	Certificate Course in Health Works (Female)	10+2 PCB
142	Diploma In Clinical Neuro Technology - DCNT	BSc PCM
143	PG Diploma in Bio-Medical Instrumentation	BSc PCM
144	GNM	10+2 PCB
145	ANM	10+2 PCB
146	Diploma in Physiotherapy.	10+2 PCB
147	Diploma in Occupational Therapy.	10+2 PCB
148	DOTT (Diploma in Operation Theatre Technology)	10+2 PCB
149	DMLT (Diploma in Medical Lab Technology)	10+2 PCB
150	Diploma in X-Ray Technology.	10+2 PCB
151	Diploma in Radiography.	10+2 PCB
152	Diploma in Medical Imaging Technology.	10+2 PCB
153	Diploma in Fashion Design (2 year)	12th Pass (Any Stream)
154	Certificate in Fashion Design (1 year)	12th Pass (Any Stream)
155	Advance Diploma in Fashion Design (3 year)	12th Pass (Any Stream)
156	PG Diploma in Fashion Design (2 year)	After Graduation (Any Stream)
157	Diploma in Architecture	10th Pass

158	Post Graduate Certificate Course in Auditory Verbal Therapy (PGCAVT)	10+2 PCB/PCM
159	Diploma in Dental Assistant	10+2 PCB
160	Diploma in Dental Technician	10+2 PCB
162	Diploma in Dental Hygiene	10+2 PCB
163	Diploma in Dental Operating Room Assistant	10+2 PCB
164	PG Diploma in Dental Technology	10+2 PCB
165	Advanced Diploma in Dental Hygiene	10+2 PCB
166	Diploma in Cancer Child Health Nursing	10+2 PCB
167	Diploma in Obstetrics & Gynecology	10+2 PCB
168	Diploma in Critical Care	10+2 PCB
169	Diploma in Emergency Services	10+2 PCB
170	Fellowship in Neonatal OBC/GYN and Critical Care	B.Sc. Nursing

ORDINANCE - 3
Academic Calendar

(a) Each academic year shall be divided into two independent semesters of 6 months each. During this period, the classes will be held for 16 weeks and rest of the period shall be utilized for the examination preparation, holding practical and theory examinations, preparation and declaration of the results and finally, in the preparation and conduction of the makeup exams, if any. University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

However, some of the courses may be conducted with annual system as the academic schedule. The teaching and examination system will follow the regulation specifically meant for such courses.

(b) Departments shall arrange all the academic activities during the semester including registration for the course, semester studies, internal evaluation, drop / withdrawal from courses, quizzes, assignments, mid semester and end semester examinations and declaration of the results.

(c) The Registrar / Dean of each Faculty shall announce the schedule for all the academic activities well before the commencement of the academic semester and take all the necessary steps to follow them scrupulously. Schedule of activities shall be disseminated well in advance through website and proper media.

(d) Starting of Classes:

Regular teaching of the newly admitted students and that of others will begin from the opening day of the Academic Session.

Continuing students will be required to fill up the continuation admission form within 10 days from the date of the declaration of the result or within seven days of the reopening of the University, whichever is later. Ex-students and those having a break in studies will have to apply like fresh students for the re- admission.

§ J

ORDINANCE - 4**Examinations and Assessment****According to the New Education Policy 2020:****1. Duration of the Course:**

The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters.

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (honours/Research) programme for regular students shall be 6 and 8 years, respectively.

2. Entry and Exit System:

The Enable Multiple entry and exit points in the academic programme. Qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending Order from level 1 to level 4. Level 1 represents certificate and level 4 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

1st year

Entry 1. The entry requirement for Level 5 is successful completion of class 12 from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government / University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1. If a student pass all the courses of Level 5 and earns requisite

number of credits, the student will become entitled for Undergraduate Certification from the faculty of her / his Major Subject. If she / he wants to exit, can exit the programme with Under Graduate certificate in hand.

2nd year

Entry 2. The entry requirement for Level 6 is successful completion of Level 5. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2. If a student passes all the courses of Level 5 & 6 and earns requisite number of credits, the student becomes entitled for Undergraduate Diploma in the faculty of her / his major subject. If she / he wants to exit, can exit the programme with Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year

Entry 3. The entry requirement for Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3. If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns requisite number of credits, the student becomes entitled for the Undergraduate Degree in the faculty of her / his Major Subject. Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6 and 40 credits at level 7.

4th year

Entry 4. An individual seeking admission to a Bachelor's degree (Honours / Research) (Level 8) in a specified field of learning would have completed all requirements of the relevant three-year bachelor

degree (Level 7). After completing the requirements of a three-year bachelor's degree candidates, who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours / Research) degree.

Exit 4. If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for Undergraduate Degree (Honours / Research) in the faculty of her / the Major Subjects. A Bachelor's degree (Honours / Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

3. The Examination Scheme:

Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be as per NEP in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a

minimum of percentage marks in each paper separately of theory and Practical Examinations including dissertation/thesis/ project work (wherever applicable) The division shall be declared on the basis of total marks scored in all the six semesters as follows.

- (i) First division with honour's, where student score 75% or more marks.
- (ii) First division, where student score 60% or more marks.
- (iii) Second division, where students score 50% above but less than 60% marks.
- (iv) If any candidate failed to earn minimum required number of credit in exam/practical/training from any institutions in particular level to promote next level, University can conduct special exam so he/she can reappear in that particular exam/practical/training to earn required minimum no of credits to promote next level.

4. Medium of instruction:

The Medium of Instruction during the Examination shall be English/Hindi.

5. Attendance Requirement:

A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

6. Credit System: -

The four- year undergraduate programme shall comprise courses under the following subjects/Categories.

- (i) Disciplinary/interdisciplinary Major (Core Course- DSE) (48 Credits)
- (ii) Disciplinary /Interdisciplinary Minor (32 credits)
- (iii) Generic Elective (16 credits)

- (iv) Skill Enhancement Courses/Vocational Courses (12 credits)
 (v) Ability Enhancement Courses (08 credits)
 (vi) Field Projects/internship/apprenticeship/community engagement and service/research project (28 credits)

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 8	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

(i) One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.

(ii) Credits for internship shall be one credit per week of training. ✓
 Subject to a maximum of six credits in a semester.

7. CBCS System:

Types of Courses: Course are the basic units of education and/or training. types of course shall be as follow.

(i) Core Course:

Such courses which shall compulsorily be studied by the student as core requirements of the programme.

(ii) Elective Course:

Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

Discipline Specific Elective (DSE) Course.

Dissertation/Project

(iii) Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject to seek exposure of other field is called a Generic Elective course.

(iv) Ability Enhancement Course. (AEC)

- The Ability Enhancement Course (AEC) are of two types
- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

8. Syllabus.:

The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC under Learning Outcomes-based Curriculum Framework (LOCF) with maximum deviation of 20%.

9. Assessment:

i. To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e., sessional, mid-term, end-semester etc., during the semester/year.

ii. There shall be University Examination at the end of each semester/year. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

iii. Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

iv. The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This includes mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weightages at the beginning of the semester/year.

v. The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and assessment by the Project Evaluation Committee.

constituted by the Head of the Department.

vi. Span period of completion of courses shall be as prescribed in the respective regulation.

10. Conduct of Examinations

(i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Board of Management of the University.

(ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(vii) University shall promote online examinations (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

11. Makeup Examinations

(i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests/examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per the dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end-semester/year examination.

(iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve the requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

12. Choice-Based Grading System

The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.

In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

13. Award of Grade and Grade Points

(i) Each course, along with its weightage in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.

(ii) The distribution of weightage /marks for each component shall be decided by the respective of Board of Studies and approved by

standing committee of Academic Council of the University subject to such stipulation as given under:

a). Theory Block

Quizzes, assignments and regularity	20 %
Mid-semester test (s)	20 %
End-semester examination	60 %
Total	100 %

b). Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End-semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

(iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good
B+	$60 \leq m < 70$	7	Good

	70		
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

(i) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under: -

$$SGPA = \frac{\sum_{i=1}^n c_i p_i}{\sum_{i=1}^n c_i}$$

Where c_i is the number of credits offered in the i th subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i th subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

$$CGPA = \frac{\sum_{j=1}^m SG_j NC_j}{\sum_{j=1}^m NC_j}$$

Where NC_j is the number of total credits offered in the j th semester, SG_j is the SGPA earned in the j th semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotalling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students

in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

14. Condoning of the Deficiency

- (i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).
- (ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

15. Award of Division and Merit List

- (i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	Ist Division with Honours
$6.0 \leq \text{CGPA} < 7.5$	Ist Division
$5.0 \leq \text{CGPA} < 6.0$	IInd Division

- (ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

Percentage marks scored = (CGPA Obtained * 100) / 10

(iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 4.0.

16. Promotion to Higher Semester

(i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score a minimum of grade P in end-semester examinations of theory and practical parts of the subject.

(ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

17. The Appointment of Examiners

(i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in University Statute.

(iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty will send

the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers shall use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

18. The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalize the question paper(s) before printing in a strictly confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty - Chairman
- (ii) The HOD of the concerned Department – Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

The tenure of the members as subject experts shall be two years.

ORDINANCE - 5**Award of Degrees, Diplomas and Certificates**

(a) The convocation of the University will be held on the date as fixed by the Chancellor. The detailed program of the convocation will be hosted on the website and also to be informed to the recipients of Degrees by the Registrar's office. In addition, the University will invite in writing the parents of the recipients of Gold Medals and Ph.D. during the convocation.

(b) Academic Costumes, the order of procession the Medals, the Format of the Degrees, Diplomas and Certificates to be conferred during the convocation shall be as prescribed by the Regulations.

(c) The special meeting of the Academic Council followed by the Board of Management shall be held before the date of convocation to approve the award of Degrees / Diplomas / Certificates to the qualified recipients. A list of such recipients shall be prepared by the Registrar / Examination Section and be circulated in advance for the consideration of the Academic Council and Board of Management.

(d) A candidate who does not wish to attend the convocation may obtain his degree in absentia by submitting an application in prescribed format to the Registrar, along with the fee as decided by the University.

(e) If the convocation is not being held due to some unavoidable circumstances within six months from the date of declaration of the last result, the degrees may be awarded after completing necessary formalities.

(f) Provisional Degree may be issued by the Registrar to the candidate, who has fulfilled all the requirements for the award of Degree, after obtaining the approval from the Vice-Chancellor.

(g) The Academic Council shall be responsible to decide and approve the design of medals and prizes etc. from time to time.

(h) The University shall hold the examinations for the academic

programmes, as approved by the Academic Council.

(i) **A candidate who has earned the minimum number of credits** as prescribed in the Regulations, shall be declared as pass in the prescribed division and shall be eligible for the award of degree / diploma / certificate. Further, a student shall be awarded a degree / diploma / certificate if:

- (i) He has successfully passed all the examinations as required / prescribed for the award.
- (ii) There is nothing outstanding in his name.
- (iii) No disciplinary action is pending against him.

ORDINANCE - 6**University Fellowships, Scholarships, Stipends, Medals and Prizes**

(a) Scholarships, Fellowships, and Concessions in Tuition Fee

(i) All recommendations for the award of scholarships, fellowships and concessions shall be considered and decided by the committee constituted by the Chancellor. Following will be the members of the committee:

i. The Vice-Chancellor – Chairperson

ii. Nominee of the Chancellor

iii. Deans of all the Faculties

iv. Chief Finance and Accounts Officer (CFAO)

(ii) The decision of the Committee shall be forwarded to the Chancellor for his approval, before implementation of the decision.

(iii) The University shall award merit / merit - cum - means (MCM) scholarships, assistantships, awards, prizes and medals as approved by the Academic Council and Board of Management.

(iv) Merit Scholarships, one each of value of full, half and quarter of tuition fee amount, as prescribed from time to time for general or special category of students shall be awarded in different programmes on the following basis:

i. Only those students will be eligible for the award of Merit Scholarship who have cleared all the courses prescribed during the previous semester in single attempt.

ii. Award shall be based on merit of the preceding semester.

iii. The Academic Council shall consider and approve the names of the students for the award of merit scholarships after the declaration of the semester result.

iv. The Merit Scholarship shall be tenable for one semester only.

v. If a student declines the merit scholarship, the same shall be awarded to the next student in the approved merit list.

vi. A student who has been awarded merit scholarship from the

University shall not be entitle to receive any kind of stipend or any other financial assistance from any other source. However, in all such cases the student will be required to communicate the same to the University.

vii. If the recipient of merit scholarship is found guilty of gross misconduct, his case after due warning to the student shall be reported to the Academic Council for the withdrawal of the scholarship.

(b) The details of the other scholarship and stipends offered by the University shall be published in the prospectus.

(c) The limit of parental gross income per annum shall be as decided by the Board of Management for merit cum means scholarship.

(d) Other scholarships and concession in fee not mentioned in this ordinance shall be declared as and when required, to motivate the academic talents to receive the education. This matter has to be recommended by the Academic Council and to be approved by the Board of Management.

ORDINANCE - 7**Institutions of Fellowships, Scholarships, Stipends, Medals and
Prizes Instituted by Donors**

Other Individuals or Organizations, if interested to institute the scholarships / medals / prizes in the memory of their beloved one or otherwise, should make an application to this effect to the Vice-Chancellor who shall constitute a committee consisting of all the Deans, the Registrar and the CFAO under his Chairmanship to consider the matter.

Scholarships / medals / prizes shall be instituted through an agreement between the University and the Donor under following conditions:

- (a) The donor shall donate an amount as decided by the Board of Management from time to time. The donated amount shall be made available to the University through cheque or bank draft in favour of Abhuday University, Gram-Magariya, Khandwa Road, Khargaon.
- (b) The amount of the scholarship shall be paid on the basis of the annual interest accrued on the donated amount. However, the amount of the scholarship will be equivalent to that of Full / Half / Quarter of Tuition fee depending upon the interest generated in a year on the donated amount.
- (c) The amount of the scholarships shall be reviewed after every three (3) years to check the financial viability.
- (d) The donor shall specify the name of the program, discipline, year of study, basis of award such as pure merit or merit-cum-means.
- (e) After having the approval of the Board of Management and the Academic Council the information about the scholarships etc. shall be uploaded on the web site and be published in the Prospectus/Information Brochure.

ORDINANCE - 8**Conditions of Residence of Students in Hostels**

- (a) Students living in the Hostels of the University will be termed as resident students / hostellers and others will be called as non-resident students / day scholars.
- (b) The University shall provide hostel accommodation on payment as decided by the University from time to time. The resident students shall conform to the regulations of the University. The hostel fee and mess charges for each hostel will be decided by the Chief Warden in the meeting of the Wardens and to be approved by the Vice-Chancellor and notified to the students in advance. No change shall be done during the session.
- (c) The wardens shall be responsible for the property of the hostels inclusive of furniture, fixtures etc. All kind of maintenance as required to be done / completed during the long vacations through the Chief Warden. Soon after the re-opening of the University, but before the 31st of July, all the Wardens should submit the following information to the Chief Warden:
- (i) The number of vacant seats which are available for allotment to the newly admitted students.
- (ii) The name of the students to be removed from the hostels on account of the disciplinary action.
- (d) The University Hostels shall provide adequate facilities for physical exercises, games, sports, etc. for their students and shall prepare a programme for the year and shall forward a statement of the same to the Chief Warden.

ORDINANCE - 9**Disciplinary Action against the Students**

- (a) Violation of the Code of Conduct shall invite disciplinary action which may include punishment such as reprimand, disciplinary probation, fine, debarring from examinations, withdrawal of scholarship and/or placement services, withholding of grades and/or cancellation of Ph.D. registration and even expulsion from the University.
- (b) The Head of the Department / Superintend of Examinations shall report the unfair means cases with necessary documentary proof, if any, to the unfair means committee. The committee shall examine the individual cases and using the powers vested in it by the regulations may award punishment to the student even to the extent of cancelling his one or more semester examinations.
- (c) The Teacher shall have the powers to take appropriate action against the student if he misbehaves in the class. Also, all such cases are required to be reported to the appropriate committees / authorities.
- (d) The Warden of the hostel has the powers to reprimand, impose fine or take any other suitable measure against that resident who violates either the Code of Conduct or rules and regulations pertaining to the hostels. Involvement of a student in ragging may lead to his expulsion from the University.
- (e) The Violation of the Code of Conduct by an individual or a group of students can be referred to the Dean of Students by a student, Faculty or other functionary of the University. The Chairman shall investigate the alleged complaints, etc. and recommends the suitable course of action to the Vice- Chancellor.
- (f) Further, in exceptional circumstances, the Vice-Chancellor shall appoint a special committee to investigate and to recommend appropriate action for any act of gross indiscipline involving an individual or a group of students, which, in his view, may tarnish the

image of the University.

(g) The recommendation for any action, including expulsion of a student from the Institute, shall be referred to the Vice-Chancellor for his final decision.

(h) A student who feels aggrieved with the punishment awarded may, however, appeal to the Vice-Chancellor stating clearly the case and explaining his position, and seeking reconsideration of the decision.

(i) The Vice-Chancellor may not recommend a student, who is found guilty of some major offence, to the Board of Management for the award of a Degree / Diploma / Certificate even if he has satisfactorily completed all the academic requirements.

ORDINANCE - 10**Manner Of Co-Operation and Collaboration with Other National and Foreign Universities/Institutions/Organizations/Authorities Including Learned Bodies or Associations**

1. The University may subject to the provisions of the Act and rules defined by the UGC, enter into MOUs with national and foreign Universities, Institutions, Organizations and Authorities in such a manner and for such purposes as the University may decide or determine from time to time.

2. The MOUs must have clauses and conditions to safeguard the legal aspects of the University and include issues such as areas of cooperation and collaboration, mutual obligations, arrangement for transfer of credits, maintenance of standards, period of the contract, consequences of termination of the agreement, resolution of disputes, liabilities, financial agreements if any etc.

3. Generally, but not limited to the scope defined below, the following may be agreed upon:

(i) Promote Collaboration between the Universities/ Institutes / Organizations in the field of higher education.

(ii) Exchange of Faculties and Researchers.

(iii) Exchange of graduate students for a specified duration and courses.

(iv) Exchange academic materials of mutual interest including scholarly publications, curricula information and pertinent research reports.

(v) Invite representatives of each other's academic community to participate in conferences and colloquia.

(vi) Cooperation in mutual fields of academic interest for purpose of developing specific education and training opportunities and Programs.

(vii) Promote Collaboration between the Industry Associations and Bodies in the field of skilling and employment readiness.

4. Academic & Organizational development assistance as well as education & training activities in a number of fields and subjects including:

- (i) Design of curricula for undergraduate and postgraduate studies.
- (ii) Development of faculty profiles.
- (iii) Internship opportunities with companies in Indian and overseas.
- (iv) Establishment of periodic quality assurance practices and procedures.
- (v) Short professional training courses.

5. Contact and collaboration between faculty, staff and students, carry out joint research Programs and exchange experiences in education research. Activities include:

- (i) Joint cooperative research projects.
- (ii) Consultancy work to assist the development of new Postgraduate courses.
- (iii) Enter into the twinning arrangement, if allowed within the rules of the UGC.

ORDINANCE - 11**DOCTOR OF PHILOSOPHY (Ph.D.) Programs****(AS PER UGC REGULATION 2016 AND AMENDED FROM TIME TO TIME)**

Facilities for research work leading to the Ph.D. Degree shall be provided in the Faculty of the University in the programmes offered. These facilities include the laboratories and workshops of his own department, other departments and central facilities available elsewhere in the University. Further, the scholars will have the access to the seminars held in the own department and other departments of the University, throughout the year. However, they have to follow the norms as decided by the Organizers.

The University shall also invite distinguished Experts, Scientists and Engineers to visit the Departments / Centres to deliver lectures and hold the discussions with the research groups. The Ph.D. students will thus get ample opportunities to pursue their research programmes in a truly stimulating environment.

The Department shall constitute a Departmental Research Committee (DRC) with all experienced researchers in the department as the members and may also include external experts of significant research contribution. The DRC shall meet and monitor the six-monthly progress of the Scholar. Regulations shall specify the duties of the DRC. The recommendations of the DRCs shall be submitted to the Vice - Chancellor for approval.

1. Eligibility for Enrolment for Doctor of Philosophy (Ph.D.)

Candidates for admission to the Ph.D. program shall have successfully completed:

- (i) A 1-year/2-semester Master's degree program (after 4-year undergraduate degree) with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 10- point scale (or an equivalent grade

in a point scale wherever grading system is followed) or an equivalent degree from a foreign educational institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions.

(ii) A 2-year/4-semester Master's degree program, (after 3-year undergraduate degree) with the same conditions as in subclause (a) above;

(iii) A candidate seeking admission after a 4-year/8-semester Bachelor's degree with Research should have a minimum CGPA of 7.5/10.

(iv) Candidates who have cleared the M.Phil. course work with at least 55% marks in aggregate or its equivalent grade 'B' in the UGC 10-point scale (or an equivalent grade in a point scale wherever grading system is followed) or an equivalent degree from a Foreign Institution accredited by an Assessment and Accreditation Agency which is approved, recognized or authorized by an authority, established or incorporated under a law in its home country or any other statutory authority in that country to assess, accredit or assure quality and standards of educational institutions, shall be eligible for admission to the Ph.D. program

(v) A person whose M.Phil. dissertation has been evaluated and recommended for award of the degree, may be admitted to the Ph.D. program in any Institution on a provisional basis even before the viva-voice or final defence.

(vi) A relaxation of 5% of marks, from 55% to 50%, or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of UGC/Statutory Body from time to time, or for those who had obtained

their master's degree before 19th September 1991.

Note: The eligibility marks of 55% (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible based only on the qualifying marks without including the grace mark procedures, if any.

(vii) A relaxation of 0.5 score, i.e., CGPA of 7/10 or an equivalent relaxation of grade may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently-Abled, Economically Weaker Section (EWS) and other categories of candidates as per the decision of the Commission from time to time.

2. Categories of admission:

- (i) Full-time PhD scholar.
- (ii) Part-time PhD Scholars who are pursuing Ph.D. along with their normal work.

3. Procedure for Admission:

Following procedure shall be adopted by the Departments of the University for the admission of the candidates for the Ph.D. program.

(i) At any instance of time, the approved Supervisor shall not be permitted to register more than eight research scholars taking all the registrations together in all the Universities / Institutes. The number of seats for Ph.D. shall be decided well in advance. The Ph.D. programmes will be notified and widely advertised on the University website and in advertising media.

(ii) All admissions shall be made through an Entrance Test.

(iii) Candidates who have qualified UGC / CSIR (JRF) Examination / SLET / GATE / teacher fellowship / have been admitted in M.E / M.Tech. through valid GATE score / M. Phil Programme through UGC NET score shall be admitted as specified in the Regulations.

(iv) An interview shall be organized by the Departmental Research Committee (DRC) in the University and the candidate is expected to

discuss their research interest / area.

(v) Only the pre-determined number of students shall be admitted to Ph.D. programme.

(vi) The admission to Ph.D. Programmes shall be made in accordance with the National/ State Reservation Policy as applicable to the Private Universities in the State.

(vii) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

4. Availability of seats:

The number of seats available for admission of Ph.D. program shall be decided, depending upon the availability of a supervisor/co-supervisor as per UGC guidelines and notified on the website of the University

5. Eligibility Criteria for Ph.D. Supervisor:

The eligibility criterion for the recognition of a faculty and others as supervisor for the Ph.D. scholars by the University shall be a regular faculty of the University / Adjunct Professor / Research Scientist / Research Engineer holding a Ph.D. degree. Also, an eminent Researcher / Artists / Scientist with PG or equivalent Degree having Research Experience as per the guidelines of the UGC, and who is eligible as defined in UGC Regulations shall apply on a prescribed form to a DRC for the recognition as a Supervisor to guide the students. The DRC shall consider the application in its meeting and forward the recommendations to the Academic Council / the Vice Chancellor for the approval.

6. Allocation of the Supervisor:

The allocation of the supervisor for a selected student shall be decided by the DRC in a formal manner depending upon the number of students per supervisor, the available specialization among the faculty

supervisors, and the research interest of the student as indicated during interview by the student. The allotment / allocation of supervisor shall not be left to the individual student or teacher.

7. Course Work:

After having been admitted, each Ph.D. students shall be required to undertake course work (Online/offline) for a minimum period of one semester. The course work shall be treated as Pre-Ph.D. preparation and must include a course on research interest, research methodology which may include quantitative methods and Computer Applications. It may also involve reviewing of published research work in the field of interest.

The minimum qualifying requirement such as grade, credits, seminars, publications etc. for allowing a student to proceed further to write the dissertation will be as specified in the regulations.

The duration of the course work will be one semester or 6 months comprising of minimum 90 teaching days or total 360 hours of study within a maximum period of 2 semesters through in-person, online, hybrid, and blended learning methods.

75% attendance will be mandatory to appear in the coursework examination.

For the Part-time students, coursework classes will be organized on the weekend to fulfil the above criteria.

8. Research Work:

After satisfactory completion of the Ph.D. course work, the Ph.D. scholar shall undertake research work and submit a thesis based on the research work within maximum period of six years from the date of registration of the scholar. Thesis work should reflect the ability of the scholar to deeply explore the research studies, analysis of facts, make scholarly contribution to the advancement of knowledge as reflected in

his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

- (i) The Scholar shall make a Pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.
- (ii) Ph.D. scholar shall publish at least two research papers in a referred Journal of repute approved by the UGC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

9. Conditions for Conferment of the Degree:

The Degree of Doctor of Philosophy shall be conferred on a student subject to the following conditions:

- (i) Research work has been carried out under the guidance of the Supervisor(s) for at least two years in the case of regular students and three years in the case of external students after their date of registration on a topic duly approved by the Departmental Research Committee.
- (ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external examiners and by the Board of Examiners constituted for the viva - voce examination.
- (iii) The university concerned shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph D. degree.
- (iv) A Ph D. scholar shall submit the thesis for evaluation, along with
 - (a) an undertaking from the Ph D. scholar that there is no plagiarism
 - and (b) a certificate from the research supervisor attesting to the

his publications in the research journals. Following requirements should be full filled by the scholar before the submission of the thesis:

(i) The Scholar shall make a Pre-Ph.D. presentation in the Department that may be open to all the faculty members and research scholars for getting feedback and comments, which may be suitably incorporated by the research scholars into the draft thesis under the advice of the supervisor.

(ii) Ph.D. scholar shall publish at least two research papers in a referred Journal of repute approved by the UGC, before the submission of the thesis / monograph for adjudication, and produce evidence for the same in the form of acceptance letter or the reprint.

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(ii) The thesis submitted by the student is required to be recommended for the award of the Ph.D. degree by two external examiners and by the Board of Examiners constituted for the viva - voce examination.

(iii) The university concerned shall have a mechanism using well-developed software applications to detect Plagiarism in research work and the research integrity shall be an integral part of all the research activities leading to the award of a Ph D. degree.

(iv) A Ph D. scholar shall submit the thesis for evaluation, along with
(a) an undertaking from the Ph D. scholar that there is no plagiarism
and (b) a certificate from the research supervisor attesting to the

originality of the thesis and that the thesis has not been submitted for the award of any other degree/diploma to any other Higher Educational Institutions.

(v) Notwithstanding the provision of (a) mentioned above, a student registered for the degree of Doctor of Philosophy may be permitted to carry out a part or the whole of his research work outside the University in a factory, laboratory, workshop, work site or other research Centres duly approved for the purpose by the University.

(vi) The degree of Doctor of Philosophy shall be conferred only after the satisfaction of the DRC.

10. Depository with UGC:

Following the successful completion of the evaluation process and announcements of the award of Ph.D. the University shall submit following to the UGC.

(i) A soft copy of the Ph.D. thesis, within a period of thirty days, for hosting the same in INFLIBNET, accessible to all Institutions and Universities.

(ii) A hard copy of the signed Notification to the UGC and AIU.

(iii) Along with the Degree, the University, shall issue a Provisional Certificate to the student, certifying to the effect that the Degree has been awarded in accordance with the guide lines issued by the UGC from time to time.

11. General Instructions:

In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

ORDINANCE - 12**Bachelor of Technology (B. Tech)**

B. Tech./ Dual Degree/ Integrated Program / Diploma Core all Engineering subject areas will be covered however as per the recommendation of Academic Council integration of 2 or more subject areas of Engineering or new allied areas of Engineering subject will be included. (As per ordinance no. 2 and as approved by the Academic Council)

- (a) The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance- 4 shall be applicable in the current ordinance.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be that of Four (4) years and maximum up to Seven (7) years.

(f) Admission:

The eligibility for admission to the first year of B.E. / B.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e., third semester (lateral entry) of the B.E. / B.Tech. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from M.P. Board of Technical Education, Bhopal or duly recognized and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected Graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

While finalizing the Teaching and Examination Scheme of Under Graduate Studies, from First Semester to Eighth Semester, full care should be taken to see that the students after graduating from this University should be well recognized by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The Syllabi of the First and Second Semesters shall be capable of strengthening the fundamental concepts in Physics, Chemistry, Mathematics, Communication, Social Studies, Environmental Engineering and Core Engineering such as Electrical, Mechanical, Civil etc.

Students in Second Year and onwards have to study the courses pertaining to their

respective branches of Engineering. Therefore, the Syllabi from Third to Sixth Semester should be designed and taught in such a manner that they learn the fundamentals and gather in-depth knowledge of their respective disciplines.

The last two semesters of the Final Year i.e., Seventh and Eighth semesters of studies are very crucial for the students as they get matured and start understanding the Technology. They need to gather more knowledge in their branches so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings, National and Multinational companies. Keeping this requirement in mind, Seminars, Projects and Elective are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians from IITs, NITs and / or professionals from industries.

(h) Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time. Taking care of the intake as per norms of the concerned regulatory body.

(j) Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(k) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

(l) Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses. Practical / Lab classes. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time. where ever applicable.
- c) Earned the specified credits in all the categories of subjects as applicable.

- d) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- e) No disciplinary action is pending against him.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of 7 years.

(o) General Instructions:

- a. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ AICTE or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 13**Master of Technology (M.Tech.)**

The Faculty of Engineering shall offer Post Graduate Programs in different specializations of Engineering as per details given below:

(i) Master of Technology (M.Tech.)

All Engineering subject areas will be covered however as per the recommendation of Academic Council integration of 2 or more subject areas of Engineering or new allied areas of Engineering subject will be included. (As per ordinance no.2 and as approved by the Academic Council)

- (a) The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Five (5) years.

(e) Admission:

The eligibility for admission to the first year of M.E / M.Tech. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority

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The reservations for SC / ST / OBC (excluding creamy layer) / Minority

communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of Post Graduate courses shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the Engineering Students with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system.

While finalizing the Teaching and Examination Scheme of Post Graduate Studies full care should be taken to see that the students after completing post-graduation from this University should be well recognized by the State and the Central Governments, Government of India Undertakings, National and Multinational companies for employability and Universities in India or abroad for Higher Education.

The subjects and their content taught in the First year of study should be capable of strengthening the fundamental concepts in respective disciplines of Engineering. The final year shall be specialized with Elective Courses, Seminar and Project Dissertation.

(g) Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

(h) Intake:

The Intake for each of these courses shall be decided by the University from time to time taking care of the intake as per norms of the concerned regulatory body.

(i) Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(j) Medium of Instructions an Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(k) Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Degree if he has:

- a) Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b) Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c) Earned the specified credits in all the categories of subjects as applicable.
- d) No dues to the University, Hostels, Libraries, NCC' / NSS etc. and
- e) No disciplinary action is pending against him.

(l) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as up to 15% admissible within applicable regulations.

(m) Maximum Duration of Completion of Course:

A candidate has to complete the entire course of degree ordinarily within a maximum period of Five years.

(n) General Instructions:

- a) The admission to all kinds & mode of degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ AICTE or any other competent authority of the Govt. of India / State Government as amended time to time.
- b) The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC /AICTE or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c) The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative

technologies like on-line, e-learning, face-to-face, through webinar etc.

- d) In future, more Branches, Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e) Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 14**Integrated Dual Degree Program (B.TECH. + M.Tech. /MBA)**

The Faculty of Engineering shall offer dual degree program in different branches of Engineering and management as per details given below: (As Per Ordinance No.-2 and as approved by the Academic Council)

Title of the Degree: Integrated Dual Degree Program (B.TECH. + M.Tech. / MBA)

Name of Faculty : Faculty of Engineering

Duration of the Course : 5 years (10 semesters)

S. No.	UG Program	PG Program	
		<i>M. Tech. (Specialization)</i>	<i>MBA (Specialization)*</i>
1)	B.Tech. in Electronics & Communication Engineering	M. Tech. (Communications & Signal Processing)	MBA (Human Resources/ Finance/Marketing/ Systems)
2)	B.Tech. in Computer Science & Engineering	M.Tech. (Computer Science)	MBA (Human Resources/ Finance/Marketing/ Systems)
3)	B.Tech. in Electrical & Electronics Engineering	M.Tech. (Power Electronics)	MBA (Human Resources/ Finance/Marketing/ Systems)
4)	B.Tech. in Mechanical Engineering	M. Tech. (Manufacturing Systems)	MBA (Human Resources/ Finance/Marketing/ Systems)
5)	B.Tech. in Civil Engineering	M. Tech. (Structural Engineering)	MBA (Human Resources/ Finance/Marketing/ Systems)

- (a) The University shall offer above courses as per guidelines of the All-India Council for Technical Education (AICTE) / University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances. Rules and Regulations as specified, hereunder and elsewhere.

(d) The minimum duration to complete the course shall be that of Five (5) years and maximum up to Seven (7) years.

(e) Admission:

The eligibility for admission to the first year of Dual degree. Courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or at National level. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

In addition to above, the University will admit candidates directly in the second year i.e., third semester (lateral entry) of the dual. courses in accordance with the policies and norms of the State Government as applicable to the candidates who have passed the Diploma Course in related branches of Engineering from M.P. Board of Technical Education, Bhopal or duly recognized and equivalent from elsewhere.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(f) The Teaching Scheme:

The detailed Teaching Scheme and the Syllabus of the different subjects of course shall be prepared by the Departmental Councils of the concerned departments keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the students with the expected Graduate attributes. These courses shall be revised every year; if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The University shall follow the UGC / AICTE guidelines and adopt the choice-based credit system

(g) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance -4 shall be applicable in the current ordinance.

(h) Specialization Distribution:

Admission to a particular stream specialization of dual degree Programme, if any shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of the dual Degree:

A student shall be declared to be eligible for award of the dual Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes/practical, Including Seminars, Workshops, Presentations, Group Discussion. Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation, Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice-Chancellor as up to 15% admissible within applicable regulations.

(m) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed in accordance and provisions of the Rules, Directives of UGC / AICTE or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The programmes listed under Ordinance will be introduced with the recommendations of Board of Studies.
- e. In future, more branches / specializations / courses / programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned.
- f. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE NO. 15**BACHELOR OF COMMERCE (B.Com.)**

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Commerce (B.Com.)*

- 1) **Title of the Degree – Bachelor of Commerce “B.Com.” (Hons/Research)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies / School of Commerce**
- 3) **Course Applicability –**
 - 3.1) **Three/Four years (Hons/Research) Bachelor of Commerce (B.Com.) Degree**
Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed 10+2 examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**
Admissions shall take place on the criteria approved by the Admission Committee and Vice-Chancellor.

6) **Specialization Distribution –**

Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.

7) **Number of Seats –**

Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Commerce (B.Com.)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. Depending upon the academic and physical facilities available, the university may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme.

iv. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

- a. Disciplinary/interdisciplinary/Major (48 credits)
- b. Disciplinary/interdisciplinary/Minor (32 credits)
- c. Generic Elective (16 credits)
- d. Discipline Specific Elective (16 credits)
- e. Skill Enhancement Courses/Vocational Courses (12 credits)

- f. Ability Enhancement Courses (08 credits)
- g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).
- h. Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognized by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's

degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
 - Credits' for internship shall be *one credit per week* of internship, subject to a *maximum of six credits in a semester*.
- v. The minimum duration of the *undergraduate degree programmes* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- vi. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- vii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

9 TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme.
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.
 - a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).
 - b. **Dissertation/Project:** An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an

advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

- v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

10 Course Structure –

10.1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic lective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2 .

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2 .

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

11) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty		Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title(Credit requirement)
		Subject I	Subject II	Subject III	Generic Elective Course						
Level 5	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	Vocational Course	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)		1 (4 Credits)			6+6+4+4 = 20	
Level 6	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	(80) Undergraduate Diploma in Main Faculty
	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)				6+6+4+4 = 20	
Level 7	5	1 (6 Credits)				1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(120) Bachelor Degree in Main Faculty
	6	1 (6 Credits)						DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
Level 8	7	1 (6 Credits)	1 Research Methodology (4 Credits)					DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(160) Bachelor Degree (Honours) in Main Faculty
	8	1 (6 Credits)	1 (4 Credits)						1 (10 Credits) Research Project	6+4+10 = 20	Bachelor Degree (Research) in Main faculty
Total		48 Credits	32 Credits	16 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

12) Choice to Select the MOOC Courses:

- 12.1** The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 12.2** The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 12.3** The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 12.4** The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 12.5** The University will take a decision for allowing the online courses of SWAYAM if:
- The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.

12.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/Universities/Companies /Industries with the approval of UTD.

13) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all the students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

14) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

15) Attendance –

- i. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of at least seventy-five percent of theory lectures and practical's separately will be required in each course to sit in the semester end examination.
- ii. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor of University.

16) Examination & Evaluation –

- i. Generally each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3.
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
- iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the “Evaluation Reforms in Higher Educational Institutions, 2019” published by the UGC.
- iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
- v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79

B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- vi. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- vii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.
- viii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- ix. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- x. If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.
- xi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the

concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

- xii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- xiii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- xiv. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester then semester fee will not be charged again.
- xv. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xvi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xvii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

Table 4 : Structure of Credit Course (Semester System)

Course (Credit)	Course Type	Credits Allocated				Distribution of Theory Marks		Distribution of Practical Marks		Tutorial Marks
		Theory	Practical	Tutorial	Internals (Through CCE)	External (-End Semester Exam)	Internal	External (End Semester Practical Exam)		
1	Core/GE/DSE (6)	6	NA	NA	40	60	NA	NA	NA	
2	Core/DSE/GE (6)	4	2	NA	40	60	40	60	NA	
3	Core/DSE/GE (6)	2	4	NA	40	60	50 (Through CCE)	50	NA	
4	Core/DSE/GE (6)	5	NA	1	40	60	NA	NA	100	
5	DSE/SEC (Vocational Courses) (4)	4	0	NA	40	60	NA	NA	NA	
6	DSE/SEC (Vocational Courses) (4)	3	1(P, T, W, etc)	NA	40	60	NA	100	NA	
7	DSE/SEC (Vocational Courses) (4)	1	3(P, T, W, etc)	NA	40	60	50 (Through CCE)	50	NA	
8	DSE/SEC (Vocational Courses)(4)	3	NA	1	40	60	NA	NA	100	
9	AECC (Foundation Course) (4)	4	NA	NA	40	60	NA	NA	NA	
10	Field-Projects / Internship / Apprenticeship / Community engagement & service/Research Project (6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service: 4 Credits (75 Marks) (ii) Evaluation of Report: 2 Credits (25 Marks)							
11	Research Methodology(4)	Type-4	3	NA	1	40	60	NA	NA	100
12	Dissertation (10)	NA	Evaluation of Thesis: 6 Credits (50 Marks)+ Pre submission viva-voce: 2 Credit(25 Marks)+ External viva-voce: 2 Credit(25 Marks)							

17) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

18) Calculation of SGPA/CGPA:

- i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.
- ii. SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where ci is the number of credits offered in the i^{th} subject of a semester for which SGPA is to be calculated, pi is the corresponding Grade Point (GP) earned in the i^{th} subject, where $i=1,2, \dots, n$ are the number of subjects in that semester.

- iii. CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where NCj is the number of total credits offered in the J^{th} semester, SGj is the SGPA earned in the J^{th} semester, where $j=1, 2, \dots, m$ are the number of semesters in that course.

- iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- v. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- vi. Equivalent Percentage = CGPA x10
- vii. The percentage will be rounded off up to second decimal point.
- viii. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- ix. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- x. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

19) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
- ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
- iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing

parity for a course, framed by the university in which the admission is sought by the student.

- 20) If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable.
- 21) The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/ AICTE/ BCI/ NCTE/ PCI issued from time to time will be adopted for implementation.
- 22) In matters not covered under this Ordinance, general rules of the University shall be applicable; otherwise the directions of the state government shall be applicable.
- 23) If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.
- 24) **General Instruction –**
 - i. The admission to the B.Com. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 25) The various Branch/Discipline in the B.Com. programmes in the Faculty of Commerce & Management Studies / School of Commerce shall include in the fields

- of Accounting & Finance, Banking & Finance, Accounting & Taxation, . Business Administration, Applied Economics, E-commerce, Financial accounting, Banking & Insurance, Human Resources, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Computer Application, Law, Operations Management, Foreign Trade.
- 26) The list of various specializations of **B.Com.** courses shall include the current courses/programme as well as proposed in future. However, all **B.Com.** programmes with various specializations at present & in future shall run and governed through this ordinance.
- 27) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like-on-line, e-learning, face-to-face, through webinar etc.
- 28) In future, more number of **Three/Four Year Under Graduate Degree Programmes/ Courses** with various specializations can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.
- 29) The University shall also offer more number of **Commerce & Management** related UG Courses/programmes, with the various specialization titles, which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 30) This Ordinance shall be applicable to all **Under Graduate Degree Programmes/Courses of Three/Four Year** duration, Regular in nature, full time in the area of **Commerce & Management and related/allied stream**, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE NO. 16
MASTER OF COMMERCE (M.Com.)
2-YEARS MASTER DEGREE IN COMMERCE AND
RELATED/ ALLIED STREAMS

- 1) **Title of the Degree – Master of Commerce (M.Com.)**
- 2) **Name of Faculty/School–Faculty of Commerce & Management Studies/School of Commerce.**
- 3) **Course Applicability –**
 - 3.1) **2-Year Master of Commerce (M.Com.) Degree Program** shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study / subject / specialization as recommended by the Academic Council and concerned Board of Studies of the University.
- 4) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Minimum qualification for admission in **Master of Commerce (M.Com.)** shall be the qualifying Graduation with relevant subjects conducted by any recognized university.
 - Notwithstanding anything contained in the above-mentioned rules, the eligibility criteria will be as decided by the Governing Body and the Academic Council from time to time, in accordance with the concerned Regulatory Authority.
 - Admissions shall be according to the criteria made by the Admission Committee and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) **Admission Procedure –**

Admissions shall take place on the criteria approved by the Admission Committee and Vice Chancellor.
- 6) **Branch/Specialization Distribution–**

Admission to the particular branch of study shall be decided by the University on the basis of counseling/ personal interview.

7) Number of Seats—

Number of seats will be decided from time to time by the Academic Council or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) Duration & Commencement –

- i. Scheduled period for the completion of above course is **2 years**, based on either semester or Annual exam system.
- ii. Maximum duration of Program completion is **4 years**.
- iii. Semester system will comprise of 2 semesters with each semester consisting minimum 90 teaching days and annual system will consist of minimum 180 teaching days.
- iv. The Programs shall generally commence in July/August every year. Other than under Exceptional circumstances.

9) Course Structure –

Course structure shall be as per the recommendation of the concerned Board of Studies of the faculty of the University duly approved by the Academic Council.

10) Fee Structure –

- i. All the fees categories including, Program fee and the examination fee, shall be determined by the University from time to time and shall be payable by the students at the beginning of each semester/ year.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the start of each semester/ year.
- iii. Fees, once paid, and if the student has started attending the classes, will not be refundable in any case except for the caution money. In some cases of genuine hardship, the Vice-Chancellor may permit an extension in the last date of payment of fees however; all students shall be required to pay the prescribed fee before the start of examination. In case any student has been allowed to appear in the examination, the result of such student shall be withheld till all his dues are cleared.
- iv. The fees shall be applicable as per approval of Board of Management from time to time with the approval of MPPURC.

11) Medium of Instruction—

Medium of instruction and examinations would be English/Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

12) Attendance—

Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester/ year. **Provided that,** in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.

13) Examination—

- i. Examinations will be conducted as per the appropriate Statutes, Ordinances and Regulations made in this respect. The scheme of examination, promotion to subsequent semesters/ years and course of studies shall be as per the recommendations of the concerned Board of Studies with due approval of the Academic Council.
- ii. The studies and examination of these courses shall be on the basis of either marks/ marks-cum-credit/ credit system as recommended by the concerned Board of Studies from time to time.

14) Eligibility for Degree—Eligibility for Award of the above course Degree—

A student shall be declared to be eligible for award of the degree if, he/ she has:

- i. A student shall be declared to be eligible for award of the **2-year Degree**, if he/she fulfils all requirements set by regulatory authority.
- ii. Successfully acquired the minimum required marks/ marks-cum-credit/ credit system as specified in the regulation corresponding to the branch of his/her study within the stipulated time, where ever applicable.
- iii. Secured a minimum required marks/ marks-cum-credit/ credit system in aggregate overall as specified in the regulation. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the University.
- iv. No dues to the University, Hostels, Libraries, NCC/NSS etc, and
- v. No disciplinary action is pending against him/her.

15) General Instruction—

- i. The admission to the above Courses shall be governed in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/ Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which is final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee consisting of the Principal/Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 16) At present in the **Faculty of Commerce & Management Studies / School of Commerce**, Degree of **M.Com.** shall include the Branches/Specialization of Accounting & Finance, Tax Procedure & Practice, Economics & Management, Computer Application, e-Commerce, Banking & Insurance, Business Ethics & Business Law, Corporate Administration & Secretarial Practice, Applied Economics, Financial Management, Marketing Management, Human Resources Management, Financial Analysis & Control, Investment & Security Analysis, Portfolio Management, Banking & Finance, Accounting & Taxation, Business Administration, Financial accounting, Entrepreneurship, Accounting & Auditing, Marketing, Actuarial Science, Organizational Psychology, Statistics, Law, Operations Management, Foreign Trade etc.
- 17) The list of various Branches/specializations of **M.Com.** course shall include the current courses/programme as well as proposed in future. However, all M.Com. and other Master Courses/ programmes like Master of Finance & Investment Analysis (MFIA), Master of Corporate Administration (M.Corpo.Admin.), Master of Secretarial Practice (MSP), Master of Business Economics (MBE) etc. with various Branches/specializations at present & in future shall run and be governed by this ordinance.
- 18) The above courses shall run on all possible modes of imparting education including the use of latest innovative technologies like on-line, e-learning, face-to-face, webinars etc.
- 19) These programmes are offered by the Faculty of **Faculty of Commerce & Management Studies / School of Commerce** recommended by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) In future, more branches/ specializations/ courses/ programmes of **M.Com** can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry/ society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various faculties/ departments/ centers/ institutes located in University campus.

- 21) The University shall also offer more number of Two Years Master Degree programmes with the various specialization titles which, shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and/or in collaboration with or tie-up with other Educational or Academic Institutes/Organizations/ Universities/ Research Organizations/ Industries and to provide the dissemination of Knowledge to all concerned throughout the World.
- 22) This Ordinance shall be applicable to all Two Years Master Degree **M.Com** and others as mentioned above in this ordinance, in the area of Commerce and related/allied streams, except those for which the University has separate Ordinances. The courses mentioned in this ordinance shall run under this ordinance.

ORDINANCE – 17

BACHELOR OF BUSINESS ADMINISTRATION (B.B.A.)

*Implementation of New Education Policy 2020 in ordinances for Three/Four years
(Hons/Research) Bachelor of Business Administration (B.B.A.) programmes of
Undergraduate Degree (CBCS Semester Mode)*

- 1) Title of the Degree – Bachelor of Business Administration (B.B.A.) (Hons/Research)**
- 2) Name of Faculty / School – Faculty of Commerce & Management Studies / School of Management Studies.**
- 3) Course Applicability –**
 - 3.1) Three/Four years (Hons/Research) Bachelor of Business Administration (B.B.A.)**
Degree Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/alterations to this Ordinance with the approval of MPPURC, Government of M.P. and concerned Regulatory Authority.**
- 4) Eligibility for Admission:**
Candidate who have passed the duly recognized following examination: -
 - i) Passed 10+2 examination or equivalent examination with relevant subjects from a recognized board with minimum pass marks as prescribed by regulatory authority/council.
 - Admissions shall be according to the criteria made by the Admission Committee of the university and the concerned Regulatory Authority.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.
- 5) Admission Procedure –**
Admissions shall take place on the criteria approved by the Admission Committee constituted by Vice-Chancellor.
- 6) Specialization Distribution –**
Admission to the particular branch of study shall be as decided by the University on the basis of counselling/ personal interview.
- 7) Number of Seats –**
Number of seats will be decided from time to time by the Academic Council/MPPURC or as per guidelines of the concerned Regulatory Authority and other statutory bodies as and where applicable.

8) **Duration & Commencement –**

i. The provisions of this ordinance shall apply to the three year/six semester Bachelor's Degree or four years/eight semester Bachelor's Degree (Honours/Research) in undergraduate programme **Bachelor of Business Administration (B.B.A.)**

ii. The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) Programme for regular students shall be 6 and 8 years, respectively.

iii. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects/Categories:

- a. Disciplinary/interdisciplinary/Major (48 credits)
- b. Disciplinary/interdisciplinary/Minor (32 credits)
- c. Generic Elective (16 credits)
- d. Discipline Specific Elective (16 credits)
- e. Skill Enhancement Courses/Vocational Courses (12 credits)
- f. Ability Enhancement Courses (08 credits)
- g. Field projects/ internship/ apprenticeship/ community engagement and service/ research project (28credits).

Qualification and Credit Requirements are given in Table. 2. The *entry and exit* options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12th from M.P.Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6* is *successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7* is *successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/the Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table-1: Qualification Type and Credit Requirements –

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programme duration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration: First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor' Degree in the faculty of the Major Subject (Programme duration: Three years or six semesters)	120
Level 8	Bachelor' Degree in the faculty of Major Subject (Honours/Research) (Programme duration: Four years or eight semesters).	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of **one credit**;
- Credits for internship shall be **one credit per week** of internship, subject to a **maximum of six credits in a semester**.
- i. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.
- ii. A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again.
- iii. The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/ Research)* programme for regular students shall be of 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students. Rules of the govt/ regulatory body will be applicable.

8) TYPES OF COURSES

Courses are the basic units of education and/or training. Types of courses shall be as follows:

- i. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme. (Major/Minor)
- ii. **Elective Course:** General course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an

exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course.

a. **Discipline Specific Elective (DSE) Course:** Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study).

b. **Dissertation/Project:** An elective course designed to acquire special/ advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real-life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

iii. Generic Elective (GE) Course:

An elective course chosen generally from an unrelated discipline/subject, with an intention to seek exposure of other field is called a Generic Elective course.

P.S.: A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course.

iv. Ability Enhancement Courses (AEC):

The Ability *Enhancement* Courses (AEC) are of two types:

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

“AECC” courses are the courses based upon the content that leads to Knowledge enhancement, such as;

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines.

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc.

v. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University.

9) Course Structure –

1 First Year (Level 5):

A student shall be declared to have successfully completed the Level 5, if he/she acquires credits as given in Table 2.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade in 12th with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty; a student passing grade 12th with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as

the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

10.2 Second Year (Level 6):

A student shall be declared to have successfully completed the Level 6, if he/she acquires credits as given in Table 2.

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course; and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

10.3 Third Year (Level 7):

A student shall be declared to have successfully completed the Level 7, if he/she acquires credits as given in Table 2.

10.4 Fourth Year (Level 8):

a) **Bachelor with Honours:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires credits as given in Table 2.

b) **Bachelor with Research:** A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires credits as given in Table 2.

- The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

10.5 Credit Distribution for Semester:

The credit distribution for first to eight semesters related to Levels 5 to 8 shall be as per the Table 1.

10.6 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme after paying due fees for registration and examination.

10) Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for University-

Level	Semester	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	DSE	Field projects/internship/apprenticeship/community engagement and service	Credits	Qualification title (Credit requirement)
		Subject I	Subject II	Subject III						
Level 6	1	Major 1 (6 Credits)	Minor 1 (6 Credits)	Generic Elective Course 1 (4 Credits)	Vocational Course 1 (4 Credits)	1 (4 Credits)		# Inter/Intra Faculty	6+6+4+4 = 20	(40) Undergraduate Certificate in Main Faculty
	2	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4 = 20	(80) Undergraduate Diploma in Main Faculty
	3	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4 = 20	(120) Bachelor Degree in Main Faculty
	4	1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	1 (4 Credits)	1 (4 Credits)			6+6+4+4 = 20	
Level 7	5	1 (6 Credits)			1 (4 Credits)		DSE-1 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
	6	1 (6 Credits)					DSE-2 (4 credits) DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	
Level 8	7	1 (6 Credits)	Research Methodology (4 Credits) 1 (4 Credits)				DSE-3 (4 credits)	Field project/internship/ apprenticeship 1 (6 Credits)	6+4+4+6 = 20	(160) Bachelor Degree (Honours) in Main Faculty Bachelor Degree (Research) in Main faculty
	8	1 (6 Credits)	1 (4 Credits)					1 (10 Credits) Research Project	6+4 + 10 = 20	
Total		48 Credits	32 Credits	16 Credits	12 Credits	08 Credits	16 credits	28 Credits	160 Credits	

11) Choice to Select the MOOC Courses:

- 11.1 The University/UTD/SOS can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- 11.2 The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the University/UTD or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD.
- 11.3 The UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the University/UTD.
- 11.4 The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- 11.5 The University will take a decision for allowing the online courses of SWAYAM if:
- The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free of cost in adequate measure by the UTD. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/ conduct the lab/ practical sessions/ examinations.
- 11.6 The requirement of project/dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/Universities/ Companies /Industries or with the approval of UTD.

12) Fee Structure –

- All the fees' categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

13) Medium of Instruction –

Medium of instruction and examinations would be English/ Hindi as per the choice filled by the student, in accordance to the guidelines prescribed by regulatory authority.

14) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

15) Examination & Evaluation –

- i. Generally, each course will correspond to an examination paper comprising of external and internal valuations. The semester theory examinations will be of 3 hours. The credit structure for theory /practical/ tutorial, internal, and external examinations and total marks for an examination are shown in the Table 3
- ii. The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination; failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work-based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any be decided by the UTD. In case of internal assessment, University shall distribute and design their assessment so that at least two tests are conducted in a semester.
- iii. UTD may design their own mode of internal assessment with due approval from respective academic council in view of the “Evaluation Reforms in Higher Educational Institutions, 2019” published by the UGC.
- iv. Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in Table 3.
- v. The grading will be made on 10-point scale as described below:

Table-3

Letter Grade	Grade Points	Description	Range of Marks (%)
A+	10	Excellent	90-100
A	9	Very Good	80-89
B+	8	Good	70-79
B	7	Above Average	60-69
C	6	Average	50-59
F	0	Fail	0-49
Ab	0	Absent	Absent

- i. In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner:
- ii. If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table (3).
- iii. If a student obtains For Ab grade in any course(s), he/she will be treated to have failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).
- iv. The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- v. If a student passes in all the courses offered in any semester, then will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed to Keep Term) in those courses in which he/she fails.
- vi. If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/ she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned semester even after the aforesaid second chance, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.
- vii. Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- viii. On account of valid reasons, a student may withdraw from a semester. In such case that semester will be treated as zero semester.
- ix. In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The university may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic semester, then semester fee will not be charged again.
- x. The provision for review of answer book in semester system will be available as per the existing rules of the University.
- xi. The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- xii. Applicable to UTDs in the same universities: The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

[illegible]

16) Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/ SWAYAM portal/ UGC shall be followed for evolution and certification of MOOCs, Vocational courses, Field- Projects/ Internship/ Apprenticeship/ Community engagement & service/Research Project.

17) Calculation of SGPA/CGPA:

- i. The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The, SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.
- ii. **SGPA** is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA = \frac{\sum_{i=1}^n ci pi}{\sum_{i=1}^n ci}$$

Where **ci** is the number of credits offered in the **ith** subject of a semester for which SGPA is to be calculated, **pi** is the corresponding Grade Point (GP) earned in the **ith** subject, where **i= 1,2n** are the number of subjects in that semester.

- iii. **CGPA** is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum_{j=1}^m SGj NCj}{\sum_{j=1}^m NCj}$$

Where **NCj** is the number of total credits offered in the **Jth** semester, **SGj** is the SGPA earned in the **Jth** semester, where **j=1, 2 m** are the number of semesters in that course.

- iv. On completing all requirements for award of the undergraduate certificate/ diploma/ degree, the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 7.50 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.00 above but less than 7.5
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.00

- i. The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:
- ii. Equivalent Percentage = CGPA x10
- iii. The percentage will be rounded off up to second decimal point.
- iv. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
- v. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
- vi. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card.

18) Credit Transfer:

- i. The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time.
- ii. The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time.
- iii. Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student.
- iv. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the Academic Council of the University whose decision thereon shall be applicable due approval of the decision by governing body/ board of management.
- v. The guidelines, related to this programme, issued by the statutory bodies e.g., UGC/ AICTE/ BCI/ NCTE/ PCI etc. issued from time to time will be adopted for implementation.
- vi. In matters not covered under this Ordinance, general rules of the University shall be applicable; the directions of the state government shall be applicable.
- vii. If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University (in case of UTDs) and shall be implemented with immediate effect.

19) General Instruction –

- i. The admission to the B.B.A. Courses shall be governed in accordance and provisions with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.

- ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules/Directives of UGC/relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, General rules and regulations of the university regarding specific courses shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/ advice of a committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- v. The Reservation for SC / ST / Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and / or the Government of India directives from time to time.
- vi. The various Branch/Discipline in the **B.B.A.** programmes in the **Faculty of Commerce & Management Studies / School of Management Studies** shall include in the fields of - Commercial and Computer Practice, Modern Office Management, Modern Office Management and Secretarial Practices, Modern Office Practice, Stenography and Secretariat Practice, Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management (PGDBM), Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management (MFM), Finance, Finance Marketing and Human Resource Management, Financial Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain

Management, Management(PGDM), Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Agri-Business Management, Water Sports Management, Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship.

- ~~vii.~~ Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

ORDINANCE NO. 18
MASTER OF BUSINESS ADMINISTRATION (M.B.A.)
2-YEARS MASTER DEGREE IN MANAGEMENT

- 1) **Title of the Degree – Master of Business Administration (MBA)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**
- 3) **Course Applicability –**
 - 3.1) **Master of Business Administration (MBA)**Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.
 - 3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.
 - 3.3) The Degree will include areas of study/subjects/specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.
- 4) **Course Name – MBA(Full Time)**
 - 4.1) **Duration -Two years (Four semesters)- for Regular Course.**
 - 4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

 - i) Passed Bachelor Degree of minimum 3 years duration.
 - ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade as per the directives for admission of government of Madhya Pradesh.
- 5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or

through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) Specialization Distribution –

Admission to a particular stream/ specialization of MBA Course/ Programme shall be decided by the University on the basis of either merit or counselling or personal interview.

7) Intake –

The Intake for each of these courses shall be decided by the University as per guidelines of AICTE/ concerned regulatory body.

8) Course Structure –

The Course structure shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of MBA Degree ordinarily within a maximum period of **Four years** respectively from the session of first admission. However, for any exceptional case the matter shall be decided by the University as per the provisions of relevant rules and regulations.

10) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

11) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.

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- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

12) Medium of Instruction –

The medium of instruction and examination shall be **English**.

13) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) Examination –

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) Eligibility for Degree – Eligibility for Award of the M.B.A. Degree.

A student shall be declared to be eligible for award of the Degree with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable..
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.

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- iv. Secured a minimum CGPA of ~~5.0~~ in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

16) General Instruction –

- i. The admission to all kinds of **MBA** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
 - iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
 - iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.
- 17) The various specializations in the **MBA** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial**

Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, Agri-Business Management, Water Sports Management, Tourism & Hospitality Management, Education Management, Adventure Management, Entrepreneurship. etc.

-) The list of various specializations of "MBA" courses shall include the current courses/ programme as well as proposed in future. However, all MBA programmes with various specializations at present & in future shall run and be governed by this ordinance.

- 19) These programmes are offered in regular mode by the **Faculty of Commerce & Management Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

ORDINANCE NO. 19
2-YEARS POST GRADUATE DIPLOMA IN MANAGEMENT
(PGDM)

- 1) **Title of the Degree – Post Graduate Diploma in Management (PGDM)**
- 2) **Name of Faculty / School – Faculty of Commerce & Management Studies/ School of Management Studies.**
- 3) **Course Applicability –**

3.1) **Post Graduate Diploma in Management (PGDM)** Program shall be quoted simply 'Program' hereafter in this ordinance, subject to the recommendation of the respective Board of Studies and as per norms of the concerned Regulatory Authority.

3.2) The Board of Studies is authorized to recommend further additions/ alterations in this Ordinance with the approval of MPPURC and Government of M.P.

3.3) The Degree will include areas of study/ subjects/ specializations as recommended by the Academic Council and concerned Board of Studies of the University as per the norms of the concerned regulatory authority.

4) **Course Name – PGDM**

4.1) **Duration** - Two years (Four semesters)- for Regular Course.

4.2) **Eligibility for Admission :**

Candidate who have passed the duly recognized following examination:-

- i) Passed Bachelor Degree of minimum 3 years duration.
- ii) Obtained at least 50% marks (45% marks in case of candidates belonging to reserved category)/ or equivalent in the qualifying examination from recognized university.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.

5) **Admission Procedure –**

The eligible candidates as specified in clause 4 above, should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test/Examination consisting of Aptitude Test/ Group Discussion/ Personal Interview or

through Counselling or the University may also use the score card of various competitive entrance test/ examination results of various Institute/Board/University/other Professional Bodies/ Organizations or any other mode as decided by the AICTE/UGC/other relevant Regulatory Bodies from time to time.

6) Specialization Distribution –

Admission to a particular stream/ specialization of **PGDM** Course/Programme shall be as decided by the University on the basis of either merit or counselling or personal interview.

7) Intake –

The Intake for each of these courses shall be decided by the University as per guideline of AICTE/ concerned regulatory body.

8) Course Structure –

The Course structure **PGDM** shall be as per the recommendation of the concerned Board of studies of the faculty of the University duly approved by the Academic Council.

9) Maximum Duration of Completion of Course –

A candidate has to complete the entire course of **PGDM** Degree ordinarily with in a maximum period of **Four years** respectively from the session of admission. However, for any exceptional case the matter shall be decided by the Vice-Chancellor as per the provisions of relevant rules and regulations.

10) Commencement –

- i. Each academic year shall comprise of 2 semesters.
- ii. odd semesters (I and III) shall commence during the period of July- December every year while even semesters (II and IV) shall commence during the period of January - June every year.
- iii. Each semester shall be spread over not less than 90 teaching days.

11) Fee Structure –

- i. All the fees categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.

- iii. Cancellation and refund of fees will be as per directive of the state govt./regulatory authorities.

12) Medium of Instruction –

The medium of instruction and examination shall be **English**.

13) Attendance –

- i. Regular students, to be eligible to appear in the University examination, are required to attend a minimum of 75% theory classes and 75% practical classes, in each semester. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice Chancellor as admissible within applicable regulations.
- ii. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

14) Examination –

- i. Examinations will consist of two components internal and external. Internal component will be contains three test (best two be considered). The third test includes assignments/projects/field work etc. are assigned by the faculty concern. External component will be end semester examination consist of questions/ practical/cases etc as per specified in syllabus.

15) Eligibility for Degree – Eligibility for Award of the PGDM Course.

A student shall be declared to be eligible for award of the Course/Programme with various specializations if he/ she has:

- i. Registered and successfully completed internal & external component of all subjects of core courses, optional and specialized Courses, Management Lab classes/practices, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation/ Thesis and other Assignments etc, whichever applicable.
- ii. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his/ her study within the stipulated time, where ever applicable.
- iii. Earned the specified credits in all the categories of subjects if applicable.

- iv. Secured a minimum CGPA of 5.0 in aggregate overall. However the award of the Division/Class shall be as per recommendation of concerned Board of Studies of the university.

16) General Instruction –

- i. The admission to all kinds of **PGDM** Course shall be governed in accordance and provisions with the Rules/ Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- ii. The relaxation in eligibility conditions, age and reservation etc, shall be in accordance with the Rules/Directives of UGC/ AICTE/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended time to time.
- iii. For matters not covered in this specific ordinance, decision of vice chancellor of the university shall be applicable. In other matters Board of Management of the university shall be competent to take any decision which shall be final.
- iv. Notwithstanding anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a Committee, consisting of the Principal/ Dean of the concerned department. The decision of the Vice-Chancellor shall be final.

- 17)** The various specializations in the **PGDM** programmes shall include Advertising and Public Relation, Agribusiness and Plantation Management, Agribusiness Management, Agricultural Export and Business Management , Airport Management, Apparels, Artificial Intelligence and Data Science, Aviation Management, Banking and Finance Management, Banking and Financial Services, Big Data Analytics, Biotechnology, Business Administration, Business Analytics, Business and Corporate Law, Business Design and Innovation, Business Economics, Business Management, Communications, Consultancy Management, Corporate Social Responsibility, Cyber Law, Design Thinking, Dietetics, Digital Marketing, E- Business Management, Energy Management, Entrepreneurship, Environmental Management, Event Management, Export and Import Management, Family Managed Business, Fashion Technology, Fashion Management, Finance, Finance Marketing and Human Resource Management, Financial

Administration, Financial Management, Financial Services, Fintech, Food Processing and Business Management, Foreign Trade, Forestry Management, Geo Spatial Technology Application in Rural Development, Government Accounting and Internal Audit, Health Care Administration, Health Care and Hospital Management, Healthcare Management, Heritage Management, Hospital Administration, Hospital Management, Hospitality Management, Human Resource Development, Human Resource Development and Management, Human Resource Management, Industrial Safety and Environmental Management, Information Communication Technology in Securities Market, Information Management, Information Technology, Information Technology and Systems Management, Infrastructure Management, Innovation, Entrepreneurship and Venture Development (IEV), Insurance and Risk Management, International Business, International Trade Management, Jute Technology and Management, Law, Logistics and Supply Chain Management, Management, Manufacturing Management, Marketing and Sales Management, Marketing Management, Mass Communication, Materials Management, Media and Entertainment, Operations Management, Personnel Administration, Pharmaceutical Management, Project Management, Public Policy and Management, Public Systems, Real Estate Management, Retail & Fashion Merchandise, Retail Management, Rural Management, Securities Market, Services Management, Shipping and Logistics Management, Social Enterprise Management, Sports Management, Sustainability Management, Technology Management, Telecom Management, Textile Management, Tourism Management, Transport Economics and Management, Travel and Tourism, Tribal Development, Waste Management and Social Entrepreneurship, Fire Safety & Hazards Management, Fire Safety & Disaster Management, Health-Safety and Environment Management, Construction Safety Management, Fire And Safety Management, Disaster Management, Security Service Management, Hotel Management, Accommodation Operations & Management, etc.

- 18) The list of various specializations of "PGDM" courses shall include the current courses/programme as well as proposed in future. However, all PGDM programmes with various specializations at present & in future shall run and governed through this ordinance.
- 19) These programmes are offered in regular mode by the **Faculty of Commerce & Management Studies/ School of Management Studies**, by the concerned Board of Studies and after approval of Academic Council and Board of Management of the University.
- 20) Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

Ordinance No. 20**Integrated Dual Degree Management Program- IMP (BBA + MBA)****12.1 Name of the Program**

Integrated Dual Degree Management Program – IMP (BBA + MBA)

The program referred under this Ordinance, subject to the recommendation of the concerned **Board of Studies** as per norms of AICTE and / or UGC. Board of Studies is authorized to recommend further additions / alterations in this Ordinance with due approval of competent authorities.

12.2 Name of Faculty and Board of Studies

Faculty/ School of Commerce & Management Studies – Board of Studies of the School of Management Program.

12.3 Duration

Full time shall comprise of the course of study spread over a period of five years i.e., six semesters (Three years of BBA) and six terms (Two years of MBA). Maximum period for completing program is seven years.

12.4 Eligibility

1. The minimum academic qualification for admission is that the candidate must have passed in the final examination of 10+2 (Class XII), or its equivalent, referred to as the qualifying examination with 50% marks for general category candidates. Reservation will be as per applicable regulations of Government of MP and or other regulatory guidelines.

Those appearing in 10+2 (Class XII) examination or equivalent examination and whose results are not declared may also appear in counselling. Such candidates will be admitted provisionally, subject to the submission of proof of passing in qualifying examination. In case they fail to comply with this deadline, their admission will stand cancelled. However, on the request.

2. of the candidate the admission will be deferred to the forthcoming academic year.

12.5 Admission Process

Admission to the program shall be made by an Admission Committee approved by the Vice-Chancellor. The admission process shall take place as per the criteria approved by the Committee and in accordance with Ordinance no. 01.

12.6. Number of seats for the program

It will be decided by the University as per guidelines of AICTE and / or UGC as applicable from time to time.

12.7. Fee Structure

- i. All the fees' categories including Program fee and the examination fee shall be determined by the University from time to time, and shall be payable by the students at the beginning of each year/ semester/trimester. The fee structure shall be determined in consultation with the Madhya Pradesh Private Universities Regulatory Commission.
- ii. Registrar shall notify the quantum of fees payable and the schedule of registration before the commencement of the program.
- iii. In case of admission cancellation, fee will be refunded to the candidates as per prevailing instructions/ directives of Govt. of MP/ Competent Regulatory Authority. The fees shall be applicable as per approval of Board of Management from time to time which will be reviewed by the MPPURC.

12.8. Academic System – Semester + Trimester & Curriculum Related Regulation (As per Ordinance No. 3), Examination (As per Ordinance No. 4)**12.9. Eligibility for the award of the Degree**

Degree will be awarded to a candidate, who fulfils all the requirements and passes in all the prescribed courses successfully.

12.10. Attendance

Attendance in theory and practical classes shall be compulsory as per the UGC. Presently, it is 75% in theory and practical separately. Suitable relaxation for participation in sports/cultural and other events/activities will be extended by the concerned Dean/VC. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Dean/ Director, which shall evaluate the dissertation work as per the standard norms.

12.11. General Instructions

A. Board of Management of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.

B. The subject to be studied in different trimester include Capstone Project, Independent course work under Industry expert/ faculty member, lab work, practical, in-plant training, project etc. shall be as per the University schemes, approved by Board of Studies of the University on the basis of norms prescribed by the Academic Council/ Board of Management of the University.

C. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee, consisting of Dean and / or the Director of all Schools/ Departments. The decision of the Vice-Chancellor shall be final.

D. The Reservation shall be applicable as per the norms of the State Government of Madhya Pradesh and / or the Government of India directives from time to time.

E. Seat Reservation for NRI/ NRI Sponsored / PIO etc. will be as per policy of Govt. of MP / Regulatory Authorities.

F. Any amendments in NEP 2020/ directives of the regulatory authority/ govt. will be followed by the university.

ORDINANCE - 21**Bachelor of Science**

The Faculty of Science and Computer Science shall offer following Under Graduate programs:

- (i) Bachelor of Science (B. Sc),
 - (ii) Bachelor of Science (B. Sc) (Hons)
Specialization as mentioned in Ordinance No -2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered medium as Hindi.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Admission:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Candidate seeking admission in B.Sc. courses must have passed basic eligibility criteria as specified below from any recognized board or an equivalent.

Candidate must have Passed 10+2 exam with science for admission to first year of B.Sc. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(h) The Teaching Scheme for B.Sc.:

The studies from undergraduate degree programme whereas that of undergraduate degree leading to Honours/Research will be according to National Education Policy, 2020 issued by UGC.

The subjects and their content taught should be capable of strengthening the fundamental concepts in science. Also, the Course structure will include Computer skills, Programming skills, English and Communication skills. There shall be in addition one qualifying paper in self-learning mode called Environmental Studies.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(l) Eligibility for the award of degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable. .
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(n) General Instructions:

- a. The admission to all kinds of B. Sc Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education

including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.

- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 22**Bachelor of Science (B. Sc.) (Animation and Multimedia)**

The Faculty of Science and Computer Science shall offer following course:

(i) Bachelor of Science (Animation and Multimedia)

Specialization as mentioned in Ordinance No -2 and as approved by the Academic Council.

(a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered medium as Hindi.

(c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.

(d) The University shall follow the UGC guidelines and adopt the choice-based credit system.

(e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.

(f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility:

Candidates seeking admission to the first year of B. Sc. (Animation and Multimedia) course shall be required to have passed the Higher Secondary Examination (10+2) of M. P. Higher Secondary Board of an examination recognized equivalent there to.

The reservation and relaxation for SC / ST and Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued

by UGC, New Delhi under National Education Policy 2020.

Selection for admission will be made as per the guidelines prescribed by the concerned Regulatory Body.

(i) Duration:

The duration of the course will be as per the norms of Regulatory Body Prescribed in this regard.

(j) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(k) Course Structure:

The Course structure of B.Sc. (Animation and Multimedia) shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body and National Education Policy, 2020 issued by UGC.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) The Teaching Scheme for B. Sc. (Animation and Multimedia):

The studies from undergraduate degree programme whereas that of undergraduate degree leading to Honours/Research will be according to National Education Policy, 2020 issued by UGC.

(n) Eligibility for degree of B. Sc. (Animation and Multimedia):

A student shall be declared to be eligible for award of the Degree of B. Sc. (Animation and Multimedia) if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(o) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(p) General Instructions:

- a. The admission to all kinds of B. Sc. (Animation and Multimedia) Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 23**Master of Science (M.Sc.)**

The Faculty of Science and Computer Science shall offer following Master degrees program:

(i) Master of Science (M. Sc.)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.

(a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.

(b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.

(c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.

(d) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.

(e) The University shall follow the UGC guidelines and adopt the choice-based credit system.

(f) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(g) Admissions:

Candidate seeking admission in M.Sc. courses must have passed basic eligibility criteria as specified below from any recognized university or an equivalent.

Candidate must have passed Graduation in a relevant subject from any recognized University for admission to first year of M.Sc. courses. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the

admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(h) The Teaching Scheme:

While finalizing the Teaching scheme of Post Graduate Studies for First and Second semester full care should be taken to strengthen the concepts of the concerned subject.

The last two semesters of the final year (Third and Fourth Semester) of studies are very crucial for the students as they get matured and start understanding of science. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings, Department of Atomic Energy, Department of Space, DRDO, National and Multinational companies. Keeping this requirement in mind, Seminars, Projects and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultations with the academicians, Scientists or Industrialists.

(i) The Examination Scheme:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(j) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(k) Course Structure:

The Course structure of M.Sc. shall be as per the recommendations of the

concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency. Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Eligibility for degree of M. Sc:

A student shall be declared to be eligible for award of the Degree of M. Sc, if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(o) General Instructions:

- a. The admission to all kinds of M. Sc. Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in

accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.

- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 24**Bachelor of Computer Application (BCA)**

The Faculty of Science and Computer Science shall offer following Under Graduate programs:

- (i) Bachelor of Computer Application (BCA)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered medium as Hindi.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) **Eligibility for Admission:**

Every applicant for admission to the First Year of B.C.A shall possess minimum qualification as prescribed by the government in this regard (12th Pass any Stream).

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) **Eligibility for Admission to NRI / Other Privileged Candidates:**

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

(i) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

12th pass in any stream.

(j) Specialization Distribution:

Admission to a particular stream specialization of BCA Course/ Programme, it any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(k) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(l) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

The medium of instructions and examinations shall be English/Hindi throughout the course of studies, except for Certificate and Diploma courses where the student may be offered medium as Hindi.

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(m) The Teaching Scheme for BCA.:

The studies from undergraduate degree programme whereas that of undergraduate degree leading to Honours/Research will be according to National Education Policy, 2020 issued by UGC.

The subjects and their content taught should be capable of strengthening the fundamental concepts in Computer science. Also, the Course structure will include Computer skills. Programming skills. English and Communication skills. There shall be in addition one qualifying paper in self-learning mode called Environmental Studies.

(n) Eligibility for Degree: Eligibility for Award of the B.C.A. Degree:

A student shall be declared to be eligible for award of the BCA Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Course. Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. Secured a minimum CGPA in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc.: and
- f. No disciplinary action is pending against him.

(o) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance - 4 shall be applicable in the current ordinance.

(p) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(q) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 6 years.

(r) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules/ Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, eLearning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 25
Master of Computer Application (MCA)

The Faculty of Science and Computer Science shall offer following Post Graduate programs:

- (i) Master of Computer Application (MCA)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (e) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (f) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.

(g) Eligibility for Admission:

Every applicant for admission to the First Year of M.C.A shall possess following educational qualification:

Candidate should have a Bachelor degree with at least Minimum percentage as prescribed by the concern regulatory body (Minimum percentage as prescribed for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute recognized by the University as equivalent or any open University:

However, a candidate who does not have Mathematics background as per above, could also be considered for admission to the programme on the recommendations of the Personal Interview panel, if it is adjudged that the candidate would be able to cover his deficiency through a Mathematics audit course in the first semester:

Or

The candidate should possess professional Technical Degree in any field like Engineering, Technology, Information Technology, Computer science, Applied Science & Technology etc. with at least minimum percentage as prescribed by regulatory body (Minimum percentage as prescribed for reserved categories) marks in aggregate or equivalent grade of any Indian University or foreign University or Institute or Associate Membership of professional bodies in above skills / areas, recognized by the University as equivalent;

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

Note: However, candidate who is appearing or has appeared for final year or last semester of any degree / qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with required percentage of marks or equivalent grade.

(h) Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

(i) Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

(j) Specialization Distribution:

Admission to a particular stream specialization of MCA Course/ Programme, it any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(k) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(l) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(m) Eligibility for Degree: Eligibility for Award of the M.C.A. Degree:

A student shall be declared to be eligible for award of the MCA Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Course, Optional and Specialized Courses. Lib classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. Secured a minimum CGPA in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- f. No disciplinary action is pending against him.

(n) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(o) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(p) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 6 years.

(q) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules/ Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 26**Post Graduate Diploma in Computer Application (PGDCA)**

The Faculty of Science and Computer Science shall offer following Post Graduate Diploma programs:

- (i) Post Graduate Diploma in Computer Application (PGDCA)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (e) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (f) The minimum duration to complete the course shall be that of One (1) year and maximum up to Two (2) years.

(g) Eligibility for Admission:

Every applicant for admission to the First Year of PGDCA shall possess following educational qualification:

Candidate should have a Bachelor degree with at least minimum percentage as prescribed by concern regulatory body (Minimum percentage as prescribed for reserved categories) marks in aggregate or equivalent grade of minimum 3 years duration from a recognized Indian University or foreign University of Institute

recognized by the University as equivalent or any open University.

The reservation and relaxation for SC / ST / Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) Eligibility for Admission to NRI / Other Privileged Candidates:

Non-resident Indian and other privileged Candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and / or State Government.

(i) Admission Procedure:

The eligible candidates should secure a place in the merit list prepared on the basis of academic credentials or through the University entrance test / Examination consisting of Aptitude Test / GD / Personal Interview or through Counselling or the University may also use the score card of various competitive entrance test / examination results of various Institutes Boards / Universities / other Professional Bodies / Organizations or any other mode as decided by the AICTE / UGC / other relevant Regulatory Bodies from time to time or based on qualifying examination.

(j) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(k) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English/ Hindi.

(m) Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(n) Eligibility for Degree: Eligibility for Award of the PGDCA. Degree:

A student shall be declared to be eligible for award of the PGDCA Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops. Presentations, Group Discussion, Field Work. Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. Secured a minimum CGPA of in aggregate or equivalent Grade overall. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- e. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- f. No disciplinary action is pending against him.

(o) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(p) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 2 years.

(q) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules! Directives of UGC /NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Cnstituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE -27**Five Year Integrated Post Graduate Degree Program**

The Faculty of Science and Computer Science shall offer following Five-Year Integrated Post Graduate Degree Program programs:

(a) Name of Program:

Faculty / School / Teaching Department of Established University will offer following Five-Year Integrated Post Graduate Degree program as per the ordinance no-2 and as approved by the Academic Council. Admission in Five Year Integrated Post Graduate Degree Course will be as per norms of regulatory authority / UGC when applicable.

Faculties	Name of Course	Name of Degree/Diploma	Eligibility Criteria	Regulatory Authority if any
Faculty of Science and Computer science	BCA+MCA	5 Year Integrated PG Degree program	10+2 PCM	UGC and State Government

(b) Name of Faculty and Board of Studies:

Name of Faculty and Board of Studies will be as per the selection of Course which will come under the 5 Year Integrated Degree Program.

(c) Duration:

Schedule Period of Program completion: 5 Years

Maximum Period of Program completion: 8 Years

(d) Eligibility:

Eligibility for Admission: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system in any stream.

Minimum qualification for admission to the first year of 5 Years Post Graduate Program shall be the qualifying 10+2 exam in any streams (also securing pass marks in these relevant subjects individually) conducted by any Board of

Studies recognized by University or UGC or State Government Authorities.

Eligibility for Admission to NRI/Other Privileged Candidates: Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(e) Admission Process:

The students undergo a rigorous selection process:

- Candidate seeking admission in BCA+MCA course must have passed basic eligibility criteria i.e: 5+3+3+4(NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.
- An application form aimed at understanding the students' proficiency in academics, as well as in co-curricular activities is filled up by the aspirant.
- An entrance examination follows, to test the applicant's aptitude, logical reasoning and proficiency in English and Mathematics.
- Shortlisted candidates appear for personal interviews. The interview panel comprises well-qualified professors from prestigious institutions. The interview judges the students' level of confidence, communication skills, general awareness, persuasion skills and knowledge.

(f) Number of Seats for the Program:

It will be decided time to time by the university as per guidelines of Regulatory Authorities and other statutory bodies as and where applicable.

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(g) Academic System:

Academic system will be regulated as per the norms of the University and guidelines issued by the concerned regulatory body. Academic Council's recommendation will also be considered.

(h) Eligibility for the Award of the Degree:

Student will be declared eligible for the award of the Five-year Integrated post Graduate Degree Course if he fulfills the academic regulations, pursued a course of study for not less than one academic years and not more than five academic years. A student shall be declared eligible for the award of the Five year Post Graduate Degree Course, if he/she fulfills the entire requirement set by Regulatory Authorities. The minimum Teaching / Classes conduction in each semester will be 90 days.

In case Student opts to withdraw from the course after three years of successful completion of the course he shall be awarded graduation degree in the selected stream subject to fulfillment of conditions of Examination and Curriculum & Related Regulations of the ordinance of the University.

(i) Attendance:

Attendance in theory and practical classes shall be compulsory as per statutes. Presently, it is 75% in theory and practical separately. During dissertation phases, the candidate must carry out a sufficient amount of dissertation work to the satisfaction of the committee approved by the Director, which shall evaluate the dissertation work as per the standard norms.

(j) General Instructions:

- a. Vice Chancellor of the University shall be the competent authority to decide on the matters which are not covered in this ordinance.
- b. The subject to be studied in different semester include lab work, practical, implant training, project etc. shall be as per the University schemes, approved

by Board of Studies of the University.

- c. Not with standing anything stated in this Ordinance for any unforeseen issues arising and not covered by this Ordinance or in the event of differences of interpretation, the Vice-Chancellor may take a decision after obtaining, if necessary, the opinion/advice of a committee, consisting of any or Deans and/or all the Directors/Deans of all Departments/Institutions Schools. The decision of the Vice-Chancellor shall be final.
- d. The Reservation of SC/ST/Other category candidates shall be applicable as per the norms of the State Government of Madhya Pradesh and/or the Government of India.
- e. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

ORDINANCE No. 28**Bachelor of Performing Arts (BPA)**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Three-Year Graduate Degree Program:

(i) Bachelor of Performing Arts (BPA)

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility for Admission:

Minimum qualification for admission to the first year of Three-Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.

(h) Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and State Government.

(i) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by

UGC, New Delhi under National Education Policy 2020.

Admission to-the-program shall be made by an admission committee approved by - the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee.

(j) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

(k) Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Instructions for Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc.

(m) Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- d. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(o) Duration of Completion of Course:

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(p) General Instructions:

- a. The admission to all kinds & mode of Degree, Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c. The above courses shall run on all possible modes of imparting education - including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to- face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 29**Master of Performing Arts (MPA)**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer the following Post Graduate Programs:

(i) Master of Performing Arts (MPA)

Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

- a. The eligibility for admission to the first year of MBA courses shall be based on the qualifying examination i.e., Bachelor of Performing Arts (BPA) to be conducted at State or at National level. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.
- b. Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.
- c. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary management issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of MPA Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of Degree

A student shall be declared to be eligible for award of Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation, Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time.

where ever applicable.

- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC /relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 30**Bachelor of Visual Arts (B.V.A.) Animation & Vfx & Film Making**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Three-Year Graduate Degree Program:

- (i) Bachelor of Visual Arts (B.V.A.) Animation & VFX & Film Making
As per ordinance no-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility for Admission:

Minimum qualification for admission to the first year of Three-Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.

(h) Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and State Government.

/

(i) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Admission to-the-program shall be made by an admission committee approved by -the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee.

(j) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

(k) Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Instructions for Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc.

(m) Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. No dues to the University. Hostels, Libraries, NCC / NSS etc. and
- d. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Duration of Completion of Course:

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(o) General Instructions:

- a. The admission to all kinds & mode of Degree, Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c. The above courses shall run on all possible modes of imparting education - including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to- face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 31**Master of Visual Arts (M.V.A.) Animation & Vfx & Film Making**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Two-Years Post Graduate Degree Program:

(i) Master of Visual Arts (M.V.A.) Animation & VFX & Film Making

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

The eligibility for admission to the first year of MVA course shall be based on the qualifying examination i.e., Bachelor of Visual Arts (B.V.A.) Animation & VFX & Film Making. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall be as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of MVA Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of Degree:

A student shall be declared to be eligible for award of Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work,

Dissertation, Thesis and other Assignments etc. whichever applicable.

- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC /relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in

collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.

- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 32

Bachelor of Dance (B. Dance)

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Three-Year Graduate Degree Program:

- (i) Bachelor of Dance (B. Dance)

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility for Admission:

Minimum qualification for admission to the first year of Three-Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.

(h) Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and State Government.

(i) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Admission to-the-program shall be made by an admission committee approved by the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee.

(j) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

(k) Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Instructions for Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc.

(m) Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- d. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(o) Duration of Completion of Course:

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(p) General Instructions:

- a. The admission to all kinds & mode of Degree, Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c. The above courses shall run on all possible modes of imparting education - including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to- face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 33
Master of Dance (M. Dance)

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Two-Years Post Graduate Degree Program:

(i) Master of Dance (M. Dance)

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

The eligibility for admission to the first year of M. Dance course shall be based on the qualifying examination i.e., Bachelor of Dance (B. Dance). Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall be as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of M. Dance Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for this course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of Degree:

A student shall be declared to be eligible for award of Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion. Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation, Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time,

where ever applicable.

- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.: and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi,

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC /relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.

- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 34
Bachelor of Music (B. Music)

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Three-Year Graduate Degree Program:

(i) Bachelor of Music (B. Music)

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility for Admission:

Minimum qualification for admission to the first year of Three-Year Degree program shall be the pass in qualifying-Higher Secondary School Certificate Examination (10+2) scheme with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by M.P. Board of Secondary Education or an equivalent examination from a recognized Board/University.

(h) Eligibility for Admission to NRI / other privileged Candidates:

Non-resident Indian and other privileged candidate shall be eligible for admission to these courses in accordance with the directives of Govt. of India and State Government.

(i) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Admission to-the-program shall be made by an admission committee approved by -the Vice Chancellor. The admission process shall take place on the criteria approved by the Committee.

(j) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the intake as per norms of the concerned regulatory body.

(k) Course Structure:

The Course structure of Degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Instructions for Examination:

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency. Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc.

(m) Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical/Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- d. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(o) Duration of Completion of Course:

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(p) General Instructions:

- a. The admission to all kinds & mode of Degree, Courses shall be governed in accordance and provisions of the Rules / Directives of UGC / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c. The above courses shall run on all possible modes of imparting education - including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to- face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 35**Master of Music (M. Music)**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following Two-Years Post Graduate Degree Program:

(i) Master of Music (M. Music)

As per ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.
- (f) **Admission:**

The eligibility for admission to the first year of M. Music course shall be based on the qualifying examination i.e., Bachelor of Music (B. Music). Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall be as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Professionals with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of M. Music Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for this course shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of Degree:

A student shall be declared to be eligible for award of Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation, Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time,

where ever applicable.

- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University. Hostels. Libraries. NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions. Rules. Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC /relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues

arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE – 36

Bachelor of Arts

The Faculty Performing Arts, Humanities and Social Sciences shall offer following course:

Three/four years Undergraduate Degree in Arts and Social Science, Humanities and Culture

(As per guideline for Multiple Entry and Exit in Academics Programs offered in Higher Education Institutions issued by UGC, New Delhi under National Education Policy 2020)

1.Degree Title:

Three/Four Years Undergraduate Degree (CBCS Semester Mode)

2.Faculty Name:

Faculty Performing Arts, Humanities and Social Sciences.

3.Course Name:

Bachelor of Arts (B.A.)

In the following subjects:

Psychology, Public Admin, Social work, Geography, Hindi, Fine Arts, Sanskrit, English, Political Science, History, Sociology, Economics, Applied Economics, Vedic Science., Fine Arts Painting, Applied Arts.

4.Eligibility for Admission:

Passed 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system.

5.Eligibility for Admission to NRI/Other Privileged Candidates:

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. Admission Procedure:

Candidate seeking admission in B. A. courses must have passed basic eligibility criteria i.e.: 5+3+3+4 (NEP-2020 system) or 10+2 (Old system) or any other state /central government Board equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. Intake:

The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. Duration of the Course:

The minimum duration of the undergraduate degree programme shall be of three (3) academic years/six (6) semesters. Whereas that of undergraduate degree leading to honours/Research shall be of four (4) academic years/ eight (8) semesters.

(i) A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

(ii) The maximum duration for completing the Undergraduate Degree or Undergraduate Degree (honour's/Research) programme for regular students shall be 6 or 8 Years, respectively: there shall be no such bar for non-collegiate (private) Students.

1. Entry and Exit System:

To Enable Multiple entry and exit points in the academic programme, qualifications such as certificate, diploma, and degree shall be organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (honour's/Research) qualification. (Table 1)

1st year

Entry 1. The entry requirement for Level 5 is successful completion of class 12 from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government / University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1. If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for Undergraduate Certification from the faculty of her / his Major Subject. If she / he wants to exit, can exit the programme with Under Graduate certificate in hand.

2nd year

Entry 2. The entry requirement for Level 6 is successful completion of Level 5. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2. If a student passes all the courses of Level 5 & 6 and earns requisite number of credits, the student becomes entitled for Undergraduate Diploma in the faculty of her / his major subject. If she / he wants to exit, can exit the programme with Undergraduate Diploma in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd year

Entry 3. The entry requirement for Level 7 is successful completion of Level 5 & 6. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3. If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns requisite number of credits, the student becomes entitled for the Undergraduate Degree in the faculty of her / his Major Subject. Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6 and 40 credits at level 7.

11.7 /

4th year

Entry 4. An individual seeking admission to a Bachelor's degree (Honours / Research) (Level 8) in a specified field of learning would have completed all requirements of the relevant three-year bachelor degree (Level 7). After completing the requirements of a three-year bachelor's degree candidates, who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours / Research) degree.

Exit 4. If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for Undergraduate Degree (Honours / Research) in the faculty of her / his the Major Subjects. A Bachelor's degree (Honours / Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8.

Table 1 : Qualification Type and Credit Requirements

Levels	Qualification Title	Credit Requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme. (Programmeduration: first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programmeduration: First two years of four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programmeduration: three years or six semesters)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Hons. / Research) (Programmeduration: four years or eight semesters).	160

The credits will be awarded by the University. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work, per week for a duration of 15 weeks resulting in the award of one credit;
- Credits for internship shall be one credit per week of internship, subject to a maximum of six credits in a semester.

2. The Examination Scheme: Generally, each course will correspond to an examination paper (Online if needed) comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Generic and DSE will be 3 hours while vocation (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration.

Examination will be conducted as per the decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body. Regulations made in this respect as described in the Scheme of examination promotion to subsequent semesters and course of studies shall be as per the recommendation of the concerned Board of Studies with due approval of Academic Council. The Examination pattern shall be CBCS with continuous assessment of students. The passing criteria will be 40% in internal and external exam separately for both theory and practical subject. The Studies and examination of the course shall be basis on the marks/marks cum credit/credit system as recommended by university from time to time.

(i) Medium of instruction:

The Medium of instruction during the Examination shall be English/Hindi.

(ii) Attendance Requirement:

A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause,

it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

3.Credit System: - To enable multiple entry and exit points in the academic programmes, qualification such as Certificate, Diploma and Degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours / Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects / categories:

- i) Disciplinary / interdisciplinary Major (48 credits)
- ii) Disciplinary / interdisciplinary Minor (32 credits)
- iii) Generic Elective (16 credits)
- iv) Discipline Specific Elective (DSE) (16 credits)
- v) Skill Enhancement Courses / Vocational Courses (12 credits)
- vi) Ability Enhancement Courses (08 credits)
- vii) Field projects / internship / apprenticeship / community engagement and service / research project/ Course of Independent Study/ Capstone Project (28 credits)

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme, are as follows:

CREDIT SYSTEM (TABLE:1)
(Qualification Type and Credit Requirements.)

Levels	Qualification Title	Credit Requirement
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year on two semesters of the under graduate programme.)	40

Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two year (four semester) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years of six semesters)	120
Level 8 (Optional)	Bachelor Degree in the faculty of the Major Subject (honour's /Research) (Programme duration Four years of eight semesters.)	160

The credits will be awarded by the University. The credit can be calculated as follow.

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be one credit per week of training. Subject to a maximum of six credits in a semester.

9. For Passing a semester examination and for promotion to the next semester (from 1st to 8th Semester) a student shall have to obtain a minimum mark as required in NEP in each paper separately of theory and Practical Examinations including dissertation/thesis/project work (wherever applicable).

10. Types of Courses:

Course are the basic units of education and/or training. types of course shall be as follow.

- Core Course.:** Such courses which shall compulsorily be studied by the student as core requirements of the programme.
- Elective Course.:** Generally, a course which the student can choose from a pool of courses. Which is specific or specialized at advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables or skill is called an Elective Course.

iii. Discipline Specific Elective (DSE) Course

iv. Dissertation/Project

v. Generic Elective (GE) Course: An elective course chosen generally from an unrelated discipline/subject to seek exposure of another field is called a Generic Elective course.

11. Ability Enhancement Course. (AEC)

The Ability Enhancement Course (AEC) are of two types

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses.

12. Syllabus.:

The syllabus for a specific programme will be decided by the concerned Board of studies of the University based on the curriculum issued by UGC or approval authority.

13. General Instructions:

- i.** As per the “Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions” issued by UGC, New Delhi under National Education Policy 2020)
- ii.** The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iii.** The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- iv.** For matters not covered in this specific ordinance, General Rules and Regulations of Abhyuday University, Khargone regarding specific courses shall be applicable.
- v.** For matters not covered in this specific ordinance, general rules and regulations of Abhyuday University, Khargone regarding specific

courses are applicable. In other matters, the Board of Management of Abhyuday University shall be competent to take any decision.

vi. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, hybrid learning, blended learning, e-learning, face-to-face, through webinar etc.

vii. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

ORDINANCE –37**Master of Arts**

The Faculty of Performing Arts, Humanities and Social Sciences shall offer following course:

Two years Post Graduate Degree in Arts, Humanities, Social Science

1. **Degree Title:** Two years Post Graduate Degree in Arts and Social Science
2. **Faculty Name:** Faculty of Performing Arts, Humanities and Social Sciences
3. **Course Name:** Masters of Arts (M.A.)

In the following subjects:

Psychology, Public Admin, Social work, Geography, Hindi, Fine Arts, Sanskrit, English, Political Science, History, Sociology, Economics, Applied Economics, Vedic Science., Fine Arts Painting, Applied Arts and as per ordinance no.2.

4. **Eligibility for Admission:** Any undergraduate, passed from any state /central/private university/institute or equivalent system.

5. **Eligibility for Admission to NRI/Other Privileged Candidates:** Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP. The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

6. **Admission Procedure:** Any undergraduate from any state /central/private university/institute or equivalent system with any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

7. **Intake:** The intake and fee for the course shall be decided by the Board of Management of the University from time to time. Subject to approval by the concerned Regulatory Body.

8. **Duration of the Course:** The minimum duration of the Post graduate degree programme shall be of Four (4) semesters.

9. **Examination: -**

(a) To assess the performance of the student in examinations, the usual approach to award marks shall be based on the examinations conducted at various stages i.e., sessional, mid-term, end-semester etc.; during the semester.

(b) There shall be University Examination at the end of each semester. This shall include the theory paper and practical examinations, if required. The practical examination normally be conducted by the subject teacher, preferably jointly with an external examiner; this may include a written / practical / design / drawing examination with built-in oral part for laboratory / design / drawing courses.

(c) Whenever, there is a change in a syllabus, the model question paper should be finalized by the Teaching Faculty of the Department and approved by the Department Council well in advance. This model question paper should be sent to the paper setter by the Controller of Examination and also be given to students who are going to appear in that paper.

(d) The sessional marks, wherever applicable should be the process of Continuous Internal Evaluation (CIE), to be normally conducted by the subject teachers throughout the semester. This may include mid-term tests, weekly / fortnightly class tests, homework assignments, problem solving, group discussions, quiz, seminar, mini-project and other means. The subject teacher shall announce the detailed methodology for conducting the various segments of CIE together with their weight ages at the beginning of the semester/year.

(e) The evaluation of the project work shall be based on the sessional work assigned by the project supervisor, seminar presentation, project report and

assessment by the Project Evaluation Committee constituted by the Head of the Department.

(f) Span period of completion of courses shall be as prescribed in the respective regulation.

(g) Conduct of Examinations

(i) All the arrangements to conduct the examinations of the University shall be made by the Controller of the Examinations in accordance with such directions as may be issued by the Vice-Chancellor.

(ii) The Controller of the Examinations shall prepare the schedule of Examinations and upload the same on the University website and also advertise it for wide publicity, at least 30 days in advance. In addition to the notification of the schedule, the University shall also notify the last date by which applications and examination fee will be required to be deposited by the intending examinees.

(iii) The Registrar shall notify the fee payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fee before the commencement of the examinations shall not ordinarily be eligible to appear in the examination. However, the Vice-Chancellor may at his discretion allow the student in certain cases of genuine hardship, and give the extension to deposit the examination fee. The result of such students shall, however be withheld until the dues are cleared by them.

(iv) The University shall have the right to call the records of the teachers to evaluate his performance as an evaluator. If not found satisfactory, the action to the extent of termination from the services of the internal examiners and debarring the external examiners for any number of years may be taken by the Board of Management.

(v) Practical examinations shall be conducted by the Board of Examiners. The Board shall consist of at least one internal and one external examiner.

(vi) University shall follow all the rules and regulation time to time as per new education policy designed by concerned authority or government.

(vii) University shall promote online examination (if needed).

Subject to the provisions of the Act, the Statutes and the Ordinances, the

administrative issues such as disorderly conduct in examinations, malpractices, dates of submission of examination forms, issue of duplicate mark sheets and degrees, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the Regulations approved for the purposes by the Academic Council.

Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take the decision, after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Deans of the Faculties. However, the decision of the Vice-Chancellor shall be final.

(h) Makeup Examinations

(i) If the student wishes to improve his sessional marks or remained absent during the tests and mid semester examinations due to some unavoidable circumstances such as illness of self, illness of the close relation or death etc., the student may request in writing to the Dean to hold special tests / examinations for the same. The Dean in consultation of the Head of the Department may accord the permission after charging the prescribed fee. However, this permission will not be a privilege of the student and will be decided on the merit of the individual case.

(ii) The Makeup Examination shall be available to students who may have missed to take end semester/year examination in one or more courses in a semester for valid reasons and also for those who earned F grade. The makeup examination shall be held as per dates notified in the Academic Calendar. However, it shall be possible to hold a makeup examination at any other time in the semester with the permission of the Dean of the Faculty. The standard of conducting this examination shall be the same as that of the normal end semester examination.

(iii) If a candidate has passed all the subjects of an applicable year but has failed to score a minimum CGPA /Credits as per the requirement, such a candidate shall be permitted to improve requisite grade /Credit point by reappearing in theory / practical subjects / Internship, in the ensuing examination.

(i) Choice Based Grading System

- i. The University will implement the Choice Based Grading System in teaching and the conduction of examinations. For undergraduate classes, the teaching scheme will consist of courses to be taught keeping in mind fundamentals, core and electives to be chosen by the students from the employability angle.
- ii. In the grading system, the one credit shall be equivalent to that of one hour of the conduct of a Lecture (L), Tutorial (T) and two (2) hours of Practical (P) per week in the respective schemes.

(j) Award of Grade and Grade Points

- (i) Each course, along with its weight age in terms of units and equivalent credits, shall be recommended by the Board of Studies and shall be approved by the Academic Council and the Board of Management.
- (ii) The distribution of weight age /marks for each component shall be decided by the respective of Board of Studies and approved by standing committee of Academic Council of the University subject to such stipulation as given under:

(a) Theory Block

Quizzes, assignments and regularity	20 %
Mid – semester test (s)	20 %
End – semester examination	60 %
Total	100 %

(b) Practical Block

Lab work and performance, quizzes, assignments and regularity	40 %
End – semester examination	60 %
Total	100 %

Practical training, and project work shall be treated as practical subjects.

- (iii) Each student, registered for a course, shall be awarded grade by the concerned Faculty / faculties for the specific subject / paper. The grades awarded to a student shall depend upon his continuous evaluation through performance in various

examinations, assignments, quizzes, laboratory work, class work, mid semester test and regularity. The grades to be used and their numerical equivalents are as under:

Grade	% Marks Range	Grade Point	Performance Description
O	$90 \leq m \leq 100$	10	Outstanding
A+	$80 \leq m < 90$	9	Excellent
A	$70 \leq m < 80$	8	Very Good
B+	$60 \leq m < 70$	7	Good
B	$50 \leq m < 60$	6	Above Average
C	$40 \leq m < 50$	5	Average
P	$35 \leq m < 40$	4	Pass
F	$m \leq 34$	0	Fail
Ab	-	0	Absent

(iv) The Semester Grade Points Average (SGPA) and Cumulative Grade Point Average (CGPA) shall be calculated as under: -

Where c_i is the number of credits offered in the i th subject of a Semester for which SGPA is to be calculated, p_i is the corresponding grade point earned in the i th subject, where $i = 1, 2, \dots, n$, are the number of subjects in that semester.

Where NC_j is the number of total credits offered in the j th semester, SG_j is the SGPA earned in the j th semester, where $j = 1, 2, \dots, m$, are the number of semesters in that course.

Sufficient precaution shall be taken while evaluation of the answer booklets. However, a provision for requesting a retotaling or revaluation will be available through application in a proper format to the Examination Controller with a prescribed fee as specified in the respective regulation.

The performance of the semester shall be available to the students in the form of Grade Report. This report shall be prepared after evaluation of the in-semester performance within a duration proposed by the Examination Committee after formal declaration of the results.

(k) Attendance

Candidates appearing as regular students for any semester examination are required to attend 75 percent of the lectures delivered and the practical classes held separately in each subject of the course of study, provided that a short fall in attendance up to 10% and a further 5% can be condoned by the Dean of the Faculty and the Vice-

Chancellor of the University, respectively for satisfactory reasons.

(l) Condoning of the Deficiency

(i) Deficiency up to five marks can be condoned to the best of the advantage of the student for passing the semester examination. The deficiency can be condoned in not more than two subjects (theory and practical of the same subject shall be considered as two separate subjects, for the purpose of awarding grace marks).

(ii) One grace mark will be given to the candidate who is failing / missing honours / missing first division by one mark, on behalf of the Vice-Chancellor in the Examination. This benefit will not, however, be available to a candidate getting advantage under Re-Examination / Makeup Examination.

(m) Award of Division and Merit List

(i) Division shall be awarded only after passing out the final semester examination, based on integrated performance of the candidate for all the academic years of the course as per following details:

CGPA Score	Divisions
$7.5 \leq \text{CGPA}$	I st Division with Honours
$6.0 \leq \text{CGPA} < 7.5$	I st Division
$5.0 \leq \text{CGPA} < 6.0$	II nd Division

(ii) The conversion from grade to an equivalent percentage in a given academic program shall be according to the following formula applicable.

$$\text{Percentage marks scored} = (\text{CGPA Obtained} * 100) / 10$$

(iii) Branch / Course wise final merit list of first ten (10) candidates in the order of merit shall be declared by the University only after the main examination, on the basis of the integrated performance of all the academic years. The merit list shall include the first ten candidates securing at least first division and passing all semesters in single attempts.

(iv) For the award of degree minimum Cumulative Grade Point Average (CGPA) required is 5.0.

(n) Promotion to Higher Semester

(i) To pass a particular subject of the course the minimum required grade is P. However, the candidate should also separately score minimum of grade Pin end semester examinations of theory and practical parts of the subject.

(ii) A candidate who fails to score minimum credit in a particular year as laid down in the respective Regulations, shall not be admitted to the next higher year.

(o) The Appointment of Examiners

(i) All examiners for the theory and the practical examinations shall be appointed by the Controller of Examinations with the prior approval of the Vice-Chancellor. Under unavoidable circumstances, the Controller of Examination may appoint the examiners provided that the Vice-Chancellor at his discretion delegates the authority to him for a short period.

(ii) The names of the examiners shall be recommended by the respective Departmental Councils to the Examination Committee as laid down in Statute of Abhyuday University.

(iii) For the examination of each subject of the course, the HOD of the concerned Department / Dean of the concerned Faculty may send the model question paper(s), if required, prepared by the concerned teacher(s) to the Controller of Examinations quite well in advance. The appointed Examiners, while setting the Question Papers can use the model question papers as a guide. The question papers shall be set out by the examiners from the entire syllabus of the course.

(p) The Moderation Board

Wherever required, the Moderation Board duly approved by the Academic Council shall be constituted to finalize the question paper(s) before printing in a strictly

confidential environment. The Moderation Board will consist of following:

- (i) The Dean of the Faculty – Chairman
- (ii) The HOD of the concerned Department – Member
- (iii) Two seniors most teachers by rotation, as subject experts – Members.

10. Medium of instruction:

The Medium of Instruction during the Examination shall be English/Hindi.

11. Attendance Requirement:

A candidate must have at least 75% attendance in each semester, provided that, in case of illness or because of other reasonable cause, it shall be relaxed by Vice Chancellor as up to 15% admissible within applicable regulation.

12. The Teaching Scheme: -

The teaching scheme and the syllabi of the different courses shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future subject experts, researchers and academicians with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The last two semesters of the Final Year i.e., Third and Fourth semesters of studies are very crucial for the students as they get matured and start understanding of Subject. They need to gather more knowledge in their discipline so that they may either go for higher studies or become employable in potential sectors such as the State or the Central Governments, Government of India Undertakings or become researchers and Academician. Keeping this requirement in mind, Dissertation and Electives are being introduced in these semesters. The syllabus of the electives should be prepared in consultation with the academicians or professionals.

13. General Instructions:

i. The admission to all kinds & modes of Degree Courses shall be governed accordance and provisions of the Rules Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State

Government as amended from time to time.

ii. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.

iii. For matters not covered in this specific ordinance, general rules and regulations of Abhyuday University regarding specific courses are applicable. In other matters, the Board of Management of Abhyuday University shall be competent to take any decision.

iv. In other matters Board of Management of Abhyuday University shall be competent to take any decision which shall be final.

v. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-Learning, hybrid learning, face-to-face, through webinar etc.

vi. In the above Ordinance, any amendments or rule changes made by the University Grants Commission, the Regulatory Council of Madhya Pradesh Private University Regulatory Commission, or the State or Central Government from time to time in accordance with the National Education Policy or other perspectives shall be automatically implemented. No separate amended ordinance shall be required for this purpose.

ORDINANCE No. 38**Bachelor of Arts (Mass Communication)**

The Faculty Journalism & Mass Communication shall offer following course:

- (i) Bachelor of Arts (Mass Communication) (Hons)
Specialization as mentioned in Ordinance No -2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(g) Eligibility:

Candidates seeking admission to the first year of Bachelor of Arts (Mass Communication) course shall be required to have passed the Higher Secondary Examination (10+2) of M. P. Higher Secondary Board of an examination recognized equivalent there to.

The reservation and relaxation for SC / ST and Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Selection for admission will be made as per the guidelines prescribed by the concerned Regulatory Body.

(i) Duration:

The minimum duration of the undergraduate degree programme shall be of three academic years/six semesters whereas that of undergraduate degree leading to Honours/Research shall be of four academic years/eight semesters.

(j) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(k) Course Structure:

The Course structure of BA (Mass Communication) shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body and National Education Policy, 2020 issued by UGC.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) The Teaching Scheme for B.A. Mass Communication:

The studies from undergraduate degree programme whereas that of undergraduate degree leading to Honours/Research will be according to National Education Policy, 2020 issued by UGC.

(n) Eligibility for degree of BA Mass Communication:

A student shall be declared to be eligible for award of the Degree of BA Mass Communication if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time

- wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
 - d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
 - e. No disciplinary action is pending against him.

(o) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(p) General Instructions:

- a. The admission to all kinds of BA (Mass Communication) Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 39**Master of Arts Hons (Mass Communication)**

This ordinance shall be applicable for the award of Master of Arts Hons Mass Communication.

- (i) Master of Arts (Mass Communication) (Hons)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (d) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(e) Eligibility:

Candidates seeking admission to the first year of Master of Arts Hons (Mass Communication) course shall be required to have passed the Bachelor Degree in Mass Communication.

(f) Admission Procedure

Selection for admission will be made as per the guidelines of the regulatory body.

(g) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the Regulatory Body.

(h) Course Structure:

The Course structure of MA Hons (Mass Communication) shall be as per the recommendations of the concerned Board of Studies or the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(i) Medium of Instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(j) Eligibility for Degree:

A student shall be declared to be eligible for award of the MA Hons (Mass Communication) if he has:

- a. Registered and successfully completed all the core courses, optional Courses, practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc. and
- e. No disciplinary action is pending against him.

(k) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(l) General Instructions:

- a. The admission to all kinds & mode of MA Hons (Mass Communication) Courses shall be governed in accordance and provisions, Rules / Directives of UGC/ relevant Regulatory Body or any other competent Authority of the Govt. of India/ State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc., shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or my other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the

recommendation of concerned Board of Studies. of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.

- a. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation. the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 40**Bachelor of Arts in Journalism (BAJM)**

The Faculty Journalism & Mass Communication shall offer following course:

(i) Bachelor of Journalism (1 Year)

Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of one academic year/two semesters.

(g) Eligibility:

Candidates seeking admission to the first year of Bachelor of Journalism course shall be required to have passed the Higher Secondary Examination (10+2) of M. P. Higher Secondary Board of an examination recognized equivalent there to.

The reservation and relaxation for SC / ST and Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) Admission Procedure:

Admission will be regulated on the basis criterion decided by the concerning Board of Studies.

Selection for admission will be made as per the guidelines prescribed by the concerned Regulatory Body.

(i) Duration:

The minimum duration of the undergraduate degree programme shall be of one academic year and maximum period shall be of four years.

(j) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(k) Course Structure:

The Course structure of Bachelor of Journalism shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Eligibility for degree of Bachelor of Journalism:

A student shall be declared to be eligible for award of the Degree of Bachelor of Journalism if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University. Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(n) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(o) General Instructions:

- a. The admission to all kinds of Bachelor of Journalism Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE No. 41**Master of Arts in Journalism (MAJM)**

The Faculty Journalism & Mass Communication shall offer following course:

- (i) Master of Journalism (1 Year)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State Govt. of MP / Central Govt. issued from time to time.
- (b) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (c) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (d) The minimum duration to complete the course shall be that of One (1) year and maximum up to Four (4) years.

(e) Eligibility:

Candidates seeking admission to the Master of Journalism course shall be required to have passed the qualifying Graduation Degree with relevant subjects (also securing pass marks in these relevant subjects individually) conducted by any University recognized by UGC and State Government Authorities.

The reservation and relaxation for SC / ST and Other categories shall be as per the rules of state Govt., whichever is applicable.

(f) Admission Procedure:

Admission will be regulated on the basis criterion decided by the concerning Board of Studies.

Selection for admission will be made as per the guidelines prescribed by the concerned Regulatory Body.

(g) Duration:

The minimum duration of the P.G. degree programme shall be of one academic year and maximum period shall be of Four years.

(h) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(i) Course Structure:

The Course structure of Master of Journalism shall be as per the recommendations

of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(j) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(k) Eligibility for degree of Master of Journalism:

A student shall be declared to be eligible for award of the Degree of Master of Journalism if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(l) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(m) General Instructions:

- a. The admission to all kinds of Master of Journalism Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or

- any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
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ORDINANCE No. 42**Bachelor of Design (B. Des)**

The Faculty of Design shall offer following course:

- (i) Bachelor of Design (B. Des.)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / State / Central Govt. issued from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The Teaching, Examination Scheme and the syllabus of different subjects shall be prepared by the concerned departments and be passed by their respective Departmental Councils. Later on, it will be presented before the Board of Studies and Academic Council for their approval and implementation from the next academic year or the semester as the case may be.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The University shall also offer Skill Development and Community Development courses as per the UGC guidelines.
- (f) The minimum duration of the undergraduate degree programme shall be of four academic years/eight semesters.

(g) Eligibility:

Candidates seeking admission to the first year of Bachelor of Design course shall be required to have passed the Higher Secondary Examination (10+2) of M. P. Higher Secondary Board of an examination recognized equivalent there to.

The reservation and relaxation for SC / ST and Other categories shall be as per the rules of state Govt., whichever is applicable.

(h) Admission Procedure:

Admission will be regulated on the basis "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020.

Selection for admission will be made as per the guidelines prescribed by the concerned Regulatory Body.

(i) Duration:

The duration of the course will be as per the norms of Regulatory Body Prescribed in this regard.

(j) Intake:

The Intake for these courses shall be decided by the University from time to time, taking care of the intake sanctioned by the concerned Regulatory Body.

(k) Course Structure:

The Course structure of B. Des. (Bachelor of Design) shall be as per the recommendations of the concerned Board of Studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body and National Education Policy, 2020 issued by UGC.

(l) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

The scheme of examination and all the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) The Teaching Scheme for B. Des. (Bachelor of Design):

The studies from undergraduate degree programme whereas that of undergraduate degree leading to Honours/Research will be according to National Education Policy, 2020 issued by UGC.

(n) Eligibility for degree of B. Des. (Bachelor of Design):

A student shall be declared to be eligible for award of the Degree of B. Des. if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial Training, Summer Training, Educational Tour, Project Work and other Assignments etc. where ever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time wherever applicable.

- c. Earned the specified credits in all the categories of subjects as applicable. However, the award of the Division / Class shall be as per recommendation of concerned Board of Studies of the University.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and
- e. No disciplinary action is pending against him.

(o) Attendance Requirement:

A candidate must have at least 75% attendance. Provided; that in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as admissible within applicable regulations.

(p) General Instructions:

- a. The admission to all kinds of B. Des. (Bachelor of Design) Course shall be governed in accordance and provisions of the Rules / Directives of UGC relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / relevant Regulatory Body or any other competent Authority of the Govt. of India State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 43**Master of Design (M. Des.)**

The Faculty of Design shall offer the following Post Graduate Programs:

(i) Master of Design (M. Des.)

Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

The eligibility for admission to the first year of M. Des. course shall be based on the qualifying examination (B. Des.) to be conducted by the recognized University. In addition, the candidate seeking admission in M. Des. course must have passed Bachelor Degree in Design. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government/ State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of M. Des. Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Award of the M. Des:

A student shall be declared to be eligible for award of the M. Des. Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent

ORDINANCE - 44**Master of Fashion Management (MFM)**

The Faculty of Design shall offer the following Post Graduate Programs:

- (i) Master of Fashion Management (MFM)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

The eligibility for admission to the first year of MFM course shall be based on the qualifying examination i.e., graduation in any stream to be conducted by the recognized University. In addition, the candidate seeking admission in MFM course must have passed Bachelor Degree in any stream. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government/ State

government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of MFM Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for the Award of MFM:

A student shall be declared to be eligible for award of the MFM Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and

c. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if

necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE - 45**Master of Fashion Technology (MFT)**

The Faculty of Design shall offer the following Post Graduate Programs:

- (i) Master of Fashion Technology (MFT)
Specialization as mentioned in Ordinance No-2 and as approved by the Academic Council.
- (a) The University shall offer above courses as per guidelines of the University Grants Commission (UGC) / AICTE / State / Central Govt. issued from time to time.
- (b) The medium of instruction and examination shall be English/Hindi throughout the course of studies.
- (c) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (d) The University shall follow the UGC guidelines and adopt the choice-based credit system.
- (e) The minimum duration to complete the course shall be that of Two (2) years and maximum up to Four (4) years.

(f) Admission:

The eligibility for admission to the first year of MFT course shall be based on the qualifying examination i.e., graduation in related subjects to be conducted by the recognized University. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission. In addition, the University shall follow all the guidelines as given by the UGC / AICTE / State / Central Government regarding admissions from time to time.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government/ State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabi of the course shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Managers and Professionals with the expected post-graduate attributes.

The first two semesters shall normally cover core courses required by the particular specializations. Semester III and IV shall concentrate on Elective courses, Summer Training and Dissertation Work. Emphasis shall be given on presentations, case studies, soft skills and development of analytical skills. Students will be encouraged to give seminars on contemporary issues. The syllabus of the electives may be prepared in consultations with the academicians, Entrepreneurs or Industry Practitioners.

(h) Specialization Distribution:

Admission to a particular stream specialization of MFT Course/ Programme, if any, shall be as decided by the University on the basis of either merit or counselling or personal interviews.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time, taking care of the norms of the concerned regulatory body.

(j) Course Structure:

Course structure shall be as per the recommendation of the concerned Board of studies of the Faculty of the University duly approved by the Academic Council.

(k) Eligibility for Degree: Eligibility for Award of the Degree:

A student shall be declared to be eligible for award of the MFT Degree with various specializations if he has:

- a. Registered and successfully completed all subjects of Core Courses, Optional and Specialized Courses. Lab classes / practical. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Paper presentation & Publications, Project Work, Dissertation! Thesis and other Assignments etc. whichever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/NSS etc.; and
- e. No disciplinary action is pending against him.

(l) Medium of instructions and Examination:

The medium of instructions and examination shall be English / Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration for Completion of Course:

A candidate has to complete the entire course ordinarily within a maximum period of 4 years.

(o) General Instructions:

- a. The admission to all kinds & modes of Degree Courses shall be governed according to provisions, Rules, Directives of UGC / NCTE relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / NCTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
- c. The above course shall run on all possible modes of imparting education including the one governed through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. The University shall also offer a greater number of Degree programmes with the various specialization titles which shall run under this ordinance on the recommendation of concerned Board of Studies, of University alone and or in collaboration with or tie-up with other Educational or Academic Institutes / Organizations / Universities / Research Organizations Industries and to provide the dissemination of knowledge to all concerned throughout the World.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE NO. 46**BACHELOR OF SCIENCE (HONOURS) IN AGRICULTURE
B.Sc.-Ag. (Honours)
4-YEARS BACHELOR DEGREE PROGRAMME**

- 1) **Title of the Degree:** Bachelor of Science in Agriculture B.Sc.-Ag (Hons.)
- 2) **Name of Faculty / School:** Faculty of Basic & Applied Science / School of Agricultural Science.
- 3) **General:** The Board of Studies is authorized to recommend further additions / alterations in this Ordinance with the approval of MPPURC, Bhopal and Government of M.P.
- 4) **Eligibility Criteria :**
Qualifying Exam: Candidate must have passed his/her 10+2 level examinations from a recognized Board or University.
Qualifying Subjects: Candidate must have passed his 10+2 level examination with mandatory subjects of Physics and Chemistry with any one of Agriculture, Forestry, Biology or Mathematics subjects.
Appearing: Candidates appearing in the 10+2 level examination can also apply.
Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination.
- 5) **Admission Procedure:**
A candidate shall be considered for admission to above degree program, if he/she is physically fit to carry out field work related to agricultural activities. The eligibility for admission to the first year of the courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time or by the University Academic Council.
- 6) **Number of Seats:**
Number of seats will be as per the approval of MPPURC Bhopal MP

7) Duration:

- i. Scheduled period for the completion of **B.Sc.-Ag (Honours)** Program is **four years (Eight Semesters)**.
- ii. Maximum duration for **B.Sc.-Ag (Honours)** Program completion is **six years (Twelve Semesters)** or as per **ICAR New Delhi's** norms.
- iii. Each Academic year shall comprise of two semesters.

8) Course Structure:

Course structure shall be as per the guidelines/ norms of the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi, duly approved by the University Academic Council

9) Teaching Scheme:

The teaching scheme, syllabus of the different subjects of courses, RAWE and experiential learning programmes shall be strictly as per the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi.

10) Medium of Instruction:

The medium of instructions and examinations shall be in English throughout the course of studies.

11) Examination:

The scheme of examination and all the rules and regulations as applicable for the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. will be in accordance with the ICAR 5th Dean's Committee Report, Agricultural Education Division, Indian Council of Agricultural Research, New Delhi. University will apply to Indian Council of Agricultural Research, New Delhi for accreditation of **B.Sc.-Ag (Honours)** degree programme.

ORDINANCE – 47**Master of Architecture (M. Arch.)**

The Faculty of Architecture and Planning shall offer Post Graduate Programs in different specializations in Architecture as per details given below:

(i) Master of Architecture (M. Arch.)

Specializations as Per Ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above courses as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice-based credit system.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be Two (2) years and maximum up to Five (5) years.

(f) Admission:

The eligibility for admission to the first year of M. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the M. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected post-graduate attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

The duration of M. Arch. shall be that of two (2) years consisting of four (4) semesters. While preparing the Syllabi of the First and Second Semesters, the care should be taken to see that it shall be capable of strengthening the fundamental concepts in the study of Architecture.

Students in Final Year have to study the courses to understand the applications of the discipline and about to solve them. Therefore, the Syllabi should be designed and taught in such a manner that they gain the in-depth knowledge of the discipline. Seminars, Projects and Electives shall be introduced in these semesters. The syllabus of the electives should be prepared in consultation with the professional Architects.

(h) Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

(i) Intake: (i)

The Intake for each of these courses shall be decided by the University from time to time. Taking care of the intake as per norms of the concerned regulatory body.

(j) Course Structure:

The Course structure of degree shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per norms of the regulatory body.

(k) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance -- 4 shall be applicable in the current ordinance.

(l) Eligibility for Award of the PG Degree:

A student shall be declared to be eligible for award of the Degree if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes, Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC/ NSS etc. and
- e. No disciplinary action is pending against him.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Degree ordinarily within a maximum period of Five years.

(o) General Instructions:

- a. The admission to all kinds & mode of Degree. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ AICTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
- b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended time to time.
- c. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
- d. In future, more Branches Specializations / Courses / Programmes of Degree can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
- e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the ~~vice-chancellor~~ differences of

interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.

ORDINANCE NO. 48

MASTER OF SCIENCE IN AGRICULTURE& ALLIED SCIENCES 2-YEARS POST GRADUATE DEGREE

- 1) Post Graduate Degree– Master of Science in Agriculture& Allied Sciences**
- 2) Name of Faculty / School – Faculty of Basic & Applied Science / School of Agricultural Science.**
- 3) Post Graduate Degree program in Agriculture & Allied Sciences:**
MasterDegree Program in the subjects: Genetics & Plant Breeding, Seed Science & Technology, Entomology, Plant Pathology, Agronomy, Soil Science, Agricultural Economics, Agricultural Extension Education, Molecular Biology & Biotechnology & Plant Physiology. The Nomenclature of Post Graduate Degree programme will be as per the Restructured & Revised Syllabi of Post-Graduate Program, Education Division, Indian Council of Agricultural Research, New Delhi.
- 4) Academic Year & Registration:**
Academic year shall be normally from July to June of the following calendar year otherwise required under special situations. It shall be divided into two academic terms known as semesters. Dates of registration, commencement of instructions, semester end examination, end of semester and academic year, etc. will be based on academic calendar. The Academic Calendar shall be developed by the concerned University from time to time and notified accordingly by the Registrar in advance.
 - An orientation program shall be organized by the Director (Education)/ Dean PGS for the benefit of the newly admitted students immediately after commencement of the semester.
 - On successful completion of a semester, the continuing students shall register for subsequent semester on the date specified in the Academic/ Semester Calendar or specifically notified separately. Every enrolled student shall be

required to register at the beginning of each semester till the completion of his/her Degree Program.

5) Eligibility and Duration of Degree Program:

S No	Programme	Minimum duration (semesters)	Degree	Eligibility		
				%	OGPA in 10-point scale	OCGA in 4-point scale
1	Genetics & Plant Breeding	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
2	Seed Science & Technology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
3	Entomology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
4	Plant Pathology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
5	Agronomy	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
6	Soil Science	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74

		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
7	Agril Economics	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
8	Agril. Extension	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
9	Molecular Biology & Biotechnology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		4	B. Sc. (Agril. Biotechnology)	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74
10	Plant Physiology	4	B. Sc. (Ag) / B. Sc. (Hons.) Agriculture	60	6.00	2.74
		4	B. Sc. (Hort.) / B. Sc. (Hons.) Horticulture	60	6.00	2.74
		5	B. Sc. (For.) / B. Sc. (Hons.) Forestry	60	6.00	2.74

OGPA = Overall Grade Point Average and OCGA = Overall Credit Grade Average
5.50/10 or equivalent percentage of marks for SC/ST/PH category candidates
for admission to M. Sc. (Agril.) degree program.

Note: Candidate who is appearing or has appeared for any qualifying examination during the current academic session as a regular or a private candidate can also apply for admission on provisional basis, subject to the condition that the candidate must pass the qualifying examination with require percentage of marks or equivalent grade.



Age and Nationality:

Indian National having the age not below 19 years is eligible to apply for admission. No relaxation is admissible regarding the minimum age.

7) Mode of selection:

Admission committee will be constituted by University Academic Council for each academic year. The candidate under each category will be selected for admission on the basis of merit list prepared by the Admission Committee.

8) Availability of seats:

Number of seats will be as per the approval of MPPURC Bhopal MP

9) Medium of Instructions:

The medium of instructions shall be English in all PG Programs.

10) Deficiency courses:

Candidates having B. SC. (Forestry) degree will be required to study deficiency courses for one semester extra in order to become eligible for the post graduate degree program.

11) Specific Guidelines:

The credit requirements, frame work of the courses, supporting courses, syllabus of common courses for PG programs, mandatory requirements of seminars, residential requirements, evaluation of course work & comprehensive examinations, advisory system, evaluation of research work and prevention of plagiarism, Compliance with the National Education Policy-2020, definitions of academic terms will be followed from Restructured & Revised Syllabi of Post-graduate Programmes, Education Division, Indian Council of Agricultural Research, New Delhi.

ORDINANCE - 49**Diploma in Architecture (D. Arch.)**

The Faculty of Architecture and Planning shall offer Diploma in Architecture as per details given below:

(i) **Diploma in Architecture (D. Arch.).**

As Per Ordinance no-2 and as approved by the Academic Council.

- (a) The University shall offer above course as per guidelines of the Council of Architects / All India Council for Technical Education (AICTE) / University Grants Commission (UGC) and / or otherwise as prescribed by the State Government of Madhya Pradesh from time to time.
- (b) The medium of instructions and examinations shall be English/Hindi throughout the course of studies.
- (c) The University shall follow the UGC / AICTE / Council of Architects guidelines and adopt the choice-based credit system.
- (d) The Teaching and Examination Scheme shall be duly approved by the Board of Studies and Academic Council before execution and shall be according to the Ordinances, Rules and Regulations as specified, hereunder and elsewhere.
- (e) The minimum duration to complete the course shall be that of Three (3) years and maximum up to Six (6) years.

(f) Admission:

The eligibility for admission to the first year of D. Arch. courses shall be based on the Qualifying Examination / Entrance Test to be conducted at State or National level or according to the guidelines as given by the State / Central Government from time to time. Further, candidate appeared in the qualifying examination and awaiting the result may also apply and may be admitted provisionally. But the admission shall be confirmed only after the declaration of the result and passing the examination and fulfilling the admission eligibility criteria within 30 days of admission.

Reservations and admissions to NRI / Foreign Students / Persons of Indian Origin (PIO) / Children of Indian Workers in the Gulf Countries and Management / Institute Preference Quota shall as per the policy laid down by Central government / State government of MP.

The reservations for SC / ST / OBC (excluding creamy layer) / Minority communities shall be as per the policy laid down by Central government / State government of MP.

(g) The Teaching Scheme:

The teaching scheme and the syllabus of the D. Arch. shall be prepared by the Departmental Council keeping in view the Course Outcomes, Program Outcomes and Program Educational Objectives to prepare the future Architects with the expected attributes. These courses shall be revised every year, if required by the Departmental Council and approved by the Board of Studies and Academic Council respectively.

(h) Branch Distribution:

Admission to the particular branch of study shall be as decided by the University on the basis of counselling / personal interview.

(i) Intake:

The Intake for each of these courses shall be decided by the University from time to time. Taking care of the intake as per norms of the concerned regulatory body.

(j) Course Structure:

The Course structure of Diploma shall be as per the recommendation of the concerned Board of studies of the Faculty of the University approved by the Academic Council as per the norms of the regulatory body.

(k) Medium of Instructions and Examination:

The medium of instructions and examination shall be English /Hindi.

All the rules and regulations as applicable to the Award of Grade and Grade Points, Attendance, Condoning of Deficiency, Award of Grace Marks, Award of Division and Merit List, Promotion to Higher Semester and Year etc. described in Ordinance – 4 shall be applicable in the current ordinance.

(l) Eligibility for Award of the Diploma:

A student shall be declared to be eligible for award of the Diploma if he has:

- a. Registered and successfully completed all the Core Courses, Optional Courses, Practical / Lab classes. Including Seminars, Workshops, Presentations, Group Discussion, Field Work, Industrial Visit, Industrial training, Summer Training, Educational Tour, Project Work and other Assignments etc. wherever applicable.
- b. Successfully acquired the minimum required credits as specified in the regulation corresponding to the branch of his study within the stipulated time, where ever applicable.
- c. Earned the specified credits in all the categories of subjects as applicable.
- d. No dues to the University, Hostels, Libraries, NCC / NSS etc. and

- e. No disciplinary action is pending against him.

(m) Attendance Requirement:

A candidate must have at least 75% attendance. Provided that, in case of illness or because of other reasonable cause it shall be relaxed by the Vice- Chancellor as up to 15% admissible within applicable regulations.

(n) Maximum Duration of Completion of Course:

A candidate has to complete the entire course of Diploma ordinarily within a maximum period of Five years.

(o) General Instructions:

- a. The admission to all kinds & mode of Diploma. Courses shall be governed in accordance and provisions of the Rules / Directives of UGC/ AICTE / relevant Regulatory Body or any other competent authority of the Govt. of India / State Government as amended time to time.
 - b. The relaxation in eligibility conditions, age and reservation etc. shall be in accordance with the Rules / Directives of UGC / AICTE / relevant Regulatory Body or any other competent Authority of the Govt. of India / State Government as amended from time to time.
 - c. The above courses shall run on all possible modes of imparting education including the one through this ordinance with the use of latest innovative technologies like on-line, e-learning, face-to-face, through webinar etc.
 - d. In future, more Branches Specializations / Courses / Programmes of Diploma can also be offered, keeping in view of new innovations, thrust areas of Government policies and demand of the industry / society shall run under this ordinance, on the recommendations of the concerned Board of Studies, from time to time, by the University, in its various Faculty / School / Centres / Institutes located in university campus.
 - e. Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising, and not covered by this Ordinance, or in the event of differences of interpretation, the Vice Chancellor may take a decision after obtaining, if necessary, the opinion / advice of a committee consisting of any or all the Dean/Director/Principal/Head of Department/ Institutions / Constituent College/Schools. The decision of the Vice Chancellor shall be final.
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भाग ४ (ग)

अंतिम विनियम

मध्यप्रदेश विद्युत् नियामक आयोग

पंचम् तल, मेट्रो प्लाजा, बिट्टन मार्केट, ई-5, अरेरा कालोनी, भोपाल-462 016

भोपाल, दिनांक 17 अगस्त 2023

क्र. 1846-मप्रविनिआ-2023.- विद्युत् अधिनियम, 2003 (क्रमांक 36, वर्ष 2003) की धारा 181(1) तथा धारा 181(2) (यक एवं यख) सहपठित धारा 57, 59 तथा 86(1) (झ) और यथासंशोधित विद्युत् (उपभोक्ता अधिकार) नियम, 2020 के अधीन प्रदत्त तथा इस निमित्त सामर्थ्यकारी अन्य समस्त शक्तियों का प्रयोग करते हुए, मध्यप्रदेश विद्युत् नियामक आयोग एतद्वारा मध्यप्रदेश विद्युत् नियामक आयोग (वितरण अनुपालन मानदण्ड) (पुनरीक्षण-द्वितीय) विनियम, 2012 {क्रमांक आरजी - 8(II), वर्ष 2012} जिन्हें एतद् पश्चात् "मूल विनियम" निर्दिष्ट किया गया है, में संशोधित करने हेतु निम्न विनियम बनाता है, अर्थात् :-

मध्यप्रदेश विद्युत् नियामक आयोग (वितरण अनुपालन मानदण्ड) (पुनरीक्षण-द्वितीय) विनियम, 2012 में द्वितीय संशोधन

1. संक्षिप्त नाम तथा प्रारंभ .- 1.1 ये विनियम "मध्यप्रदेश विद्युत् नियामक आयोग (वितरण अनुपालन मानदण्ड) (पुनरीक्षण-द्वितीय) विनियम, 2012 (द्वितीय संशोधन) {एआरजी-8(II)(ii), वर्ष 2023} कहलायेंगे.

1.2 ये विनियम मध्यप्रदेश शासन के "राजपत्र" में इनकी प्रकाशन तिथि से प्रभावशील होंगे.

1.3 इन विनियमों का विस्तार सम्पूर्ण मध्यप्रदेश में होगा.

2. मूल विनियमों के परिशिष्ट-अ में संशोधन ,-

मूल विनियमों के परिशिष्ट-अ के अनुच्छेद (ix) के स्थान पर निम्न अनुच्छेद (ix) स्थापित किया जाए, अर्थात् :-

सेवा क्षेत्र	प्रत्याभूतित मानदण्ड	प्रभावित उपभोक्ता को देय क्षतिपूर्ति
(ix) समयावधि जिसके भीतर देयक जारी किया जाना अपेक्षित है.	भुगतान की नियत तिथि से न्यूनतम दस दिवस पूर्व	यदि चालू देयक की राशि रु. 500 या उससे कम हो, तो विलम्ब की अवधि हेतु रु. 10 प्रति दिवस (अथवा उसका कोई अंश) तथा यदि चालू देयक की राशि रु. 500 से अधिक हो, तो चालू देयक की राशि का 2% जिसे रु. 100 प्रति दिवस (अथवा उसका कोई अंश) की अधिकतम सीमा के अध्यक्षीन, निकटतम पूर्णांक तक पूर्णांकित किया जायेगा.

आयोग के आदेशानुसार,

उमाकान्त पाण्डा, सचिव.

Bhopal, the 17th August 2023

No 1846-MPERC-2023 .- In exercise of the powers conferred under section 181(1) and 181(2) (za & zb) read with Section 57, 59 and 86 (1) (i) of the Electricity Act, 2003 (No. 36 of 2003), and the Electricity (Rights of Consumers) Rules, 2020, as amended, and all other powers enabling it in this behalf, the Madhya Pradesh Electricity Regulatory Commission hereby makes the following Regulations to amend the Madhya Pradesh

Electricity Regulatory Commission (Distribution Performance Standards) (Revision-II) Regulations, 2012 (No. RG -8 (II) of 2012), herein after referred to as the "Principal Regulations", namely :-

SECOND AMENDMENT TO MADHYA PRADESH ELECTRICITY REGULATORY COMMISSION (DISTRIBUTION PERFORMANCE STANDARDS) (REVISION-II) REGULATIONS, 2012

1. Short title and Commencement.- 1.1 These Regulations may be called the Madhya Pradesh Electricity Regulatory Commission (Distribution Performance Standards) (Revision-II) Regulations, 2012 (Second Amendment) {ARG-8(II) (ii) of 2023}.

1.2 These Regulations shall come into force from the date of their publication in the "Madhya Pradesh Gazette".

1.3 These Regulations shall extend to the whole of Madhya Pradesh.

2. Amendment to Appendix A of the Principal Regulations ,-

Article (ix) of Appendix A of the Principal Regulations shall be substituted by the following, namely :-

Service Area	Guaranteed Standards	Compensation Payable to Affected consumers
(ix) Time Period Within which bills are to be served.	Atleast 10 days prior to due date of payment	Rs. 10 per day (or part thereof) of delay, if the current bill amount is less than or equal to Rs. 500 and 2% of current bill amount rounded off to nearest integer, subject to ceiling of Rs. 100 per day (or part thereof) of delay, if the current bill amount is more than Rs. 500.

By order of the Commission,
UMAKANTA PANDA, Secy.